

- **Minutes of the Pipestone Soil and Water Conservation District Meeting**

October 13th, 2023 at 9:00 a.m. EMS Building 811 5th Street Pipestone, Minnesota

Board Members Present:

Cal Spronk, Chairman
Ken Christensen, Vice-Chair
Bill Folger, Secretary/Treasurer
Brad Kruisselbrink, Programs
Ian Cunningham, PR&I

Board Members Absent: None

Others Present:

Melissa Rosendahl, Nathan Blankers, Doug Nagel

Chairman Spronk called the meeting to order at 9:02 a.m.

A. Approve Agenda

Motion made by Folger to approve the agenda as presented, seconded by Cunningham.
Affirmative: all. Oppose: none. Motion carried.

B. Approval of Minutes

Motion made by Folger, seconded by Christensen to approve the minutes of the September board meeting. Affirmative: all. Oppose: none. Motion carried.

C. Financial Report and Approval of Bills

Cunningham made a motion to file the financial reports and approve the payment of bills. Kruisselbrink seconded the motion. Affirmative: all. Oppose: none. Motion carried.

New Business:

D. Cost Share Contracts

- a. Rosendahl presented a cost share contract for Brad Kruisselbrink, contract #23-kruisselbrink-6 in Burke township section 3 to install a basin and underground outlet in the amount of \$16,625.50 with a 75% cost share amount of \$12,469.12 paid out of state cost share. Cunningham made a motion to approve the contract. Folger seconded the motion. Kruisselbrink abstained from voting. Affirmative: all. Oppose: none. Motion carried.
- b. The second contract was for Jeff Bieber, contract #23-Bieber-7 in Rock township section 10 to install a basin and underground outlet in the amount of \$23,610.40 with a 75% cost share amount of \$17,707.80 paid out of state cost share. Kruisselbrink made a motion to approve the contract. Christensen seconded the motion. Affirmative: all. Oppose: none. Motion carried.

- c. The final voucher was from the Soil Health Wellhead Grant for Kevin Zylstra, Zylstra Land & Livestock LLC, contract #CWF22-SH-03 in the amount of \$15,105.00. Cunningham made a motion to approve and pay the voucher. Folger seconded the motion. Affirmative: all. Oppose: none. Motion carried.

E. Employee Review

- a. Rosendahl agreed to keep the meeting open during her review. Spronk presented her review stating that it was favorable including a step increase in pay scale as of 10/7/23. Christensen made a motion to approve the favorable review as presented with a step increase. Kruisselbrink seconded the motion. Affirmative: all. Oppose: none. Motion carried.

F. Health Insurance Renewal Rates

- a. Spronk presented the new 2024 health insurance renewal rates.

G. Buffer Law & Conservation Delivery Grants

- a. Rosendahl presented the 2024 Buffer Law Grant in the amount of \$20,000.00 and the 2024/2025 Conservation Delivery Grant for \$18,670.00 per year and the 2024/2025 Conservation Contracts for \$18,662.00 per year. Folger made a motion to approve the contracts with the Administrator, Kyle Krier, signing them. Cunningham seconded the motion. Affirmative: all. Oppose: none. Motion carried.

Reports:

County Commissioner Report:

Nagel – The preliminary tax levy is at currently at 8%.

Supervisor Reports:

Cunningham –MASWCD is visiting the Cunningham farm to do a video highlighting the work of SWCD's.

Spronk – Nothing.

Christensen – New building parking lot update.

Kruisselbrink – Nothing.

Folger – New building update.

NRCS Report: The shutdown scheduled for October 1st didn't happen so currently able to do funding until November 17th. Documentation is coming in for CSP contracts.

Manager's Report:

Adjournment:

There being no further business Chairman Spronk declared the meeting adjourned.

Bill Folger, Secretary