* **Minutes of the Pipestone Soil and Water Conservation District Meeting**

 **May 12th, 2022 at 9:00 a.m. SWCD Office 119 2nd Ave SW #13 Pipestone, MN**

**Board Members Present:**

Ian Cunningham, Chairman

Cal Spronk, Vice-Chair

Ken Christensen, Secretary / Treasurer

Brad Kruisselbrink, PR & I

**Board Members Absent:**

Bill Folger, Programs

**Others Present:**

Luke Johnson, Les Nath, Melissa Rosendahl, Laura DeBeer, Levi Campion, Danielle Evers and Nicole Schwebach

Chairman Cunningham called the meeting to order at 9:00 a.m. and then turned over the meeting to Vice-Chair Spronk to officiate it.

1. **Approve Agenda**

Rosendahl noted item I. Personnel Committee Recommendations under new business was added to the agenda. Motion made by Christensen to approve the agenda with noted change, seconded by Cunningham. Affirmative: all. Oppose: none. Motion carried.

1. **Approval of Minutes**

Motion made by Cunningham, seconded by Kruisselbrink to approve the minutes of the April board meeting. Affirmative: all. Oppose: none. Motion carried.

1. **Approval of Financial Report & Bills**

Cunningham made a motion to file the financial reports and approve the payment of bills. Christensen seconded the motion. Affirmative: all. Oppose: none. Motion carried.

**New Business:**

1. **Election of SWCD Supervisors**
	1. Rosendahl reminded the board that the filing period for supervisor elections is May 17th - May 31st 2022 for Area 4 and 5 in Pipestone County.
2. **Call for Resolutions**
	1. Rosendahl informed the board that the deadline for Area resolutions is July 21st.

 **G. Steve Ewing**

* 1. Ewing updated the board and staff on the bids the county has received to make improvements to the SW Mental Health Building. It was decided that Cal Spronk and Bill Folger would work with staff to come up with as suitable floor plan if the SWCD office moved to this location. This floor plan will then be presented at the June SWCD meeting.

 **F. Cost Share Contracts**

* 1. Rosendahl presented a cost share contract for Kuyper Residuary Trust, contract #Kuyper5-22 in Rock township, section 15, for a waterway, tile and basins. The project cost is $50,810.70 with a 75% cost share amount of $38,108.03 and $220 in conservation use acres gives a total paid of $38,328.03 out of the 2022 Capacity fund.
	2. Next cost share contract is for Cary Alderson, contract #AldersonFF13-5-22 in Fountain Prairie township, section 13, for a waterway and tile. The project cost is $6,906.30 with a 75% cost share amount of $5,179.25 and $580 in conservation use acres gives a total paid of $5,759.73 out of the 2022 Capacity Fund.
	3. Last cost share contract is for Cary Alderson, contract #AldersonFP14-5-22 in Fountain Prairie township, section 14 for a waterway and tile. The project cost is $14,344.50 with a 75% cost share amount of $10,758.38 and $825 in conservation use acres gives a total paid of $11,583.38 out of 2022 Capacity.

Motion made by Spronk, seconded by Folger to approve these contracts. Affirmative: all. Oppose: none. Motion carried.

**H. Well Sealing Application**

a. Rosendahl presented a well sealing application for Jon Lane. The cost of the sealing is $1,350.74. Policy states a 50% cost share amount up to $400 is available. This well was quite a bit deeper than normal at 126 feet and larger diameter of 36 inches. Christensen made a motion to deviate from the policy and approve a 50% cost share amount of $675.37. Kruisselbrink seconded. Affirmative: all. Oppose: none. Motion carried.

1. **(Staffing) Personnel Committee Recommendation**
	1. Cunningham presented the personnel recommendations for the SWCD staff in regards to Wheeler resigning. Proposal would be as of June 1, 2022. SWCD conservationist would move to a C41 A, Environmental resources position eliminated, Water Resources Tech move to a B 23 F and Administrative Assistant move to a B22 C. Cunningham made a motion to approve of these personnel recommendations. Christensen seconded. Affirmative: all. Oppose: none. Motion carried.

**County Commissioner Report:**

Johnson – gave a dredging project update. Testified with Weber in front of the senate

committee in regards to the Hwy 23 project that needs to be done. Attended the

RCRCA meeting.

Nath – nothing.

**Supervisor Reports:**

Cunningham – Attended 2 personnel meetings recently for the SWCD.

Christensen – went to the dredging kickoff event this month.

Kruisselbrink – nothing.

Spronk: Attended 2 personnel meetings recently for the SWCD.

**NRCS Report:** Had 1 CSP application that was considered a high priority. Discussed the Local Work Group meeting being held June 8th at 10:30 after the SWCD monthly board meeting.

**Manager’s Report:**  None

 **Adjournment:**

 There being no further business; Vice-chair Spronk declared the meeting adjourned.

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Ken Christensen, Secretary