Minutes of the Pipestone Soil and Water Conservation District Meeting

# November 9<sup>th</sup>, 2023 at 9:00 a.m. Pipestone County Government Center Southwest 1016 8<sup>th</sup> Ave SW Pipestone, Minnesota

#### **Board Members Present:**

Cal Spronk, Chairman Ken Christensen, Vice-Chair Bill Folger, Secretary/Treasurer Brad Kruisselbrink, Programs Ian Cunningham, PR&I

**Board Members Absent: None** 

#### **Others Present:**

Melissa Rosendahl, Nathan Blankers, Doug Nagel, Kyle Krier, Kyle Kuphal

Chairman Spronk called the meeting to order at 9:01 a.m.

# A. Approve Agenda

Motion made by Christensen to approve the agenda as presented, seconded by Kruisselbrink. Affirmative: all. Oppose: none. Motion carried.

### **B.** Approval of Minutes

Motion made by Christensen, seconded by Kruisselbrink to approve the minutes of the October board meeting. Affirmative: all. Oppose: none. Motion carried.

# C. Financial Report and Approval of Bills

Kruisselbrink made a motion to file the financial reports and approve the payment of bills. Christensen seconded the motion. Affirmative: all. Oppose: none. Motion carried.

#### **New Business:**

#### **D.** Cost Share Vouchers

- **a.** Krier presented a voucher for Sheila Horton contract #23-SH-01 in the amount of \$14,175.00 paid out of the 2023 Soil Health Cost Share Grant. Folger made a motion to approve payment of voucher. Kruisselbrink seconded the motion. Affirmative: all. Oppose: none. Motion carried.
- **b.** Krier presented a contract and voucher for Craig Steck contract #FY22-MRWP-, for Burke township section 23 in the amount of \$8,376.00 of that \$2,492.69 will be paid out of the 2023 Water Plan Fund, the rest of the contract is 1W1P. The voucher for Craig Steck is #CLWP-23 in the amount of \$2,492.69 paid out of the 2023 Water Plan Fund. Christensen made a motion to approve the contract and payment

- of voucher. Kruisselbrink seconded the motion. Approve: all. Oppose: none. Motion carried.
- c. Krier presented vouchers for Zeinstra Dairy contract #CWF22-SH-01 in the amount of \$17,280.00, Corey VanStelten, contract #CWF22-SH-02 in the amount of \$50,000.00 and Keith Welgraven contract #CWF22-SH-14 in the amount of \$6,840.00 all being paid out of the SW MN Wellhead Soil Health Grant and 2023 Capacity. Kruisselbrink made a motion to approve payment of vouchers. Christensen seconded the motion. Affirmative: all. Oppose: none. Motion carried.

## E. Final Budget Approval

**a.** Krier presented the final 2024 Budget, see attached. Folger made a motion to approve the 2024 budget. Cunningham seconded the motion. Affirmative: all. Oppose: none. Motion carried.

#### F. State Cost Share Discussion

a. Krier updated the board on the availability of project funding for year 2024 & 2025.

# **Reports:**

# **County Commissioner Report:**

<u>Nagel</u> – Gave update on the broadband grant that Woodstock Communications is pursuing with plans to start by Hatfield.

# **Supervisor Reports:**

<u>Cunningham</u> – Nothing.

Spronk – Nothing.

Christensen – Nothing.

<u>Kruisselbrink</u> – Attended the RCRCA Area II meeting and gave update on new funds that will be coming in the future. Casey Jones trail to Woodstock is complete.

<u>Folger</u> – Nothing.

NRCS Report: Currently certifying cover crops and making EQIP payments.

Manager's Report: Gave new building update.

### **Adjournment:**

There being no further business Chairman Spronk declared the meeting adjourned.

Bill Folger,	Secretary		

# 2024 Pipestone SWCD Budget

EXPENDITURES	Budgeted 2023	Budgeted 2024
Onerating Evenence		
Operating Expenses	#240.070	#000 F00
Payroll (FIGA Mark)	\$248,270	\$323,593
Taxes (FICA, Med)	\$18,840	\$24,602
PERA (District Share)	\$18,073	\$23,722
Employee Insurance	\$36,396	\$49,317
Supervisor expenses	\$2,295	\$2,295
Employee Expenses	\$4,900	\$4,900
Rent	\$6,000	\$0
Office Equipment Maintenance	\$3,400	\$3,400
Office Supplies	\$2,400	\$2,400
Postage	\$500	\$500
Professional Services	\$10,651	\$10,651
Dues, Fees	\$8,735	\$8,735
Promotional Material / Education	\$1,000	\$1,000
Equipment/Vehicle	\$4,500	\$4,500
Employee Reimbursements	\$3,100	\$3,100
Water Plan Projects / Levy	\$15,247	\$15,247
State Cost-share		,
Tree/Mats	\$10,000	\$10,000
SWCD Aid Project Expenditures	<b>\$10,000</b>	\$58,678
TOTAL EXPENSES		\$546,640
REVENUES	Budgeted 2023	Budgeted 2024
BWSR General Service	\$18,670	\$18,670
SWCD Aid	\$10,070	\$156,000
BWSR Buffer	\$21,500	
Wetland Conservation Act		\$20,000
	\$8,778	\$8,778
Local Water Management & County Levy	\$15,247	\$15,247
Feedlot Program	\$49,000	\$78,030
Feedlot Performance Credits	\$2,000	\$2,000
DNR Shoreland	\$2,615	\$2,615
County General Grant	\$75,000	\$75,000
SSTS	\$18,600	\$18,600
DNR - Well Observation	\$1,200	\$1,200
Interest	\$8,000	\$8,000
Trees/Mats	\$20,000	\$20,000
MN Dept Health	\$12,500	\$0
	\$0	\$0
	\$0	\$0
MAWQCP/GBERBA	\$105,000	\$105,000
319 Admin	\$5,000	\$5,000
CREP Assistance Grant	\$10,000	
MN Dept Ag	\$12,500	\$12,500
TOTAL REVENUES		\$546,640
Revenues - Expenses		(\$0)