ARCAHEALTH

Looking after your health and wellbeing

Nurses, Care Assistant/ Support Worker Application Form

Please return the completed application form to:

Arca Health Limited also trading as Arca Healthcare Limited
Unit 16, Direct 2, Industrial Park, Roway Lane Oldbury B69

Alternatively, email form to: recruitment@arcahealth.co.uk

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1. Personal Information

Forename: Ngoni	Surname: Gudo	Title: Mr
Address: Flat 21 Tristan Court		
Town/City: Wembley	Postcode: HA02FJ	Photo I.D (for office use ONLY)
Phone No: 07411229392	Email: ngonigudo@live.co.uk	
Mobile No: 07411229392	Nationality: British Ciziten	
Date of Birth: 21/09/1993	National Insurance No:	Do you drive? (Y/N) No
you own a car? (Y/N) No		Do

2. Application Information

Date Available: 3rd Nov				Desired Salary: N/A				
Position Applied For? IT Manager								
Preferred Location of Work? Home								
Availability (Tick those that apply)			Full Time: ☒		Weekends Only: ☐		Ad Hoc:	☐
Working Status			Work Permit: ☐		Student Visa: ☐		Unrestricted:	☒
Do you have a criminal record?	Yes	☒	No	☐	If yes, explain:			
Are you a UK citizen?	Yes	☒	No	☐	If not, can you work in the UK?	Yes ☐	No	☐
Is your Manual Handling Training up to date?	Yes	☐	No	☐	If Yes, date of expiry:			

3. Occupational Health Screening History

Name of trust or hospital that gave your most recent screening:
Date of most recent screening: N/A
GP Address: N/A
GP Contact Number:
Were the results in anyway abnormal? N/A
If the results were abnormal, please provide details in the space below: N/A

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4. Immunisations Records

Please tick the appropriate option. You will need to provide proof of any clean checks.

Hep B	Varicella	Rubella	TB	Hep C
Clean Check ☐	Clean Check ☐	Clean Check ☐	Clean Check ☐	Clean Check ☐
Needs Immunisation ☐	Had Virus ☐	Needs Immunisation ☐	Scar ☐	Needs Immunisation ☐

5. Present Employment

Name of Employer:

Address: Postcode:

Position Title:

Date of Appointment: Salary:

Department/Section:

Brief description of duties:

6. Previous Employment

Name of Employer: McCann Birmingham

Address: Communications House, Highlands Rd, Shirley, Solihull B90 4WE Postcode: B904WE

Position Held: Freelance Project Manager

summary of duties:

- Lead end-to-end planning and delivery of integrated campaigns
- Develop detailed project scopes and project timelines to ensure clarity from brief to delivery
- Work closely with Creative, Strategy and Production teams to manage asset development and approvals
- Maintain accurate delivery documentation including status reports, risk logs, asset trackers and budget visibility

Reason for leaving:

Contract ended

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7. References

	Reference 1		Reference 2
Name	Mark Kinsey	Name	Natelie Pickering
Position (job title)	Senior Project MAnager	Position (job title)	Creative Operations Lead
Work Relationship	Line Manager	Work Relationship	In-direct Line Manager
Organisation	McCann	Organisation	Ogilvy
Address	Communications House, Highlands Rd, Shirley, Solihull	Address	N/A
Postcode	B90 4WE	Postcode	N/A
Telephone No		Telephone No	
E-mail	mark.kinsey@	E-mail	natswoodley@yahoo.co.uk

8. Education

Qualifications obtained from Schools, Colleges and Universities. Please list highest qualification first:

College or University	Course	Qualification/Grades

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9. Professional Qualifications

Professional Qualifications	Course Details

10. Training and development

Please give details of any training and development courses or non-qualifications courses which <u>support your application. Include any on the job training as well</u> as formal courses.

Title of Training programme or Course	Duration of Course

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11. Health Check

Successful applicants will be required to complete a detailed medical questionnaire and may be required to attend a medical examination prior to being appointed.

Number of days sickness absence in the last 2 years: _____

Please state number of occasions in the last 2 years:

Do you or have you had any problem with the under noted? If yes, please give details on a separate Sheet.	Yes	No
Nervous or psychiatric illness		
Tonsillitis / sinusitis/ ear infection		
Asthma/ hay fever/pleurisy /chest infections		
Tuberculosis		
Heart/Circulation/ High Blood Pressure		
Bladder/ Kidney Problems		
Blackouts/ Epilepsy/ giddiness		
Skin rashes/ allergies to food or drugs		
Thyroid /debates/other glandular illness		
Gastro-intestinal / jaundice		
Migraine / headache / varicose veins/ painful periods		
Genitourinary symptoms, disorders or diseases		
Hernia		
Do you have any persistent coughs?		
Immune- deficiency symptoms e.g. HIV positive diseases or disorders		
Stress related disorders or diseases		
Haematological symptoms, disorders or diseases		
Have you ever attended hospital anytime		
Are you receiving any medical treatment		
Have you ever left employment for health reasons		
Have you ever had chicken pox or shingles?		
Date, if yes?		

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12. Personal Declaration

I hereby confirm that the information provided on my application is correct and true to the best of my knowledge and that I have not withheld any information that should be considered when offering me work.

I understand that providing false/inaccurate information may result in the termination of employment.

I agree that I will endeavour to make myself aware of the Health & Safety procedures for each client I am assigned to.

I understand my C.V and personal information will be shared with potential employers. I give full permission to store my information and distribute it to potential companies and individuals deemed necessary by Progressive Active Recruitment.

Information contained within this document is governed by the Data Protection Act 1998, in line with the Equality Act 2010. Disclosure of Information is only with your informed consent. Recommendations to your employer will be directed to essential information regarding your health and the hazards and risks of your employment and with due reference to other relevant statutory requirements and professional practice.

Signature: **Date**:

13. Personal Statement

(Optional) Please use this section to explain in detail how you meet the requirements of the Employee Profile (abilities, skills, knowledge and experience). If you are or have been involved in voluntary/unpaid activities, please also include this information. Attach and label any additional sheets used.