



ORGANIZE & PROTECT: DOCUMENT CHECKLIST



AUGUST THEME: ORGANIZE, SECURE & STAY READY



As summer winds down, August is the perfect time to

reset, reorganize, and get your important documents in order. Staying prepared now helps avoid stress later.

This month's theme, "Get Organized, Stay Protected: Your Essential Document Checklist," focuses on keeping your personal, business, and legal documents complete and up to date.

With **Legally Notarized**, you can complete your signings securely and conveniently through Remote Online Notarization (RON)—anytime, anywhere.

"Travel ready, documents ready—be prepared before you go."

IN THIS ISSUE:

QUICK REMINDER



Stay Ahead of Deadlines

The best time to organize your documents is before urgency hits. August is your chance to stay ahead, avoid delays, and enter the next season fully prepared. A little preparation now can save time, stress, and last-minute scrambling later. Taking a few minutes today to review and update important paperwork can make all the difference when you need it most.

- August Theme: Organize & Protect: Document Checklist
- Main Feature: Essential Document Checklist for Stress-Free Living
- Service Spotlight: Multi-Document Notarization & Support
- A Message from Yahaira
- How to Reach Legally Notarized

YOUR ESSENTIAL DOCUMENT CHECKLIST

August is a great time to review your key documents and make sure everything is up to date. Staying organized now helps avoid delays, missing signatures, and last-minute stress. Here's your essential checklist for this month:

- Power of Attorney (POA) documents
- Healthcare directives & medical authorizations
- Business contracts & agreements
- Estate planning documents
- Real estate & property paperwork
- Financial authorizations and bank forms



Taking time to organize and notarize these now helps ensure you're ready for any upcoming life or business changes.

SERVICE SPOTLIGHT: MULTI-DOCUMENT & ORGANIZATION NOTARIZATION SUPPORT



August is all about getting organized—and that includes handling multiple important documents efficiently in one smooth process.

Legally Notarized assists with:

- Organizing and notarizing multiple documents in a single session
- Remote Online Notarization for fast and convenient signings
- Business, estate, and personal document support
- Multi-signer coordination for families and businesses
- Preparing documents to avoid delays or missing information

WHAT TO PREPARE FOR SIGNING

- Completed documents ready for notarization
- Valid, unexpired IDs for all participants
- Email addresses for all signers
- Quiet, well-lit space for online sessions
- Any supporting documents needed

Pro Tip: Grouping your documents into one notarization session saves time and helps you stay fully organized for the rest of the year.



HOW WE HELP CLIENTS:



We make document

management simple, secure, and stress-free.

- Guided Signings – Step-by-step support
- Flexible Scheduling – Evenings & weekends
- Remote & Secure – Sign anywhere
- Prep Support – Stay organized
- Professional Coordination – Smooth process

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MESSAGE  YAHAIRA

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Have Questions?
Reach out anytime—we're ready to assist.

Staying organized is one of the best ways to protect your plans and avoid unnecessary stress. This month is about making sure your important documents are complete, updated, and properly notarized. Taking a little time now to review your paperwork can help prevent delays and last-minute issues later.

With Legally Notarized, you can handle everything

efficiently and securely—no matter where you are. Our goal is to make the notarization process simple, convenient, and stress-free.

Whether it's personal, business, or legal documents, having everything in order gives you peace of mind. It also helps you stay ready for any upcoming changes or opportunities. We're here to support you every step of the way.