

CHILD ABUSE PREVENTION AND COUNSELLING
SOCIETY OF GREATER VICTORIA

FINANCIAL STATEMENTS

MARCH 31, 2017

(Unaudited)



REVIEW ENGAGEMENT REPORT

To the Members of
Child Abuse Prevention and Counselling Society of Greater Victoria

We have reviewed the statement of financial position of Child Abuse Prevention and Counselling Society of Greater Victoria as at March 31, 2017 and the statements of operations, changes in net assets, and cash flow for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and accordingly consisted primarily of enquiry, analytical procedures and discussion related to the information supplied to us by the company.

A review does not constitute an audit and consequently we do not express an audit opinion on these financial statements.

Based on our review nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations.

As required by the Society Act of British Columbia, we report that in our opinion, these standards have been applied on a basis consistent with that of the preceding year.

Victoria, BC
September 7, 2017

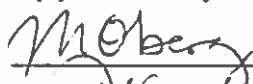
Allen & Krauel Inc.
Chartered Professional Accountants


CHILD ABUSE PREVENTION AND COUNSELLING SOCIETY OF GREATER VICTORIA

STATEMENT OF FINANCIAL POSITION
MARCH 31, 2017
(Unaudited)

	2017	2016
ASSETS		
Current		
Cash	\$ 25,947	\$ 59,147
Accounts receivable	50,316	49,709
GST receivable	4,876	5,179
Prepaid expenses	1,717	2,209
	82,856	116,244
Tangible capital assets (note 3)	23,832	21,922
	\$ 106,688	\$ 138,166
LIABILITIES		
Current		
Accounts payable and accrued liabilities	\$ 103,704	\$ 78,833
Government remittances payable	6,378	7,992
Sick leave liability (note 4)	91,208	82,951
	201,290	169,776
NET ASSETS		
Net assets invested in tangible capital assets	23,832	21,922
Unrestricted net assets	(118,434)	(53,532)
	(94,602)	(31,610)
	\$ 106,688	\$ 138,166

Approved by the directors

 _____ Director

 _____ Director

CHILD ABUSE PREVENTION AND COUNSELLING SOCIETY OF GREATER VICTORIA

STATEMENT OF CHANGES IN NET ASSETS YEAR ENDED MARCH 31, 2017 (Unaudited)

	Invested in tangible capital assets	Unrestricted	2017	2016
Balance, beginning of year	\$ 21,922	\$ (53,532)	\$ (31,610)	\$ 8,279
Shortage of revenue over expenses	(5,667)	(57,325)	(62,992)	(39,889)
Investment in tangible capital assets	7,577	(7,577)	-	-
Balance, end of year	\$ 23,832	\$ (118,434)	\$ (94,602)	\$ (31,610)

CHILD ABUSE PREVENTION AND COUNSELLING SOCIETY OF GREATER VICTORIA

STATEMENT OF OPERATIONS MARCH 31, 2017 (Unaudited)

	<u>2017</u>	<u>2016</u>
Revenue		
Ministry of Children & Family Development	\$ 530,821	\$ 518,040
Solicitor General	182,871	178,404
Grants	130,719	172,981
Donations and membership fees	93,520	26,543
Federal Department of Justice	79,100	65,000
Service fees	26,765	14,224
Interest and other income	1,017	5,350
	<u>1,044,813</u>	<u>980,542</u>
Expenses		
Wages and benefits	834,144	724,541
Programs	110,155	122,740
Rent and utilities	85,768	86,213
Administration	60,629	62,714
Telephone	7,001	6,319
Amortization	5,370	5,832
Staff development	4,367	3,268
Fundraising	74	8,804
	<u>1,107,508</u>	<u>1,020,431</u>
Shortage of revenue over expenses before other items	(62,695)	(39,889)
Loss on disposal of tangible capital assets	(297)	-
Shortage of revenue over expenses	<u>\$ (62,992)</u>	<u>\$ (39,889)</u>

CHILD ABUSE PREVENTION AND COUNSELLING SOCIETY OF GREATER VICTORIA

STATEMENT OF CASH FLOW MARCH 31, 2017 (Unaudited)

	2017	2016
Operating activities		
Shortage of revenue over expenses	\$ (62,992)	\$ (39,889)
Add charges to operations not requiring a current cash payment:		
Amortization	5,370	5,832
Loss on disposal of tangible capital assets	297	-
	(57,325)	(34,057)
Net change in non-cash working capital balances related to operations		
Accounts receivable	(607)	(35,092)
GST receivable	303	(648)
Prepaid expenses	492	(722)
Accounts payable	24,871	3,548
Government remittances payable	(1,614)	2,106
Sick leave liability	8,257	(5,912)
	31,702	(36,720)
Cash used in operating activities	(25,623)	(70,777)
Investing activities		
Additions to tangible capital assets	(7,577)	(17,027)
Net asset transfers		
Transfer from internally restricted net assets	-	37,596
Interest on internally restricted net assets	-	(23)
Cash provided by net asset transfers	-	37,573
Net decrease in cash during the year	(33,200)	(50,231)
Cash position, beginning of year	59,147	109,378
Cash position, end of year	\$ 25,947	\$ 59,147

Cash position consists of cash on deposit.

CHILD ABUSE PREVENTION AND COUNSELLING SOCIETY OF GREATER VICTORIA

NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 2017

(Unaudited)

1. Purpose of the organization

Child Abuse Prevention and Counselling Society of Greater Victoria is a local organization which provides counselling, support and education to sexually abused children and youth under the age of nineteen, and their families. Child Abuse Prevention and Counselling Society of Greater Victoria is incorporated under the Society Act of British Columbia as a not-for-profit organization and is a registered charity under the Income Tax Act.

2. Significant accounting policies

The financial statements of the society have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. Because a precise determination of many assets and liabilities is dependent upon future events, the preparation of financial statements for a period necessarily involves the use of estimates which have been made using careful judgment. Items subject to estimation include prepaid expenses, sick leave liability, and amortization of tangible capital assets.

The financial statements have, in management's opinion, been properly prepared within reasonable limits of materiality and within the framework of the significant accounting policies summarized below.

Tangible capital assets

Tangible capital assets are stated at cost and are amortized on a straight-line basis at the annual rates set out in note 3. With respect to software, in the year of acquisition, half the specified rate is applied.

Revenue recognition

The society follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenditures are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions, if any, are recognized as direct increases in net assets.

CHILD ABUSE PREVENTION AND COUNSELLING SOCIETY OF GREATER VICTORIA

NOTES TO THE FINANCIAL STATEMENTS
MARCH 31, 2017
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2. Significant accounting policies (continued)

Financial Instruments

Measurement of financial instruments

The society initially measures its financial assets and liabilities at fair value. The entity subsequently measures all its financial assets and liabilities at amortized cost.

Financial assets measured at amortized cost include cash, accounts receivable, and GST receivable. Financial liabilities measured at amortized cost include accounts payable and accrued liabilities, government remittances payable, and sick leave liability.

Impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down or subsequent reversal, if any, is recognized in net income.

Transaction costs

The society recognizes its transaction costs in net income in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

3. Tangible capital assets

	Cost	Accumulated Amortization	Net Book Value		Amortization Rate
			2017	2016	
Computer and electronic equipment	\$ 29,482	\$ 26,773	\$ 2,709	\$ 1,496	1/5
Furniture and fixtures	57,915	36,982	20,933	20,043	1/10
Leasehold improvements	1,676	1,486	190	383	1/5
Software	13,739	13,739	-	-	100%
	<u>\$ 102,812</u>	<u>\$ 78,980</u>	<u>\$ 23,832</u>	<u>\$ 21,922</u>	

4. Sick leave liability

The society is liable for accumulated sick leave of its employees. Employees are entitled to eighteen sick days per year, with unused days carried forward. The maximum number of days permitted is one hundred forty six.

CHILD ABUSE PREVENTION AND COUNSELLING SOCIETY OF GREATER VICTORIA

NOTES TO THE FINANCIAL STATEMENTS
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5. Financial instruments and risk management

The society's financial instruments consist of cash, accounts receivable, GST receivable, accounts payable and accrued liabilities, government remittances payable, and sick leave liability. Transactions in financial instruments may result in financial risks being assumed by the society. The risks identified by the society are as follows:

Credit risk is the risk that one party to a financial instrument will cause a financial loss to the other party by failing to discharge an obligation.

Interest rate risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market interest rates.

Liquidity risk is the risk that the society will encounter difficulty in meeting obligations associated with financial liabilities.

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices.

It is management's opinion that the society is not exposed to significant credit, interest, liquidity or market risk arising from these financial instruments.

6. Economic dependence

The society receives the majority of its revenue from the Province of British Columbia.

7. Lease commitment

The society operates in leased premises. The current lease is at \$3,398 base rent per month plus operating costs of \$3,542 per month. The period of the lease is July 1, 2014 to June 30, 2019, with an option to renew for three additional years. The society also has a lease for its Child Advocacy Centre. This lease is at \$665 base rent per month plus operating costs of \$556 per month. The period of this lease is September 1, 2015 to August 31, 2018. Minimum lease payments to expiry are as follows:

2018	\$	98,650
2019		89,786
2020		20,820
	\$	<u>209,256</u>

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8. Comparative figures

Certain of the prior year's comparative figures have been reclassified to conform to the current year's presentation.