



TOWN OF CLEAR LAKE, INDIANA  
Special Session TOWN COUNCIL MEETING  
January 13th, 2022

The Special Session meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Thursday January 13, 2022, at 7:00PM. Present were Town Council President Darin Thorp, Council Members Dan Rippe, George Schenkel, and Molly Weber. Council Member Brent Schlosser attended via Teleconference. Also present was Clerk/Treasurer - Jessica Swander. There were two property owners who signed the guest register.

Council President Darin Thorp called the meeting to order at 7:00PM and led the sighting of the Pledge of Allegiance.

UNFINISHED BUSINESS:

1. 2022 Town Council objectives were discussed by Dan Rippe who put each objective into an excel spreadsheet and posted it in the Council room on the white board. Dan read through each objective and who was assigned to that objective and which objective were open for assignment. Each objective was assigned a due date with all objectives being completed by the fourth quarter. Objectives included the following:

- Option for training Council, Plan Commission, and BZA members.
- Update Town electronic systems.
- Update Sewer as-built documentation.
- Identify Sewer grinders without electrical disconnects and plan for install.
- Award new Sanitation Contract.
- Update current maintenance facility to address concerns.
- Down select from 2021 draft Infrastructure Projects and Initiate ARP Project.
- Document Zoning Administration process and begin developing procedures.
- Establish an editable Zoning Map under the control of Plan Commission/Zoning Administrator.
- Implement Boyes Keystone Software for timecard and workorder.
- Reorganize Town historical files.
- Purchase new Marshals vehicle.
- Placement of new radar signs.
- Confirm Watercraft Dock Space and develop backup plan.
- Collect metric on "time to post" Council, PC and BZA meeting minutes.
- Identify, develop, and report on safety metrics at council meetings (e.g., Golf Carts, leash ordinance violation, watercraft operation violations, etc.)
- Establish a Communications and Outreach department and fully implement in 2023.

- Assess adequacy of Towns Parking Ordinance to ensure emergency vehicle access to residents.
- Update as necessary the Unified Development Ordinance.
- Complete evaluation of Hewes property at 130 Penner Drive.
- Complete a plan and Restructure Economic Development Ordinance to include grants for current businesses in Neighborhood Commercial Zones.
- Develop a Drainage improvement plan.
- Complete update to 5-year Road Improvement Plan and identify and secure associated grants.
- Identify opportunities to partner with the Clear Lake Township Land Conservancy.
- Develop a Conflict-of-Interest Process for Town Council, PC, BZA and Employees.
- Incorporate new performance review/objective setting process with all Town Employees.

Council discussed additions to the Objectives; Connectivity and Security, additional employee to the Street and Sewer Department, adding other properties to the list to evaluate, electronic drawings, road space included with dock space, Steuben County Lakes Association, and the Comprehensive Plan.

#### NEW BUSINESS:

1. Ordinance Amending Sections of Chapter 52, Town of Clear Lake, Indiana, Code of Ordinances 2022-01 was discussed by Dan Rippe which included the Rate Study presentation given by Baker Tilly at the December 15, 2021, Special Council Meeting.

Dan Rippe made a motion to introduce Ordinance Amending Sections of Chapter 52, Town of Clear Lake, Indiana, Code of Ordinances 2022-01. Seconded by George Schenkel. Motion passed.

Dan Rippe read out loud Ordinance Amending Sections of Chapter 52, Town of Clear Lake, Indiana, Code of Ordinances 2022-01 out loud.

Dan Rippe made a motion to open to the public for comments or questions. Seconded by Molly Weber. Motion passed.

Dan Rippe made a motion to close to the public for comments or questions. Seconded by George Schenkel. Motion passed.

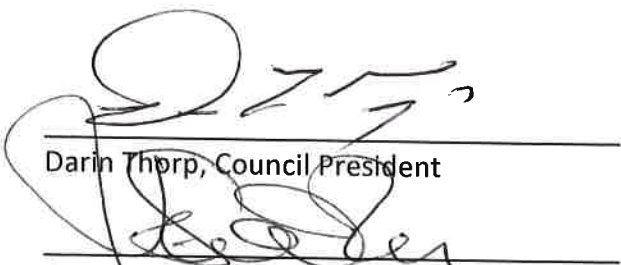
Dan Rippe made a motion to suspend the rules and read by title only. Seconded by George Schenkel. Motion passed.

Dan Rippe read Ordinance Amending Sections of Chapter 52, Town of Clear Lake, Indiana, Code of Ordinances 2022-01 for the first public reading.

Dan Rippe stated that the Public Hearing would be would on January 24, 2022, at 6PM.

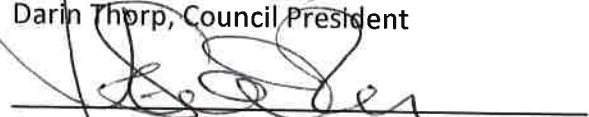
#### GENERAL DISCUSSION:

There being no further business or discussions President Darin Thorp Adjourned the meeting at 7:43 p.m.



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Darin Thorp, Council President



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Attest: Jessica Swander, Clerk/Treasurer