

**Town of Clear Lake Plan Commission
Meeting Minutes – February 7, 2023**

Plan Commission President Dan Rippe called the meeting to order at 7:00pm.

There were 2 residents in attendance and 4 via Zoom.

Members introduce themselves:

Jim Hauguel, 154 West Clear Lake Drive
Jim McClain, 1226 Quiet Harbor
Don Luepke, Alternate
Dan Rippe, 126 Lakeside Court
George Schenkel, 144 West Clear Lake Drive
Mike Hawk, Attorney to the Plan Commission
Jennifer Smith-Sattison, Town Clerk
Robert Hawley, Zoning Administrator
Bill Hanna (online), 208 West Clear Lake Drive

D. Rippe asked for a motion to approve agenda.

Motion by: G. Schenkel

To approve agenda

2nd by: D. Luepke

All in favor, say I. Motion carried; agenda approved.

D. Rippe asked for a motion to approve minutes from November 1, 2022, Plan Commission meeting.

Motion by: D. Luepke

To approve November 1, 2022, minutes.

2nd by: J. Hauguel

All in favor, say I. Motion carried; minutes from November 1, 2022, approved.

No Budget Items.

No Applications, petitions, or hearings.

Old Business.

UDO Change 2022-02

Zoning Administrator Robert Hawley goes through how they got to where they are at with the UDO change.

G. Schenkel goes through the proposed change of UDO 2022-02 Article 5.09(A), the description of change and the bases for the change.

Plan Commission discusses the proposed changes.

D. Rippe asked for a motion to approve UDO changes for 2022-02 to be scheduled for a public hearing at the next meeting May 2nd, 2023.

Motion by: G. Schenkel

To approve UDO changes for 2022-02 to be scheduled for public hearing at the next meeting May 2nd, 2023.

2nd by: D. Luepke

All in favor, say I. 5 yay's. 1 nay. Motion carried; UDO changes for 2022-02 to be scheduled for public hearing at the next meeting May 2nd, 2023, approved.

New Business – Election of President, Vice President, and Executive Committee.

D. Rippe asked for nominations for Plan Commission President.

G. Schenkel nominated B. Hanna.

All in favor, say I. Motion carried; B. Hanna Plan Commission President.

D. Rippe asked for nominations for Plan Commission Vice President.

B. Hanna nominates D. Rippe.

All in favor, say I. Motion carried; D. Rippe Plan Commission Vice President.

D. Rippe asked for nominations for Plan Commission Executive Committee.

G. Schenkel nominates J. Hauguel.

All in favor, say I. Motion carried; J. Hauguel Plan Commission Executive Committee.

D. Rippe hands meeting over to newly elected Plan Commission President B. Hanna.

G. Schenkel and R. Hawley go through and discuss the changes to the Plan Commission Rules of Procedures.

Plan Commission discusses the Rules of Procedures.

B. Hanna asked for a motion to approve Plan Commission Rules of Procedure document as written with changes to 4.4.7 A and B.

Motion by: D. Rippe

To approve Plan Commission Rules of Procedure document as written with changes to 4.4.7 A and B.

2nd by: G. Schenkel

All in favor, say I. Motion carried; Plan Commission Rules of Procedure document as written with changes to 4.4.7 A and B, approved.

D. Rippe entertained a motion to adjourn the meeting.

Motion by: D. Luepke

To adjourn the meeting.

2nd by: D. Rippe

All in favor, say I. Vote was unanimous. Motion carried; meeting adjourned.

Meeting adjourned at 8:05pm.

WB Hanna

Bill Hanna, Plan Commission President



Attest: Jennifer Smith-Sattison, Clerk