



TOWN OF CLEAR LAKE, INDIANA
REGULAR TOWN COUNCIL MEETING
March 15, 2022

The Regular Council meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Tuesday March 15, 2022, at 7:00PM. Present were Town Council President Darin Thorp, Council Members Brent Schlosser, Dan Rippe, Molly Weber, and George Schenkel. Clerk/Treasurer - Jessica Swander, Marshal – Chris Emerick, Street & Sewer Superintendent- Guy Rodgers, and Zoning Administrator - Larry Lillmars were also in attendance. There were three residents who signed the guest register and five via teleconference.

Council President Darin Thorp called the meeting to order at 7:00 p.m. starting with the sighting of the Pledge of Allegiance.

COUNCIL ACTIONS:

Brent Schlosser addressed the Council and asked for the floor.

Brent Schlosser made a motion to move item H under new business to the top of the items on the agenda. Seconded by Molly Weber. Motion passed.

1. Approval of minutes from the Regular Town Council meeting held February 15, 2022, at 7:00PM. Darin Thorp presented the minutes to the Council. Darin then asked for any additions or corrections. No corrections were given.

Dan Rippe made a motion to pass the Regular Town Council minutes as presented. Seconded by George Schenkel. Motion passed.

2. Approval of Voucher Register with Warrants – Jessica Swander presented the Voucher Register with Warrant details.

Disbursements on the Voucher Register are as follows:

Operating Funds:	\$50,431.19
Sewer Funds:	<u>\$108,469.03</u>
Total Disbursements:	\$158,900.22

George Schenkel made a motion to accept the Voucher Register with Warrants. Seconded by Molly Weber. Motion passed.

Unfinished Business:

1. Public Hearing Sewer Rate Ordinance 2022-02 was discussed by Dan Rippe.

Dan Rippe Made a motion to read 2022-02 Sewer Rate Ordinance for a second and final reading. Seconded by Brent Schlosser. Motion Passed.

2022-02 Sewer Rate Ordinance was read out loud by Dan Rippe and Brent Schlosser for a second and final reading.

Dan Rippe made a motion to open for public comment. Seconded by George Schenkel. Motion passed.

No comments were given.

Brent Schlosser made a motion to close for public comment. Seconded by Molly Weber. Motion passed.

Dan Rippe made a motion to approve 2022-02 Sewer Rate Ordinance as written. Seconded by Molly Weber. Motion passed.

2. Plan Commission Action Items were discussed by Dan Rippe.
 - i. Communication was broken into three sections.
 - a. Town Hall Upgrades- New conference table, chairs, carpet, and fresh paint with themed feature wall. Audio video upgrades.
 - b. Remote access- Resident surveys provide direction on the platforms to use for remote access and notification.
 - c. Complete and timely notifications- Reach Alert would allow 95% coverage using both email and text and allows immediate information sharing to our residents by phone, email, or text.

Council and employees discussed the benefits of having reach alert to notify residents.

Dan Rippe made a motion to read Reach Alert Agreement out loud. Seconded by Brent Schlosser. Motion Passed.

Reach Alert Town Agreement was read out loud in its entirety by Dan Rippe.

Dan Rippe made a motion to open to the public for comment. Seconded by Brent Schlosser. Motion passed.

Resident Evelyn Schlosser asked if an answering machine would pick up and record the message.

Dan Rippe discussed that it would leave the message on voicemail.

Dan Rippe made a motion to close public comment. Seconded by George Schenkel. Motion passed.

Dan Rippe made a motion to accept the agreement with Reach Alert with the change of 75,000 messages. Seconded by Molly Weber. Motion passed.

- ii. Development of Unintended Consequences Assessment.
 - a. Every proposed change will go through unintended consequences assessment and discussed.
 - b. If an unintended consequence is identified the process requires, if possible, mitigation approaches be identified.
 - c. Dry run draft process on the tabled 2018 UDO changes.
- iii. Readdress the 2018 UDO changes.
 - a. Complete the Inadequate Public Participation investigation and identification of corrective actions by April 22, 2022.
 - b. Categorize the 2018 UDO changes into level of complexity by April 4th.
 - c. Initiate the updates change process on lowest complexity changes, hold monthly PC meetings until recommendations on all tabled changes have passed Council.

New Business:

1. New Marshals Vehicle bids was discussed by Chris Emerick. The Clerks office did not receive any bids. Marshal William Lanoue discussed the state bidding process which would give the Town a cheaper price for a new Marshals vehicle vs the bidding process as he reached out to dealerships and none that he had contacted had any in stock or available to order. William Lanoue stated that if Council would approve the purchase of a new Vehicle for up to \$45,000.00, they would be able to order one once ordering is opened and receive the State bid price.

Council discussed the benefits of approving the amount due to increasing inflation and the risk of not being able to move forward with a new Marshals vehicle.

Brent Schlosser made a motion to approve the purchase of a new Police vehicle up to \$45,000.00. Dan Rippe Seconded the motion. Motion passed.

Dan Rippe made a motion to pause for a three-minute break. Seconded by Molly Weber. Motion passed.

2. Audio Visual was discussed by Dan Rippe. Dan presented the quote from Audio Video Systems Inc for the purchase of equipment for the conference room for upgrades allowing for video attendance for residents which included three 86" in LG tv screens, mounts, wiring, video conferencing kits, micro phones, eight channel mixer, and accessories for remote service for \$17,997.00.

Council discussed the capabilities of remote video access for residents and the abilities of the equipment in different circumstances.

Dan Rippe made a motion to accept the quote from Audio Video Systems Inc for \$17,997.00. Seconded by George Schenkel. Motion passed.

3. MidSolve proposal was discussed by Dan Rippe. Dan discussed the need for drivers and interface for the person running the equipment during the meeting. It includes a wireless mouse and keyboard for \$1,621.24.

Council discussed the requirements to run the previously approved equipment with these additional items.

Dan Rippe made a motion to accept the MidSolve proposal for \$1,621.24. Seconded by Molly Weber. Motion passed.

4. Conference Table Quote from Seely Office Solutions for \$17,886.00 was discussed by Dan Rippe. Dan discussed the need for the new updated and specifically designed for the room space and equipment that the Town will be using for remote and in person meetings. The table will safely hide wiring and electrical connections. The quote includes nine chairs with Larry Lillmars and Jennifer Smith-Sattision being able to help run the meetings.

Council discussed the need for the new table and chairs and donating items the Town will no longer need. Also discussed was the vision board which included new carpet and painting for the Town Hall. Council discussed the cost of all the upgrades and the need and benefit to the community.

Dan Rippe made a motion to accept the quote for the purchase from Seely Office Solutions for \$17,886.00. Seconded by George Schenkel. Motion passed.

5. Zoom was discussed by Dan Rippe. Dan stated that Zoom was the clear platform that the community desired based on survey results. Dan discussed the annual subscriptions.

Council discussed the need for the virtual attendance due to the community demand.

Dan Rippe made a motion to approve the annual subscription use of Zoom for meetings. Seconded by Brent Schlosser. Motion passed.

6. Resolution 02-2022 for Electronic Meetings was discussed by Dan Rippe. Governor Holcomb ended the Public Health State of Emergency Order which allowed electronic participation. However, the law had recently changed allowing electronic participation via a Resolution that would need to be passed.

Council discussed the restricted wording in the Resolution, but the restrictions were not above and beyond what the Indiana State law requires and or allows.

Dan Rippe made a motion to read Resolution 02-2022 Electronic Participation out loud. Seconded by Molly Weber. Motion passed.

Dan Rippe read Resolution 02-2022 Electronic Participation out loud in its entirety.

Molly Weber asked that a copy go into the Code of Conduct binder.

Dan Rippe made a motion to open for public comment. Seconded by Brent Schlosser. Motion passed.

Resident James McClain asked if the government would continue this portion of the covid emergency order.

Jessica Swander stated that the order has ended, and board members can no longer participate in the electronic meetings with out the resolution.

Brent Schlosser made a motion to close to the public. Seconded by Dan Rippe. Motion passed.

Brent Schlosser made a motion to read by title only for a second reading. Seconded by Dan Rippe. Motion passed.

Brent Schlosser read Resolution 02-2022 Electronic Participation by title only.

Dan Rippe made a motion to accept and pass Resolution 02-2022 Electronic Participation. Seconded by Brent Schlosser. Motion passed.

7. Status of Objectives for quarter one was discussed by Council members and employees and the Objectives that still need continued work.
8. Town Hall information meetings was discussed by Dan Rippe. Dan stated that it would be another way to inform the public and used the Sanitation contract as an example with getting feedback from residents. Dan will start his first one on Saturday April 30th, 2022.

REPORTS:

1. Financial Report – Jessica Swander presented the financial report showing financials through February 28, 2022. Report is on file.

Jessica Swander discussed the Annual Financial Report, submission, and publication of the report.

2. Marshal's Report- Chris Emerick discussed Marshal activity around the lake. Report is on file.

Chris Emerick discussed the need for new AED Batteries and Pads for \$650.00.

Brent Schlosser made a motion approve the purchase of AED batteries and pads in the amount of \$650.00. Seconded by Molly Weber. Motion passed.

Chris Emerick discussed the need to purchase ammunition as it is currently 12-24 months out on orders. Chris asked for the approval of a purchase price from \$1,760.00 to \$1,150.00 for the purchase of ammunition.

Brent made a motion to approve the purchase of ammunition for the cost up to \$1,150.00. Seconded by George Schenkel. Motion passed.

Chris discussed the need for new vests for himself and J. Shannon Temple for \$2,500.00.

Brent Schlosser made a motion to approve the purchase of two new vests for up to \$2,500.00. Seconded by Molly Weber. Motion passed.

3. Fire Department Report- Brent Schlosser read the Fire Department Report. Report is on file.
4. Zoning Administrator- Larry Lillmars discussed activity around the lake. Report is on file.
5. Superintendent- Guy Rodgers discussed activity around the lake. Report is on file.

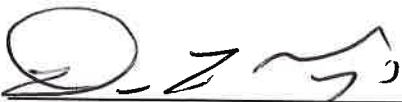
COUNCIL REPORT:

Darin Thorp stated that he met with DLZ with Road Projects and submission for Grants is in July and the major projects wouldn't be moving forward until 2023.

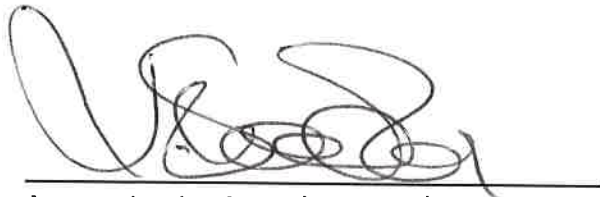
Council discussed a system for locates sewer lines, streets, and easements.

GENERAL DISCUSSION:

There being no further business or discussions, Council President Darin Thorp adjourned the meeting at 11:02 p.m.



Darin Thorp, Council President



Attest: Jessica Swander, Clerk/Treasurer