



REGULAR SCHEDULED COUNCIL MEETING

Tuesday, June 18, 2024 – 7:00 p.m.

[Join Zoom Meeting](#) – Link listed on website
<https://us06web.zoom.us/j/6479705713?pwd=bGoxRjllTXNXeWRhQlcrVzljajUwdz09>
OR Join Via Phone: (646) 931-3860 **Meeting ID:** 647 970 5713 **Passcode:** Clear **Passcode by Phone:** 121380

AGENDA

- 1. Call to Order Council President
- 2. Pledge of Allegiance Council and Attendees
- 3. Zoom Instructions Robert Hawley
- 4. Introductions
- 5. Approval of Monthly Agenda
- 6. Approval of Monthly Reports Council
 - a. Minutes from May 21, 2024
 - b. May-June Voucher Register and Warrant
- 7. New Business..... Council
 - a. 2025 Steuben Economic Development.....Isaac Lee
 - b. Outstanding Checks.....Nathan Striker
- 8. Unfinished Business Council
 - a. Lexipol Funding (Resolution 04-2024).....Brent Schlosser
 - b. Police Staffing.....Brent Schlosser
- 9. Monthly Reports
 - a. Financial Report..... Nathan Striker
 - b. Marshal’s Report Chris Emerick
 - c. Fire Department Report Brent Schlosser
 - d. Zoning Administrator’s Report Robert Hawley
 - e. Superintendent Report..... Guy Rodgers
 - f. Council Member’s Reports Council
- 9. General Discussion Council & Attendee
- 10. Adjournment Council President

Next Council meeting:

Tuesday, July 16, 2024 @7:00 p.m.

Please Note: Agenda items listed are those reasonably anticipated and may be discussed at the meeting. Not all items listed may necessarily be discussed and there may be other items not listed that may be brought up for discussion.

TOWN OF CLEAR LAKE, INDIANA
REGULAR TOWN COUNCIL MEETING

May 21, 2024

The regular meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Tuesday May 21, 2024 at 7:00 PM. Present were Council Members Dan Rippe, Molly Weber, Brent Schlosser Bert Elliott and George Schenkel. Clerk/Treasurer Nathan Striker, Zoning Administrator Robert Hawley and Town Marshall Chris Emerick were also present. There were 5 residents that signed in and 1 on Zoom.

Council President Molly Weber called the meeting to order at 7:00PM starting with the Pledge of Allegiance.

Zoom instructions were given by Robert Hawley.

Council members introduced themselves.

COUNCIL ACTIONS

Approval of meeting agenda: George Schenkel made a motion to accept agenda. Dan Rippe seconded the motion. Motion passed.

Approval of Minutes and Voucher

Approval of April minutes: Dan Rippe made a motion to accept. George Schenkel seconded. Motion passed.

Approval of April-May Voucher: They are as follows:

General Fund-	\$75,742.29
Sewer Fund-	\$33,809.66
Attorney-	\$23,109.03
Total Disbursements-	\$132,660.98

Dan Rippe made a motion to approve voucher register and warrant. George Schenkel seconded. Motion passed.

New Business

- a. ERI/GIS Funding-Dan Rippe presented the features and benefits of using ERI as our GIS partner. Funding of this project for is set at no more than 20K. Dan Rippe made a motion to approve ERI as our GIS vendor. Bert Elliott seconded. Motion passed.
- b. American Legal Codification Funding-Nathan Striker presented the estimate for American Legal publishing to codify our variances at no more than \$3K. Brent Schlosser made a motion to approve funding. George Schenkel seconded. Motion passed.
- c. Notice of Award for Hazenhurst Condo Project-Jessica Hile from ERI presented the plan for this project. The allocated budget is \$97K. ERI recommended the town accept a base of \$72,686.00

from Parrish Excavating. Dan Rippe then made a motion to accept the recommendation to Parrish Excavating. Brent Schlosser seconded. Motion passed.

- d. Signer Authorization- Dan Rippe made a motion naming himself as the authorized signer for this project. Brent Schlosser seconded the motion. Motion passed.

Unfinished Business

- a. Lexipol Funding(Resolution 04-2024)-Moved to June meeting.
- b. Police Staffing-Brent Schlosser gave an update on the process. Brent Schlosser made a motion to open to the public for comment. George Schenkel seconded. Motion passed. Kathy Schenkel asked how many police officers will be hired. Brent replied it is still being determined. George Schenkel made a motion to close the public comment. Brent Schlosser seconded. Motion Passed. Brent Schlosser then made a motion to hire Jordon Trippe as a Deputy Marshall at \$25.00 an hour. George Schenkel seconded. Motion carried unanimously.
- c. Zachrich/Rumsey Grinder (Resolution 05-2024)- Robert Hawley presented the plan to move the grinder between the two cottages up to the road. Dan Rippe made a motion to accept the resolution. Bert Elliott seconded. Motion carried.

Monthly Reports

Financial Report- Nathan updated the Council on Treasurer activities. Reports are on file.

Nathan Striker made a request for training of no more than 1k. Brent Schlosser made a motion to approve. Dan Rippe seconded. Motion carried.

Marshal's Report- Chris Emerick presented the monthly police activity. Report is on file.

Chris Emerick asked for \$2500 to outfit the new deputy. Brent Schlosser made a motion not to exceed\$2500. Bert Elliott seconded. Motion carried.

Fire Report- Brent Schlosser presented the monthly fire activity. Report is on file.

Zoning Report- Robert Hawley gave an update on monthly zoning activities. Report is on file.

Superintendent Report- Guy Rodgers absent.

Bert Elliott- Bert gave a update on NIPSCO and the progress he has made with the poles.

Dan Rippe-Talked about the Road Committee and the flyer that has been created for our residents. Also, Dan updated the council on the performance of the new road between the 2 lakes and they are happy to report that the road is holding up well.

Robert Hawley gave a progress report on the Condo Lift Station in Guys, absence. Dan Rippe discussed that the town will be using our own equipment on this project to save money. Dan Rippe then made a motion to move forward with the Tristar quote. Brent Schlosser seconded the motion. Motion passed.

George Schenkel- George gave a brief introduction of the upcoming purchasing order system. He also highlighted the topics of the personnel meeting that was held on May 16th. (Healthcare options, purchase order system, handbook updates.)

Public Comment- Kathy Schenkel commented that the sides of the road look good. She also asked if we are going to put more seed down. Guy Rodgers answered that the town is continuing to be monitored.

Bob Hill then mentioned that the Clear Lake Marina boat ramp is no longer open to the public and is planning on staying closed. Bob Hill also mentioned the concern of contractors blocking the streets.

George Schenkel made a motion to adjourn the meeting. Bert Elliott seconded. Motion carried.

Caroline Barth, CLTLC Executive Director mentioned that the Fun Day/Run Day is scheduled for July 13, events running 8:30am -12pm.

Chris Emerick also shared there will be a triathlon on July27.

The meeting adjourned at 7:50PM.

Molly Weber, Council President

Attest: Nathan Striker, Clerk/Treasurer

ACCOUNTS PAYABLE TOWN OF CLEAR LAKE								
Voucher Register for Operating Funds & Sewer Fund								
For Period from 05/21/2024 through 06/18/2024								
2024							(NP)=Not Paid until Council Approval	
DATE FILED	VOUCHER NUMBER	NAME OF CLAIMANT	FUND	AMOUNT OF VOUCHER	Appropriation	CHECK/WARRANT NUMBER	MEMORANDUM	Appropriation
23-May	20264	PAYROLL	General	\$1,569.23	Payroll/benefits	EFT	Treasurer	1101001111.200
		PAYROLL	General	\$500.99	Payroll/benefits	EFT	Billing	1101001111.220
		PAYROLL	General	\$1,592.77	Payroll/benefits	EFT	Zoning	1101001111.240
		PAYROLL	General	\$1,849.46	Payroll/benefits	EFT	Marshalls	1101001111.400
		PAYROLL	General	\$341.78	Payroll/benefits	EFT	FICA	1101001120.000
		PAYROLL	General	\$79.92	Payroll/benefits	EFT	Medicare	1101001120.000
	20265	PAYROLL	MVH	\$341.31	Payroll/benefits	EFT	Zoning	2201001111.240
		PAYROLL	MVH	\$1,125.20	Payroll/benefits	EFT	Manager	2201001111.300
		PAYROLL	MVH	\$700.00	Payroll/benefits	EFT	Worker	2201001111.310
		PAYROLL	MVH	\$134.32	Payroll/benefits	EFT	FICA	2201001120.000
		PAYROLL	MVH	\$31.42	Payroll/benefits	EFT	Medicare	2201001120.000
	20266	PAYROLL	Sanitation	\$196.15	Payroll/benefits	EFT	Treasurer	6601001111.200
		PAYROLL	Sanitation	\$313.12	Payroll/benefits	EFT	Billing	6601001111.240
		PAYROLL	Sanitation	\$31.57	Payroll/benefits	EFT	FICA	6601001120.000
		PAYROLL	Sanitation	\$7.38	Payroll/benefits	EFT	Medicare	6601001120.000
23-May	20184	Perf	General	\$410.24	Payroll/benefits	EFT	General Perf	1101001133.000
		Perf	MVH	\$242.65	Payroll/benefits	EFT	MVH Perf	2201001133.000
		Perf	Sanitation	\$57.04	Payroll/benefits	EFT	Sani Perf	6601001133.000
23-May	20272	PERF	General	\$1,297.83	Payroll/benefits	EFT	PERF	8901000806.000
23-May	20277	NIPSCO	General	\$347.62	Electric	EFT	Town Hall Electric	1101001351.000
		NIPSCO	General	\$101.59	Heat	EFT	Town Hall Heat	1101001353.000
23-May	20278	NIPSCO	General	\$9.78	Electric	EFT	Siren	1101001351.000
23-May	20279	NIPSCO	General	\$9.78	Electric	EFT	Siren	1101001351.000
23-May	20280	NIPSCO	General	\$9.78	Electric	EFT	Siren	1101001351.000
24-May	20273	In Dept of Revenue	General	\$1,063.62	Payroll/benefits	EFT	State Taxes	8901000806.000
24-May	20274	Dept Of Treasury	General	\$2,502.12	Payroll/benefits	EFT	Fed Taxes	8901000806.000
31-May	20291	Evolv	General	\$19.95	Other	EFT	General Credit Card Processing	1101001395.000
3-Jun	20297	Washer	General	\$13,872.52	Trash Collection	17036	Trash	6601001396.000
4-Jun	20301	4Voice	General	\$152.25	Telephone/Int	EFT	Telephones	1101001324.000
6-Jun	20302	PAYROLL	General	\$1,569.23	Payroll/benefits	EFT	Treasurer	1101001111.200
		PAYROLL	General	\$500.99	Payroll/benefits	EFT	Billing	1101001111.220
		PAYROLL	General	\$1,592.77	Payroll/benefits	EFT	Zoning	1101001111.240
		PAYROLL	General	\$3,029.22	Payroll/benefits	EFT	Marshalls	1101001111.400
		PAYROLL	General	\$414.92	Payroll/benefits	EFT	FICA	1101001120.000
		PAYROLL	General	\$97.03	Payroll/benefits	EFT	Medicare	1101001120.000
6-Jun	20303	PAYROLL	MVH	\$341.31	Payroll/benefits	EFT	Zoning	2201001111.240
		PAYROLL	MVH	\$1,146.30	Payroll/benefits	EFT	Manager	2201001111.300
		PAYROLL	MVH	\$700.00	Payroll/benefits	EFT	Worker	2201001111.310
		PAYROLL	MVH	\$135.63	Payroll/benefits	EFT	FICA	2201001120.000
		PAYROLL	MVH	\$31.73	Payroll/benefits	EFT	Medicare	2201001120.000
6-Jun	20304	PAYROLL	Sanitation	\$196.15	Payroll/benefits	EFT	Treasurer	6601001111.200
		PAYROLL	Sanitation	\$313.12	Payroll/benefits	EFT	Billing	6601001111.240
		PAYROLL	Sanitation	\$31.57	Payroll/benefits	EFT	FICA	6601001120.000
		PAYROLL	Sanitation	\$7.38	Payroll/benefits	EFT	Medicare	6601001120.000
6-Jun	20307	Perf	General	\$410.25	Payroll/benefits	EFT	General Perf	1101001133.000
		Perf	MVH	\$245.00	Payroll/benefits	EFT	MVH Perf	2201001133.000
		Perf	Sanitation	\$57.04	Payroll/benefits	EFT	Sani Perf	6601001133.000
6-Jun	20309	PERF	General	\$1,303.82	Payroll/benefits	EFT	PERF	8901000806.000
6-Jun	20310	Dept Of Treasury	General	\$2,793.79	Payroll/benefits	EFT	Fed Taxes	8901000806.000
6-Jun	20314	AT and T	General	\$86.78	Telephone/Int	17038	Police Phones	1101001324.000
11-Jun	20315	Steuben REMC	General	\$78.40	Electric	17039	Security Light	1101001351.000
12-Jun	20318	James McLain	General	\$150.00	Plan	17040	Plan 1st, 2nd quarters	1101001374.000
			General	\$150.00	BZA	17040	BZA 2nd quarter	1101001375.000

ACCOUNTS PAYABLE TOWN OF CLEAR LAKE								
Voucher Register for Operating Funds & Sewer Fund								
For Period from 05/21/2024 through 06/18/2024								
2024							(NP)=Not Paid until Council Approval	
DATE FILED	VOUCHER NUMBER	NAME OF CLAIMANT	FUND	AMOUNT OF VOUCHER	Appropriation	CHECK/ WARRANT NUMBER	MEMORANDUM	Appropriation
12-Jun	20319	Jessica Swander	General	\$250.00	BZA	17041	BZA 2nd quarter	1101001375.000
			General	\$200.00	Plan	17041	Plan 1st and 2nd quarters	1101001374.000
12-Jun	20320	Matt Rippe	General	\$150.00	BZA	17042	BZA 2nd quarter	1101001375.000
12-Jun	20321	Roger Dammeier	General	\$150.00	BZA	17043	BZA 2nd quarter	1101001375.000
12-Jun	20322	Bill Hanna	General	\$200.00	Plan	17044	Plan 1st and 2nd quarters	1101001374.000
12-Jun	20323	Daniel Rippe	General	\$250.00	Plan	17045	Plan 1st and 2nd quarters	1101001374.000
12-Jun	20324	Jim Haugel	General	\$250.00	Plan	17046	Plan 1st and 2nd quarters	1101001374.000
12-Jun	20325	Bert Elliott	General	\$150.00	Plan	17047	Plan 1st and 2nd quarters	1101001374.000
12-Jun	20326	Guy Rodgers	General	\$150.00	Plan	17048	Plan 1st and 2nd quarters	1101001374.000
13-Jun	20327	Farmers Visa	General	\$1,928.16	Multi	17049	See APV	
19-Jun	20330	Aqua Flow	General	\$1,029.56	Building Main	17050	Pressure Tank (NP)	1101001361.000
19-Jun	20331	Clear Lake Marina	General	\$263.68	Fuel	17051	Police Boat Fuel (NP)	1101001222.010
19-Jun	20334	Applied Innovation	General	\$257.36	Other Pro Ser	17052	Printing, Road Brochure (NP)	1101001383.000
19-Jun	20335	Hawk Hanie Kaymeyer	General	\$425.00	Attorney	17029	General	1101001376.000
				\$300.00	Attorney		BZA	1101001376.000
				\$1,950.00	Attorney		Plan	1101001376.000
				\$442.00	Attorney		Keiser	1101001376.000
				\$3,117.00	Total		(NP)	
19-Jun	20338	EcoWater	General	\$16.00	Other	17054	Water (NP)	1101001395.000
19-Jun	20344	Wex	General	\$138.93	Fuel	17055	Fuel (NP)	1101001222.010
19-Jun	20345	Robert Hawley	General	\$168.67	Fuel	17056	Mileage (NP)	1101001222.010
19-Jun	20346	Midsolv	General	\$1,131.34	Pro Ser	17057	Computer Support, on-site help (NP)	1101001383.000
19-Jun	20348	DLZ	MVH	\$64.50	Engineer	17058	2024 Streets (NP)	2201001312.000
19-Jun	20352	Menards	MVH	\$86.91	small tools	17060	Batteries (NP)	2201001233.000
		Menards	MVH	\$257.48		17060	Flame thrower, pot hole patch (NP)	2201001233.011
		TOTAL ATTORNEY		\$5,925.00				
		TOTAL OPERATING FUNDS		\$57,620.41				
		SEWER						
23-May	20180	Payroll	Sewer	\$196.16	Payroll/benefits	EFT	Treasurer	6201001111.200
		Payroll	Sewer	\$438.37	Payroll/benefits	EFT	Billing	6201001111.220
		Payroll	Sewer	\$341.30	Payroll/benefits	EFT	Zoning	6201001111.240
		Payroll	Sewer	\$1,209.58	Payroll/benefits	EFT	Manager	6201001111.300
		Payroll	Sewer	\$700.00	Payroll/benefits	EFT	Worker	6201001111.310
		Payroll	Sewer	\$178.90	Payroll/benefits	EFT	FICA	6201001120.000
		Payroll	Sewer	\$41.85	Payroll/benefits	EFT	Medicare	6201001120.000
23-May	20271	Perf	Sewer	\$313.72	Payroll/benefits	EFT	Sewer Perf	6201001133.000
23-May	20276	NIPSCO	Sewer	\$250.99	Electric	EFT	Lift Station	6201001351.000
24-May	20281	NIPSCO	Sewer	\$512.15	Electric	EFT	Grinders	6201001351.000
31-May	20291	Steuben Recorder	Sewer	\$25.00	Other Charges	3535	Recording fees	6201001395.000
31-May	20292	Evolve	Sewer	\$19.95	Other	EFT	Sewer Credit Card Processing	6201001395.000
31-May	20299	Farmers State Bank Fees	Sewer	\$20.00	Other	EFT	Batch Fees	6201001395.000
3-Jun	20298	Farmers State Bank Fees	Sewer	\$98.49	Other	EFT	Check Scanning Fee	6201001395.000
4-Jun	20300	Town of Fremont	Sewer	\$8,597.24	Sewage Treat	3536	Sewage Treatment	6201001355.000
6-Jun	20313	AT and T	Sewer	\$83.48	Telephone	3537	Sewer Phones	6201001324.000
6-Jun	20306	Payroll	Sewer	\$196.16	Payroll/benefits	EFT	Treasurer	6201001111.200
		Payroll	Sewer	\$438.37	Payroll/benefits	EFT	Billing	6201001111.220
		Payroll	Sewer	\$341.30	Payroll/benefits	EFT	Zoning	6201001111.240
		Payroll	Sewer	\$1,146.30	Payroll/benefits	EFT	Manager	6201001111.300
		Payroll	Sewer	\$700.00	Payroll/benefits	EFT	Worker	6201001111.310
		Payroll	Sewer	\$174.97	Payroll/benefits	EFT	FICA	6201001120.000
		Payroll	Sewer	\$40.91	Payroll/benefits	EFT	Medicare	6201001120.000

ACCOUNTS PAYABLE TOWN of CLEAR LAKE									
Voucher Register for Operating Funds & Sewer Fund									
For Period from 05/21/2024 through 06/18/2024									
							(NP)=Not Paid until Council Approval		
2024	DATE FILED	VOUCHER NUMBER	NAME OF CLAIMANT	FUND	AMOUNT OF VOUCHER	Appropriation	CHECK/WARRANT NUMBER	MEMORANDUM	Appropriation
	6-Jun	20226	Perf	Sewer	\$316.09	Payroll/benefits	EFT	Sewer Perf	6201001133.000
	13-Jun	20328	Farmers State Bank Visa	Sewer	\$299.75	Other	3538	See Invoice	6201001395.000
	19-Jun	20329	Tom Simpson	Sewer	\$1,905.00	Other Pro	3539	Electrical work, 416,160,938,716 addresses (NP)	6201001383.000
	19-Jun	20333	Engineering Resources Inc.	Sewer	\$4,110.00	Other Pro	3540	Hazenhurst (NP)	6201001383.000
	19-Jun	20336	Hawk, Hanie Kaymeyer	Sewer	\$832.00	Attorney	3533	Hoagland Sewer	6201001311.000
					\$1,976.00	Attorney		Hoagland Nevin	6201001311.000
					\$2,808.00	Total		(NP)	
	19-Jun	20339	USA Blue Book	Sewer	\$497.13	Operating	3542	Supplies (NP)	6201001231.000
	19-Jun	20340	Tomas Simpson	Sewer	\$525.00	Pro Services	3543	28-30 WCLD (NP)	6201001383.000
	19-Jun	20341	Fremont Tire and Oil	Sewer	\$266.30	Repair Parts	3544	UR Joint (NP)	6201001232.000
	19-Jun	20343	Wex	Sewer	\$176.22	Fuel	3545	Fuel (NP)	6201001231.000
			TOTAL SEWER FUND		\$29,776.68				
			TOTAL ALL FUNDS		\$93,322.09				
I here by certify that each of the above listed vouchers and the invoices or bills attached there to are true and correct and I have audited same in accordance with IC5-11-10-1.6.									
	Date		ALLOWANCE OF VOUCHERS					\$93,322.09	
	18th day of June								
(IC5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)									
	Dated this 18th day of June 2024								
	X		X		X				
	X		X		X				
	SIGNATURE OF GOVERNING BOARD								

Accounts Payable Voucher

VOUCHER NO. 20327

WARRANT NO. 17049

DATE ALLOWED 06/12/2024
Mo. Day Yr.

IN THE SUM OF \$ 1928.16

TOWN OF CLEAR LAKE

An invoice or bill to be properly itemized must show: kind of service, where performed, dates service rendered, by whom, rates per day, number of hours, rate per hour, number of units, price per unit, etc.

Payee

182 Farmers State Bank VISA PO Box 6818 Carol Stream IL 60197-6818	Terms Date Due 06/12/2024
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V	W
#	#
2	1
0	7
3	0
2	4
7	9

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	PO NUMBER	DESCRIPTION (or note attached invoice(s) or bill(s))	AMOUNT
		1101001395.000			plates	20.48
		2201001395.000			moasure device	284.75
		1101001395.000			refrigerator	619.00

TOTAL **924.23**

TOWN OF CLEAR LAKE	
Favor Of Farmers State Bank VISA	
Total Amount of Voucher	\$ 1928.16
Deductions	
Total Amount of Warrant	\$ 1928.16
Month of _____	

VOUCHER RECORD	ACCT #		
Total			

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized thereon for which charge is made were ordered and received except

_____	_____	_____
Mo. Day Yr.	Signature	Officer/Title

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

_____	_____	CLERK-TREASURER
Mo. Day Yr.	Signature	Officer/Title

Board/Council Members
COPY



June 3, 2024

Clear Lake Town Council
Town of Clear Lake
111 Gecowets Drive
Fremont, IN 46737

RE: 2025 FUNDING REQUEST (Fee for Service Contract) – STEUBEN COUNTY ECONOMIC DEVELOPMENT CORPORATION

Dear Clear Lake Town Council:

On behalf of the Steuben County Economic Development Corporation, thank you for your consideration of future support for our efforts to fulfill the mission of the organization:

The mission of the Steuben County Economic Development Corporation is to lead economic prosperity through collaboration while strengthening employment opportunities to improve the quality of life in Steuben County.

Below is a summary of previous contracts from Town of Clear Lake government for the Steuben County Economic Development Corporation over the past ten years:

2013	\$1,716
2014	\$1,716
2015	\$1,716
2016	\$1,716
2017	\$2,000
2018	\$2,000
2019	\$2,000
2020	\$2,000
2021	\$2,000
2022	\$2,000
2023	\$2,000
2024	\$2,100

The request for 2025, we are asking for \$2,100. Worth noting, over the life of our organization, Town of Clear Lake government has partnered with the Steuben County EDC on a number of initiatives above and beyond the fee for service agreement. We remain excited about the possibilities for Town of Clear Lake.

Accomplishments and Objectives for the year and beyond:

- Since 2016, we facilitated over **100 projects** to the county that created **1,300 new jobs** and **retained over 12,000 jobs**.
- Since 2016, the work that we have done has led to **an increase in CEDIT funding** in the county and CEDIT has surpassed the **\$2.8 million mark** collected for the first time in 2024. This is a direct **result of the work in economic development**.
- Projects above resulted in over **\$43,000,000 new payroll**.
- Since 2016, Total Investment to the county included **\$483,000,000 in Real Property and Personal Property**
- The City of Angola ranked **Again** as a Top 100 Micropolitan in Site Selection Magazine and has ranked in the Top 100 for 17 out of the last 18 years.
- For every **public dollar** spent in tax abatements for these above projects, it has generated over **\$30** in private sector investment.
- We continued our **Business Retention and Expansion (BR&E)** program, the EDC on average meets with over **50** businesses throughout the county annually. **We are the only entity in Steuben County with the sole commitment to do this work.**
- Working to implement our SCEDC Strategic Plan which included conversations with over **300 participants** across the county.
- Continue to play a role in bringing more **utility capacity** to Steuben County for growth.

There are many exciting initiatives on the horizon. We thank you for your past support and trust we can count on your continued support. Thank you very much!

Respectfully,



Isaac R Lee, MBA
Executive Director

c: Steuben County EDC Board of Directors



June 3, 2024

Clear Lake Town Council
Town of Clear Lake
111 Gecowets Drive
Fremont, IN 46737

**RE: 2025 ADDITIONAL FUNDING ALLOCATION (Additional Line Item Allocation) –
STEBEN COUNTY ECONOMIC DEVELOPMENT CORPORATION**

Dear Clear Lake Town Council:

On behalf of the Steuben County Economic Development Corporation, thank you for your consideration of future support for our efforts to fulfill the mission of the organization:

The mission of the Steuben County Economic Development Corporation is to lead economic prosperity through collaboration while strengthening employment opportunities to improve the quality of life in Steuben County.

For 2025, the Steuben County EDC would like this body to consider an additional allocation for funds for special projects that may arise during the calendar year. The amount of these additional funds for 2023 are being requested at **\$1,000**. These funds would stay under your control and would need to be requested for special projects during the calendar.

In the previous years, we have worked on several projects that have impacted the full county. These projects have required additional dollars. The latest projects are listed below.

- Housing Strategy Study
- Utility Capacity
- Strategic Planning and Implementation


On these occasions, the issues have been bigger than the Steuben County EDC, and yet the appropriate entity to facilitate the conversation has been the Steuben County EDC. This work was done in addition to our annual program of work.

I would like to have a conversation with this body to further discuss the opportunities that could arise from this additional line allocation.

Additional updates were provided in my annual fee for service request to the Clear Lake Town Council.

There are many exciting initiatives on the horizon. We thank you for your past support and trust we can count on your continued support. Thank you very much!

Respectfully,



Isaac R Lee, MBA
Executive Director
c: Steuben County EDC Board of Directors



2024 UPDATE/ REVIEW

2024 ACTION PLAN



SCEDC COMPLETED NEW STRATEGIC PLAN

Starting early in 2023, the SCEDC Board of Directors selected the Veridus Group to complete our new strategic plan which was completed in September of 2023.

The greatest single threat to Steuben County's ability to thrive is the prospect of a declining population.



FIVE FOCUS AREAS – PROGRAM OF WORK – 2023 AND BEYOND

INDIANA CEDS: CREATING ECONOMIC RESILIENCE IN INDIANA

HOUSING & CRITICAL INFRASTRUCTURE

COMMUNITY DEVELOPMENT & GROWTH

- Housing the residents of today and tomorrow
- Energy transition
- Infrastructure needed to sustain our economy and community



ACCESS TO AMENITIES & SERVICES

MARKETING & MESSAGING

- Quality of life and place
- Sustaining safe, healthy, thriving communities

ADAPTING & GROWING KEY INDUSTRIES

BUSINESS ATTRACTION

- Economic Diversification
- Continuing to invest in and grow target industries
- Adapting to digital transformations and automation

ENTREPRENEURSHIP & INNOVATION

BUSINESS RETENTION & EXPANSION

- Growing the entrepreneurial ecosystem
- Creating the foundations for innovation to succeed
- Helping small businesses grow

ACTIVATING & RETAINING TALENT

TALENT ATTRACTION & DEVELOPMENT

- Understanding and growing our workforce
- Reducing barriers to workforce participation

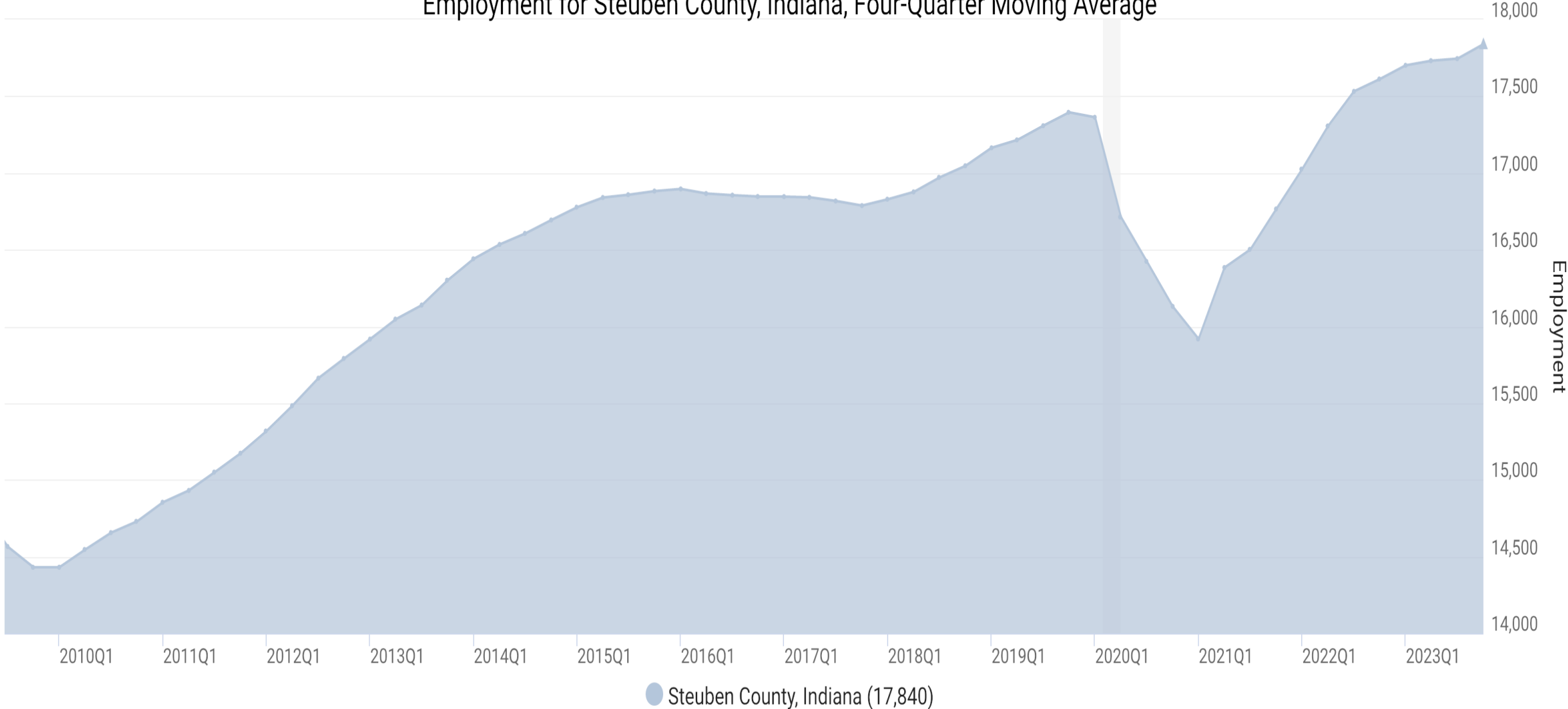
- Comprehensive Economic Development Strategies (CEDS) are US Economic Development Administration (EDA) planning efforts designed to utilize a regionally owned planning process to build capacity and guide the economic prosperity and resiliency of an area or region.
- Completion of a statewide CEDS for Indiana allows the state to compete for future funding from the U.S. Economic Development Administration.
- CEDS is a planning effort to inform state priorities, Indiana is one of only a few states pursuing a statewide CEDS for Indiana.

BUSINESS RETENTION & EXPANSION

- Business Retention & Expansion (BRE) program (annual)
 - Coupled with Tax Compliance, this program helps to have a constant pulse on the Industry environment in Steuben County.
 - Over 60 significant visits annually
 - 50+ industries visited or significant conversation annually
- In 2023, SCEDC offered to industries the use of our Data Analytics software to help companies in Steuben County with all sorts of data requests.
- Works with LEDO's on the 5-County ED Forum each year hosted in Noble County
- Total number of projects in 2023 – 13 (Top 100 Micropolitan Community) - \$79.8M, 71 New Jobs, \$3M New Payroll
- Since 2004 – 252 projects, \$908 Million Invested, 3,983 New Jobs
- Total Project since 2016 – 111 throughout Steuben County
 - Over \$483 Million in Total Investment (both Real and Personal)
 - Retaining just under 13,500 jobs
 - Creating over 1,316 jobs
 - Generating \$46.8 Million in New Payroll
 - Returning over \$30/\$1 incentivized

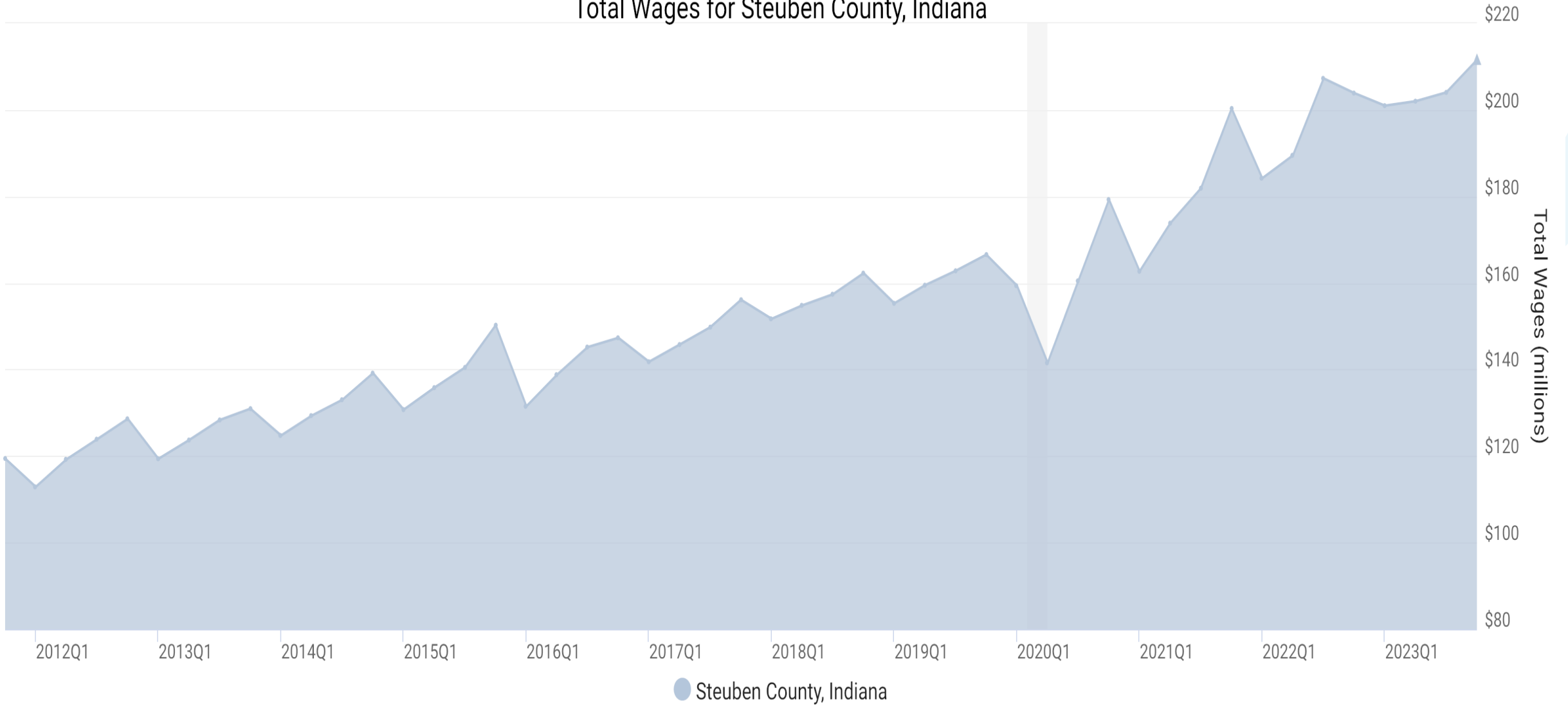


Employment for Steuben County, Indiana, Four-Quarter Moving Average



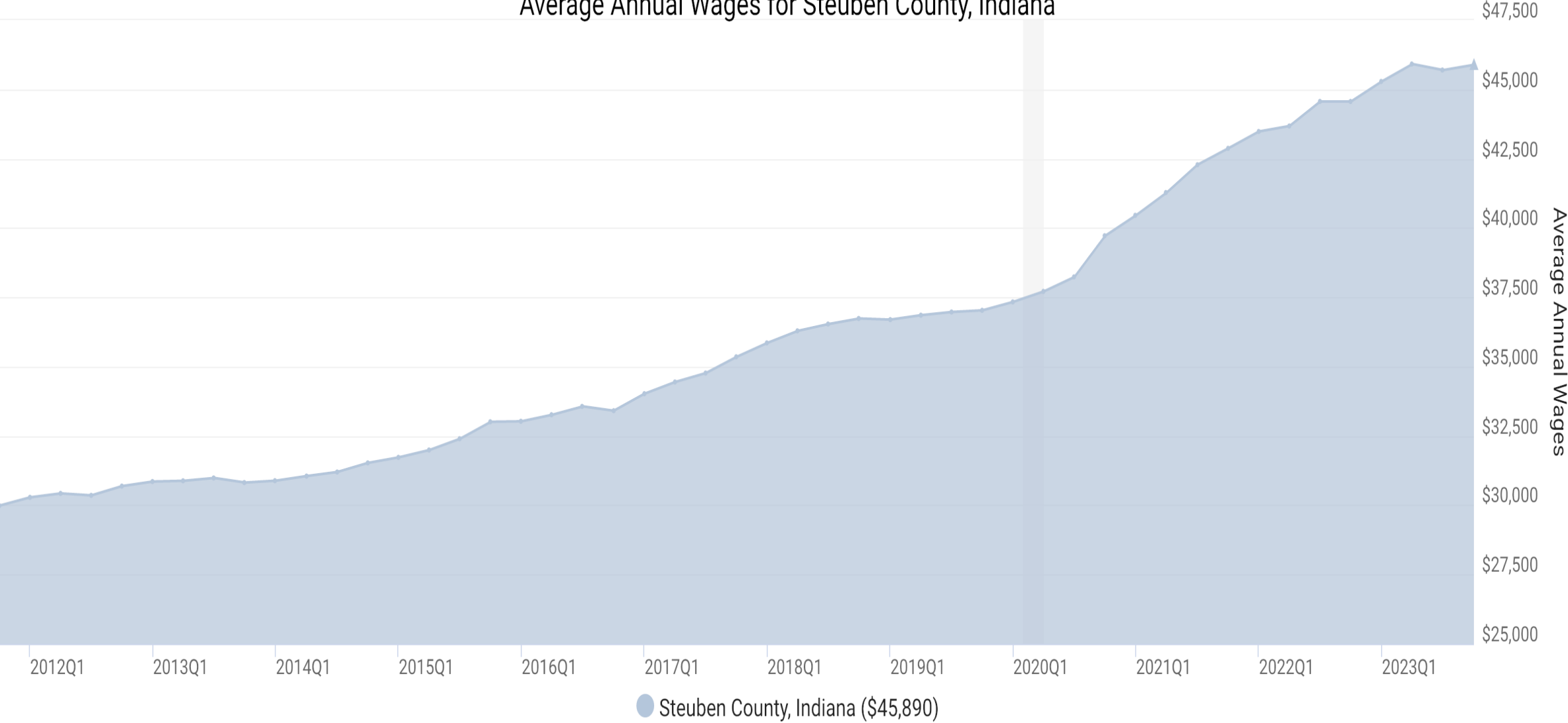
Source: JobsEQ®. Data as of 2023Q4. The shaded areas of the graph represent national recessions.

Total Wages for Steuben County, Indiana



Source: JobsEQ®. Data as of 2023Q4. The shaded areas of the graph represent national recessions.

Average Annual Wages for Steuben County, Indiana



Source: JobsEQ®. Data as of 2023Q4. The shaded areas of the graph represent national recessions.

Business Attraction

- Business attraction is all about bringing new businesses to help facilitate the growth of Steuben County's economy. We identify and target specific industries that will fit in Steuben County well. Our team works to highlight the benefit of operating a business in Steuben County and show business leaders why Steuben County is the best spot for them.
- Updated Target Industries:
 - Advanced Manufacturing
 - Biomedical, Life Sciences, Healthcare
 - Food and Beverage Manufacturing
 - Transportation and Logistics
 - Professional Employer Services
- Attraction now includes attraction of talent
- New Website completed by Golden Shovel Agency
 - Becomes our new front door, our welcome point for multiple audiences, a resource of information

Steuben County is America's Intersection

Steuben County is in the Industrial Heart of America



Advanced
Manufacturing



Biomedical, Life Science
& Healthcare



Food & Beverage
Manufacturing



Transportation &
Logistics

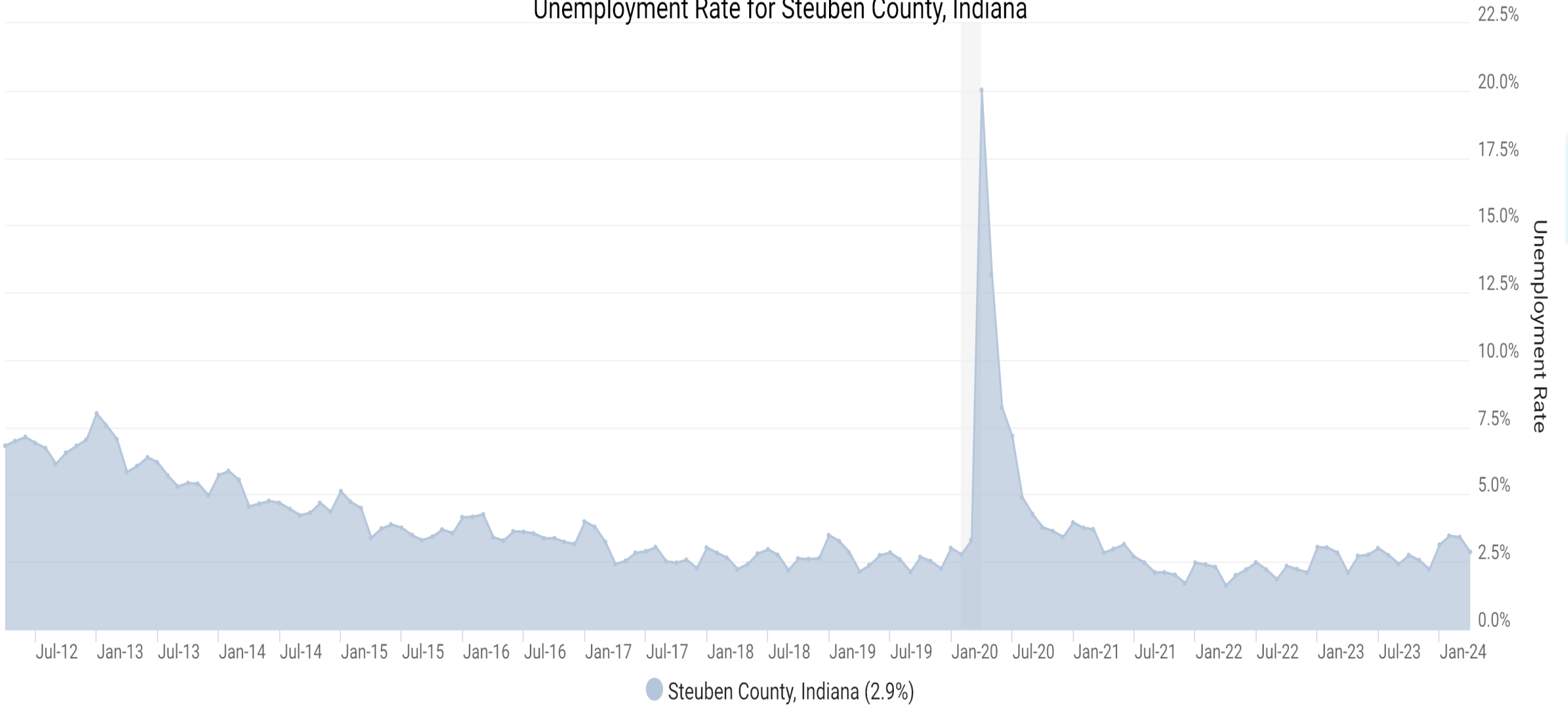


Transportation
Equipment



Professional Employer
Services

Unemployment Rate for Steuben County, Indiana



Source: JobsEQ®. Data as of Apr 2024. The shaded areas of the graph represent national recessions.

Talent Attraction & Development

- Education
 - Grow partnerships with higher education institutions in the realm of collaborative talent retention efforts. Refine the industry, government, and education focus on workforce development programs and certifications.
- Young Professional Engagement
 - Support ongoing young professionals of Chambers of Commerce in Steuben County. Partner with the Chambers for invitation experiences to bring YPs to the area.
- Modeling Skills Forecast
 - Assess and align regional skills of residents with employer skills demand through a resident vs employer skills profile.
- Invest in Leadership Development
 - Create a county wide leadership collaborative. This program will align participant opportunities to cultivate community connections and increase knowledge of the county. Designed to strengthen the leadership infrastructure of Steuben County through bold, collaborative methods to bring together government, businesses, schools, nonprofits, and citizens into a comprehensive experience that bonds participants together to invest in the future of Steuben County.



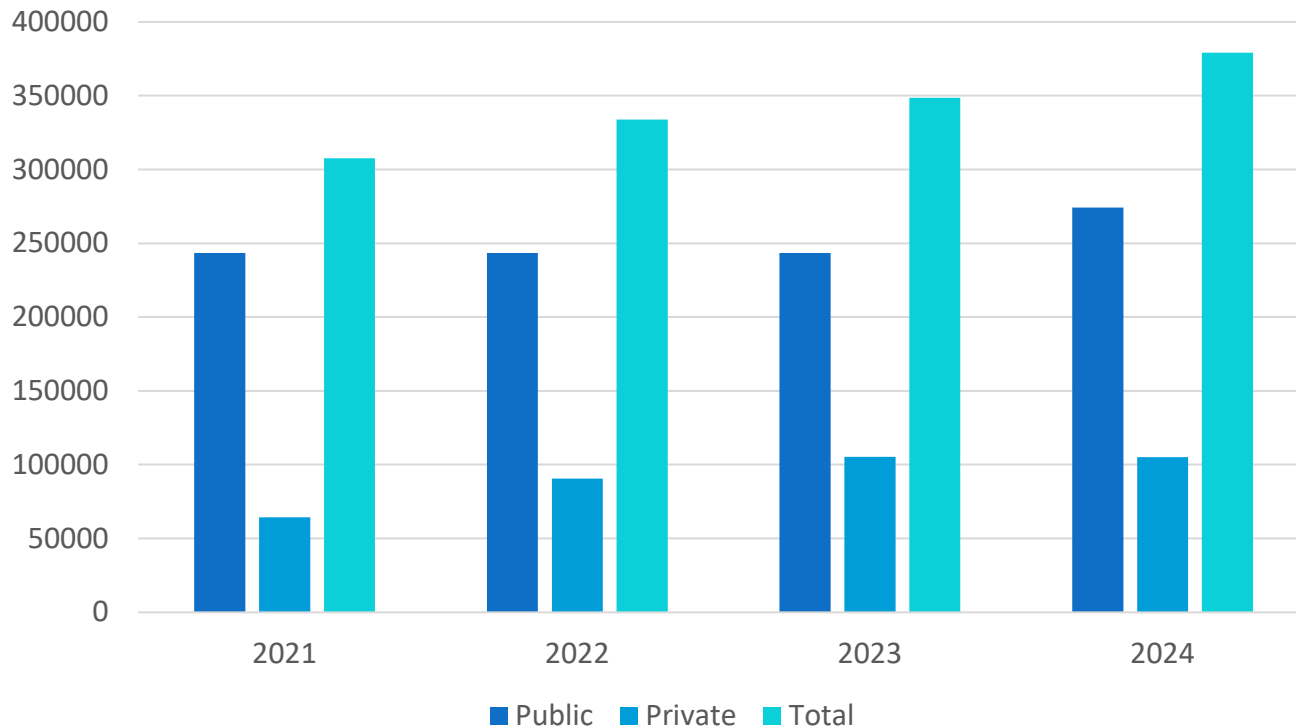
ECONOMIC DEVELOPMENT MARKETING & MESSAGING

- Built a Brand Kit to be consistent across all medias
 - Colors, design, images, style; all will promote a better message
- Teamed up with Golden Shovel Agency to bring online a new website for the SCEDC
 - Better flow, more features, user friendly
 - More information can be provided faster
 - Useful tools and links help better navigate the site
- SCEDC uses MailChimp to better deliver consistent messaging
 - Newsletter is delivered to over 500+ contacts monthly
 - Includes some baseline reports, updates on what is going on, and information about new programs that Industry may take advantage of that issue
- Social Media Followers:
 - LinkedIn – 312
 - Facebook – 1,300+

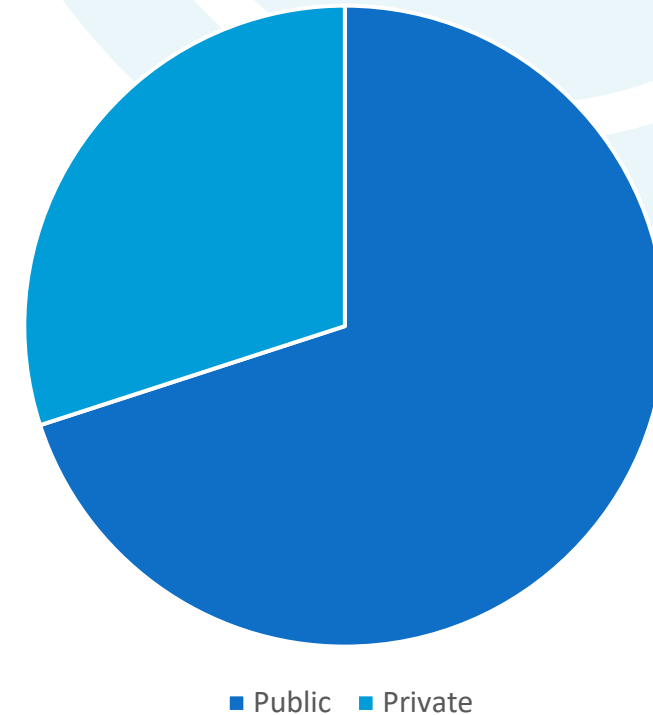


SUPPORT FOR THE SCEDC

Funding Breakdown



Sources of Funding





THANK YOU!



ISAAC@STEUBENEDC.COM



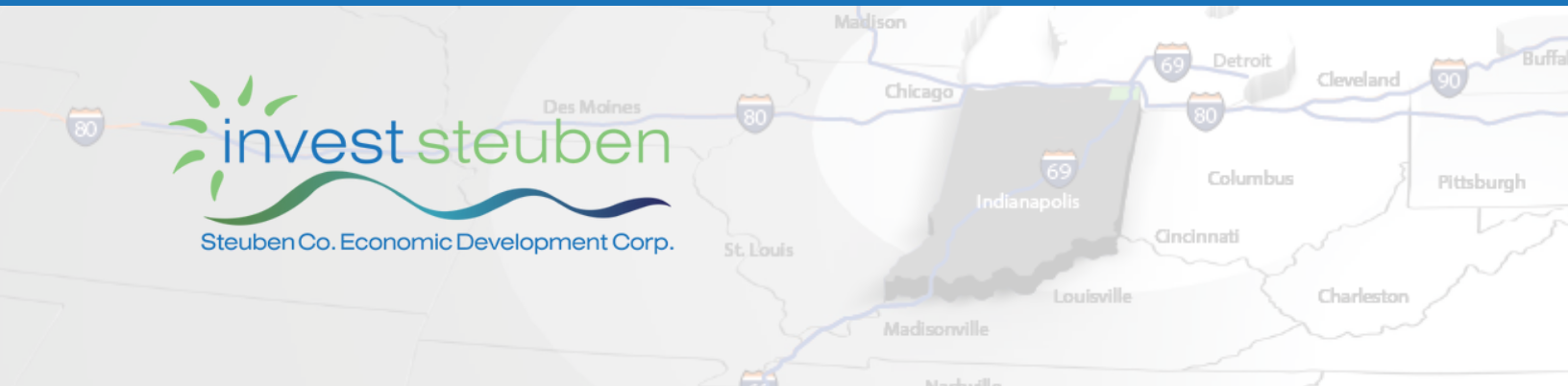
[HTTP://WWW.STEUBENEDC.COM/](http://www.steubenedc.com/)



THE PLAYBOOK

A TACTICAL GUIDE FOR ECONOMIC DEVELOPMENT PRACTICES IN STEUBEN COUNTY





THE PLAYBOOK

A TACTICAL GUIDE FOR ECONOMIC DEVELOPMENT PRACTICES

MISSION

SCEDC's mission statement defines the organization's fundamental purpose and objectives. It serves as a guiding statement that encapsulates the core reason for the organization's existence, outlining SCEDC's primary activities, intended impact and principles that drive its actions. SCEDC's mission statement is:

THE MISSION OF THE STEUBEN COUNTY ECONOMIC DEVELOPMENT CORPORATION (SCEDC) IS TO LEAD ECONOMIC PROSPERITY THROUGH COLLABORATION WHILE STRENGTHENING EMPLOYMENT OPPORTUNITIES TO IMPROVE THE QUALITY OF LIFE IN STEUBEN COUNTY.

VISION

SCEDC's vision is a forward-facing aspirational declaration that outlines the desired future environment for the organization and county. This statement articulates ideal outcomes and aspirations based on the impact SCEDC's actions are able to have. A vision statement projects into the future and paints a picture of what the organization hope to accomplish. SCEDC's vision statement is:

FOSTERING PROSPERITY THROUGH STRATEGIC GROWTH: SCEDC GUIDES DYNAMIC ECONOMIC DEVELOPMENT AND FOSTERS SUSTAINABLE GROWTH TO ACHIEVE PROSPEROUS OUTCOMES FOR RESIDENTS AND BUSINESSES.





THE PLAYBOOK

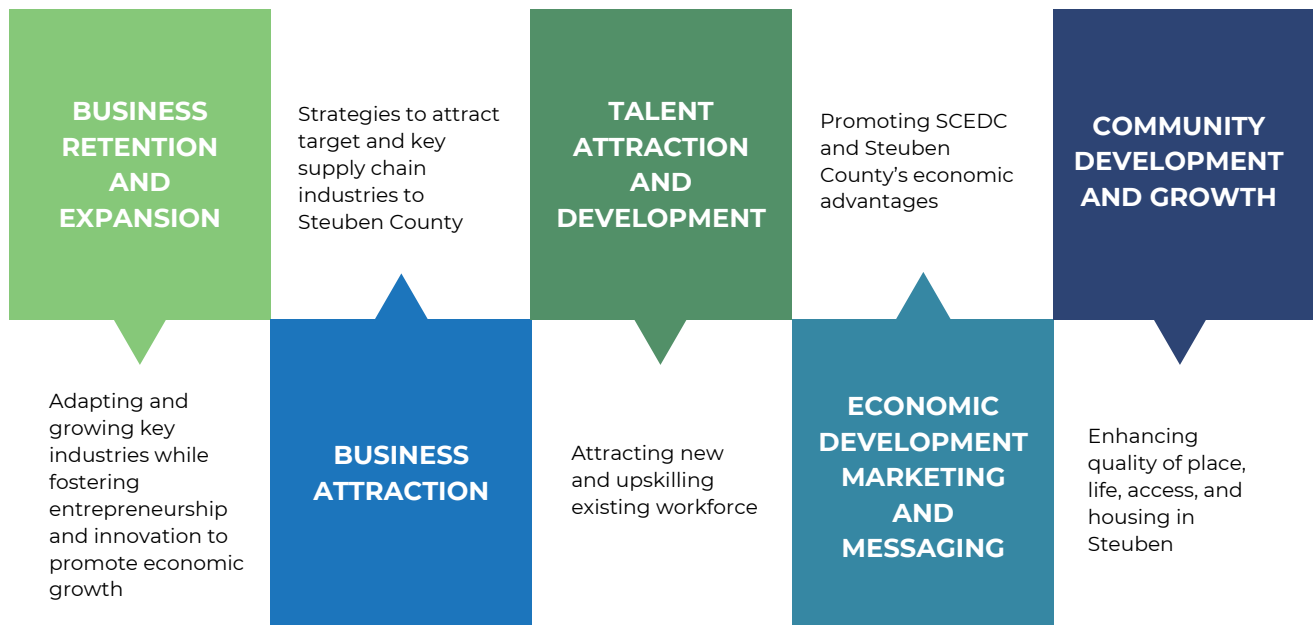
A TACTICAL GUIDE FOR ECONOMIC DEVELOPMENT PRACTICES

Within the Steuben County Economic Development Corporation 2023 strategic plan, opportunities to connect Steuben County's economic assets are identified in a way that more holistically supports the county's economic development objectives. This playbook provides tactical strategies focused on implementation to guide the economic development organization through strategy implementation with actionable objectives through two overarching themes:

- Guide the economic development efforts of the County with a focus on industry attraction, businesses retention, housing, and talent attraction.
- Outline objectives for SCEDC primarily for marketing and messaging, vision, and organizational growth.

Five focus areas fall under these overriding themes. The focus areas are supported by actionable tactics that will direct SCEDC on implementation steps and alignment with potential funding resources.

FOCUS AREAS



THE PLAYBOOK

INTERNAL STRATEGIES FOR STEUBEN COUNTY EDC

ALIGNMENT WITH STATE COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY

Comprehensive Economic Development Strategies (CEDs) are US Economic Development Administration (EDA) planning efforts designed to utilize a regionally-owned planning process to build capacity and guide the economic prosperity and resiliency of an area or region.

Completion of a statewide CEDs for Indiana allows the state to compete for future funding from the U.S. Economic Development Administration.

CEDs is a planning effort to inform state priorities, Indiana is one of only a few states pursuing a statewide CEDs for Indiana.

INDIANA CEDS: CREATING ECONOMIC RESILIENCE IN INDIANA

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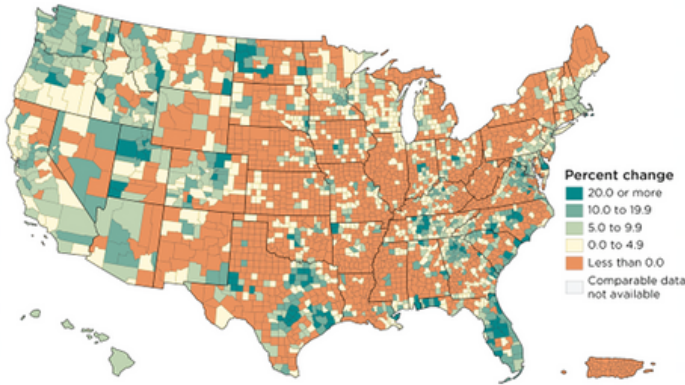
TALENT ATTRACTION & DEVELOPMENT

- Understanding and growing our workforce
- Reducing barriers to workforce participation

THE PLAYBOOK

INTERNAL STRATEGIES FOR STEUBEN COUNTY EDC

ECONOMIC GROWTH AND POPULATION DECLINE



Percent Change in County Population 2010-2020. Source: U.S. Census Bureau

POPULATION IN CONTEXT

In 2020, Steuben County had the 46th largest population of all counties in the State of Indiana, with 34,435 residents. The county's population has grown in each Census since 1920, however, its rate of growth has slowed in recent decades and forecasts anticipate the population to decline.

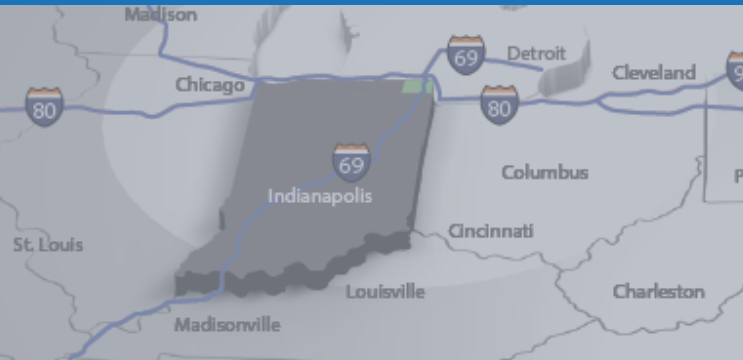
RESIDENTIAL DEMAND

Steuben County is an attractive place to live, known for having over 100 different lakes, which draw residents and visitors. One of the greatest challenges is that residential development has not been able to keep up with residential demand. County building permits dropped during the Great Recession in 2007-2008 and have remained below pre-recession levels through 2022.



Steuben County has a net leakage of 1,229 workers when comparing total inflow and outflow of commuters. A total of 4,518 Steuben County residents leave to work in other communities, while 3,289 workers from other communities travel to Steuben County for work. Area employers are facing a workforce shortage and there may be opportunities to retain residents leaving Steuben County for work.

Source: JobsEQ



STEUBEN COUNTY SWOT ANALYSIS

STRENGTHS



- Quality of place
- Highway access and logistical advantaged
- Education Partners
- Strong local leadership
- Affordability

WEAKNESSES



- Lack of housing stock
- Weak community partnerships
- Lack of focus on infrastructure and utility capacity
- Workforce shortage
- Lack of unified vision and future planning

OPPORTUNITIES



- Economic development and business
- Connectivity & utility expansion
- Community amenities and housing enhancement
- Partnerships with education providers to retain talent
- Natural resources and amenities

THREATS



- Brain drain/loss of younger talent
- Lack of focus on infrastructure and utility capacity
- Aging population and population decline
- Regional and state competition
- Resistance to change

BUSINESS RETENTION & EXPANSION

GOALS & OBJECTIVES

Goal: Adapt and grow key industries while fostering entrepreneurship and innovation to promote economic development and business expansion.



01. Build & Maintain Relationships

Maintain a proactive business-retention strategy by engaging with local employers.



02. Grow & Retain Entrepreneurs

Entrepreneurs are the future of your business ecosystem. In order for them to be successful, they need access to resources, and space. The entrepreneurs that Steuben County is able to grow in their own community will be more likely to stay and be involved as they grow.



03. BRE Focused Role

While BRE should be a team effort for everyone in the EDC, it would be most productive to have someone dedicated towards these activities that can both focus on building a strategic plan for BRE, and allow other EDC staff to focus on their important jobs.



04. Small Business Assistance

Aid small businesses in implementing creative strategies to reduce expenses such as healthcare costs that inhibit their ability to hire additional full-time employees.



05. Understand County Business Ecosystem

It is vital the EDC be able to connect businesses with any available resources in the community. This requires multiple points of contact at local, state and federal levels, and being part of the conversation as these resources are made available.

BUSINESS RETENTION & EXPANSION ACTIONS

STAY HERE | GROW HERE

UNIQUE IDEA

Unprecedented within the realm of Economic Development Corporations as a retention strategy for businesses and talent is group healthcare. However, the cost of providing healthcare for employees arose as a common theme within the stakeholder engagement as a rising cost of doing business.

CHALLENGE

Many small businesses in the area feel they fall behind others in retaining talent because they cannot offer healthcare and other benefits to attract and retain employees.

SOLUTION

Identify potential group healthcare providers and reach out to providers who are already established in Indiana and serve other small businesses. Understanding the potential for area businesses and industries to collectively obtain insurance could drive down the cost for individual employers and create a community health and wellness strategy within existing companies. Group healthcare within industry associations is common practice, one example is how municipalities have partnered with other public entities, like school corporations, to drive down healthcare costs as employers through employee wellness clinics.

BUSINESS INSIDER NEWSLETTER

Bi-Monthly newsletter template to highlight area businesses tackling challenges, unique business solutions, and highlight important information.

FOCUS GROUPS

Focus groups specifically geared toward implementation elements of strategic plan, refining tactics and creating a dedicated feedback loop for an engaged Steuben County business community.

- Work Ready Issues
- Livability
- Entrepreneurship
- Business Friendly

BUSINESS SPOTLIGHT - SHOWCASE SUCCESS

Use the SCEDC social media to showcase business success. Major milestones for business or even job openings. Any way to support the local businesses through social media rather than showcase the SCEDC success.

STAY HERE | GROW HERE CAMPAIGN

BR&E comes with stories of perseverance and being undaunted as businesses grow and expand. SCEDC is uniquely positioned to capture these personal experiences of existing businesses who started in Steuben County: Stay Here. Grow Here.

RETAINING ENTREPRENEURS

Point entrepreneurs in the right direction for resources and funding in the region. Partner with Northeast IN to create regional support for entrepreneurs.

BRE SPECIFIC PROFESSIONAL

Hiring a full or part time person to be focused specifically on BR&E activities can help free up the Director and their workload. While others at the EDC will still engage in BR&E initiatives, having a focused staff member will allow the continuous feedback loop needed for investors.

BUSINESS RETENTION & EXPANSION ACTIONS

UNDERSTAND THE STEUBEN COUNTY BUSINESS ECOSYSTEM

STRENGTHENING THE SUPPLY CHAIN

The understanding of any deficiencies or leakage in the economic supply chain is fundamental in developing an investment attraction strategy and provide economic resilience in business retention that will ensure continued growth of the region.

● ENSURING A COMPETITIVE COST ENVIRONMENT

Work within target industries in Steuben County to understand inventory and production costs. SCEDC should work with industry partners to assess vendors and supply chain leakage through measurement of delays, rejected materials, and payment invoices of their suppliers. Begin a supplier evaluation process with a market survey to identify top suppliers in each category.

● STRATEGIC SOURCING FOR COST SAVINGS

Strategic sourcing is a sourcing method that involves applying different strategies while sourcing products or services. Strategies are selected based on real-time circumstances of each acquisition and influenced by factors such as the value of spend, risk in the category, and the supply market character. SCEDC can develop in-depth profiles of potential suppliers, showing an immediate tangible benefit of cost savings for existing area businesses.

● ELEVATE EFFICIENCY

Supply chain for Steuben County is not just an operational component, it directly impacts economic prosperity of the region. SCEDC can view statewide supply chain support organizations best practices to analyze the needs of industry supply chain performance, identify bottlenecks, and develop local strategies that enhance efficiency and create a cost competitive environment for Steuben County.

UNIQUE IDEA

A best practice within the realm of Economic Development Corporations as a retention strategy is a focus on supply chain, economic leakage, and developing a strong supply change immune to market pressures for significant economic optimization of Steuben County and the region.

CHALLENGE

Supply chain disruptions can have a devastating impact on local communities economic resilience. Rising costs of supplies, global economic crisis, scarcity of raw materials creates a bottleneck in Steuben County industry.

CONEXUS

This organization has engaged universities and manufacturing industry leaders statewide to address supply chain issues within the state of Indiana. Taking what Conexus did at the macro state-wide level and uncovering supply chain networks and understanding the local industry needs on the micro level will strengthen the economic resiliency of Steuben industries.

BUSINESS RETENTION & EXPANSION

GOAL	STRATEGY	ACTIONS	PARTNERS	TIMELINE
Build & Maintain Relationships	Maintain a proactive business-retention strategy by engaging with local employers, assessing local trends, and offering support through available resources and services to aid local business growth and entrepreneurship.	<ul style="list-style-type: none"> Facilitate quarterly focus groups/engagement with local business (assign board members as ambassadors to local business). Complete an annual survey with county business to maintain pulse on local economic climate and expansion needs of existing businesses. Fund a part time BRE focused professional. Through surveys and engagement with local businesses, identify suppliers and others supply chain businesses to co-locate in Steuben County. 	<ul style="list-style-type: none"> Chambers of Commerce in Steuben County Local Businesses and Industry Leaders 	January 2024 - Ongoing
Grow and Retain Entrepreneurs	Retain Trine students that developed a marketable product in college, through incentives to remain in the county and contribute to its economic growth.	<ul style="list-style-type: none"> Collaborate with Trine University to identify program feasibility and identify students who have developed innovative and marketable products during their studies. 	<ul style="list-style-type: none"> Trine University Elevate Ventures Northeast Indiana SBDC Northeast Indiana Innovation Center Local business Leaders Local and Regional Media Outlets 	January 2025 - Ongoing

BUSINESS RETENTION & EXPANSION

GOAL	STRATEGY	ACTIONS	PARTNERS	TIMELINE
Grow and Retain Entrepreneurs	Retain Trine students that developed a marketable product in college, through incentives to remain in the county and contribute to its economic growth.	<ul style="list-style-type: none">• Establish an incentive package with potential funders such as Elevate Ventures that includes financial support, mentorship, co-working space, access to resources, and networking.• Utilize CoWork Steuben as a program partner to offer a conducive environment for product development, collaboration, and networking.• Facilitate mentorship opportunities for students/new graduates in the entrepreneurship program with local mentors from relevant industries.• Help facilitate connections and pilot projects between students and businesses to demonstrate the real-world value of the products.	<ul style="list-style-type: none">• Trine University• Elevate Ventures• Northeast Indiana SBDC• Northeast Indiana Innovation Center• Local business Leaders• Local and Regional Media Outlets	January 2025 - Ongoing

BUSINESS RETENTION & EXPANSION

GOAL	STRATEGY	ACTIONS	PARTNERS	TIMELINE
Grow and Retain Entrepreneurs	Retain Trine students that developed a marketable product in college, through incentives to remain in the county and contribute to its economic growth.	<ul style="list-style-type: none"> Establish key performance indicators (KPIs) to track the success and impact of the program, such as the number of retained students, job creation, and revenue generated. Collaborate with local media outlets and community organizations to raise awareness about the program. 	<ul style="list-style-type: none"> Trine University Elevate Ventures Northeast Indiana SBDC Northeast Indiana Innovation Center Local business Leaders Local and Regional Media Outlets 	January 2025 - Ongoing
Small Business Assistance	Help small businesses connect with organizations that can reduce costs or barriers to providing healthcare insurance for employees.	<ul style="list-style-type: none"> Research and compile a list of organizations, such as industry associations, businesses, or non-profit organizations, that offer resources, programs, or information related to affordable healthcare insurance options. Organize seminars, workshops, or webinars in collaboration with identified partners to educate small business owners about available healthcare insurance options, cost-saving strategies, and legal requirements. 	<ul style="list-style-type: none"> Group Healthcare Providers Chambers of Commerce in Steuben County 	January 2024 - Ongoing

BUSINESS RETENTION & EXPANSION

GOAL	STRATEGY	ACTIONS	PARTNERS	TIMELINE
Small Business Assistance	Help small businesses connect with organizations that can reduce costs or barriers to providing healthcare insurance for employees.	<ul style="list-style-type: none">• Develop a dedicated section on SCEDC's website where small businesses can access information, guides, and resources related to healthcare insurance options and cost reduction strategies.• In partnership with the Steuben County Chambers, offer support and assistance to small businesses, addressing evolving needs and challenges including health insurance.• Highlight success stories and testimonials from small businesses that have successfully reduced healthcare insurance costs or barriers through assistance from partner organizations.	<ul style="list-style-type: none">• Group Healthcare Providers• Chambers of Commerce in Steuben County	January 2024 - Ongoing

BUSINESS ATTRACTION

GOALS/OBJECTIVES



Sector Specific Attraction Strategies

Focus attraction efforts within identified core target industries to attract quality businesses that build a diverse economic base.



Utilization of Unique County Assets

Utilize unique county assets such as Tri-State Steuben County Airport, and supply-chain market opportunities, to attract businesses in emerging industries such as aerospace and aviation, and plastics and polymers.



Creation of Spaces and Capacity at Strategic Sites to Attract New Business

To be successful, SCEDC must work hand in hand with utility providers and regional partners to create utility capacity in new sites for businesses to move in as soon as they are ready.

BUSINESS ATTRACTION

GOAL	STRATEGY	ACTIONS	PARTNERS	TIMELINE
Sector Specific Attraction Strategies	Focus attraction efforts within identified core target industries to attract quality businesses that build a diverse economic base.	<ul style="list-style-type: none"> Implement sector specific attraction strategies for core target industries. Engage with industry associations to advocate for development 	<ul style="list-style-type: none"> IEDC Identified Industry Organizations Trine University NEIRP 	September 2023 - Ongoing
Space and Capacity Building at Strategic Sites	Leverage Federal, state, regional and funds that could support industry attraction efforts, such as READI, EDA, IEDC, and NISCD funds.	<ul style="list-style-type: none"> Secure funding through IEDC's New Deal Closing Fund for new attraction projects. Partner with Northeast Indiana Strategic Development Commission to leverage \$30m in regional funding Apply for EDA Public Works and Economic Adjustment Assistance Programs to fund infrastructure improvements to increase developable sites in Steuben County Include infrastructure improvement projects in the NEIRP READI application to secure IEDC funding to promote site readiness. 	<ul style="list-style-type: none"> IEDC NEIRP Northeast Indiana SBDC US EDA USDA 	September 2023 - December 2026

BUSINESS ATTRACTION

GOAL	STRATEGY	ACTIONS	PARTNERS	TIMELINE
<p>Utilization of Unique County Assets</p>	<p>Utilize unique county assets such as Tri-State Steuben County Airport, and supply-chain market opportunities, to attract businesses in emerging industries such as aerospace and aviation, and plastics and polymers.</p>	<ul style="list-style-type: none"> • Coordinate potential commercial or industrial development areas around the Tri-State Steuben County Airport with airport leadership. • Create TIF areas around identified airport development areas to make them more attractive for industrial and commercial uses. • Explore the potential for drone operations, remote sensing, and other emerging aviation-related technologies. • Collaborate with educational institutions to establish aviation-related programs tied to innovation of vertical aviation technologies. • Encourage community events, airshows, and aviation-themed festivals to raise awareness and generate local support. • Attend aviation trade shows to connect with manufactures 	<ul style="list-style-type: none"> • Tri-State Steuben County Airport • Steuben County Board of Aviation Commissioners • Trine University • EDA - Public Works Economic Adjustment Assistance Program 	<p>December 2024 - Ongoing</p>

BUSINESS ATTRACTION

GOAL	STRATEGY	ACTIONS	PARTNERS	TIMELINE
Sector Specific Attraction Strategies	Focus business attraction efforts on the advanced manufacturing sector to leverage the county's economic base.	<ul style="list-style-type: none"> • Establish links between county manufacturers and nearby opportunities to enhance competitiveness of advanced manufacturing clusters and reinforce supply chains. • Enhance the appeal of Steuben County as an investment destination for manufacturing facilities. • Promote an environment that encourages and assists manufacturers with innovation in areas like industrial internet of things (IIoT), additive manufacturing, 3-D printing, automation, advanced materials, and advanced plastics and metal alloys. • Prioritize initiatives for new workforce housing development to attract and retain talent and enhance quality of life. 	<ul style="list-style-type: none"> • IEDC • Connexus Indiana • National Council for Advanced Manufacturing • Trine University • NEIRP • Housing Developers 	September 2023 - Ongoing

BUSINESS ATTRACTION

GOAL	STRATEGY	ACTIONS	PARTNERS	TIMELINE
Sector Specific Attraction Strategies	Focus business attraction efforts on Life Sciences and Healthcare sectors to complement existing healthcare, innovation, and education assets	<ul style="list-style-type: none"> • Partner with Trine University to expand awareness of life science and biomedical education and research occurring within the county to create a conducive environment for life sciences and healthcare research. • Establish public private partnerships that fund quality of life amenities to create an environment that retains a skilled workforce with expertise in areas such as biotechnology, medical research, pharmaceuticals, and healthcare administration. • Organize industry-specific events, conferences, and networking opportunities to regional life sciences and healthcare companies with potential partners and investors. Events could showcase innovations at Trine University and Cameron Memorial Community Hospital. 	<ul style="list-style-type: none"> • IEDC • Indiana Health Industry Forum • BioCrossroads • Trine University • NEIRP • Cameron Memorial Community Hospital 	September 2023 - Ongoing

BUSINESS ATTRACTION

GOAL	STRATEGY	ACTIONS	PARTNERS	TIMELINE
Sector Specific Attraction Strategies	Focus business attraction efforts on Life Sciences and Healthcare sectors to complement existing healthcare, innovation, and education assets	<ul style="list-style-type: none"> Continue to support and fund public private partnerships like Cameron Memorial Community Hospital and Trine University's Education and Innovation Center partnership. 	<ul style="list-style-type: none"> IEDC Indiana Health Industry Forum BioCrossroads Trine University NEIRP Cameron Memorial Community Hospital 	September 2023 - Ongoing
Sector Specific Attraction Strategies	Focus business attraction efforts on the Food and Beverage sector due to the county's strong water capacity and existing manufacturing base.	<ul style="list-style-type: none"> Highlight existing industry strengths as a leader in poultry and livestock processing when marketing to food and beverage manufacturers or responding to RFIs. Consider opportunities to nurture demand for local businesses through branding such as "Made in Steuben County". Identify opportunities to market local supply chain efficiencies such as proximity to suppliers, multimodal transportation access, or water supply and costs that could create savings for manufacturers. 	<ul style="list-style-type: none"> IEDC Agrinovus NEIRP Chambers of Commerce in Steuben County 	September 2023 - Ongoing

BUSINESS ATTRACTION

GOAL	STRATEGY	ACTIONS	PARTNERS	TIMELINE
Sector Specific Attraction Strategies	Focus business attraction efforts on the Food and Beverage sector due to the county's strong water capacity and existing manufacturing base.	<ul style="list-style-type: none"> Build on Steuben County's agricultural base to increase local production of input products required by food and beverage manufacturers. 	<ul style="list-style-type: none"> IEDC Agrinovus NEIRP Chambers of Commerce in Steuben County 	September 2023 - Ongoing
Sector Specific Attraction Strategies	Focus business attraction efforts on Transportation and Logistics sectors to based on the county's Logistical Assets	<ul style="list-style-type: none"> Promote Steuben County's logistical assets including interstate and rail access and connections to larger metro areas. Invest in last mile connections to better connect development areas to critical transportation routes including I-69, I-80/90, and local railroads. Promote the benefits of economic diversification emphasizing how addition of warehousing and logistics industries can complement existing businesses. 	<ul style="list-style-type: none"> IEDC NEIRP Steuben County Highway Department Indiana Northeastern Railroad 	September 2023 - Ongoing

BUSINESS ATTRACTION

GOAL	STRATEGY	ACTIONS	PARTNERS	TIMELINE
Sector Specific Attraction Strategies	Focus business attraction efforts on Transportation and Logistics sectors to based on the county's Logistical Assets	<ul style="list-style-type: none"> Pursue partnerships that promote multi-modal transportation with local establishments such as the Indiana Northeastern Railroad. This could include exploring partnerships to create a transload facility in the county. Identify sites that could strategically support multimodal transportation and secure agreements with landowners for site control. 	<ul style="list-style-type: none"> IEDC NEIRP Steuben County Highway Department Indiana Northeastern Railroad 	September 2023 - Ongoing
Sector Specific Attraction Strategies	Focus business attraction efforts on Professional Employer Services and build on regional growth in this sector.	<ul style="list-style-type: none"> Identify parcels that meet selection criteria and could support commercial development near Angola. This could include sites at Angola Innovation Park. Collaborate with real estate professionals and brokers to promote available sites that could accommodate office development and connect potential tenants with suitable properties. 	<ul style="list-style-type: none"> IEDC Agrinovus NEIRP Chambers of Commerce in Steuben County 	September 2023 - Ongoing

BUSINESS ATTRACTION

GOAL	STRATEGY	ACTIONS	PARTNERS	TIMELINE
Sector Specific Attraction Strategies	Focus business attraction efforts on Professional Employer Services and build on regional growth in this sector.	<ul style="list-style-type: none">• Establish public private partnerships that fund quality of life amenities to create an environment that retains a skilled workforce or has amenities such as restaurants that can support employee needs.• Organize community engagement events that showcase Steuben County's rural lifestyle, natural beauty, and recreational opportunities. Attract businesses with an appreciation for the rural environment.	<ul style="list-style-type: none">• IEDC• Agrinovus• NEIRP• Chambers of Commerce in Steuben County	September 2023 - Ongoing

TALENT ATTRACTION & DEVELOPMENT

GOALS/OBJECTIVES



Education

Grow partnerships with higher education institutions in the realm of collaborative talent retention efforts. Refine the industry, government, and education focus on workforce development programs and certifications.



Young Professional Engagement

Support ongoing young professionals of Chambers of Commerce in Steuben County. Partner with the Chambers for invitation experiences to bring YPs to the area.



Modeling Skills Forecast

Assess and align regional skills of residents with employer skills demand through a resident vs employer skills profile.



Invest in Leadership

Create a county wide leadership collaborative cohort within the framework of the Steuben County Community Foundation Lilly Grant. This program will align participant opportunities to cultivate community connections and increase knowledge of the county. Designed to strengthen the leadership infrastructure of Steuben County through bold, collaborative methods to bring together government, businesses, schools, nonprofits, and citizens into a comprehensive experience that bonds participants together to invest in the future of Steuben County.

TALENT ATTRACTION & DEVELOPMENT

ACTIONS

INVESTING IN LEADERSHIP

STEUBEN LEADS: COUNTYWIDE LEADERSHIP INSTITUTE

Further pursue the development of the Steuben County Leadership program with the integral work of the Steuben County Community Foundation efforts within the Community Leadership Grant from the Lilly Endowment. Supporting the efforts of the community foundation as they establish a strategy of building a collaborative network of people and organizations who are equipped to solve community issues through collective action will ultimately deepen the bench of future community leaders.

EXAMPLE: PROGRAMING:

Goal: Align participant opportunities to cultivate community connections and increase knowledge of the county.

Outcome #1: Create an effective learning environment that aligns with the mission, vision, and values of STEUBEN LEADS.

Tactic #1: Establish learning outcomes for the program and each class topic to make sure there is a clear alignment with STEUBEN LEADS mission, vision, and values.

Tactic #2: Develop class day structures to integrate current issues & trends, adult learning models, and time for peer-to-peer dialogue and reflection.

THE POWER OF PARTNERSHIP

● TRINE UNIVERSITY

Develop partnership with Trine University for leadership certification training. Their role as the prominent higher education institution in the region allows them to help further the county through specialty offerings for C-Suite leaders, mid-level managers, and beyond to strengthen workforce pipeline.

● WORKFORCE DEVELOPMENT PIPELINE

Use the biannual focus groups from BRE to help create workforce development programs/certificates through education and workforce training partners. Create integrated system of relevant education connected to post-secondary credentials and career certifications through pathways that foster public/private partnerships, and local experiences.

● INDUSTRY EXCELLENCE PARTNERS

Coordinating robust programs directly with education, industry, and community hosts, Steuben County's career and technical education pathways are positioned to meet local employers' needs. By intentionally removing barriers of entry into industries by bridging academics and entry level job requirements. A collaborative approach is a catalyst for developing next level industry opportunities along with talent pipelines that will continue to drive Steuben' County's economy.

CHAMBER YPG PARTNERSHIP

Supporting the young professionals groups of Steuben County Area Chambers will allow current and recent graduates within the county a chance to connect. This connection provides invitations to engaging activities, interaction with other young professionals in the area, and access to resources in the county. A YPG helps recent grads to learn of new opportunities and find activities they will enjoy within the area.

TALENT ATTRACTION & DEVELOPMENT

GOAL	STRATEGY	ACTIONS	PARTNERS	TIMELINE
Investing in Leadership	Develop partnership with Trine University for leadership certification training.	<ul style="list-style-type: none">• Facilitate planning discussions with Trine University, local business leaders, and elected officials to identify leadership certification needs by May of 2024.• After Identifying needs, formalize a partnership between Trine University, SCEDC, Steuben County Community Foundation, Steuben County Tourism Bureau, and Chamber of Commerce's in Steuben County to define roles in a leadership training certification program.• Complete a leadership certification curriculum and open program enrollment by May of 2025.	<ul style="list-style-type: none">• Trine University• Local Business and industry leaders• Elected Officials• Steuben County Area Chambers• Steuben County Community Foundation• Steuben County Tourism Bureau	May 2024 - Ongoing

TALENT ATTRACTION & DEVELOPMENT

GOAL	STRATEGY	ACTIONS	PARTNERS	TIMELINE
Investing in Leadership	Use the biannual focus groups from BRE to help create workforce development programs/certificates through education and workforce training partners.	<ul style="list-style-type: none"> Formalize partnerships with local businesses and education providers to ensure training programs, workshops, and skill development initiatives to upskill or reskill the local workforce are aligned with their needs and expectations. Finalize curriculum with education providers and employers and begin training. Gather data and KPIs to monitor program impact and 	<ul style="list-style-type: none"> Trine University Ivy Tech Freedom Academy Local Business and industry leaders K-12 Schools Impact Institute 	January 2025 - January 2027
Investing in Leadership	Under the umbrella of Lead Steuben County, engage existing leaders with potential new companies in a "Steuben County Connectors" Program	<ul style="list-style-type: none"> Synthesize and highlight existing leaders' stories on SCEDC website/ social media with SEO Marketing searches of the community in Google and other search engines to capture the first look at Steuben through the eyes of leaders already in the community. Personalize the accolades and showcase the experience of Steuben County for instant connections. 	<ul style="list-style-type: none"> Steuben County Area Chambers of Commerce Trine University Cameron Memorial Community Hospital Elected Officials K-12 Schools 	June 2025 - Ongoing

TALENT ATTRACTION & DEVELOPMENT

GOAL	STRATEGY	ACTIONS	PARTNERS	TIMELINE
Investing in Leadership	Use the biannual focus groups from BRE to help invest and create a framework to address opportunities to strengthen area workforce leadership.	<ul style="list-style-type: none">• Include talent-oriented discussion topics in biannual BRE focus groups to identify employer needs.• Convene an advocacy group of select employers and education providers to begin identifying skills and competencies for various industries	<ul style="list-style-type: none">• Trine University• Ivy Tech• Freedom Academy• Local Business and industry leaders• K-12 Schools• Impact Institute	January 2025 - January 2027

TALENT ATTRACTION & DEVELOPMENT

GOAL	STRATEGY	ACTIONS	PARTNERS	TIMELINE
Young Professional Engagement	Supporting the young professionals groups of Steuben County Area Chambers will allow current and recent graduates within the county a chance to connect.	<ul style="list-style-type: none"> • Encourage local area chambers to hold joint networking events for young professionals to prevent duplication of efforts and improve turnout. • Partner with Trine University as a potential sponsor of some events to encourage additional student engagement. 	<ul style="list-style-type: none"> • Chambers of Commerce in Steuben County • Trine University 	June 2024 - Ongoing
Young Professional Engagement	Supporting the young professionals groups of Steuben County Area Chambers will allow current and recent graduates within the county a chance to connect.	<ul style="list-style-type: none"> • Convene area chambers to review opportunities to improve young professional networking events. • Identify any current young professional oriented events actively hosted by area chambers. • Form synergies between area chambers of commerce to streamline and enhance YP networking events 	<ul style="list-style-type: none"> • Chambers of Commerce in Steuben County • Trine University 	June 2024 - Ongoing

TALENT ATTRACTION & DEVELOPMENT

ACTIONS

RESIDENT VS. EMPLOYER SKILLS PROFILES

The real crux of workforce development, for individual businesses and for society mean two completely different things, and at its core that is what makes this such a challenging field. The number one priority in an attraction project for employers is how many people they can draw in as employees. They ask the SCEDC "how do we access talent from where it already exists, and bring them into our business?"

There are two pillars that hold up the workforce development platform – the population of your region, and the jobs that exist in the region. In many cases those don't always align, but they are the fulcrum of economic vitality for a region. How do we provide more opportunities for our residents and how do we meet the needs for our employers, which are not synonymous conversations that have equally aligned priorities.

MODELING SKILLS FORECAST:

Goal: Align Regional Skills of Residents with Employer Skills Demand.

Outcome #1: Create modeling forecast with JobsEQ, ESRI, and Lightcast employment data for full Steuben County Workforce picture.

THE BIG PICTURE AND THE LONG GAME

DATA, FORECASTING, & MODELING

Identifying what jobs Steuben County Residents have, what jobs exist for Steuben County employers and creating a tailored data forecast specific to the regional profile of Steuben County to build the picture of what the world will be in the next 7 years as a tool for elected officials, industry partners, education institutions to take into the economic development objectives of each community to implement better strategies to support a refined vision

BARRIERS TO HEALTHY WORKFORCE

Getting stuck on the barriers in front of us today, like broadband and housing or transportation needs, make these insurmountable difficulties into things that prevent us from moving forward without being realistic and tactical.

MACRO AND MICRO LEVEL

Calibrating the macro level programs like statewide 21st Century Talent Regions, CTE Programs, etc with micro level elements like job boards, positions ranked with skills - assessing what might be missing for upskilling opportunities, and focus on current target markets. A strategic approach to drive Steuben's economy by creating an economic model of workforce programming, trainings, certifications, and pairing it with long term data.

BUSINESS RETENTION & EXPANSION

GOAL	STRATEGY	ACTIONS	PARTNERS	TIMELINE
<p>Modeling Skills Forecast</p>	<p>Assess and align regional skills of residents with employer skills demand through a resident vs employer skills profile.</p>	<ul style="list-style-type: none"> • Work with local employers, Workforce Development and Education Providers, and regional economic development organizations to fund development of resident vs employer skills profiles. • Identify partner to complete skills profile assessment and launch study. • Complete data forecasting and modeling identifying what jobs Steuben County Residents have, what jobs exist for Steuben County employers and creating a tailored data forecast. • Share results with partners and update data annually to track KPIs on the county's talent profile 	<ul style="list-style-type: none"> • NEIRP • Northeast Indiana SBDC • Northeast Indiana Works • Large Employers • Workforce Development and Education Providers 	<p>January 2024 - January 2025</p>

MARKETING AND DRIVING VISION

GOALS/OBJECTIVES



Website

Upgrading SCEDC's website will go a long way in marketing and driving their vision. Having a website that is easy to navigate will allow the SCEDC to showcase themselves and the opportunities within the county.



Maintaining Relationships

This objective contains all the same ideas from the BR&E section. By having meeting those BR&E goals SCEDC will effectively market and drive their vision in the community.



Social Media Presence

Social media is a very useful tool for an EDC. SCEDC primarily uses social media to promote only its own accolades. While those are important they do not showcase what the SCEDC does for business. To be most effective, SCEDC should use social media to promote the success of business working with the SCEDC, as well as why businesses should make Steuben their home.



Highlight Community / Partner Initiatives

Promoting wins of the EDC is an important piece of communications and marketing but celebrating the wins and news about local businesses and partners might be more important. By focusing on different partners and showing where they fit into the economy, SCEDC shows ROI to those stakeholders, and is still able to be a part of their success. This is a win / win plan for the EDC and stakeholders. It also helps viewers understand what the EDC does and why they should be supported.



Regular Strategic Communication

Regular communication that engages multiple partners drives genuine interaction. This is one of the only ways to boost the algorithm to make sure that your posts get more views, and that those views are meaningful. This kind of communication needs to be frequent and include mentions of as many partners as possible. This will drive more "likes", "shares", and ultimately, better engagement.

MARKETING & DRIVING VISION

ACTIONS

SOCIAL MEDIA EXAMPLES

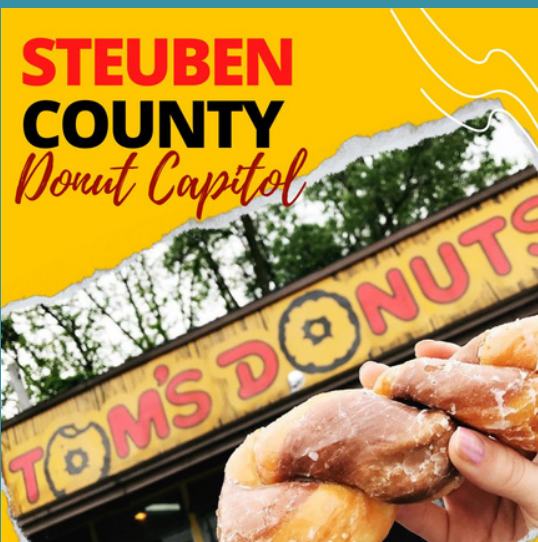
KEY STEUBEN
COUNTY
COMPANIES



Cameron Memorial Community Hospital



Short blurb about the importance of
Cameron to Steuben County.



STRATEGIC COMMUNICATIONS

REGULAR E-NEWSLETTER

Consistent distribution of an e-newsletter to inform the community of opportunities, highlight a strategic focus with an example of collaboration, and showcase business success.

NEWS AND UPDATES

Creation of a content calendar with the marketing committee within the SCEDC, tasked with the design of brand specific posts, and celebrating partnerships.

FOCUS ON THE FUTURE CAMPAIGN

Elevate Steuben through celebrating unique community experiences through a one pager campaign, highlighting programs, creating social media pushes of the focus areas for SCEDC Strategic Plan.

WEBSITE

SCEDC currently upgrading website.

SOCIAL MEDIA PRESENCE

Currently the SCEDC's social media presence is used to showcase SCEDC accomplishments. The SCEDC can use their social media to showcase local business. This can be done in a way that shows why those businesses chose Steuben and why it has been a good place to locate to.

By promoting others through their social media the SCEDC's vision of an economically prosperous County, strongly positioned within the northeast region will also be promoted.

MARKETING AND DRIVING VISION

GOAL	STRATEGY	ACTIONS	PARTNERS	TIMELINE
Highlight Community / Partner Initiatives	Develop and implement marketing strategies celebrating the wins and news about local businesses and partners.	<ul style="list-style-type: none">• Coordinate a content calendar with marketing intern or appropriate SCEDC staff member.• Work with SCEDC staff, county tourism, and county chambers of commerce to identify compelling messages that highlight local businesses and partners. Update as needed with new announcements.• Collaborate with local businesses and community partners to gather information.• Generate social media posts, videos, or graphics that illustrate content in different formats that could appeal to a variety of audiences.• Utilize a variety of social media platforms operated by SCEDC including Facebook, X (Twitter), Instagram, and LinkedIn.• Host an annual update event promoting work and accomplishments of SCEDC and partners	<ul style="list-style-type: none">• Steuben County Tourism• Chambers of Commerce in Steuben County	September 2023 - Ongoing

MARKETING AND DRIVING VISION

GOAL	STRATEGY	ACTIONS	PARTNERS	TIMELINE
<p>Improve SCEDC's social media presence through strategic communication</p>	<p>Develop and implement marketing strategies and materials that effectively showcase Steuben County's development opportunities, assets, and high quality of life, to attract new residents, businesses, and raise awareness of local resources.</p>	<ul style="list-style-type: none"> Update county website and get active website manager. Create and maintain a stronger social media presence with at least one weekly post illustrating SCEDC work or promotion of quality of life in Steuben County SCEDC could hire a part-time employee or intern to assist with social media management. Monthly newsletter that is sent to mailing list of SCEDC contacts and stakeholders to provide updates on topics including: utilities, incentives/funding opportunities, business attraction or expansion wins, upcoming events, spotlighting local employers, and services and programs available to local businesses. 	<ul style="list-style-type: none"> Steuben County Tourism Chambers of Commerce in Steuben County 	<p>September 2023 - Ongoing</p>

COMMUNITY DEVELOPMENT AND GROWTH

GOALS/OBJECTIVES



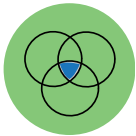
Housing

Identify, facilitate, and help secure available funding sources for development and redevelopment projects that lead to the creation of 750 new housing units in the next five years.



Gateway Enhancements

Guide a plan and secure funding to aesthetically enhance Steuben County's gateways/interchanges by 2025.



Growth Areas

Work with partners to identify and communicate priority growth areas to make planning and development more cohesive between county entities.

COMMUNITY DEVELOPMENT AND GROWTH

GOAL	STRATEGY	ACTIONS	PARTNERS	TIMELINE
Grow Steuben County's housing stock, full-time population, and labor force through housing development and redevelopment.	Strategy: Identify, facilitate, and help secure available funding sources for development and redevelopment projects that lead to the creation of 750 new housing units in the next five years	<ul style="list-style-type: none"> Review zoning ordinances to ensure standards related to lot sizes and building materials align with current residential construction trends. Facilitate developer roundtables to highlight housing development sites in Steuben County. Forge partnerships with private developers around identified sites to form preliminary residential development plans. Include preliminary plans in regional READI submissions and apply for funding through Northeast Indiana SBDC to leverage regional and state funding sources. Establish Tax Increment Financing (TIF), and Housing Tax Increment Financing (HoTIF) districts in priority development areas to create additional public tools to help close financing gaps for housing projects. 	<ul style="list-style-type: none"> Residential developers Large local employers IEDC Northeast Indiana SBDC Northeast Indiana Strategic Development Commission 	December 2023 - Ongoing

COMMUNITY DEVELOPMENT AND GROWTH

GOAL	STRATEGY	ACTIONS	PARTNERS	TIMELINE
Grow Steuben County's housing stock, full-time population, and labor force through housing development and redevelopment	Identify, facilitate, and help secure available funding sources for development and redevelopment projects that lead to the creation of 750 new housing units in the next five years	<ul style="list-style-type: none"> • Structure Public Private Partnerships to share risks and rewards for new housing development and redevelopment effectively. • Engage with local businesses, employers, and industry associations to create workforce housing initiatives that cater to employees' housing needs. This could include offering incentives to businesses that contribute to housing projects. 	<ul style="list-style-type: none"> • Residential developers • Large local employers • IEDC • Northeast Indiana SBDC • Northeast Indiana Strategic Development Commission 	December 2023 - Ongoing
Improve Steuben County gateways through aesthetic enhancements and attractive development to attract new visitors and residents	Guide a plan and secure funding to aesthetically enhance Steuben County's gateways and interchanges by 2025	<ul style="list-style-type: none"> • Conduct a thorough assessment of entryways into Steuben County focused on current condition and visual appeal of gateways and interchanges. • Gather public feedback on potential improvements to community gateways. 	<ul style="list-style-type: none"> • Steuben County Tourism • IEDC • Local businesses • Trine University • Cameron Memorial Community Hospital • Steuben County Officials • All Towns and Cities within Steuben County 	January 2024 - December 2028

COMMUNITY DEVELOPMENT AND GROWTH

GOAL	STRATEGY	ACTIONS	PARTNERS	TIMELINE
<p>Improve Steuben County gateways through aesthetic enhancements and attractive development to attract new visitors and residents</p>	<p>Guide a plan and secure funding to aesthetically enhance Steuben County's gateways/interchanges by 2025</p>	<ul style="list-style-type: none"> • Consider improvements including landscaping and greenery, public art and installations, architectural features, signage and wayfinding, and illumination, Interactive elements, and sustainable design. • Improve quality of commercial development at highway interchanges and gateways to create destinations for travelers to stop in Steuben County. • Engage community volunteers or local organizations in beautification efforts at county gateways. • Collaborate with local businesses, Trine University, and other organizations that have a vested interest in the visual identity of Steuben County, to sponsor and support gateway enhancements. • Include gateway enhancement projects in regional READI submissions. 	<ul style="list-style-type: none"> • Steuben County Tourism • IEDC • Local businesses • Trine University • Cameron Memorial Community Hospital • Steuben County Officials • All Towns and Cities within Steuben County 	<p>January 2025 - December 2028</p>

COMMUNITY DEVELOPMENT AND GROWTH

GOAL	STRATEGY	ACTIONS	PARTNERS	TIMELINE
<p>Improve communication and alignment of Economic Development Priorities in the County</p>	<p>Work with partners to identify and communicate priority growth areas to make Encourage planning and development more cohesive between county entities.</p>	<ul style="list-style-type: none"> • Share map of identified sites and development areas with appropriate planning personnel in the county. • Establish a growth task force responsible for identifying and communicating growth areas and infrastructure needs. • Host an annual planning summit with planning personnel from municipal governments, utility providers, and Steuben County to better communicate and coordinate growth priorities and development areas • Amend growth areas or priorities based on annual growth summit. 	<ul style="list-style-type: none"> • County Municipalities • Steuben County Highway Department • County Utility Providers 	<p>March 2024 - Ongoing</p>



Strategic Plan Board Update Document

Date – 5/17/2024

Items are listed in reference to priority ranked by the SCEDC Board of Directors

Business Retention and Expansion - Adapting and growing key industries while fostering entrepreneurship and innovation to promote economic growth.

- Goal: Build and Maintain Relationships - Maintain a proactive business-retention strategy by engaging with local employers, assessing local trends, and offering support through available resources and services to aid local business growth and entrepreneurship.
 - Completed
 - Created local BRE Survey (including pre survey for local distribution)
 - Reviewed and Selected Survey Monkey as the tool to use and implement local BRE Survey
 - Uploaded the local survey to Survey Monkey
 - Compiled Industrial List for inclusion of BRE Survey
 - Working On
 - Administering BRE Survey
 - Reviewing BRE Survey Results
 - Planning Q2 Focus Group Conversation on CTE Development in Steuben County
- Goal: Grow and Retain Entrepreneurs - Retain Trine students that developed a marketable product in college, through incentives to remain in the county and contribute to its economic growth.
 - Completed
 - NIIC Entrepreneur In Resident Activity (Angela)
 - Working On
 - Working to schedule a meeting with Trine to identify program feasibility

Business Attraction - Strategies to attract target and key supply chain industries to Steuben County.

- Goal: Sector Specific Attraction Strategies - Focus attraction efforts within identified core target industries to attract quality businesses that build a diverse economic base.
 - Completed
 - Strategic Plan identified focus areas based on Location Quotient (LQ)
 - Working On
 - Building a better local incentive toolbox to address issues that these types of companies may experience (includes Incentive Development Zones, TIF's, Broadband Ready, Etc.)
- Goal: Space and Capacity Building at Strategic Sites - Leverage Federal, State and Regional Funds that could support industry attraction efforts, such as READI, EDA, IEDC, and NISCD funds.
 - Completed
 - Submitted the Steuben County Gas Project to READI 2.0
 - Stellar Community Funding LOI submitted on May 1
 - Working On



- Continuing conversation with Regional Development Authority (RDA) on READI 2 and Strategic Development Commission (SDC) on project funding
- Discussing with IEDC additional funding for projects in Steuben County
- Goal: Sector Specific Attraction Strategies - Focus business attraction efforts on the advanced manufacturing sector to leverage the county's economic base.
 - Completed
 - Working On
 - Identifying ways to help bring awareness around the amazing work our current industries do around automation and Industry 4.0
 - Continuing to work on several housing related projects to support the workforce demands in Steuben County
- Goal: Utilization of Unique County Assets - Utilize unique county assets such as Tri-state Steuben County Airport, and supply-chain market opportunities, to attract businesses in emerging industries such as aerospace and aviation, and plastics and polymers.
 - Completed
 - Working On
 - Steuben County Airport and development of the asset
 - Reviewing additional locations for TIF's
- Goal: Sector Specific Attraction Strategies - Focus business attraction efforts on Life Sciences and Healthcare sectors to complement existing healthcare, innovation, and education assets.
 - Completed
 - Working On
 - Expanding on the already started Cameron/Trine Nursing Program Project, looking for additional ways to support and enhance this project
 - Bringing in K12 programs to help support the healthcare demand needed in Steuben County

Talent Attraction and Development - Attracting new and upskilling existing workforce.

- Goal: Investing in Leadership - Develop partnership with Trine University for leadership certification training.
 - Completed
 - Held/holding several meetings with Trine University to identify requirements and capabilities of a program like this a possible Leadership Steuben
 - Working On
 - BRE survey will be used to help provide guidance on local industry and business needs
- Goal: Investing in Leadership - Use the biannual focus groups from BR&E to help create workforce development programs/certificates through education and workforce training in partners.
 - Completed
 - Working On
 - Meeting with Trine and Northeast Indiana Works will help to guide development of this type of program



- Summer Focus Group conversation with K12 and Industry will help to also provide input to Leadership Development

- Goal: Modeling Skills Forecast - Assess and align regional skills of residents with employer skills demand through a resident vs employer skills profile.
 - Completed
 - Held initial meetings with Trine to discuss capabilities of creating a tool for the county utilizing faculty/staff/students
 - Working On
 - More meetings will be scheduled to develop the tool
- Goal: Investing in Leadership - Under the umbrella of Leader program in Steuben County, engage existing leaders with potential new companies in a "Steuben County Connectors" Program.
 - Completed
 - Working On
 - No Update at this time

ED Marketing and Messaging - Promoting SCEDC and Steuben County's economic advantage.

- Goal: Improve SCEDC's social media presence through strategic communications - Develop and implement marketing strategies and materials that effectively showcase Steuben County's development opportunities, assets, and high quality of life, to attract new residents, businesses, and raise awareness of local resources.
 - Completed
 - Ran a campaign for Economic Development Week
 - Ran a campaign to promote and launch marketing around our new website
 - Working On
 - Impact Annual Brochure
 - Business Directory for Website
 - Business Profiles in our database
 - Updating MailChimp Contacts

Community Development and Growth - Enhancing quality of place, life, access, and housing in Steuben County.

- Goal: Grow Steuben County's housing stock, full-time population, and labor force through housing development and redevelopment. - Identify, facilitate, and help secure available funding sources for development and redevelopment projects that lead to the creation of 750 new housing units in the next five years.
 - Completed
 - Initial Housing Strategy Study Completed in 2020
 - Held a Regional Meeting to discuss Talent Attraction and Marketing Initiatives to drive population growth



- Working On
 - Gathering additional tool sets to help bring relevant data to decision-making
 - Encouraging developer conversations about Housing and Housing Development
 - Holding conversations with State and Federal Funding sources to encourage housing support



Desc : September 2021

Created On : 09/03/2021

of Docs : 57

AP Voucher # : 17330

PO # : Line # : 0.0000

Desc :

Vendor # : 182

Name : Farmers State Bank VISA

Address :

Terms :

APV Date : 09/23/2021

Date Allowed : 09/23/2021

Due Date : 09/23/2021

Payment Type : Check

Check Date : 09/23/2021

Check # : 16143

Status : Complete

Print APV

Attach File

Printed

Posted

Voided

PO Forwarded

*** Check Attached

Appropriation Acct : 101001383.000

Title : GEN - OTHER PROF SERVICES

Bank Account : 0-Farmers State Bank

Description : Car Wash Tahoe

Addl Desc :

Invoice # :

Invoice Date : //

Expended : 29.99

Credit Memo

Project # :

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Investment # :

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Printed

Posted

Voided

Approved

Print on Register

APV Total Amount : 43.99

Refresh

More Info...

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17330-002	09/23/2021	16143		182	Farmers State Bank VISA	101001332.000	Legal Notices PC	7.00
17330-003	09/23/2021	16143		182	Farmers State Bank VISA	101001383.000	Car Wash Tahoe	



Session list

Joy Watson (1 755 338 492)

Desc : October 2019

Created On : 10/04/2019

of Docs : 54

AP Voucher # : 15565

PO # :

Line # : 0.0000

Desc :

Vendor # : 168

Name : Engineering Resources Inc

Address : 11020 Diebold Road, , Fort Wayne, IN 46845

Terms :

APV Date : 10/17/2019

Date Allowed : 10/17/2019

Due Date : 10/17/2019

Payment Type : Check

Check Date : 10/17/2019

Check # : 3000

Status : Complete

Print APV

Attach File

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Appropriation Acct : 606001383.000

Title : SEWER OP - OTHER PROF SERV

Bank Account : 2-Farmers State Bank

Description : Lump Sum Civil Eng Serv 08/12-08/31

Add Desc :

Invoice # :

Invoice Date : / /

Expended : 3690.00

Project # :

APV Form Type : Wastewater

Investment # :

Item # : 1

Printed

Posted

Voided

Approved

Print on Register

APV Total Amount : 3690.00

Refresh

More Info...

APV #	APV Date	Check #	PO #	Vendor #	Vendor Name	Appr Account	Description	Total Expended
15565-001	10/17/2019	3000		168	Engineering Resources Inc	606001383.000	Lump Sum Civil Eng Serv 08/12-0	3690.00





MASTER SERVICE AGREEMENT

Agency's Name: Clear Lake Police Department
Agency's Address: 111 Gecowets Dr
Fremont, Indiana 46737

Attention: Chief Chris Emerick

Sales Rep: Jessica Levenberg
Lexipol's Address: 2611 Internet Boulevard, Suite 100
Frisco, Texas 75034

Effective Date: _____
(to be completed by Lexipol upon receipt of signed Agreement)

This Master Service Agreement (the "Agreement") is entered into by and between Lexipol, LLC, a Delaware limited liability company ("Lexipol"), and the department, entity, or organization referenced above ("Agency"). This Agreement consists of:

- (a) this **Cover Sheet**
- (b) **Exhibit A** - Selected Services and Associated Fees
- (c) **Exhibit B** - Terms and Conditions of Service

Each individual signing below represents and warrants that they have full and complete authority to bind the party on whose behalf they are signing to all terms and conditions contained in this Agreement.

Clear Lake Police Department

Signature: _____
Print Name: _____
Title: _____
Date Signed: _____

Lexipol, LLC

Signature: _____
Print Name: _____
Title: _____
Date Signed: _____

Exhibit A

SELECTED SERVICES AND ASSOCIATED FEES

Agency is purchasing the following:

Annual Subscription-Prorated
June through December

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
1	Annual Law Enforcement Policy Manual & Daily Training Bulletins (Start: 6/1/2024 End: 12/31/2024)	USD 1,187.67	10%	USD 118.77	USD 1,068.90
	Subscription Line Items Total			USD 118.77	USD 1,068.90
				USD 118.77	USD 1,068.90
	Annual Subscription-Prorated June through December Discount:				USD 118.77
	Annual Subscription-Prorated June through December TOTAL:				USD 1,068.90

One Time Implementation Fee

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
1	Law Enforcement Full Implementation	USD 16,387.00	15%	USD 2,458.05	USD 13,928.95
	One-Time Line Items Total			USD 2,458.05	USD 13,928.95
				USD 2,458.05	USD 13,928.95
	One Time Implementation Fee Discount:				USD 2,458.05
	One Time Implementation Fee TOTAL:				USD 13,928.95

Annual Subscription-Jan '25

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
1	Annual Law Enforcement Policy Manual & Daily Training Bulletins (12 Months)	USD 2,036.00	10%	USD 203.60	USD 1,832.40
	Subscription Line Items Total			USD 203.60	USD 1,832.40
				USD 203.60	USD 1,832.40
	Annual Subscription-Jan '25 Discount:				USD 203.60
	Annual Subscription-Jan '25 TOTAL:				USD 1,832.40

*Law Enforcement pricing is based on 1 Law Enforcement Sworn Officers.

The foregoing pricing has been prorated for the benefit of Agency and Agency therefore agrees that they will waive the right to cancel this agreement until the end of the first renewal period.

Discount Notes

Annual 5% IN Chiefs Member Discount

Exhibit B
Terms and Conditions of Service

These Terms and Conditions of Service (the “Terms”) govern the rights and obligations of Lexipol and Agency under this Agreement. Lexipol and Agency may each be referred to herein as a “Party” and collectively as the “Parties.”

1. Definitions. Each of the following capitalized terms will have the meaning included in this Section. Other capitalized terms are defined within their respective sections, below.

1.1 “Agency” means the department, agency, office, organization, company, or other entity purchasing and/or subscribing to Lexipol Services, as may be further denoted on the cover sheet to which these Terms are attached.

1.2 “Agency Data” means all data, information, and content owned by Agency prior to the Effective Date, or which Agency provides during the Term of this Agreement for purposes of identifying authorized users, confirming departmental information, or which are ancillary to receipt of Lexipol Services.

1.3 “Agreement” means the combination of the cover sheet (signature page); Exhibit A (“Selected Services and Associated Fees”); this Exhibit B; and any other documents attached hereto and expressly incorporated herein by reference.

1.4 “Effective Date” means the date specified on the cover sheet (signature page), or as otherwise expressly set forth and agreed upon by Lexipol and Agency in writing and defined as the “Effective Date.”

1.5 “Initial Term” means the period commencing on the Effective Date and continuing for the length of time indicated on Exhibit A. If not so indicated, the default Initial Term is one (1) year from the Effective Date.

1.6 “Lexipol Content” means all content in any format including but not limited to written content, images, videos, data, information, and software multimedia provided by Lexipol and/or its licensors via the Services.

1.7 “Services” means all products and services, including but not limited to all software subscriptions, content licensing, professional services, and ancillary support services as may be offered by Lexipol and/or its affiliates from time to time.

2. Term; Renewal. This Agreement becomes enforceable upon signature by Agency’s authorized representative, with an Effective Date as indicated on the cover page. This Agreement shall renew in successive one-year periods (each, a “Renewal Term”) on the anniversary of the Effective Date unless terminated as set forth herein. The Initial Term and all Renewal Terms collectively comprise the “Term” of this Agreement.

3. Termination.

3.1 For Convenience; Non-Appropriation. This Agreement may be terminated by Agency at any time for convenience (including due to lack of appropriation of funds) by providing written notice to Lexipol.¹

3.2 For Cause. This Agreement may be terminated by either party, effective immediately, (a) in the event the other party fails to discharge any obligation, including payment obligations, or remedy any default hereunder for a period of more than thirty (30) calendar days after it has been provided written notice of such failure or default; or (b) in the event that the other party makes an assignment for the benefit of creditors or commences or has commenced against it any proceeding in bankruptcy, insolvency or reorganization pursuant to the bankruptcy laws of any applicable jurisdiction.

3.3 Effect of Expiration or Termination. Upon the expiration or termination of this Agreement for any reason, Agency’s access to the Services ordered pursuant to Exhibit A herein shall cease unless Lexipol has, in its sole discretion, provided for their limited continuation. Termination or expiration of this Agreement shall not, however, relieve either party from any obligation or liability that has accrued under this Agreement prior to the date of such termination or expiration, including payment obligations.

¹ Note: fees paid for Online Services (as defined herein) are not eligible for refund, proration, or offset in the event of Agency’s termination for convenience as Online Services are delivered in full as of the Effective Date. Fees pre-paid for Professional Services may be eligible for offset to the extent such Services have not been delivered by Lexipol to Agency.

4. Fees; Invoicing. Lexipol will invoice Agency at the commencement of the Initial Term and thirty (30) days prior to the commencement of each Renewal Term, if applicable. Agency agrees to remit payment within thirty (30) calendar days of receipt of Lexipol's invoice. Payments may be made electronically through Lexipol's online customer portal or by mailing a check to Lexipol at 2611 Internet Blvd, Ste. 100, Frisco, TX 75034 (Attn: Accounts Receivable). Agency is responsible for all third-party fees (e.g., wire fees, bank fees, credit card processing fees) incurred when paying electronically, and such fees are in addition to those listed on Exhibit A. Lexipol reserves the right to increase fees for Renewal Terms following notice to Agency. All fee amounts stated in Exhibit A are exclusive of taxes. Unless otherwise exempt, Agency is responsible for and will pay in full all taxes related to receipt of Lexipol's Services. If Agency is exempt, it must send its exemption certificate(s) to taxes@lexipol.com.

5. Terms of Service. The following provisions govern access to and use of specific Lexipol's Services:

5.1 Online Services. Lexipol's Online Services include all online services offered by Lexipol and its partners, affiliates, and licensors. Online Services include, without limitation, Lexipol's Policy Knowledge Management System ("KMS"), Learning Management System ("LMS")², Cordico wellness application(s), GrantFinder, and Virtual Instructor-Led Training (collectively, the "Online Services").

5.2 Professional Services. Lexipol's Professional Services include certain paid Services that are not part of Lexipol's Online Services and which require the professional expertise of Lexipol personnel and/or contractors, including implementation support for policy manuals, technical support for online learning, accreditation consulting, grant writing³, and projects requiring regular input from Lexipol's subject matter experts (collectively, "Professional Services"). Professional Services may also be referred to as "One-Time" Services on Exhibit A.

5.3 Intellectual Property. Lexipol's Services, and the Lexipol Content underlying such Services, are proprietary and, where applicable, protected under U.S. copyright, trademark, patent, and/or other applicable laws. By subscribing to Lexipol's Online Services, Agency and its personnel receive a personal, limited, non-sublicensable and non-assignable license to access and use such Services in conformity with these Terms. Nothing contained in this Agreement, and no course of dealing, shall be construed as conferring any right of ownership to Lexipol's Services or Lexipol Content. Lexipol's policy Content may be incorporated into Agency's final policies⁴, including beyond the expiration or termination of this Agreement, but Agency may not create other Derivative Works, share Lexipol Content with third parties, or commercialize Lexipol Content in any way. As used herein, other "Derivative Works" include any work product based on or which incorporates Lexipol Content, including any revision, modification, abridgement, condensation, expansion, compilation, or any other form in which Lexipol Content, or any portion thereof, is recast, transformed, or adapted. Agency acknowledges and agrees that Lexipol shall have no responsibility to update the Lexipol Content used by Agency beyond the Term of this Agreement and that Lexipol shall have no liability for Agency's creation or use of Derivative Works.

5.4 Account Security. Access to Lexipol's Services is personal and unique to Agency. Agency shall not assign, transfer, or provide access to Lexipol Services to any third party without Lexipol's prior written consent. Agency is responsible for maintaining the security and confidentiality of Agency's usernames and passwords and the security of Agency's accounts. Agency will immediately notify Lexipol if Agency becomes aware that any person or entity other than authorized Agency personnel has used Agency's account or Agency's usernames and/or passwords.

5.5 Agency Data. Lexipol's use of Agency Data is limited to providing the Services, retaining records in the regular course of business, and complying with valid legal obligations. Lexipol will use commercially reasonable efforts to ensure the security of all Agency Data. Lexipol's Services use the Secure Socket Layer (SSL) protocol, which encrypts information as it travels between Lexipol and Agency. However, data transmission on the internet is not always 100% secure and Lexipol cannot and does not warrant that information Agency transmits to or through Lexipol or the Services is 100% secure.

² LMS Services include, but are not limited to: PoliceOne Academy, FireRescue1 Academy, EMS1 Academy, Corrections1 Academy, and LocalGovU.

³ Agency is responsible for submitting all information reasonably required by Lexipol's grant writing team in a timely manner and always at least five (5) days prior to each grant application submission date. Agency is responsible submissions of final grant applications by grant deadlines. Failure to timely submit required materials to Lexipol's grant writing team will result in rollover of project fees to next grant application cycle, not a refund of fees. Requests for cancellation of grant writing services which have already begun will result in a 50% fee of the total value of the service.

⁴ NOTE: AGENCY ACKNOWLEDGES AND AGREES THAT, PRIOR TO USE OR FINAL PUBLICATION BY AGENCY, ALL AGENCY POLICIES AND DAILY TRAINING BULLETINS (DTBs) HAVE BEEN INDIVIDUALLY REVIEWED AND ADOPTED BY AGENCY. AGENCY ACKNOWLEDGES AND AGREES THAT IT, AND NOT LEXIPOL, WILL BE CONSIDERED THE "POLICY MAKER" WITH REGARD TO EACH AND EVERY SUCH POLICY AND DTB.

6. **Confidentiality.** Each Party may disclose information to the other Party that would be reasonably considered confidential, including Agency Data (collectively, “Confidential Information”). The receiving Party will: (a) limit disclosure of any such Confidential Information to authorized representatives; (b) advise its personnel and agents of the confidential nature of the Confidential Information and of the obligations set forth in this Agreement; and (c) not disclose any Confidential Information to any third party unless expressly authorized by the disclosing Party. Each Party may disclose Confidential Information pursuant to a valid governmental, judicial, or administrative order, subpoena, regulatory request, or equivalent, provided that the disclosing Party promptly notifies, to the extent practicable, the other Party prior to such disclosure so that the other party may seek to make such disclosure subject to a protective order or other appropriate remedy to preserve the confidentiality of the Confidential Information.

7. **Warranty.** LEXIPOL WARRANTS THAT ITS SERVICES SHALL NOT INFRINGE THE RIGHTS OR INTELLECTUAL PROPERTY OF OTHERS, ARE PROVIDED IN A PROFESSIONAL AND WORKMANLIKE MANNER IN ACCORDANCE WITH PREVAILING INDUSTRY STANDARDS, AND THAT THEY SHALL BE FIT FOR THE SPECIFIC PURPOSES SET FORTH HEREIN. NOTWITHSTANDING THE FOREGOING, LEXIPOL’S SERVICES ARE PROVIDED “AS-IS” AND LEXIPOL DISCLAIMS ALL OTHER WARRANTIES, EXPRESS, IMPLIED, OR OTHERWISE.

8. **Indemnification; Limitation of Liability.** Lexipol will indemnify, defend, and hold harmless Agency from and against any and all loss, liability, damage, claim, cost, charge, demand, fine, penalty, or expense arising directly and solely out of Lexipol’s acts or omissions in providing the Services. Each Party’s cumulative liability resulting from any claims, demands, or actions arising out of or relating to this Agreement shall not exceed the aggregate amount of fees paid by Agency to Lexipol during the twelve-month period immediately prior to the assertion of such claim, demand, or action. In no event shall either Party be liable for indirect, incidental, consequential, special, exemplary damages, or lost profits.

9. **General Terms.**

9.1 **Entire Agreement.** This Agreement embodies the entire agreement between the Parties and supersedes all prior agreements with respect to the subject matter hereof. No representation, promise, or statement of intention has been made by either party that is not embodied herein. Terms and conditions set forth in any purchase order or other document that are inconsistent with or in addition to the terms and conditions set forth in this Agreement are rejected in their entirety and void, regardless of when received, without further action. No amendment, modification, or supplement to this Agreement shall be binding unless it is made in writing and signed by both parties.

9.2 **General Interpretation.** The terms of this Agreement have been chosen by the parties hereto to express their mutual intent. This Agreement shall be construed equally against each party without regard to any presumption or rule requiring construction against the party who drafted this Agreement or any portion thereof.

9.3 **Invalidity of Provisions.** Each provision contained in this Agreement is distinct and severable. A declaration of invalidity or unenforceability of any provision or portion thereof shall not affect the validity or enforceability of any other provision. Should any provision or portion thereof be held to be invalid or unenforceable, the parties agree that the reviewing authority should endeavor to give effect to the parties’ intention as reflected in such provision to the maximum extent possible.

9.4 **Governing Law.** Each party shall maintain compliance with all applicable laws, rules, regulations, and orders relating to its obligations pursuant to this Agreement. This Agreement shall be construed in accordance with, and governed by, the laws of the state in which Agency is located, without giving effect to any choice of law doctrine that would cause the law of any other jurisdiction to apply.

9.5 **Assignment.** This Agreement may not be assigned by either party without the prior written consent of the other. Notwithstanding the foregoing, this Agreement may be assumed by a party’s successor in interest through merger, acquisition, or consolidation without additional notice or consent.

9.6 **Waiver.** Either party’s failure to exercise, or delay in exercising, any right or remedy under any provision of this Agreement shall not constitute a waiver of such right or remedy.

9.7 **Notices.** Any notice required hereunder shall be in writing and shall be made by certified mail (postage prepaid) to known, authorized recipients at such address as each party may indicate from time to time. In addition, electronic mail (email) to established and authorized recipients is acceptable when acknowledged by the receiving party.

TOWN OF CLEAR LAKE RESOLUTION NO. 04-2024

ADDITIONAL APPROPRIATION RESOLUTION

WHEREAS, it has determined that it is now necessary to appropriate more money that was appropriated in the annual budget,

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of Clear Lake, Steuben County, Indiana that for the expenses of the taxing unit the following additional sum of money is hereby appropriated out of the fund named for the purpose specified, subject to the laws governing the same:

From General Fund

To: Special Misc. Other Acct.# 2304900221.015 (Lexipol Police System) \$13,928.95

This Resolution shall be in full force and effect from and after its passage by the Town Council and approval of the Department of Local Government Finance, if applicable.

Ordinance approved by the Town Council, on this _____ day of _____ 2024.

COUNCIL OF THE TOWN OF CLEAR LAKE:

Bert Elliott, Member

Dan Rippe, Member

Brent Schlosser, Member

George Schenkel, Member

Molly Weber, Member

ATTEST: _____
Nathan Striker
Clerk-Treasurer

Installed by the TOWN OF CLEAR LAKE-2019

Appropriation Report

Date: 06/17/2024 08:38:39 PM

All Appropriations

APPRACCOUNTS.FRX

Check Date From 05/01/2024 Thru 05/31/2024

Grouped By Fund Number

Ordered By Appropriation

APPROP	TITLE	FORWARDED	CURRENT	TRANSFRD	ADDL/ADJ	ENCUM	EXP-MTD	EXP-YTD	LIQ NOT EXP FWD	UNENCUM BAL	UNEXPEND BAL	% LEFT
**Fund Number 1101												
1101001111.100	GEN - TOWN COUNCIL	0.00	26877.00	0.00	0.00	0.00	0.00	5918.00	0.00	20959.00	20959.00	77.98%
1101001111.200	GEN - CLERK-TREASURER	0.00	38606.00	0.00	0.00	0.00	3138.46	17933.93	0.00	20672.07	20672.07	53.55%
1101001111.210	GEN - DEPUTY CLERK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
1101001111.220	GEN - BILLING CLERK	0.00	15375.00	0.00	0.00	0.00	1001.98	5896.30	0.00	9478.70	9478.70	61.65%
1101001111.230	GEN - TEMPORARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
1101001111.240	GEN - ZONING ADMIN	0.00	46400.00	0.00	0.00	0.00	3185.54	18982.15	0.00	27417.85	27417.85	59.09%
1101001111.400	GEN - TOWN MARSHALS	0.00	80000.00	0.00	0.00	0.00	3328.48	20503.98	0.00	59496.02	59496.02	74.37%
1101001120.000	GEN - SOC/MEDICARE	0.00	13891.00	0.00	0.00	0.00	815.06	5268.92	0.00	8622.08	8622.08	62.07%
1101001133.000	GEN - PERF TOWN EXPENSE	0.00	14345.00	0.00	0.00	0.00	820.48	4754.61	0.00	9590.39	9590.39	66.86%
1101001134.000	GEN - UNEMPLOYMENT INS	0.00	800.00	0.00	0.00	0.00	287.46	327.96	0.00	472.04	472.04	59.01%
1101001135.000	GEN - EMPLOYEE HEALTH INS	0.00	1200.00	0.00	0.00	0.00	0.00	0.00	0.00	1200.00	1200.00	100.00%
1101001210.000	GEN - OFFICE SUPPLIES	0.00	3000.00	0.00	0.00	0.00	388.19	806.60	0.00	2193.40	2193.40	73.11%
1101001211.000	GEN - OPERATING SUPPLIES	0.00	2200.00	0.00	0.00	0.00	134.27	158.27	0.00	2041.73	2041.73	92.81%
1101001222.010	GEN - FUEL, TIRES, SUPPLIES	0.00	3000.00	0.00	0.00	0.00	170.25	491.26	0.00	2508.74	2508.74	83.62%
1101001322.000	GEN - POSTAGE	0.00	600.00	0.00	0.00	0.00	12.89	594.04	0.00	5.96	5.96	0.99%
1101001323.000	GEN - MEETINGS & TRAVEL	0.00	800.00	0.00	0.00	0.00	0.00	1870.69	0.00	-1070.69	-1070.69	-133.84%
1101001324.000	GEN - TELEPHONE & ONLINE	0.00	7560.00	0.00	0.00	0.00	529.30	3835.07	0.00	3724.93	3724.93	49.27%
1101001332.000	GEN - LEGAL NOTICES	0.00	1080.00	0.00	0.00	0.00	0.00	320.22	0.00	759.78	759.78	70.35%
1101001342.000	GEN - INSURANCE	0.00	64000.00	0.00	0.00	0.00	5484.00	14195.00	0.00	49805.00	49805.00	77.82%
1101001351.000	GEN - ELECTRIC	0.00	30600.00	0.00	0.00	0.00	1625.25	8035.05	0.00	22564.95	22564.95	73.74%
1101001353.000	GEN - HEAT	0.00	3000.00	0.00	0.00	0.00	101.59	962.89	0.00	2037.11	2037.11	67.90%
1101001355.000	GEN - SEWAGE	0.00	1120.00	0.00	0.00	0.00	97.44	292.32	0.00	827.68	827.68	73.90%
1101001359.000	GEN - GROUNDS MAINT	0.00	1375.00	0.00	0.00	0.00	0.00	0.00	0.00	1375.00	1375.00	100.00%
1101001361.000	GEN - BUILDING MAINT	0.00	4900.00	0.00	0.00	0.00	275.99	3609.43	0.00	1290.57	1290.57	26.34%
1101001362.000	GEN - EQUIPMENT REPAIRS	0.00	2800.00	0.00	0.00	0.00	0.00	0.00	0.00	2800.00	2800.00	100.00%
1101001371.000	GEN - PIER RENTAL	0.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00	600.00	100.00%
1101001374.000	GEN - PLAN COMMISSION	0.00	3075.00	0.00	0.00	0.00	0.00	0.00	0.00	3075.00	3075.00	100.00%
1101001375.000	GEN - BOARD OF ZONING	0.00	2835.00	0.00	0.00	0.00	0.00	700.00	0.00	2135.00	2135.00	75.31%
1101001376.000	GEN - ATTORNEY FEES	0.00	35000.00	0.00	0.00	0.00	9679.00	36170.50	0.00	-1170.50	-1170.50	-3.34%
1101001383.000	GEN - OTHER PROF SERVICES	0.00	12000.00	0.00	0.00	0.00	1437.61	4899.40	0.00	7100.60	7100.60	59.17%
1101001395.000	GEN - OTHER CHARGES	0.00	3000.00	0.00	0.00	0.00	206.94	459.29	0.00	2540.71	2540.71	84.69%
1101001398.000	GEN - MEMBERSHIPS/DUES	0.00	7000.00	0.00	0.00	0.00	0.00	882.00	0.00	6118.00	6118.00	87.40%
1101001451.000	GEN - CAPITAL MACH/EQUIP	0.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	300.00	100.00%
1101001513.011	GEN - REGISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	30.00	0.00	-30.00	-30.00	0.00%
1101001513.012	GEN - CONFERENCES	0.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00	600.00	100.00%

Appropriation Report

APPROP	TITLE	FORWARDED	CURRENT	TRANSFRD	ADDL/ADJ	ENCUM	EXP-MTD	EXP-YTD	LIQ NOT EXP FWD	UNENCUM BAL	UNEXPEND BAL	% LEFT
1101001520.000	GEN - TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
1101001541.000	GEN - INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
1101001590.000	GEN - OTHER RESTRICTED	0.00	48000.00	0.00	0.00	0.00	0.00	0.00	0.00	48000.00	48000.00	100.00%
SubTotal Fund Number 1101		0.00	475939.00	0.00	0.00	0.00	32720.18	157897.88	0.00	318041.12	318041.12	66.82%
**Fund Number 2201												
2201001111.230	MVH - TEMPORARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2201001111.240	MVH - ZONING ADMIN	0.00	5800.00	0.00	0.00	0.00	682.62	4302.98	0.00	1497.02	1497.02	25.81%
2201001111.300	MVH - TOWN MANAGER	0.00	34112.00	0.00	0.00	0.00	2250.40	13799.26	0.00	20312.74	20312.74	59.55%
2201001111.310	MVH - TOWN WORKER	0.00	21424.00	0.00	0.00	0.00	1400.00	7578.22	0.00	13845.78	13845.78	64.63%
2201001120.000	MVH - SOC/MEDICARE	0.00	4757.00	0.00	0.00	0.00	331.48	1964.60	0.00	2792.40	2792.40	58.70%
2201001133.000	MVH - PERF TOWN EXPENSE	0.00	4913.00	0.00	0.00	0.00	485.30	2876.15	0.00	2036.85	2036.85	41.46%
2201001134.000	MVH - UNEMPLOYMENT INS	0.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	400.00	100.00%
2201001135.000	MVH - EMPLOYEE HEALTH INS	0.00	850.00	0.00	0.00	0.00	0.00	0.00	0.00	850.00	850.00	100.00%
2201001222.012	MVH - FUEL AND TIRES	0.00	8000.00	0.00	0.00	0.00	0.00	2543.42	0.00	5456.58	5456.58	68.21%
2201001231.015	MVH - SAND & SALT	0.00	3500.00	0.00	0.00	0.00	0.00	0.00	0.00	3500.00	3500.00	100.00%
2201001233.000	MVH - SMALL TOOLS / SUPPLIES	0.00	1820.00	0.00	0.00	0.00	95.68	398.66	0.00	1421.34	1421.34	78.10%
2201001233.011	MVH - STREET MATERIALS	0.00	975.00	0.00	0.00	0.00	0.00	393.55	0.00	581.45	581.45	59.64%
2201001233.015	MVH - STREET SIGNS	0.00	1500.00	0.00	0.00	0.00	0.00	41.00	0.00	1459.00	1459.00	97.27%
2201001311.000	MVH - ATTORNEY FEES	0.00	2250.00	0.00	0.00	0.00	0.00	0.00	0.00	2250.00	2250.00	100.00%
2201001312.000	MVH - ENGINEER/SURVEY	0.00	6000.00	0.00	0.00	0.00	4313.70	4313.70	0.00	1686.30	1686.30	28.11%
2201001359.000	MVH - CATCH BASINS/DRAINS	0.00	3000.00	0.00	0.00	0.00	150.20	150.20	0.00	2849.80	2849.80	94.99%
2201001361.000	MVH - BUILDING MAINT	0.00	1500.00	0.00	0.00	0.00	0.00	0.00	0.00	1500.00	1500.00	100.00%
2201001362.000	MVH - EQUIPMENT REPAIRS	0.00	2875.00	0.00	0.00	0.00	245.52	291.62	0.00	2583.38	2583.38	89.86%
2201001363.000	MVH - STREET REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2201001365.000	MVH - SNOW/TREE REMOVAL	0.00	10200.00	0.00	0.00	0.00	0.00	0.00	0.00	10200.00	10200.00	100.00%
2201001395.000	MVH - OTHER CHARGES	0.00	800.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00	800.00	100.00%
2201001451.000	MVH - CAPITAL MACH/EQUIP	0.00	3000.00	0.00	0.00	0.00	0.00	0.00	0.00	3000.00	3000.00	100.00%
SubTotal Fund Number 2201		0.00	117676.00	0.00	0.00	0.00	9954.90	38653.36	0.00	79022.64	79022.64	67.15%
**Fund Number 2202												
2202001363.000	LRS - STREET REPAIRS	0.00	10000.00	0.00	0.00	0.00	0.00	0.00	0.00	10000.00	10000.00	100.00%
SubTotal Fund Number 2202		0.00	10000.00	0.00	0.00	0.00	0.00	0.00	0.00	10000.00	10000.00	100.00%
**Fund Number 2203												
2203001233.000	LOIT - SEE LIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2203001363.000	MVH RESTRICTED - STREET	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 2203		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
**Fund Number 2228												

Appropriation Report

APPROP	TITLE	FORWARDED	CURRENT	TRANSFRD	ADDL/ADJ	ENCUM	EXP-MTD	EXP-YTD	LIQ NOT EXP FWD	UNENCUM BAL	UNEXPEND BAL	% LEFT
2228001451.013	LAW E - OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 2228		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
**Fund Number 2236												
2236001363.000	RAINY DAY - STREET REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2236001383.000	RAINY DAY - OTHER PROF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2236001490.000	RAINY DAY - MACH/EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2236001520.000	RAINY DAY - TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2236001530.000	RAINY DAY - TEMPORARY LOAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 2236		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
**Fund Number 2240												
2240001233.000	LIT - UNIFORMS & SUPPLIES	0.00	4200.00	0.00	0.00	0.00	0.00	0.00	0.00	4200.00	4200.00	100.00%
2240001233.015	LIT - SWIM BUOYS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2240001362.000	LIT - EQUIPMENT REPAIRS	0.00	1500.00	0.00	0.00	0.00	0.00	0.00	0.00	1500.00	1500.00	100.00%
2240001363.000	LIT - FIRE PROTECTION	0.00	39600.00	0.00	0.00	0.00	0.00	0.00	0.00	39600.00	39600.00	100.00%
2240001393.000	LIT - SPILLMAN SYSTEMS	0.00	6000.00	0.00	0.00	0.00	0.00	1383.01	0.00	4616.99	4616.99	76.95%
2240001451.014	LIT - CAPITAL MACH/EQUIP	0.00	10500.00	0.00	0.00	0.00	0.00	0.00	0.00	10500.00	10500.00	100.00%
SubTotal Fund Number 2240		0.00	61800.00	0.00	0.00	0.00	0.00	1383.01	0.00	60416.99	60416.99	97.76%
**Fund Number 2256												
2256001590.000	OPIOID UNRESTRICTED - OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 2256		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
**Fund Number 2257												
2257001590.000	OPIOID RESTRICTED - OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 2257		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
**Fund Number 2300												
2300001290.000	RADAR SIGNS / SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 2300		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
**Fund Number 2301												
2301001290.000	POLICE DEPT MARINE PATROL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 2301		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
**Fund Number 2304												
2304900221.015	SPECIAL - MISCELLANEOUS -	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 2304		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
**Fund Number 2401												

Appropriation Report

APPROP	TITLE	FORWARDED	CURRENT	TRANSFRD	ADDL/ADJ	ENCUM	EXP-MTD	EXP-YTD	LIQ NOT EXP FWD	UNENCUM BAL	UNEXPEND BAL	% LEFT
2401001365.000	ARP- GIS SYSTEM	23925.00	0.00	0.00	0.00	23925.00	0.00	0.00	0.00	0.00	23925.00	100.00%
SubTotal Fund Number 2401		23925.00	0.00	0.00	0.00	23925.00	0.00	0.00	0.00	0.00	23925.00	100.00%
**Fund Number 2402												
2402001363.000	L.ROAD/BRIDGE GRANT - STREET	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2402001520.000	L.ROAD/BRIDGE GRANT - TRAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 2402		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
**Fund Number 2500												
2500001315.000	CONTRACTOR BONDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 2500		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
**Fund Number 4401												
4401001490.000	CCI - CAPITAL OUTLAYS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
4401950210.000	CCI - BOOKS/OTHER - OFFICE	0.00	680.00	0.00	0.00	0.00	0.00	0.00	0.00	680.00	680.00	100.00%
SubTotal Fund Number 4401		0.00	680.00	0.00	0.00	0.00	0.00	0.00	0.00	680.00	680.00	100.00%
**Fund Number 4402												
4402001311.000	CCD - ATTORNEY FEES	0.00	2500.00	0.00	0.00	0.00	0.00	0.00	0.00	2500.00	2500.00	100.00%
4402001312.000	CCD - ENGINEERS & SURVEYS	0.00	20000.00	0.00	0.00	0.00	0.00	26208.26	0.00	-6208.26	-6208.26	-31.04%
4402001315.000	CCD - PROF SERVICES	0.00	5000.00	0.00	0.00	0.00	0.00	0.00	0.00	5000.00	5000.00	100.00%
4402001316.000	CCD - GROUND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
4402001363.000	CCD - STREET REPAIRS	0.00	200000.00	0.00	0.00	0.00	0.00	0.00	0.00	200000.00	200000.00	100.00%
4402001451.000	CCD - CAPITAL MACH/EQUIP	52872.00	0.00	0.00	0.00	52872.00	0.00	0.00	0.00	0.00	52872.00	100.00%
4402001520.000	CCD - TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
4402001541.000	CCD - INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 4402		52872.00	227500.00	0.00	0.00	52872.00	0.00	26208.26	0.00	201291.74	254163.74	90.65%
**Fund Number 4436												
4436001315.000	CEDIT - ECON DEVEL	0.00	23600.00	-23600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
4436001363.000	CEDIT - STREET REPAIRS	0.00	0.00	23600.00	0.00	0.00	0.00	22577.75	0.00	1022.25	1022.25	4.33%
SubTotal Fund Number 4436		0.00	23600.00	0.00	0.00	0.00	0.00	22577.75	0.00	1022.25	1022.25	4.33%
**Fund Number 4440												
4440001363.000	M MOVES - STREET REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
4440001520.000	M MOVES - TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
4440001541.000	M MOVES - INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 4440		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
**Fund Number 6201												
6201001111.200	SEWER OP - CL/TREAS	0.00	8000.00	0.00	0.00	0.00	392.32	2241.81	0.00	5758.19	5758.19	71.98%

Appropriation Report

APPROP	TITLE	FORWARDED	CURRENT	TRANSFRD	ADDL/ADJ	ENCUM	EXP-MTD	EXP-YTD	LIQ NOT EXP FWD	UNENCUM BAL	UNEXPEND BAL	% LEFT
6201001111.220	SEWER OP - BILL CLERK	0.00	17000.00	0.00	0.00	0.00	876.74	5159.29	0.00	11840.71	11840.71	69.65%
6201001111.240	SEWER OP - ZONING ADMIN	0.00	0.00	0.00	0.00	0.00	682.60	2059.15	0.00	-2059.15	-2059.15	0.00%
6201001111.300	SEWER OP - TOWN MANAGER	0.00	40000.00	0.00	0.00	0.00	2250.40	13799.26	0.00	26200.74	26200.74	65.50%
6201001111.310	SEWER OP - TOWN WORKER	0.00	30000.00	0.00	0.00	0.00	1400.00	7578.22	0.00	22421.78	22421.78	74.74%
6201001120.000	SEWER OP - SOC/MEDI	0.00	14000.00	0.00	0.00	0.00	428.56	2359.06	0.00	11640.94	11640.94	83.15%
6201001133.000	SEWER OP - PERF TOWN EXP	0.00	12000.00	0.00	0.00	0.00	627.44	3453.89	0.00	8546.11	8546.11	71.22%
6201001134.000	SEWER OP - UNEMPLOY INS	0.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	400.00	100.00%
6201001135.000	SEWER OP - EMPLOYEE HEALTH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6201001210.000	SEWER OP - OFFICE SUPPLIES	0.00	1300.00	0.00	0.00	0.00	0.00	0.00	0.00	1300.00	1300.00	100.00%
6201001231.000	SEWER OP - OPERATING	0.00	8000.00	0.00	0.00	0.00	445.62	1257.50	0.00	6742.50	6742.50	84.28%
6201001232.000	SEWER OP - REPAIR PARTS	0.00	8000.00	0.00	0.00	0.00	0.00	56.88	0.00	7943.12	7943.12	99.29%
6201001290.000	SEWER OP - SHOP SUPPLIES	0.00	7500.00	0.00	0.00	0.00	0.00	150.00	0.00	7350.00	7350.00	98.00%
6201001311.000	SEWER OP - ATTORNEY FEES	0.00	85000.00	0.00	0.00	0.00	13430.03	65620.03	0.00	19379.97	19379.97	22.80%
6201001313.000	SEWER OP - LEGAL IURC	0.00	0.00	0.00	0.00	0.00	0.00	159.60	0.00	-159.60	-159.60	0.00%
6201001315.000	SEWER OP - CONT LABOR	0.00	40000.00	0.00	0.00	0.00	0.00	13633.43	0.00	26366.57	26366.57	65.92%
6201001322.000	SEWER OP - POSTAGE	0.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00	600.00	100.00%
6201001323.000	SEWER OP - TRAVEL EXPENSE	0.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00	600.00	100.00%
6201001324.000	SEWER OP - TELEPHONE	0.00	1100.00	0.00	0.00	0.00	83.48	250.56	0.00	849.44	849.44	77.22%
6201001335.000	SEWER OP - LEGAL FILINGS	0.00	600.00	0.00	0.00	0.00	0.00	100.00	0.00	500.00	500.00	83.33%
6201001351.000	SEWER OP - ELECTRIC	0.00	19000.00	0.00	0.00	0.00	763.14	4275.54	0.00	14724.46	14724.46	77.50%
6201001355.000	SEWER OP - SEWAGE TREAT	0.00	250000.00	0.00	0.00	0.00	7919.36	39198.68	0.00	210801.32	210801.32	84.32%
6201001383.000	SEWER OP - OTHER PROF SERV	0.00	90000.00	0.00	0.00	0.00	2542.25	9569.29	0.00	80430.71	80430.71	89.37%
6201001395.000	SEWER OP - OTHER CHARGES	0.00	4000.00	0.00	0.00	0.00	163.44	1100.28	0.00	2899.72	2899.72	72.49%
6201001398.000	SEWER OP - DUES	0.00	600.00	0.00	0.00	0.00	0.00	251.40	0.00	348.60	348.60	58.10%
6201001490.000	SEWER OP - OTHER CAPITAL	0.00	70000.00	0.00	0.00	0.00	0.00	0.00	0.00	70000.00	70000.00	100.00%
6201001520.000	SEWER OP - TRANSFER OUT	0.00	125000.00	0.00	0.00	0.00	14516.49	113875.32	0.00	11124.68	11124.68	8.90%
6201001541.000	SEWER OP - INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6201001541.010	SEWER OP - PASS THRU EXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6201001590.000	SEWER OP - REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 6201		0.00	832700.00	0.00	0.00	0.00	46521.87	286149.19	0.00	546550.81	546550.81	65.64%
**Fund Number 6203												
6203001232.000	SEWER DEPR - PUMPS	0.00	150000.00	0.00	0.00	0.00	0.00	27095.62	0.00	122904.38	122904.38	81.94%
6203001315.000	SEWER DEPR - CONT LABOR	0.00	80000.00	0.00	0.00	0.00	0.00	4342.75	0.00	75657.25	75657.25	94.57%
6203001451.000	SEWER DEPR - MACH/EQUIP	0.00	100000.00	0.00	0.00	0.00	0.00	0.00	0.00	100000.00	100000.00	100.00%
6203001520.000	SEWER DEPR - TRANSFER OUT	0.00	300000.00	0.00	0.00	0.00	0.00	0.00	0.00	300000.00	300000.00	100.00%
6203001541.000	SEWER DEPR - INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 6203		0.00	630000.00	0.00	0.00	0.00	0.00	31438.37	0.00	598561.63	598561.63	95.01%
**Fund Number 6601												

Appropriation Report

APPROP	TITLE	FORWARDED	CURRENT	TRANSFRD	ADDL/ADJ	ENCUM	EXP-MTD	EXP-YTD	LIQ NOT EXP FWD	UNENCUM BAL	UNEXPEND BAL	% LEFT
6601001111.200	SANI - CLERK-TREASURER	0.00	4685.00	0.00	0.00	0.00	392.30	2241.70	0.00	2443.30	2443.30	52.15%
6601001111.240	SANI - BILLING CLERK	0.00	10000.00	0.00	0.00	0.00	626.24	3685.23	0.00	6314.77	6314.77	63.15%
6601001111.300	SANI - TOWN MANAGER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6601001111.310	SANI - TOWN WORKER	0.00	0.00	0.00	0.00	0.00	0.00	598.81	0.00	-598.81	-598.81	0.00%
6601001120.000	SANI - SOC/MEDICARE	0.00	700.00	0.00	0.00	0.00	77.90	499.14	0.00	200.86	200.86	28.69%
6601001133.000	SANI - PERF TOWN EXPENSE	0.00	2000.00	0.00	0.00	0.00	114.08	730.91	0.00	1269.09	1269.09	63.45%
6601001134.000	SANI - UNEMPLOYMENT INS	0.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	200.00	100.00%
6601001322.000	SANI - POSTAGE	0.00	800.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00	800.00	100.00%
6601001395.000	SANI - OTHER CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6601001396.000	SANI - TRASH COLLECT	0.00	98000.00	0.00	0.00	0.00	13872.52	95427.65	0.00	2572.35	2572.35	2.62%
6601001590.000	SANI - TICKETS	0.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	400.00	100.00%
SubTotal Fund Number 6601		0.00	116785.00	0.00	0.00	0.00	15083.04	103183.44	0.00	13601.56	13601.56	11.65%
**Fund Number 8901												
8901000806.000	PAYROLL EXPENSES	0.00	0.00	0.00	0.00	0.00	25884.83	154402.31	0.00	-154402.31	-154402.31	0.00%
SubTotal Fund Number 8901		0.00	0.00	0.00	0.00	0.00	25884.83	154402.31	0.00	-154402.31	-154402.31	n/a
*** GRAND TOTAL ***		76797.00	2496680.00	0.00	0.00	76797.00	130164.82	821893.57	0.00	1674786.43	1751583.43	68.06%

Installed by the TOWN OF CLEAR LAKE-2019
Fund Report

FUND TITLE	BALANCE BEG OF YEAR	REVENUE YTD	DISBURSED YTD	BALANCE BEG OF MONTH	REVENUE MTD	DISBURSED MTD	CURRENT BALANCE
SubTotal Bank Number 2	469876.97	398719.39	317587.56	508273.82	89256.85	46521.87	551008.80
*** GRAND TOTAL ***	2098229.65	1660117.33	821893.57	2902907.88	163710.35	130164.82	2936453.41

Revenue Report

Date : 06/17/2024 08:39:40 PM

REVENUEACCOUNTS.FRX

All Revenue

User ID: NATHAN

Post Date From 05/01/2024 Thru 05/31/2024

Grouped By Bank Number, Fund Number

Ordered By Bank Number, Fund Number, Revenue

REVENUE	TITLE	GL #	REVENUE MONTH TO DATE	REVENUE YEAR TO DATE
**Bank Number 0				
**Fund Number 1101				
1101110.000	GEN - PROPERTY TAX		0.00	0.00
1101122.000	GEN - LICENSE EXCISE TAX		0.00	0.00
1101123.000	GEN - CERTIFIED SHARES (CAGIT)		15661.67	78308.35
1101221.000	GEN - IMPROVEMENT LOCATION		1600.00	4225.00
1101222.000	GEN - DEMOLITION PERMITS		0.00	0.00
1101223.000	GEN - GOLF CART PERMITS		1120.00	3480.00
1101225.000	GEN - VARIANCE FEES		0.00	1300.00
1101226.000	GEN - PARKING PERMITS		0.00	0.00
1101227.000	GEN - ROAD-CUT PERMIT		100.00	350.00
1101335.000	GEN - RIVERBOAT REVENUE SHARING		0.00	0.00
1101351.010	GEN - CIGARETTE TAX DISTRIBUT		0.00	0.00
1101357.000	GEN - COMM VEHICLE EXCISE TAX		188.00	188.00
1101358.000	GEN - LIQUOR LICENSE EXCISE TAX		0.00	660.00
1101359.000	GEN - LIQUOR GALLONAGE TAX		0.00	409.20
1101412.000	GEN - ADMIN SUB & VACATE ROW		0.00	0.00
1101414.000	GEN - PUBLIC RECORD COPIES		0.00	0.00
1101421.000	GEN - ACCIDENT REPORTS		0.00	0.00
1101435.000	GEN - MOWING WEEDS		0.00	0.00
1101445.000	GEN - SIGN DEPOSITS		0.00	150.00
1101610.000	GEN - INTEREST EARNED		5420.99	21147.02
1101911.000	GEN - TRANSFER IN		0.00	41018.50
1101921.000	GEN - SALE OF CAPITAL ASSETS		0.00	20000.00
1101990.000	GEN - OTHER		273.00	401.00
SubTotal Fund Number 1101			24363.66	171637.07
**Fund Number 2201				
2201110.000	MVH - GENERAL PROPERTY TAXES		0.00	0.00
2201311.011	MVH - MVH STATE DISTRIBUTION		0.00	5049.21
2201352.000	MVH - LICENSE EXCISE TAX		0.00	0.00
2201356.000	MVH - WHEEL TAX/SURTAX		2263.35	10343.66
2201357.000	MVH - COMM VEHICLE EXCISE TAX		0.00	0.00
2201921.000	MVH - SALE OF CAPITAL ASSETS		0.00	0.00
SubTotal Fund Number 2201			2263.35	15392.87
**Fund Number 2202				
2202341.014	LRS - LRS STATE DISTRIBUTION		0.00	3643.19
SubTotal Fund Number 2202			0.00	3643.19
**Fund Number 2203				
2203125.000	MVH - RESTRICTED		0.00	0.00
SubTotal Fund Number 2203			0.00	0.00

Revenue Report

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REVENUE	TITLE	GL #	REVENUE MONTH TO DATE	REVENUE YEAR TO DATE
**Fund Number 2228				
2228422.000	LAW E - GUN PERMITS		0.00	0.00
2228530.000	LAW E - COURT DOCKET FEES		0.00	0.00
SubTotal Fund Number 2228			0.00	0.00
**Fund Number 2236				
2236920.000	RAINY - TRANSFER IN		0.00	0.00
SubTotal Fund Number 2236			0.00	0.00
**Fund Number 2240				
2240312.000	LIT - PUBLIC SAFETY		5018.67	27497.85
SubTotal Fund Number 2240			5018.67	27497.85
**Fund Number 2256				
2256990.000	Opioid Unrestricted- OTHER		0.00	280.83
SubTotal Fund Number 2256			0.00	280.83
**Fund Number 2257				
2257990.000	Opioid Restricted- OTHER		0.00	0.00
SubTotal Fund Number 2257			0.00	0.00
**Fund Number 2300				
2300499.000	Radar Signs and Supplies Donation		0.00	0.00
SubTotal Fund Number 2300			0.00	0.00
**Fund Number 2301				
2301499.000	Police Department Marine Patrol Donation		0.00	3177.00
SubTotal Fund Number 2301			0.00	3177.00
**Fund Number 2304				
2304990.000	SPECIAL, MISC, ACTI- OTHER		0.00	0.00
SubTotal Fund Number 2304			0.00	0.00
**Fund Number 2401				
2401499.000	ARP- American Rescue Plan		0.00	0.00
SubTotal Fund Number 2401			0.00	0.00
**Fund Number 2402				
2402371.000	L.ROAD/BRIDGE MATCH GRANT		0.00	802890.00
2402920.000	L.ROAD/BRIDGE GRANT - TRANS IN		0.00	0.00
SubTotal Fund Number 2402			0.00	802890.00
**Fund Number 2500				
2500223.000	CONTRACTOR - BONDS		0.00	0.00
SubTotal Fund Number 2500			0.00	0.00
**Fund Number 4401				
4401351.011	CCI - CIGARETTE TAX DISTRIBUT		0.00	0.00
SubTotal Fund Number 4401			0.00	0.00

Revenue Report

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REVENUE	TITLE	GL #	REVENUE MONTH TO DATE	REVENUE YEAR TO DATE
**Fund Number 4402				
4402110.000	CCD - GENERAL PROPERTY TAXES		0.00	0.00
4402352.000	CCD - LICENSE EXCISE TAX		0.00	0.00
4402357.000	CCD - COMM VEHICLE EXCISE TAX		0.00	0.00
4402610.000	CCD - INTEREST EARNED		0.00	0.00
4402920.000	CCD - TRANSFER IN		0.00	0.00
4402950.000	CCD - SALE OF INVESTMENTS		0.00	0.00
SubTotal Fund Number 4402			0.00	0.00
**Fund Number 4436				
4436341.014	LIT - E. DEVEL INCOME TAX		2404.50	9618.00
SubTotal Fund Number 4436			2404.50	9618.00
**Fund Number 4440				
4440610.000	M. MOVES - INTEREST EARNED		0.00	0.00
4440920.000	M. MOVES - TRANSFER IN		0.00	0.00
4440950.000	M. MOVES - SALE OF INVESTMENTS		0.00	0.00
SubTotal Fund Number 4440			0.00	0.00
**Fund Number 6601				
6601344.000	SANIT - TRASH COLLECTION FEES		14497.68	72730.33
6601444.000	SANIT - PENALTIES		18.81	126.49
6601499.000	SANIT - TRASH TICKETS		2.00	2.00
6601920.000	SANIT - TRANSFER IN		0.00	0.00
6601990.000	SANIT - ATTORNEY FEES		0.00	0.00
SubTotal Fund Number 6601			14518.49	72858.82
**Fund Number 8901				
8901806.000	PAYROLL REVENUE		25884.83	154402.31
SubTotal Fund Number 8901			25884.83	154402.31
SubTotal Bank Number 0			74453.50	1261397.94
**Bank Number 2				
**Fund Number 6201				
6201311.012	SEWER OPER - UNMETERED RECEIPTS		40821.31	205042.19
6201444.000	SEWER OPER - PENALTIES		76.81	492.94
6201445.000	SEWER OPER - TAP FEE		0.00	0.00
6201446.000	SEWER OPER - CONNECTION PERMIT		15400.00	23400.00
6201453.000	SEWER OPER - INSPECTION FEES		0.00	0.00
6201495.000	SEWER OPER - REIM FOR SERVICES		0.00	0.00
6201499.000	SEWER OPER - OTHER		150.00	150.00
6201510.000	SEWER OPER - GENERATOR PERMIT		0.00	0.00
6201610.000	SEWER OPER - INTEREST EARNED		0.00	4794.60
6201911.000	SEWER OPER - TRANSFER IN		14516.49	72856.82
6201950.000	SEWER OPER - SALE OF INVESTMENTS		0.00	0.00
SubTotal Fund Number 6201			70964.61	306736.55


Revenue Report


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REVENUE	TITLE	GL #	REVENUE MONTH TO DATE	REVENUE YEAR TO DATE
**Fund Number 6203				
6203311.012	SEWER DEPR - UNMETERED RECEIPTS		18292.24	91982.84
6203610.000	SEWER DEPR - INTEREST EARNED		0.00	0.00
6203920.000	SEWER DEPR - TRANSFER IN		0.00	0.00
6203950.000	SEWER DEPR - SALE OF INVESTMENTS		0.00	0.00
SubTotal Fund Number 6203			18292.24	91982.84
**Fund Number 6204				
6204610.000	SEWER DEBT SERVICE - INTEREST		0.00	0.00
SubTotal Fund Number 6204			0.00	0.00
SubTotal Bank Number 2			89256.85	398719.39
*** GRAND TOTAL ***			163710.35	1660117.33

Town Of Clear Lake Police Department		Month	Areas of Concern or Note: The CLPD investigated 4 cases, the SCSO investigated 2 cases within the Town and 2 cases within the Township. CLPD had 6 traffic violations, 5 boat violations, 3 golf cart violations, conducted 8 vehicle inspections and 4 golf cart inspections.							
2024		M A Y								
Statistics										
	Monthly Hours Worked	135								
	Monthly Miles Driven	629								
	Monthly Aquatic Hours	16								
Clear Lake Police Department			Steuben County Sheriff's Office in Town of Clear Lake			Town of Clear Lake Total	Steuben County Sheriff's Office in Clear Lake Township			Grand Total
Code	Sub Total	4	Code	Sub Total	2	6	Code	Sub Total	2	8
100	Agency Assists	2	100	Agency Assists		2	100	Agency Assists		2
101	Alarm		101	Alarm	1	1	101	Alarm		1
106	Property Damage Crash		106	Property Damage Crash		0	106	Property Damage Crash	1	1
111	Theft	1	111	Theft		1	111	Theft		1
112	Welfare Check		112	Welfare Check	1	1	112	Welfare Check		1
122	Dog/Cat Problem		122	Dog/Cat Problem		0	122	Dog/Cat Problem	1	1
129	Mental Problem	1	129	Mental Problem		1	129	Mental Problem		1
Detailed Reports Available			Detailed Reports Available				Detailed Report Available			

Town Of Clear Lake Fire Department Report		Month	Areas of Concern or Note: Decrease of calls in both the Town of Clear Lake and Clear Lake Township.		
2024		M A Y			
Statistics					
	TOCL Incidents	7			
	Mutual Aid	3			
	Region Totals	10			
Fire Department Activity within the Town of Clear Lake			Fire Department Activity within Clear Lake Township		
Code	Sub Total	7	Code	Sub Total	3
100	Assist-Agency (Mutual Aid)	3	100	Assist-Agency (Mutual Aid)	
102	Assist - Lift	1	102	Assist - Lift	
103	Assist - Medical	3	103	Assist - Medical	1
130	Fire - Brush		130	Fire - Brush	1
144	Service Call		144	Service Call	1
Detailed Reports Available			Detailed Reports Available		

Town Of Clear Lake Fire Department		Month												Grand Total
		J a n	F e b	M a r	A p r	M a y	J u n	J u l	A u g	S e p	O c t	N o v	D e c	
2024														
	Statistics													
	TOCL Incidents	12	4	9	8	7	0	0	0	0	0	0	0	40
	Mutual Aid <i>*Included in TOCL*</i>	9	3	4	6	3								25
	Region Totals	13	8	13	16	10	0	0	0	0	0	0	0	60
Fire Department Activity within the Town of Clear Lake														0
Code	Sub Total	12	4	9	8	7	0	0	0	0	0	0	0	40
Detailed Report Available Upon Request														
Fire Department Activity within Clear Lake Township														
Code	Sub Total	1	4	4	8	3	0	0	0	0	0	0	20	
Detailed Report Available Upon Request														

TOCL Zoning Administrator Report June 18, 2024



ILP's Issued:

Month: 9 Year: 29 After-the-Fact*: 0 ILP not needed: 0

Case #	Date	Applicant	Address	Owner	Project Type	Project Details
2024 21	5/3/2024	Star Homes, Inc.	54 WCLD	Star Homes	New Home	New Res, and driveway (2235 SF)
2024 22	5/3/2024	Star Homes, Inc.	20 Powhattan	Joanne Sweeney	New Home	New Res, and driveway (3548 SF)
2024 23	5/6/2024	Keegan Covell	1004 SCLD	Keegan Covell	Flat Work/Hardscape	Retaining wall replacement
2024 24	5/9/2024	Randy Eisle	1236 Quiet Harbor	Randy Eisle	R.O.W	Culvert Addition
2024 25	5/9/2024	Darin Thorp	1234 Quiet Harbor	Darin Thorp	R.O.W	Culvert Addition
2024 26	5/15/2024	Christine Crawford	160 Penner	Christine Crawford	Flat Work/Hardscape	16 x 24 Patio
2024 27	5/21/2024	Brett Buehrer	506 B ECLD	Brett Buehrer	Other Structure	Stairway
2024 28	5/24/2024	Michael & Catherine Sieber	310 ECLD	Michael & Catherine Sieber	Other Structure	8 X 10 Landing
2024 29	5/29/2024	Greg Williams	120 CLC	Greg Williams	Flat Work/Hardscape	426 SF patio and sidewalk/ 24 SF Storage Shed
2024 30	6/4/2024	Kristin and Kevin Woodard	501 ECLD	Kristin and Kevin Woodard	Flat Work/Hardscape	Driveway Replacement

Plan Commission		Meeting: 6/11/24	Next Meeting: 8/6/24	BZA	Meeting: 6/11/24	Next Meeting: 08/13/24
Board	Case #	Hearing Date	Applicant	Property Address	Application Type	Status
BZA	2024-04.a	6-11-24	Julie Waterfield	262 Lakeview Drive	DS Variance	Denied 5-0
BZA	2024-04.b	6-11-24	Julie Waterfield	262 Lakeview Drive	DS Variance	Denied 5-0

Other:

- Complaint: 293 ECLD, Recreational Vehicle Standards, Violation Letter Issued to correct.
- IT: Council Room camera is down; Audio Visual will prepare a quote if they are unable to troubleshoot



SUPERINTENDENT'S REPORT

Tuesday, June 18, 2024 – 7:00 p.m.

1. Time Allocation
 - a. Guy – 175 hours
 - b. Brody – 172 hours
 - c. Other road cut permits 4, 0 Demo Permits and 7 letters of non-objection.
2. Sewer Department Statistics
 - a. Locates – 34
 - b. Alarm calls – 1
 - c. Grinder pumps
 - i. Replaced – 1
 - ii. Repaired – 2
 - iii. Set-up – 0
 - iv. New or repaired pumps ready to be placed into the system – 11 (14 still boxed) 3 waiting on repair.
 - d. Average flow – 40459.52 GPD (Gallons per day) Note: **67.4% increase** from last month
3. Sewer Department Summary
 - a. Sewer truck mileage (monthly) – 374
4. Street Department Summary
 - a. Street truck mileage (monthly) – 260

Guy Rodgers
Street/Utility Superintendent