

**Town of Clear Lake Plan Commission  
Meeting Minutes – August 1, 2023**

Plan Commission President Bill Hanna called the meeting to order at 7:00pm.

There were 12 residents in attendance and 3 via Zoom.

Members introduced themselves:

Bill Hanna, 208 West Clear Lake Drive  
Guy Rodgers, Street & Sewer Superintendent  
Jessica Swander, 7382 E State Road 120  
Jim McClain, 1226 Quiet Harbor  
Jim Hauguel, 154 West Clear Lake Drive  
George Schenkel, 144 West Clear Lake Drive  
Dan Rippe, 126 Lakeside Court  
Jennifer Smith-Sattison, Billing Clerk  
Mike Hawk, Attorney to the Plan Commission  
Robert Hawley, Zoning Administrator

Zoning Administrator, R. Hawley went through zoom instructions.

B. Hanna asked for a motion to approve agenda.

**Motion by:** J. Hauguel

To approve agenda

**2<sup>nd</sup> by:** G. Schenkel

All in favor, say aye. Motion carried; agenda approved.

B. Hanna asked for a motion to approve minutes from May 2, 2023, Plan Commission meeting.

**Motion by:** J. Swander

To approve May 2, 2023, minutes.

**2<sup>nd</sup> by:** G. Rodgers

All in favor, say aye. Motion carried; minutes from May 2, 2023, approved.

No Budget Items.

Rezoning 2023-01: Rezone two lots in the Neighborhood Commercial District (NC) to Single Family Residential District (SR). Lots are currently vacant and located along Lakeside Court abutting 101 Lakeside Court.

Zoning Administrator R. Hawley went through the staff report.

Rezoning Applicant, Bruce Krill (online) discussed that he is not planning on doing anything with the lots at this moment in time but is planning for their children in the possible future, so if they wanted, they could do something with the properties.

Plan Commission discussed and asked rezoning applicant, Bruce Krill and Zoning Administrator, R. Hawley questions.

B. Hanna asked for a motion to open for public comment.

**Motion by:** G. Schenkel

To open for public comment.

**2<sup>nd</sup> by:** J. McClain

All in favor, say aye. Motion carried; open for public comment.

B. Hanna asked for a motion to close public comment.

**Motion by:** J. Swander

To close public comment.

**2<sup>nd</sup> by:** G. Schenkel

All in favor, say aye. Motion carried; closed public comment.

Plan Commission discussed Rezoning 2023-01.

B. Hanna asked for a motion to table Rezoning 2023-01 until the next Plan Commission meeting, November 6, 2023, so the applicant can update their application.

**Motion by:** D. Rippe

To table Rezoning 2023-01 until the next Plan Commission meeting, November 6, 2023, so the applicant can update their application.

**2<sup>nd</sup> by:** J. Swander

All in favor, say aye. Motion carried; rezoning 2023-01 tabled until the next Plan Commission meeting, November 6, 2023, so the applicant can update their application.

Old Business.

B. Hanna went through the progress of the UDO change.

G. Schenkel went through UDO change 2023-01.

Plan Commission discussed UDO change 2023-01.

B. Hanna asked for a motion to approve UDO changes for 2023-01 to be scheduled for a public hearing at the next meeting, November 6, 2023.

**Motion by:** G. Schenkel

To approve UDO changes for 2023-01 to be scheduled for a public hearing at the next meeting, November 6, 2023.

**2<sup>nd</sup> by:** D. Rippe

Motion carried 6 to 1 to approve UDO changes for 2023-01 to be scheduled for a public hearing at the next meeting, November 6, 2023.

New Business.

B. Hanna went through UDO change 2023-02.

Plan Commission discussed UDO 2023-02 changes.

No decision was made for UDO 2023-02 changes.

Attorney M. Hawk and Zoning Administrator, R. Hawley went through and updated 101 Billings Court progress.

Plan Commission discussed 101 Billings Court.

B. Hanna entertained a motion to adjourn meeting.

**Motion by:** J. Swander

To adjourn meeting.

**2<sup>nd</sup> by:** J. Hauguel

All in favor, say aye. Vote was unanimous. Motion carried; meeting adjourned.

Meeting adjourned at 9:05pm.



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Bill Hanna, Plan Commission President



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Attest: Jennifer Smith-Sattison, Billing Clerk