MINUTES OF OCTOBER 14^{TH} , 2013 TOWN COUNCIL MEETING

The regular meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Monday, October 14th, 2013. Present were Council Members Robert E. Lewis, George Schenkel, Chris Folland, Alan Korte and Barry Worl. Also present were Town Superintendent, Bob Hull, and Deputy, Rich McCarty. There were nine citizens who signed the guest register.

Council President, Robert Lewis called the meeting to order at 7:00 p.m. by asking those in attendance to stand and recite the Pledge of Allegiance.

The first order of business was to adopt the 2014 Budget for the Town of Clear Lake.

Robert Lewis asked for a motion to adopt Ordinance 2013-07, an ordinance for the appropriations and tax rate for the 2014 Budget as presented. Alan Korte made the motion to adopt Ordinance 2013-07 for the 2014 Budget, it was seconded by Chris Folland, all members present were in favor and the motion passed.

One copy of the Ordinance was signed by those members present for the record and will be scanned and sent electronically to the Department of Local Government & Finance in Indianapolis.

Robert Lewis continued the meeting by asking for any additions or corrections to the September 9th, 2013 minutes. There being no additions or corrections a motion was made by Barry Worl to approve the Council minutes of September 9th, 2013 as presented. The motion was seconded by Alan Korte. All members present were in favor and the motion passed.

The Clerk/Treasurer gave the Treasurer's Report as of September 30th, 2013 and the Voucher Register with Warrants. Robert Lewis asked for a motion to approve the Treasurer's Report and the Voucher Register with Warrants as presented. Alan Korte made the motion to accept the Treasurer's Report and the Voucher Register with Warrants. The motion was seconded by Chris Folland. All council members present were in favor and the motion passed.

Total disbursements on the Voucher Register are as follows:

 Operating Funds
 \$155,566.17

 Sewer Funds
 72,762.26

 Total Amount of Vouchers
 \$228,328.43

REPORTS -

MARSHAL'S REPORT – submitted by Deputy, Rich McCarty

Deputy McCarty reported that activities are beginning to slow down with summer coming to a close. The police boat is out of the water and stored in the Street Barn.

FIRE DEPARTMENT – Barry Worl

Barry reported that the Fremont Fire Department made 49 calls in the month of September. There were two Medic assist calls to the Town of Clear Lake and two calls to Clear Lake Township.

<u>ZONING ADMINISTRATOR</u> – Bob Hull reported for Amy Schweitzer – September 2013 There were three Improvement Location Permits for the month of September.

TOWN SUPERINTENDENT - Bob Hull

<u>SEWER DEPARTMENT</u> – report submitted by Town Superintendent for an average daily flow of 42,759 gallons per day. There were 5 alarms and 5 pumps replaced in September.

<u>STREET DEPARTMENT</u> – submitted by Town Superintendent Brooks Construction has finished phase #1 of 2013 Street Improvements. API has the paving finished in phase #2 and will be back to finish restoration and seeding.

Quotes were received for a storage structure on the Town Hall property in which to store the leaf-vac in the future. Shetler Builders quoted the 16' x 30' x 14' lean-to structure with a 14' x 12' overhead door at \$8,540 and Property Management Solutions had a quote for \$10,810 with out the overhead door. A motion was made by Alan Korte to accept the bid for \$8,540 from Shetler Builders. Chris Folland seconded the motion. Council members Robert Lewis, Barry Worl, Alan Korte and Chris Folland were in agreement and the motion passed. George Schenkel abstained. Bob will be in touch with Shetler to see when they can begin the work.

Leaf pick-up began today and will continue as needed before the snow arrives.

A bid of \$4,000 was received from M & C Trenching to replace the storm drain between #494 & 496 East Clear Lake Drive. This drain was originally installed by the Town and has been maintained by the Town since it was installed. It is no longer adequate to remove storm water during heavy rains. The drain would replace the existing drain that is in the road right-of-way. A motion was made by Chris Folland to replace the drain between #494 & #496 ECLD for the proposed \$4,000. The motion was seconded by Alan Korte. Council members Robert Lewis, Barry Worl, Alan Korte and Chris Folland were in agreement and the motion passed. George Schenkel abstained.

UNFINISHED BUSINESS

NEW BUSINESS

1. RESOLUTION 08-2013: A RESOLUTION TO REDUCE APPROPRIATIONS IN THE 2013 BUDGET

President, Robert Lewis read the resolution to reduce appropriations in the Rainy Day, Major Moves and CCD Funds in the 2013 Budget in order to fund the appropriations in the 2014 Budget then asked for a motion to accept Resolution 08-2013. The motion was made by Chris Folland to accept Resolution 08-2013 as presented. The motion was seconded by Alan Korte. Council members Robert Lewis, Barry Worl, Alan Korte and Chris Folland were in agreement. George Schenkel abstained.

2. ORDINANCE 2013-06: AN ORDINANCE SETTING SALARIES AND WAGES OF THE OFFICERS AND EMPLOYEES FOR THE TOWN OF CLEAR LAKE, INDIANA FOR THE YEAR 2014

President, Robert Lewis asked for a motion to introduce Ordinance 2013-06. The motion was made by Barry Worl, and seconded by Alan Korte. Robert read Ordinance 2013-06 and then asked for a motion to accept the ordinance on the first reading. The motion was made by Alan Korte, seconded by Barry Worl. Council members Robert Lewis, Barry Worl, Alan Korte and Chris Folland were in agreement and the motion passed. George Schenkel abstained.

3. 2014 FIRE PROTECTION AGREEMENT

The Town's fire protection agreement with the Town of Fremont was presented for 2014 for \$24,400 to be paid one-half before June 30th and again before December 31st.

President, Robert Lewis asked for a motion to accept the 2014 Fire Protection Agreement with the Town of Fremont. The motion was made by Alan Korte and seconded by Chris Folland to accept the 2014 Fire Protection Agreement. Council members Robert Lewis, Barry Worl, Alan Korte and Chris Folland were in agreement and the motion passed. George Schenkel abstained.

The last order of business was to accept the resignation of George Schenkel from the Town Council. George has served as an at-large member of the council since being appointed in December 2007. He was presented with a small donation to show our appreciation for the time he has given to Town government. Jill Powers has been appointed by the Steuben County Republican Party to fill the remainder of George's term. George, we thank you for your service.

There being no further business Robert Lewis asked for a motion to adjourn the meeting at 7:50 p.m. Alan Korte made the motion to adjourn and the motion was seconded by Barry Worl. All were in favor and the meeting was adjourned.

Robert E. Lewis, President

Attest: Kay A. Kummer Clerk/Treasurer

TOWN OF CLEAR LAKE CASH & INVESTMENT BALANCES SEPTEMBER 30, 2013

GENERAL FUND MOTOR VEHICLES & HIGHWAY AJOR MOVES 1,200 LOCAL ROADS & STREETS 6,898 ECONOMIC DEVELOPMENT INCOME TAX 24,493 PUBLIC SAFETY INCOME TAX ALAYSE RAINY DAY MISCELLANEOUS FUNDS CUMULATIVE CAPITAL IMPROVEMENT (CIG TAX) CUMULATIVE CAPITAL DEVELOPMENT 330,021 \$552,068 CASH RECEIPTS FOR SEPTEMBER GENERAL FUND MOTOR VEHICLES & HIGHWAY 926 MAJOR MOVES 112 LOCAL ROADS & STREETS LAW ENPORCEMENT CONTINUING EDUCATION ECONOMIC DEVELOPMENT INCOME TAX 2,617 CUMULATIVE CAPITAL DEVELOPMENT 347 LAW ENPORCEMENT CONTINUING EDUCATION 544 ECONOMIC DEVELOPMENT INCOME TAX 2,617 CUMULATIVE CAPITAL DEVELOPMENT 31,379 PUBLIC SAFETY INCOME TAX 2,617 CUMULATIVE CAPITAL DEVELOPMENT 315,928 CASH DISBURSEMENTS FOR SEPTEMBER GENERAL FUND MOTOR VEHICLES HIGHWAY 6,893 CUMULATIVE CAPITAL DEVELOPMENT 10,586 S36,037 OPERATING FUNDS CASH ENDING BAL – SEPTEMBER 30, 2013 MAJOR MOVES – \$127,000 @ .35% matures 12/01/2013 127,000 TOTAL CASH AND INVEST OPERATING FUNDS SEPTEMBER 3, 2013 SANITATION FUND CASH BEGINNING BAL – SEPTEMBER 1, 2013 SANITATION FUND CASH BEGINNING BAL – SEPTEMBER 1, 2013 SANITATION FUND CASH BEGINNING BAL – SEPTEMBER 3, 2013 FIRST FEderal Savings CD \$100,000 @ .35% matures 12/05/2013 FIRST FEDERAL SENITATION FUND SEPTEMBER 30, 2013	OPERATING FUNDS BEGINNING CASH BAL – SEPTEMBER 1, 2013	
MAJOR MOVES	·	\$63,245
LOCAL ROADS & STREETS	MOTOR VEHICLES & HIGHWAY	-8,468
ECONOMIC DEVELOPMENT INCOME TAX 44,756 RAINY DAY 83,603 MISCELLANEOUS FUNDS 41,58 CUMULATIVE CAPITAL IMPROVEMENT (CIG TAX) 2,162 CUMULATIVE CAPITAL DEVELOPMENT 330,021 S552,068 CASH RECEIPTS FOR SEPTEMBER GENERAL FUND \$10,361 MOTOR VEHICLES & HIGHWAY 926 MAJOR MOVES 112 LOCAL ROADS & STREETS 347 LAW ENFORCEMENT CONTINUING EDUCATION 54 ECONOMIC DEVELOPMENT INCOME TAX 1,379 PUBLIC SAFETY INCOME TAX 2,617 CUMULATIVE CAPITAL DEVELOPMENT 112 CUMULATIVE CAPITAL DEVELOPMENT 515,928 CASH DISBURSEMENTS FOR SEPTEMBER GENERAL FUND \$18,558 MOTOR VEHICLES HIGHWAY 6,893 CUMULATIVE CAPITAL DEVELOPMENT 10,586 S36,037 OPERATING FUNDS CASH ENDING BAL - SEPTEMBER 30, 2013 S531,959 CASH DISBURSEMENTS FOR SEPTEMBER 31,2013 S277,000 Cum Cap Development - \$150,000 @ .35% matures 12/01/2013 150,000 S277,000 TOTAL CASH AND INVEST OPERATING FUNDS SEPTEMBER 30, 2013 S53,409 CASH RECEIPTS FOR SEPTEMBER 2,277,000 CASH RECEIPTS FOR SEPTEMBER 30, 2013 S53,409 CASH RECEIPTS FOR SEPTEMBER 30, 2013 S46,748 SANITATION FUND CASH ENDING BAL - SEPTEMBER 31, 2013 S46,748 SANITATION FUND CASH ENDING BAL - SEPTEMBER 31, 2013 S46,748 SANITATION FUND CASH ENDING BAL - SEPTEMBER 31, 2013 S46,748 SANITATION FUND CASH ENDING BAL - SEPTEMBER 31, 2013 S46,748 SANITATION FUND CASH ENDING BAL - SEPTEMBER 31, 2013 S46,748 SANITATION FUND CD'S AS OF SEPTEMBER 30, 2013 First Federal Savings CD \$100,000 @ .35% matures 12/05/2013 100,000 COMBOTOR COMBOTOR SEPTEMBER 31, 2013 S46,748 SANITATION FUND CD'S AS OF SEPTEMBER 30, 2013 S60,000 @ .35% matures 12/05/2013 100,000 @ .3	MAJOR MOVES	1,200
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CASH DISBUSEMENTS FOR SEPTEMBER SANITATION FUND CASH ENDING BAL – SEPTEMBER 31, 2013 \$46,748 SANITATION FUND CD'S AS OF SEPTEMBER 30, 2013 First Federal Savings CD \$100,000 @ .35% matures 12/05/2013 100,000		
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TOTAL CASH AND INVEST SANITATION FUND SEPTEMBER 30, 2013 \$146,748	,	100,000
	TOTAL CASH AND INVEST SANITATION FUND SEPTEMBER 30, 2013	<u>\$146,748</u>

TOTAL CASH AND INVESTMENTS SEPTEMBER 30, 2013	\$616,253
SEWER FUND CASH ENDING BALANCE – SEPTEMBER 30, 2013	*\$616,253
CASH DISBURSEMENTS FOR SEPTEMBER	24,617
CASH RECEIPTS FOR SEPTEMBER	44,640
SEWER FUND CASH BEGINNING BALANCE – SEPTEMBER 1, 2013	\$596,230

*Includes Sinking Fund for Bond & Interest of \$130,027, the Depreciation Fund balance is \$311,621 for replacement of sewer capital assets and Debt Service Reserve Cash of \$155,000, for final bond payment, leaving \$19,605 for operating as of SEPTEMBER 30, 2013.

Bond Indebtedness as of SEPTEMBER 30, 2013 is \$1,405,000 – Final payment December 31, 2019