



**REGULAR SCHEDULED COUNCIL MEETING**

Tuesday, October 18, 2022 – 7:00 p.m.

Join Zoom Meeting – Link listed on website

<https://us06web.zoom.us/j/6479705713?pwd=bGoxRjllTXNXeWRhQlcrVzljajHUwdz09>

OR Join Via Phone: (646) 931-3860      Meeting ID: 647 970 5713      Passcode: Clear

**AGENDA**

1. Call to Order .....Council President
2. Pledge of Allegiance ..... Council and Attendees
3. Zoom Instructions ..... Robert Hawley
4. Approval of Monthly Reports
  - a. Minutes from September 9, 2022, ..... Council
  - b. Minutes from September 20, 2022, ..... Council
  - c. Voucher Register & Warrant..... Jessica Swander
5. Monthly Reports
  - a. Financial Report ..... Jessica Swander
  - b. Marshal’s Report..... Chris Emerick
  - c. Fire Department Report..... Brent Schlosser
  - d. Zoning Administrator’s Report ..... Robert Hawley
  - e. Superintendent Report ..... Guy Rodgers
  - f. Council Member’s Reports ..... Council
6. Unfinished Business
  - a. Adoption Hearing Budget ..... Council
    - i. Ordinance or Resolution for Appropriations and Tax Rates
  - b. ARP Projects ..... Council
7. New Business
  - a. Resolution ARP Plan ..... Council
  - b. Sanitation Bid Specifications..... Council
  - c. Golf Cart Penalties and Registration fee discussion ..... Council
  - d. 2023 Salary Ordinance ..... Council
  - e. Opioid Ordinances Restricted and Unrestricted ..... Council
8. Training and review
  - a. Comprehensive Plans.....George Schenkel
9. General Discussion..... Council & Attendees
10. Adjournment..... Council President

**Next Council meeting:**

Tuesday, November 15, 2022 @7:00 p.m.

Please Note: Agenda items listed are those reasonably anticipated and may be discussed at the meeting. Not all items listed may necessarily be discussed and there may be other items not listed that may be brought up for discussion.



TOWN OF CLEAR LAKE, INDIANA  
SPECIAL SESSION TOWN COUNCIL MEETING  
September 9, 2022

The Special Session Town Council meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Tuesday September 9, 2022, at 7:00PM. Present were Town Council President Darin Thorp, Council Members Brent Schlosser, Dan Rippe, Molly Weber, and George Schenkel. Clerk/Treasurer - Jessica Swander was also in attendance. There were four residents who signed the guest register and two attended via Zoom.

Council President Darin Thorp called the meeting to order at 7:00 p.m. starting with the sighting of the Pledge of Allegiance.

New Business:

1. Zoning Administrator Applicant Robert Hawley III was introduced and discussed by Council. Dan Discussed the process to get to the applications for the position, and the interview process Robert went through.

Dan Rippe made a motion to open to the public. Seconded by Molly Weber. Motion passed.

No comments were given.

Dan Rippe made a motion to close to the public. Seconded by Molly Weber. Motion passed.

Dan made a motion to hire Robert Hawley III at 58,000.02 annually with no payment for vacation days in October, but PTO will still accrue. Start date to be decided once he gives notice to current employer. Seconded by George Schenkel. Motion passed.

2. Amended Salary Ordinance was introduced by Dan Rippe.

Dan Rippe made a motion to read Amended Salary Ordinance 2022-11. Seconded by Molly Weber. Motion passed.

Dan Rippe read Amended Salary Ordinance 2022-11 out loud. Seconded by Molly Weber. Motion passed.

Dan Rippe made a motion to open to the public. Seconded by Brent Schlosser. Motion passed.

No comments were given.

Brent Schlosser made a motion to close to the public. Seconded by Molly Weber. Motion passed.

GENERAL DISCUSSION:

Brent Schlosser commended Larry Lillmars on the great job he has done and for staying on board until the position is filled and helping with training.

Molly Weber wanted Council and the community to know about an anonymous donor donating the full amount of the golf cart signage.

There being no further business or discussions, Council President Darin Thorp adjourned the meeting at 7:20 p.m.

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Darin Thorp, Council President

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Attest: Jessica Swander, Clerk/Treasurer



TOWN OF CLEAR LAKE, INDIANA  
REGULAR TOWN COUNCIL MEETING  
September 20, 2022

The Regular Council meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Tuesday, September 20, 2022, at 7:00PM. Present were Town Council President Darin Thorp, Council Members Brent Schlosser, Dan Rippe, and George Schenkel. Absent was Council Member Molly Weber. Clerk/Treasurer - Jessica Swander, Street & Sewer Superintendent- Guy Rodgers, and Zoning Administrator - Larry Lillmars, and Marshal – Chris Emerick was also in attendance. There were twenty-seven residents who signed the guest register and five attended via Zoom.

Council President Darin Thorp called the meeting to order at 7:00 p.m. starting with the sighting of the Pledge of Allegiance.

Zoom instructions were given by Larry Lillmars.

COUNCIL ACTIONS:

1. Approval of minutes from the Regular Town Council meeting held August 16, 2022, at 7:00PM. Darin Thorp presented the minutes to the Council. Darin then asked for any additions or corrections. No Corrections were given.

George Schenkel made a motion to pass the Regular Town Council minutes as presented. Seconded by Brent Schlosser. Motion passed.

2. Approval of Voucher Register with Warrants – Jessica Swander presented the Voucher Register with Warrant details.

Disbursements on the Voucher Register are as follows:

Operating Funds:	\$100,770.27
Sewer Funds:	<u>\$39,716.98</u>
Total Disbursements:	\$140,487.25

Brent Schlosser made a motion to accept the Voucher Register with Warrants. Seconded by Dan Rippe. Motion passed.

REPORTS:

1. Financial Report – Jessica Swander presented the financial report showing financials through August 31, 2022. Report is on file.

2. Marshal's Report- Chris Emerick discussed Marshal activity around the lake. Report is on file.

Chris Emerick discussed an estimate for ten Golf Cart signs and posts for \$1454.12 approved at the August Council meeting had gone up to \$1740.92 due to shipping and if the Town would like to purchase those, he would like an approval to get them purchased.

Brent Schlosser made a motion to purchase the signage for \$2,100.00. Seconded by Dan Rippe. Motion passed.

Chris Emerick discussed the new Dodge Durango that was approved for purchase on March 15<sup>th</sup>, 2022, will be delivered the next day for the cost of \$36,726.00 from La Port, IN.

Chris Emerick gave estimates for equipment from Cops Gear for \$15,943.77 and Tri State \$17,735.28. Tri State's quote did not include the body cameras.

Brent Schlosser made a motion to approve Cops Gear equipment for \$17,735.28. Seconded by Dan Rippe. Motion passed.

Chris Emerick gave an estimate of \$1,000.00 for graphics for the new vehicle and different options.

Brent Schlosser made a motion to approve the graphics for the new vehicle for up to \$1,000.00. Seconded by Dan Rippe. Motion passed.

Chris Emerick discussed whether to park the boat in the barn at the cost of \$227.00 or park it at the marina for a cost of \$1,119.00. Council discussed the cost difference and the access needed to the boat if there was an emergency. Brent Schlosser and George Schenkel recommended storing the boat at the Town Hall.

3. Fire Department Report- Brent Schlosser read the Fire Department Report. Report is on file.
4. Zoning Administrator- Larry Lillmars discussed activity around the lake. Report is on file.
5. Superintendent- Guy Rodgers discussed activity around the lake. Report is on file.

#### COUNCIL REPORT:

Brent Schlosser introduced Isaac Lee from the Steuben County Economic Development Corporation who discussed their involvement in the community and what the Towns annual agreement and involvement and why it matters.

Dan Rippe presented and went over Town Metrics with each department.

Dan Rippe presented the five-year road plan, how it is put together, and what is required for the grant applications with council member through slides. Dan went over all segments of the roads that are within the Town, the PASER ratings, and deterioration and draining issue photos of two sections of West Clear Lake Drive and Quite Harbor. Council Member George Schenkel discussed an issue receiving information on the five-year road plan that was dated from 2018 five days prior to the meeting. Council discussed open communication outside of Council Meetings and the open-door laws that prevent discussion and open communication with each Council Member prior to a meeting.

#### Unfinished Business:

1. ARP purchase was discussed by Dan Rippe. Dan Presented a GIS system quote by GIS Landmark, LLC, and the departments use of the GIS system. Council President Darin Thorp talked about the importance and need for the GIS system for all utilities, roads, and the Zoning Department. Council discussed the options for the GIS system and the timeline.

Brent Schlosser made a motion to open to the public for comments. Seconded by George Schenkel. Motion passed.

Resident Terry Brown asked if the information on the GIS system would be available on the website.

Darin Thorp stated it would be more of a PDF version if it becomes available on the website.

Brent Schlosser made a motion to close to the public for comments. Seconded by George Schenkel. Motion passed.

Dan Rippe made a motion for the purchase and development of the Land for \$36,000.00 of ARP Funds. Seconded by Brent Schlosser. Motion passed.

Dan Rippe stated that the second project was still being worked on but expect them to be presented at the next meeting. These were projects for the Town Hall updating to reduce utilities, updating electrical for the generator to include more features for the Town hall to prevent closures.

2. Third Quarter Objectives were updated, and summaries were given from each objective leader.

#### New Business:

1. Public Hearing Budget and Ordinance or Resolution for Appropriations and Tax Rates was introduced by Brent Schlosser, Dan Rippe, and Jessica Swander.

George Schenkel discussed the increase from the year after year and his desire to reduce the spending. George went over line items he desired to reduce or remove. George asked for street repairs from the MVH funds be stricken from the budget. Dan Rippe stated that this would impair the Town's ability to repair match the Community Crossing Grants that were approved to be submitted at the August Council meeting. Brent Schlosser stated that the budget is an outline. Larger ticket items would still need to be approved in a council meeting. Council Discussed other options to cut from the budget that were not designated values.

George Schenkel requested to remove \$55,000.00 from the Rainy Day and \$25,000.00 from the CCD. Removing \$80,000.00 from the total budget.

Darin Thorp discussed the road projects and the bigger ticket items in the budget and applauded Dan Rippe and Brent Schlosser on their budget assumption on what Council should be looking at coming into next year and what could happen, and what the Town would need in the budget. Darin stated the roads do not get better if we are not fixing them. Darin stated we had two years with Covid and caused delays in road projects getting completed.

Dan Rippe made a motion to read Ordinance or Resolution for Appropriations and Tax Rates 2022-10 with the changes stated. Seconded by Brent Schlosser. Motion passed.

Brent Schlosser read Ordinance or Resolution for Appropriations and Tax Rates 2022-10 out loud.

Dan Rippe made a motion to open for public comment. Seconded by Brent Schlosser.

Resident Kay Kummer stated that she had budget meetings with all of council together when she was Clerk Treasurer, and it would be ok if she called them budget workshops. She stated it wasn't public it was a workshop with all of Council to go line by line and work out the numbers.

Jessica Swander asked her to clarify if it was in a public meeting.

Resident Kay Kummer stated that it was not a public meeting it was a budget workshop and all she had to do was announce that she was having a budget workshop. Council would

work out the numbers line by line in their workshop. She was not sure if they would have more than one or not.

Darin Thorp stated to Kay that he was only given papers regarding the budget for those years and there was no budget workshop for him.

Jessica Swander stated that she did not believe that followed the guidelines of the open-door law.

Resident Terry Brown thanked council and stated there was a lot of work that goes into the budget and that he appreciated the performance metrics. He suggested appropriations to revenue metrics so the public can see transparency.

Resident Don Schenkel thanked everyone for their time and that the Town can't keep growing expenses.

Resident Pat Helton stated she would like to see Council have more discussion prior to Council meetings.

Resident Chris Schweikert talked about the Rainy Day fund and encourage the Council to use every opportunity to fund the Rainy Day and thanked Council for their efforts and asked for more transparency.

Resident Bill Hanna stated he was glad the discussion occurred. He stated the Town should get rid of the old police vehicle.

Resident Kathy Schenkel asked if the Town receives a grant if it could be moved to something else.

Darin Thorp stated the Community Crossing Grant is project specific.

Resident Kay Kummer discussed all the different funds that are used on roads.

Resident Bob Hill thanked Jessica Swander for spending over two hours with him going over the budgeting process. Bob Hill asked Council if they had the specifications of the road projects. He also stated various areas that he has seen flood and those he has not.

Resident Tiffany Woodward stated that the road does flood and has been in water up to her knees at 22 West Clear Lake Drive.

Darin Thorp stated that water coming to the Lake and Roads need to be taken care of as they are a hazard. Darin stated that this has been an inconsistent process.

Resident Bob Hill stated that it is resident responsibility to fix drainage issues not the Town.



George Schenkel asked Bob Hill if he and his neighbors put in catch basins to get the water off the road.

Resident Bob Hill stated that he did, and his neighbor just put one in this year and. It's the resident's responsibility and not the Towns.

Brent Schlosser stated that roads being flooded is a problem and it could be a combination of mother nature and a resident garage it's a hazard and the Town should get involved.

George Schenkel stated that the only road he has heard Guy Rodgers complain about was 176 and that he was sorry he has not encountered water at 22 West Clear Lake Drive. Guy Rodgers stated that he has seen 22 West Clear Lake Drive flood.

Dan Rippe stated that the Conservancy has a project right now so that it doesn't flood the County Road and the Town should be looking at each situation and collaborate on a solution that is best for everyone. Dan stated that the estimates were done by DLZ and when they come to Council for approval all the details will be provided by DLZ.

Brent Schlosser made a motion to close for public comment. Seconded by George Schenkel. Motion passed.

Dan Rippe made a motion to suspend the Rules and read Ordinance or Resolution for Appropriations and Tax Rates 2022-10 by title only. Seconded by George Schenkel. Motion passed.

Dan Rippe read Ordinance or Resolution for Appropriations and Tax Rates 2022-10.

Dan Rippe made a motion to pass Ordinance or Resolution for Appropriations and Tax Rates 2022-10 with the corrections as read to the Adoption Hearing October 18<sup>th</sup>, 2022.

#### TRAINING AND REVIEW:

1. None.

#### GENERAL DISCUSSION:

Residents thanked Council again for everything they do.

There being no further business or discussions, Council President Darin Thorp adjourned the meeting at 10:31 p.m.

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Darin Thorp, Council President

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Attest: Jessica Swander, Clerk/Treasurer

ACCOUNTS PAYABLE TOWN of CLEAR LAKE  
**Voucher Register for Operating Funds & Sewer Fund**

For Period from 09/21/2022 through 10/18/2022

2022							
DATE FILED	VOUCHER NUMBER	NAME OF CLAIMANT	FUND	AMOUNT OF VOUCHER	Appropriation	CHECK/ WARRANT NUMBER	MEMORANDUM
29-Sep	Pay Fund	PAYROLL	General	\$12,057.33	Payroll/benefits	EFT	C/Trea,B.Clerk,ZA & Police/Council
29-Sep	Pay Fund	PAYROLL	MVH	\$1,831.35	Payroll/benefits	EFT	T.Manager & T. Worker
29-Sep	Pay Fund	PAYROLL	Sanitation	\$504.00	Payroll/benefits	EFT	C/Trea.B.Clerk
29-Sep	Pay Fund	Inpers	MVH	\$213.07	Inpers Town Ex	EFT	Employer retirement contribution
29-Sep	Pay Fund	Inpers	General	\$190.54	Inpers Town Ex	EFT	Employer retirement contribution
29-Sep	Pay Fund	Inpers	Sanitation	\$52.44	Inpers Town Ex	EFT	Employer retirement contribution
13-Oct	Pay Fund	PAYROLL	General	\$6,705.44	Payroll/benefits	EFT	C/Trea,B.Clerk,ZA & Police/Council
13-Oct	Pay Fund	PAYROLL	MVH	\$1,879.43	Payroll/benefits	EFT	T.Manager & T. Worker
13-Oct	Pay Fund	PAYROLL	Sanitation	\$504.00	Payroll/benefits	EFT	C/Trea.B.Clerk
13-Oct	Pay Fund	Inpers	General	\$325.51	Inpers Town Ex	EFT	Employer retirement contribution
13-Oct	Pay Fund	Inpers	MVH	\$195.54	Inpers Town Ex	EFT	Employer retirement contribution
13-Oct	Pay Fund	Inpers	Sanitation	\$52.43	Inpers Town Ex	EFT	Employer retirement contribution
19-Sep		Farmers State Bank Visa	General	\$104.00	Other Prof Serv		Indeed ZA Job Posting
19-Sep		Farmers State Bank Visa	General	\$75.00	Meetings		Council Member Seminar (G. Schenkel) & Recording
19-Sep		Farmers State Bank Visa	ARP	\$500.00	ARP		GIS Subscription- ARP Approved
19-Oct		Farmers State Bank Visa	General	\$29.99	Other Prof.		Car Wash
19-Oct		American Legal Publishing	General	\$495.00	Dues		Renewal
19-Oct		Clear Lake Marina	General	\$201.00	Fuel		Fuel Boat
20-Oct		Copsgear	Lit	\$16,618.28	Mach & Equip		New Police Vehicle Upgrades
19-Oct		DLZ	CCD	\$1,514.94	Engineering		2022 CCMG App 2022-2
21-Oct		Bill Scheumann	General	\$30.00	Ground Maint		New American Flag
6-Oct		First Net AT & T	General	\$67.00	Telephone/Int		Marshals, MIFI and ZA Phone
19-Sep		Fremont Hardware	General	\$144.87	Building Maint.		Paint & Supplies & Bee Spray
21-Oct		Jared Eby	General	\$150.00	Building Maint.		Cleaning
19-Oct		Midsolve	General	\$439.00	Other Prof		Monthly Server and Emls
20-Oct		Wayside Furniture	CCD	\$1,897.60	Mac/Equ/BMaint		Main Offices Carpet
19-Oct		Menard's	General	\$191.46	Building Maint.		Turf food, flowers, potting soil
19-Oct		KFG	MVH	\$135.76	Equip. Repairs		Chainsaw, Trimmer Line
24-Oct		KPC Media Group	General	\$24.00	Other Charges	EFT	Monthly newspaper
20-Oct		Mid-City Office Systems, Inc.	CCD	\$50.00	Other Prof		Printer Use
18-Oct		Mediacom	General	\$212.68	Telephone/Int	EFT	Phone/Fax/Internet
19-Oct		4 Voice	General	\$146.33	Telephone/Int		Phones
15-Oct		Town of Clear Lake Sewer	General	\$94.12	Sewage	EFT	Monthly processing fee
20-Oct		Wex	General	\$322.57	Fuel		Marshal Fuel
19-Oct		NIPSCO	General	\$7.64	Electric		LED Street Light
19-Oct		NIPSCO	General	\$24.97	Electric		Tornado sirens - 3
24-Oct		NIPSCO	General	\$567.08	Electric/Gas	EFT	Town Hall & Barn electric/Heat
11-Oct		NIPSCO	General	\$2,042.57	Street Lights	EFT	Town Street Lights
19-Oct		Hawk, Haynie, Kammeyer & Smith	General	\$897.00	Attorney Fees		General

ACCOUNTS PAYABLE TOWN of CLEAR LAKE  
Voucher Register for Operating Funds & Sewer Fund

For Period from 09/21/2022 through 10/18/2022

2022							
DATE FILED	VOUCHER NUMBER	NAME OF CLAIMANT	FUND	AMOUNT OF VOUCHER	Appropriation	CHECK/ WARRANT NUMBER	MEMORANDUM
19-Oct		Hawk, Haynie, Kammeyer & Smith	CCD	\$1,219.00	Attorney Fees		Plan Commission
19-Oct		Hawk, Haynie, Kammeyer & Smith	General	\$312.00	Attorney Fees		HFLP v NEVIN and TOCL
		<b>TOTAL ATTORNEY</b>	<b>\$2,116.00</b>				
28-Oct		Washler, Inc.	Sanitation	\$8,318.75	Trash service		Trash Collection
		<b>TOTAL OPERATING FUNDS</b>		<b>\$61,343.69</b>			
	<b>SEWER</b>						
29-Sep	Pay Fund	PAYROLL	Sewer	\$2,662.53	Payroll/benefits	EFT	B.Clerk,T.Manager & T.Worker
29-Sep	Pay Fund	Inpers	Sewer	\$255.87	PERF town exp.	EFT	Employer retirement contribution
13-Oct	Pay Fund	PAYROLL	Sewer	\$2,784.02	Payroll/benefits	EFT	B.Clerk,T.Manager & T.Worker
13-Oct	Pay Fund	Inpers	Sewer	\$273.37	PERF town exp.	EFT	Employer retirement contribution
30-Sep		Farmers State Bank	Sewer	\$20.00	Other Prof	EFT	ACH Set up Fee
1-Oct		Farmers State Bank	Sewer	\$98.49	Other Prof	EFT	Check Processing Fee
19-Oct		Farmers State Bank Visa	Sewer	\$84.96	Supplies		Gloves & Trash Bags
19-Oct		Fremont Hardware	Sewer	\$23.78	Supplies		PVC Caps
20-Oct		Fremont Tire & Oil	Sewer	\$1,745.99	Equip. Repairs		Sewer Truck Work & Tires for Sewer Sucker
20-Oct		Indiana Underground Plant Prot	Sewer	\$101.65	Other Prof Serv		54 - 4th Quarter Ticket Fee (Per Ticket)
20-Oct		Clear Lake Electric	Sewer	\$744.42	Cont Labor		Invoice #49493 & 49494
20-Oct		T.S. Electric	Sewer	\$335.00	Cont Labor		Invoice #1200
19-Oct		CEM Supply	Sewer	\$7,288.98	Other Prof Serv		Grinder Rebuilds
20-Oct		Steven Jennings Softener Repair	Sewer	\$24.00	Shop Supplies		3 - 5 Gallons of water
19-Oct		M & C Trenching	Sewer	\$6,084.50	Cont Labor		Inv. 19427
6-Oct		First Net AT & T	Sewer	\$110.89	Telephone/Int		Sewer Lines X3
20-Oct		Wex	Sewer	\$173.98	Fuel		Fuel Sewer
20-Oct		Unifirst Corp	Sewer	\$150.24	Prof. Services		Uniform rental - 8 weeks (9/20,9/27,10/4,10/11)
10-Oct		Town of Fremont	Sewer	\$19,238.88	Sewage		Monthly processing
24-Oct		NIPSCO	Sewer	\$344.94	Electric	EFT	Lift station electrical usage
21-Oct		NIPSCO	Sewer	\$1,071.62	Electric	EFT	Grinders electrical usage
21-Oct		Barns & Thornburg	Sewer	\$953.01	Attorney Fees		Hoagland Sewer
19-Oct		Hawk, Haynie, Kammeyer & Smith	Sewer	\$720.00	Attorney Fees		Hoagland Sewer
		<b>TOTAL SEWER FUND</b>		<b>\$45,291.12</b>			
		<b>TOTAL ALL FUNDS</b>		<b>\$106,634.81</b>			

I hereby certify that each of the above listed vouchers and the invoices or bills attached there to are true and correct and I have audited same in accordance with IC5-11-10-1.6.

Date	ALLOWANCE OF VOUCHERS	
18-Oct-22		Jessica Swander, Clerk-Treasurer

(IC5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the forgoing accounts payable voucher register consisting of 3 pages, totaling \$106,634.81

**Dated this 18th day of October 2022**

X	X	X
X	X	X
SIGNATURE OF GOVERNING BOARD		




Installed by the TOWN OF CLEAR LAKE-2019  
**Fund Report**


<b>FUND TITLE</b>	<b>BALANCE BEG OF YEAR</b>	<b>REVENUE YTD</b>	<b>DISBURSED YTD</b>	<b>BALANCE BEG OF MONTH</b>	<b>REVENUE MTD</b>	<b>DISBURSED MTD</b>	<b>CURRENT BALANCE</b>
<b>SubTotal Bank Number 2</b>	<b>93734.09</b>	<b>619991.32</b>	<b>509909.00</b>	<b>180431.13</b>	<b>73417.10</b>	<b>50031.82</b>	<b>203816.41</b>
<b>*** GRAND TOTAL ***</b>	<b>1534487.38</b>	<b>1562874.80</b>	<b>1355523.81</b>	<b>1790612.49</b>	<b>157102.71</b>	<b>205876.83</b>	<b>1741838.37</b>

Town Of Clear Lake Police Department		Month	The Clear Lake Police Department took nine reports in the month of September, conducted one VIN checks, one golf cart inspections and had fourteen traffic/boat/golf cart contacts.							
2022		S E P	The Steuben County Sheriff's Office handled no reports within the Town and five reports within the Township of Clear Lake. The radar sign on South Clear Lake Drive for northbound traffic was sent in for repair of the USB connection. The boat was removed from the water and will be stored in the Town garage. The new patrol vehicle is back from COPS gear and should be in operation shortly once the decals are added and the software is installed for the cameras on the office computer							
Statistics										
TOCL Logo	Monthly Hours Worked	204.5								
	Monthly Miles Driven	1,067								
	Monthly Aquatic Hours	8								
Clear Lake Police Department			Steuben County Sheriff's Office in Town of Clear Lake			Town of Clear Lake Total	Steuben County Sheriff's Office in Clear Lake Township			Grand Total
Code	Sub Total	9	Code	Sub Total	0	9	Code	Sub Total	5	14
100	Agency Assists	5	100	Agency Assists		5	100	Agency Assists		5
101	Alarm	1	101	Alarm		1	101	Alarm		1
102	Criminal Mischief		102	Criminal Mischief		0	102	Criminal Mischief		0
103	Burglary		103	Burglary		0	103	Burglary		0
104	Disorderly		104	Disorderly		0	104	Disorderly		0
105	Juvenile Problem		105	Juvenile Problem		0	105	Juvenile Problem	1	1
106	Property Damage Crash		106	Property Damage Crash		0	106	Property Damage Crash	1	1
107	Recovered Property		107	Recovered Property		0	107	Recovered Property		0
108	Rescue		108	Rescue		0	108	Rescue		0
109	Structure Fire Residential		109	Structure Fire Residential		0	109	Structure Fire Residential		0
110	Suicide Attempt		110	Suicide Attempt		0	110	Suicide Attempt		0
111	Theft	1	111	Theft		1	111	Theft		1
112	Welfare Check	1	112	Welfare Check		1	112	Welfare Check		1
113	Harassment		113	Harassment		0	113	Harassment		0
114	Suspicious	1	114	Suspicious		1	114	Suspicious		1
115	Abandoned Vehicle		115	Abandoned Vehicle		0	115	Abandoned Vehicle		0
116	Animal Problem		116	Animal Problem		0	116	Animal Problem	1	1
117	Empolyment Background Investigation		117	Empolyment Background Investigation		0	117	Empolyment Background Investigation		0
118	Property Damage		118	Property Damage		0	118	Property Damage		0

119	Domestic		119	Domestic	0	119	Domestic	2	2
120	Trespassing		120	Trespassing	0	120	Trespassing		0
121	Personal Injury Crash		121	Personal Injury Crash	0	121	Personal Injury Crash		0
122	Dog/Cat Problem		122	Dog/Cat Problem	0	122	Dog/Cat Problem		0
123	Lost Property		123	Lost Property	0	123	Lost Property		0
124	Vehicle Fire		124	Vehicle Fire	0	124	Vehicle Fire		0
125			125		0	125			0
126			126		0	126			0
127			127		0	127			0
128			128		0	128			0
129			129		0	129			0
130			130		0	130			0
131			131		0	131			0
132			132		0	132			0
133			133		0	133			0
134			134		0	134			0
135			135		0	135			0
136			136		0	136			0
137			137		0	137			0
138			138		0	138			0
139			139		0	139			0
140			140		0	140			0
141			141		0	141			0
142			142		0	142			0
143			143		0	143			0
144			144		0	144			0
145			145		0	145			0
146			146		0	146			0
147			147		0	147			0
148			148		0	148			0
149			149		0	149			0
150			150		0	150			0
151			151		0	151			0
Detailed Reports Available			Detailed Reports Available				Detailed Report Available		



Town Of Clear Lake Fire Department		Month												Grand Total
		J a n	F e b	M a r	A p r	M a y	J u n	J u l	A u g	S e p	O c t	N o v	D e c	
2022														
	<b>Statistics</b>													
	TOCL Incidents	7	3	3	2	1	9	4	4	10	0	0	0	43
	Mutual Aid	6	1	1		1	2	1		5				17
	Region Totals	11	7	6	5	5	12	7	7	10	0	0	0	70
<b>Fire Department Activity within the Town of Clear Lake</b>														0
Code	Sub Total	7	3	3	2	1	9	4	4	10	0	0	0	43
Detailed Report Available Upon Request														
<b>Fire Department Activity within Clear Lake Township</b>														
Code	Sub Total	4	4	3	3	4	3	3	3	0	0	0	0	27
Detailed Report Available Upon Request														

<b>Town Of Clear Lake Fire Department Report</b>		Month	Areas of Concern/Interest: None  Topics: Spike in Mutual Aids. Angola, Camden, Montgomery (x2), & Orland		
2022		S E P			
<b>Statistics</b>					
	TOCL Incidents	10			
	Mutual Aid	5			
	Region Totals	10			
<b>Fire Department Activity within the Town of Clear Lake</b>			<b>Fire Department Activity within Clear Lake Township</b>		
Code	Sub Total	10	Code	Sub Total	0
100	Asssit-Agency (Mutual Aid)	5	100	Asssit-Agency (Mutual Aid)	
101	Asssit - Law Enforcement (CLPD)		101	Asssit - Law Enforcement (CLPD)	
102	Asssit - Lift		102	Asssit - Lift	
103	Asssit - Medical	2	103	Asssit - Medical	
107	Alarm	2	107	Alarm	
138	Naturl Gas Leak	1	138	Naturl Gas Leak	
Detailed Reports Available			Detailed Reports Available		



**ILP's Issued:**

ILP #	Date	Applicant	Property Address	Property Owner	Description
2022-35	9-30	Schenkel	416 Point Park	Skinner	Demo & rebuild
2022-36	9-26	Lynn Delagrang homes	335 Penner Dr.	Disser	New Home
2022-37	10-3	Stan Ruf	546 ECLD	Stan Ruf	Install 2' wide (124 SF) sidewalk
2022-38	10-7	Bob Buescher	72 WCLD	Joe & Kathy Schenkel	New Home w/ Detached garage
2022-39	10-7	Harold Hahr	350 ECLD	Harold Hahr	8' x 12' Stone Patio

**Plan Commission Hearing:**

Case #	Hearing Date	Applicant	Property Address	Minor Subdivision	Status
2022-1	11.1.22	Gericke & Laukhuf	57 WCLD	Dividing LA zoned lot into two separate lots	Waiting for survey

**BZA Hearing:**

Case #	Hearing Date	Applicant	Property Address	Variance	Status
None					

**Projects:**

Item	Status
UDO updates	<ul style="list-style-type: none"> <li>All the pending UDO changes have been through Town Council and the approved changes will go in affect Jan. 1<sup>st</sup>, 2023</li> <li>Update UDO digital copy - In process</li> <li>Update UDO books - In process</li> <li>Two new proposed UDO changes will be reviewed at the Nov. 1<sup>st</sup> PC meeting</li> </ul>
Unsafe Hewes Home	<ul style="list-style-type: none"> <li>The reconstruction plan has been approved by the Structural Engineer</li> <li>The unsafe electrical hookup has been fixed by the electrician</li> <li>ILP application has been submitted but additional information is needed for approval</li> <li>Project schedule has been developed</li> <li>Building Permits have been approved</li> </ul>



## SUPERINTENDENT'S REPORT

---

Tuesday, October 18<sup>th</sup>, 2022 – 7:00 p.m.

---

1. Time Allocation
  - a. Guy – 176 hours
  - b. Denver – 160 hours
  - c. Other road cut permits 1, 1 Demo Permit and 2 letters of non-objection
2. Sewer Department Statistics
  - a. Locates – 28
  - b. Alarm calls – 4
  - c. Grinder pumps
    - i. Replaced – 2
    - ii. Repaired – 0
    - iii. Set-up – 3
    - iv. New or repaired pumps ready to be placed into the system – 9 (7 still boxed)
  - d. Average flow – 56221 GPD (Gallons per day)
3. Sewer Department Summary
  - a. We are going to need to order control boards for the grinder panels, we only have two left.
  - b. Sewer truck milage (monthly) – 263
4. Street Department Summary
  - a. I have the estimate for a new furnace for the street sewer police building.
  - b. Received estimates for the parking lot and drainage project at the Town Hall.
  - c. Street truck milage (monthly) – 251.

Guy Rodgers  
Street/Utility superintendent



**PROPOSAL  
PAVEMENT CORING SERVICES**

GMEP22-100467  
October 17, 2022

**Town of Clear Lake**  
**Attn: Guy Rodgers**  
111 Gecowets Dr  
Clear Lake, IN 46737

**REF: Pavement Coring Services**  
Quiet Harbor Dr, W Clear Lk Dr, Lakeview Dr, E Clear Lk Dr, Outer Dr, S Clear Lk Dr  
Clear Lake, IN

Dear Guy:

In compliance with your request, **GME Testing** is pleased to submit this proposal to obtain Twelve (12) total pavement cores from the following locations:

<b>Roadway</b>	<b>Number of Borings</b>
Quite Harbor Dr	2
West Clear Lake Dr	4
Lakeview Dr	2
East Clear Lake Dr	1
Outer Dr	1
South Clear Lake Dr	2

It is anticipated that the cores will be used to characterize thickness and composition of the pavement and depth of stone.

- **CORING/UTILITIES:** Twelve (12) pavement cores were requested at approximate locations provided by client with the RFP. Following completion of the coring activities, the cores will be backfilled with concrete/asphalt surface mix.
- **TRAFFIC CONTROL:** During our field operations, minor traffic control may be required. **We request that the town of Clear Lake assist in these regards, if possible for safety purposes of our crew and equipment.**
- **UTILITIES:** GME Testing will contact the Indiana Underground utilities to have the work areas marked for public utilities. Modifications of core locations may be required pending utility markings.
- **EQUIPMENT:** GME Testing will dispatch coring rig equipment and field crew to perform the required coring services with power source and water to the project site.

## **1.0 ESTIMATED SCHEDULE**

Our work schedule will be assigned shortly following your authorization, assuming that all utilities are marked, and weather conditions permit. Typical schedule for mobilization to perform the field work will be approximately one week (or sooner) from authorization. Our findings are anticipated to be provided within about one week to 10 days (or sooner) from completion of field work.

## **2.0 FINDINGS/REPORTING**

Following completion of our pavement coring program, GME Testing will prepare a letter style test report of findings documenting core locations, photographic pavement thicknesses and any pertinent pavement information for use by the Town of Monroe's civil engineer.

## **3.0 SERVICE FEE**

We propose to perform the work described above for a lump sum fee of **\$4,700**. If the above scope of work is changed, we should be contacted to determine whether modification to this proposal or our fee would be required.

We thank you for this proposal opportunity, and we look forward to working with you on this project.

Sincerely,  
**GME TESTING**

Danielle Rollins, Project Coordinator

Harold Elston, Field Geologist

Cc: RMA



**PROPOSAL AUTHORIZATION & ACCEPTANCE AGREEMENT**

Please sign and return one copy to our office.

**CLIENT:** Town of Clear Lake Attn: Guy Rodgers  
**PROJECT:** Pavement Coring Services, Clear Lake, IN  
**PROPOSAL NO.:** GMEP22-100467

**CONDITIONS OF AGREEMENT BETWEEN CLIENT & GME TESTING**

This AGREEMENT is made by and between: GME TESTING, hereinafter referred to as TESTING AGENCY, and the Town of Clear Lake, hereinafter referred to as CLIENT. This AGREEMENT between the parties consists of these TERMS, the attached Proposal identified as GMEP22-100467 dated October 17, 2022 and any exhibits or attachments noted in the Proposal. Together, these elements will constitute the entire AGREEMENT superseding and all prior negotiations, correspondents, or agreements either written or oral. Any changes to this AGREEMENT must be mutually agreed to in writing.

**STANDARD OF CARE**

CLIENT recognizes that subsurface conditions may vary from those observed at locations where borings, surveys, or explorations are made, and that site conditions may change with time. Data, interpretations made by TESTING AGENCY will be based solely on information available to TESTING AGENCY. TESTING AGENCY is responsible for those data, interpretations, and recommendations, but will not be responsible for other parties' interpretations or use of the information developed.

Services performed by TESTING AGENCY under this AGREEMENT are expected by CLIENT to be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of profession practicing contemporaneously under similar conditions in the locality of the project. No warranty, expressed or implied, is made or intended by our proposal, contract or report.

**SITE ACCESS AND SITE CONDITIONS**

CLIENT will notify any and all possessors of the project site that CLIENT has granted TESTING AGENCY free access to the site. TESTING AGENCY will take reasonable precautions to minimize damage to land caused by our operations. Unavoidable damage caused in the execution of the work such as tire rutting, cutting and splicing of fences, drilling through pavements, lawn areas, etc. will not be restored unless otherwise stated in the Proposal. The cost of marking private utilities was not included in this proposal.

While performing our fieldwork, we will take reasonable precaution to avoid damage to subterranean structures, pipelines and utilities. CLIENT agrees to hold harmless TESTING AGENCY, officers, agents, employees and subcontractors harmless for any damage to such structures, pipes, and utilities, which are not called to our attention and correctly shown on the plans furnished.

**SAMPLES DISPOSAL**

All samples of soil and rock collected for analyses will be discarded thirty (30) days after submission of our report unless CLIENT advise us otherwise.

**BILLING AND PAYMENT**

Invoices will be submitted for services rendered and payment is due thirty (30) days from invoice date. TESTING AGENCY is authorized to perform the tests, as specified in proposal No. GMEP22-100467 dated October 17, 2022. In the event it becomes necessary to place this account for collection, purchaser/CLIENT agrees to pay an additional charge of one (1.5) percent per month on any delinquent amount including all necessary and reasonable attorney and collection costs and fees. This proposal may be withdrawn by us if not accepted within 30 days from this date.

**APPROVAL & PAYMENT OF CHARGES-** Invoice will be charged and mailed to the account of:

FIRM	ATTENTION		
ADDRESS	CITY	STATE	ZIP
TELEPHONE NO.	FAX		
PROPOSAL ACCEPTED BY	SIGNATURE		
TITLE	DATE ACCEPTED		

# TOCL Department Metrics

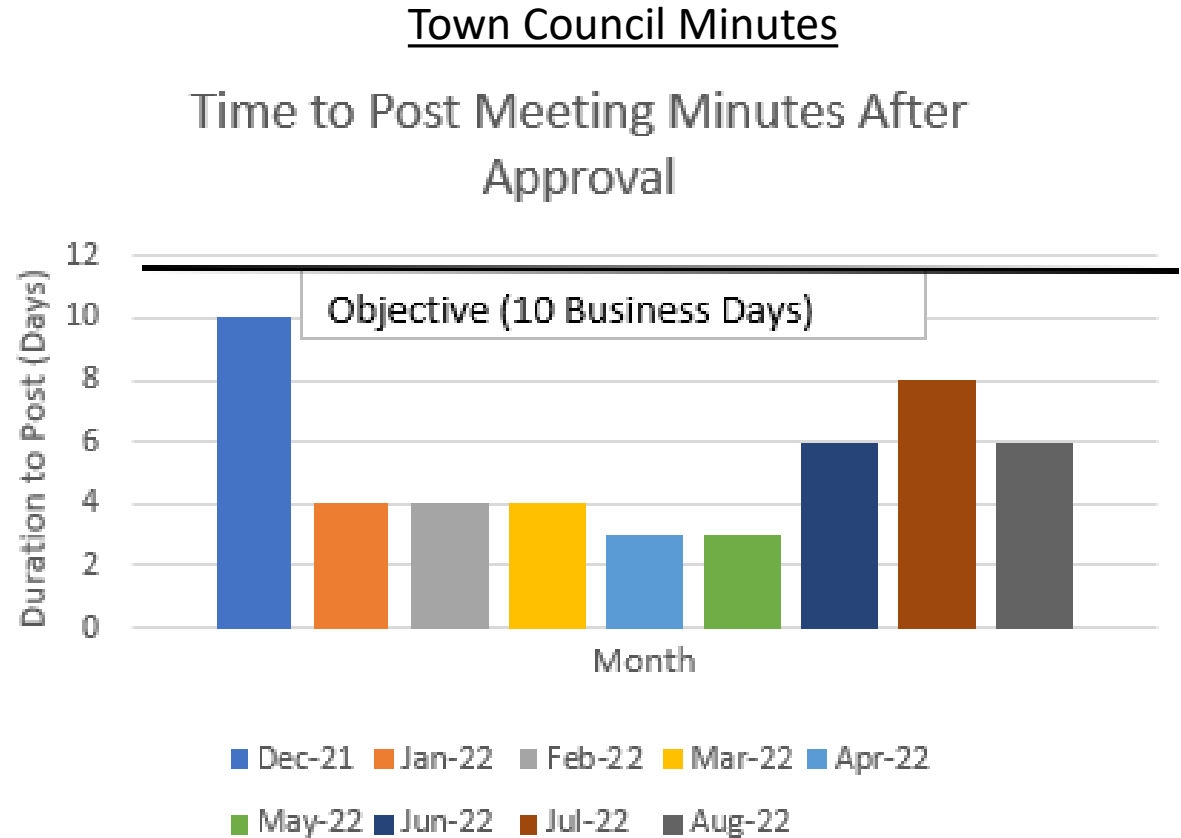
September 2022



# Clerk Treasurer

## Meeting Minute Timeliness

- **Process being measured:** Preparation and posting of Town Council meeting minutes
- **Performance Measurement (Metric):** Time to post minutes after Council approval
- **Performance Objective:** Post on Town Web page within 10 days of Council approval

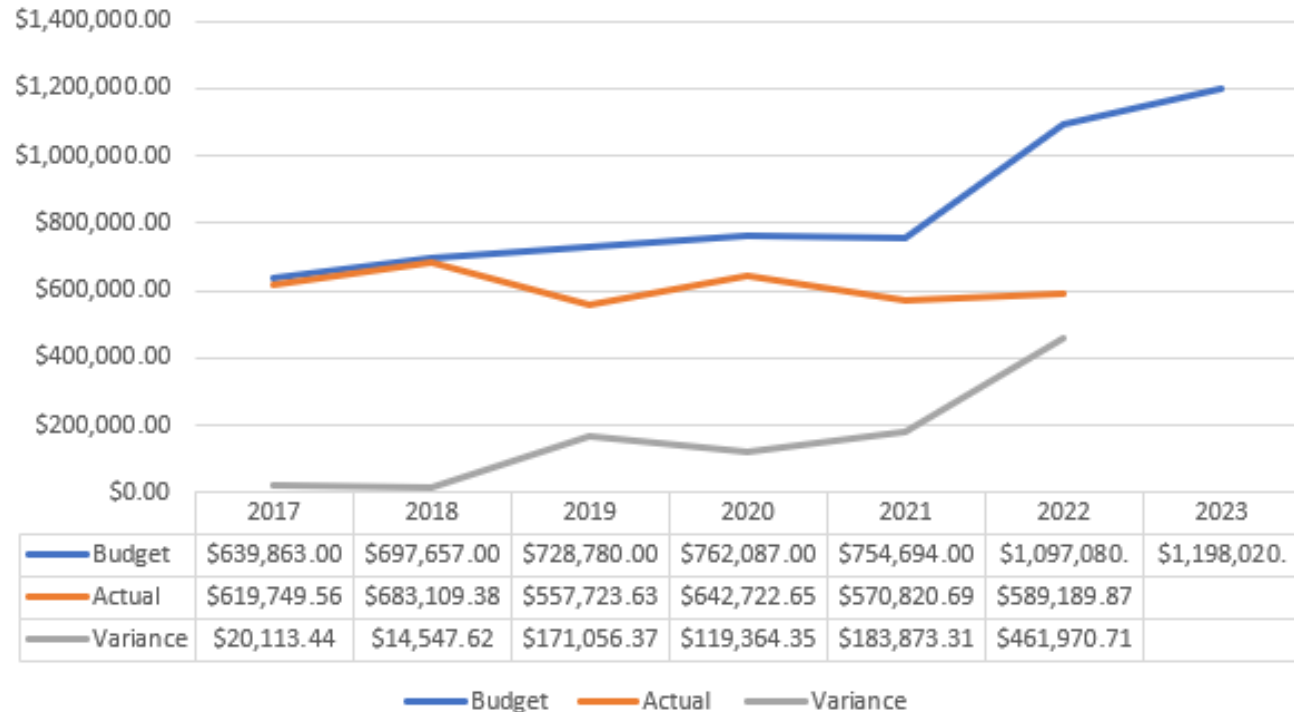


# Clerk Treasurer

## TOCL Financial Performance

- **Process being measured:**  
Annual tracking of financial parameters (Budget, Disbursements, Cash Balance, % Reserve)
- **Performance Measurement (Metric):** \$/Year
- **Performance Objective:**  
Disbursements less than Budget, Cash Balance Reserve > 6 months expenditures

Tax Levy Funds (Form 3): Disbursements  
Annual Variance - Budget vs. Actual



## Observations:

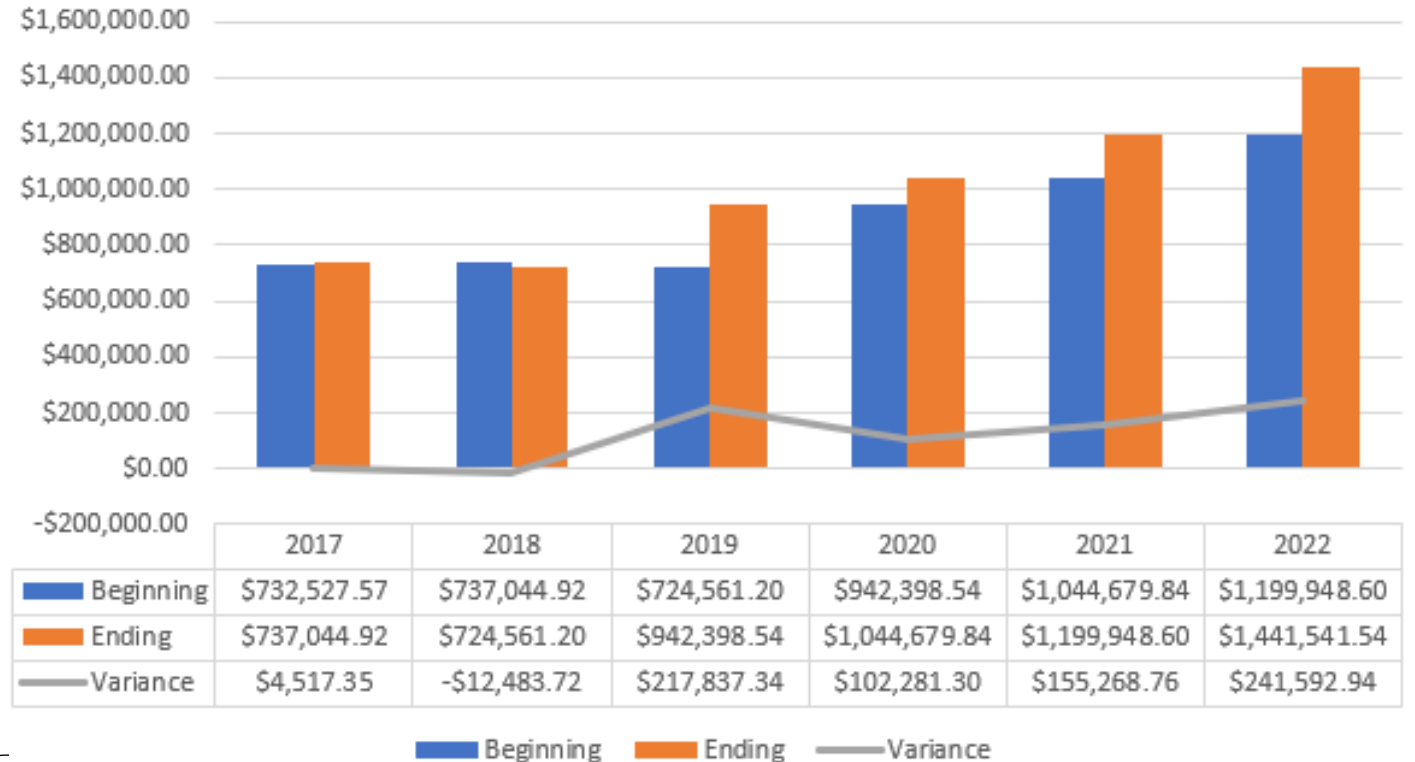
- Budget increases 2022 & 2023 largely due to a change in budgeting philosophy to include risks and to a lesser extent inflation
- Budget increases are an indication of an increasing number of risks being managed by Town
- Actual expenditures have remained flat indicating fiscal responsibility and not realizing budgeted risks

# Clerk Treasurer

## TOCL Financial Performance- Cont.

- **Process being measured:**  
Annual tracking of financial parameters (Budget, Disbursements, Cash Balance, % Reserve)
- **Performance Measurement (Metric):** \$/Year
- **Performance Objective:**  
Disbursements less than Budget, Cash Balance Reserve > 6 months expenditures

Tax Levy Funds (Form 3): Cash Balance  
Annual Variance - Beginning vs. Ending



Observations:

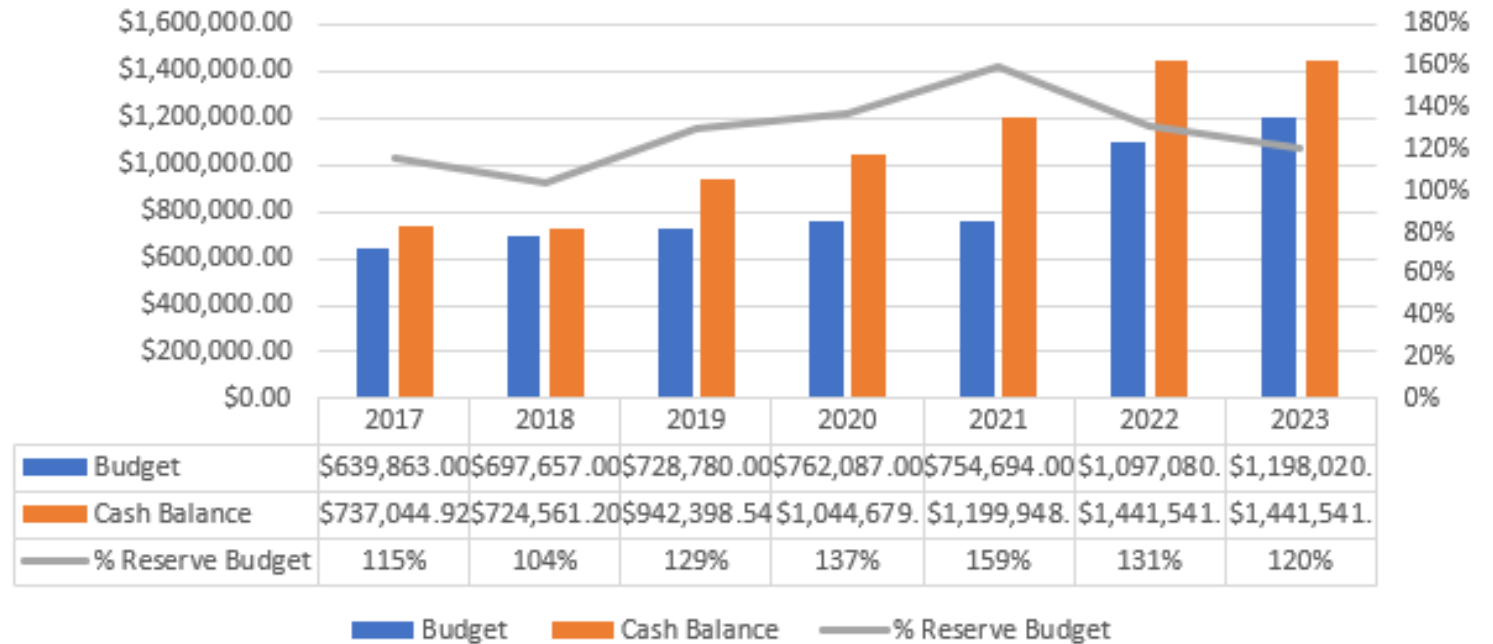
-Cash balance has increased annually since 2019

# Clerk Treasurer

## TOCL Financial Performance – Cont.

- **Process being measured:** Annual tracking of financial parameters (Budget, Disbursements, Cash Balance, % Reserve)
- **Performance Measurement (Metric):** \$/Year
- **Performance Objective:** Disbursements less than Budget, Cash Balance Reserve > 6 months expenditures

Tax Levy Funds (Form 3): % Reserve Budget  
Annual % Cash Reserve vs. Budget



Distribution of Cash by Fund Fiscal Year 2022	
General	\$268,872.13
MVH	\$221,630.62
CCD	\$497,513.17
LRS	\$23,812.21
LIT	\$70,981.00
Rainy Day	\$132,436.95
Econ Dev	\$118,170.76
Major Moves	\$99,632.09
Law Enf. Cont Ed	\$2,708.44
CCI	\$5,784.17
Total	\$1,441,541.54

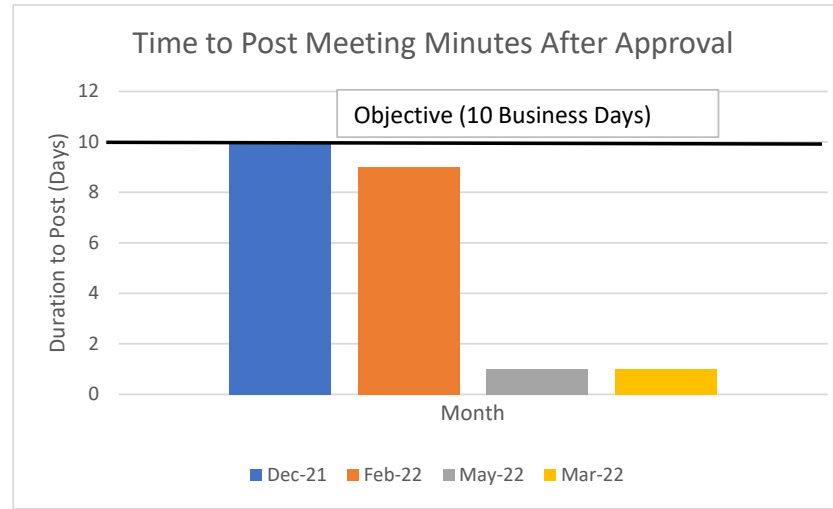
## Observations:

- Cash reserve has increased \$717K since 2018; 2022 est. total is \$1.4M across funds
- Cash reserve is estimated to be 120% of Towns budgeted expenses in 2022
- 2022 & 2023 reserves are more reflective of a "true reserve" as budgets include risk mitigation costs

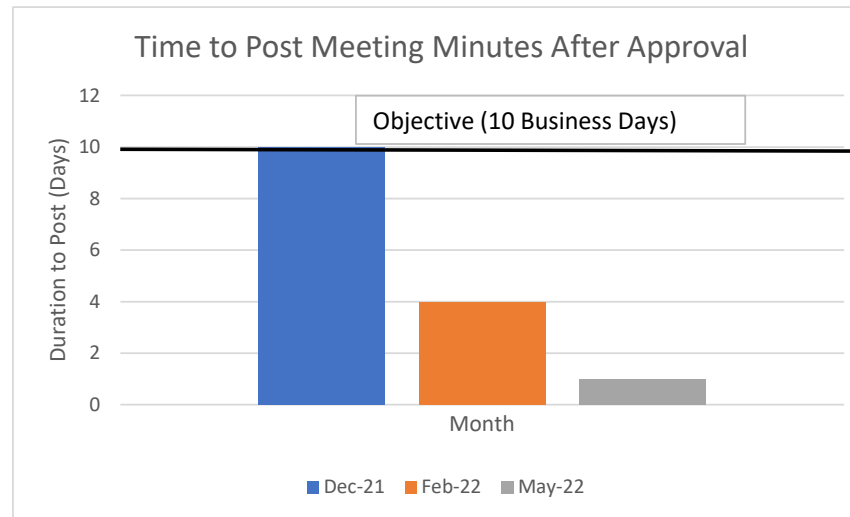
# Clerk Treasurer Cont.

## Meeting Minute Timeliness

- **Process being measured:** Preparation and posting of Plan Commission & BZA meeting minutes
- **Performance Measurement (Metric):** Time to post minutes after Board approval
- **Performance Objective:** Post on Town Web page within 10 days of Board approval



PC Minutes Pending Board Approval  
-8/2/22 Regular Session  
-Board approval anticipated at next regular session



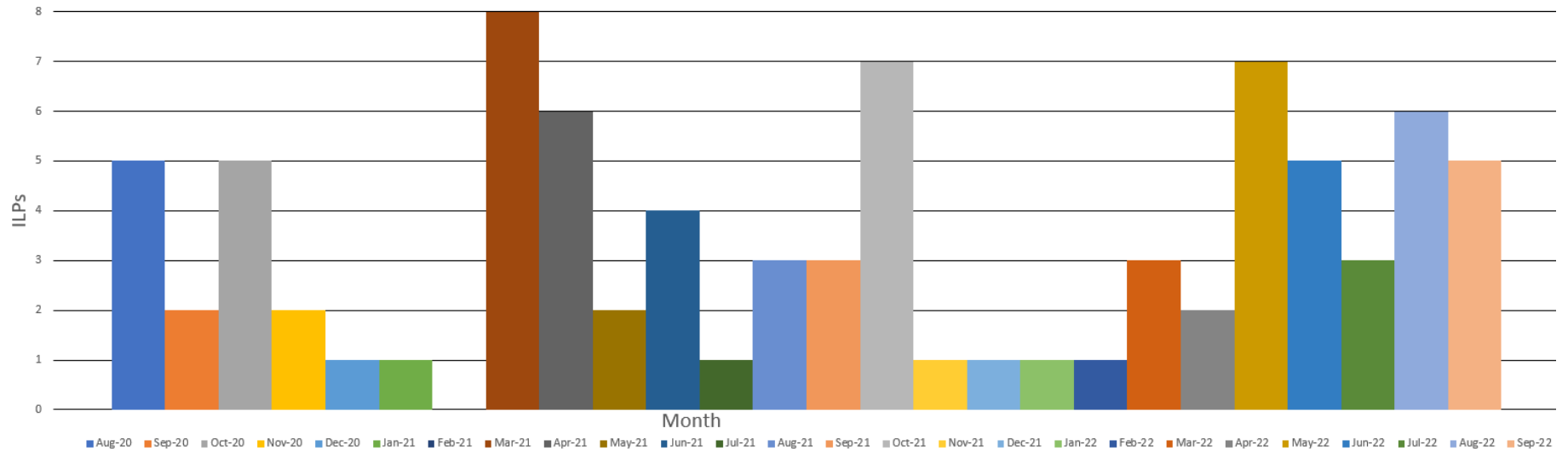
BZA Minutes Pending Board Approval  
-4/12/22 Regular Session  
Board approval anticipated at next regular session

# Zoning Administrator

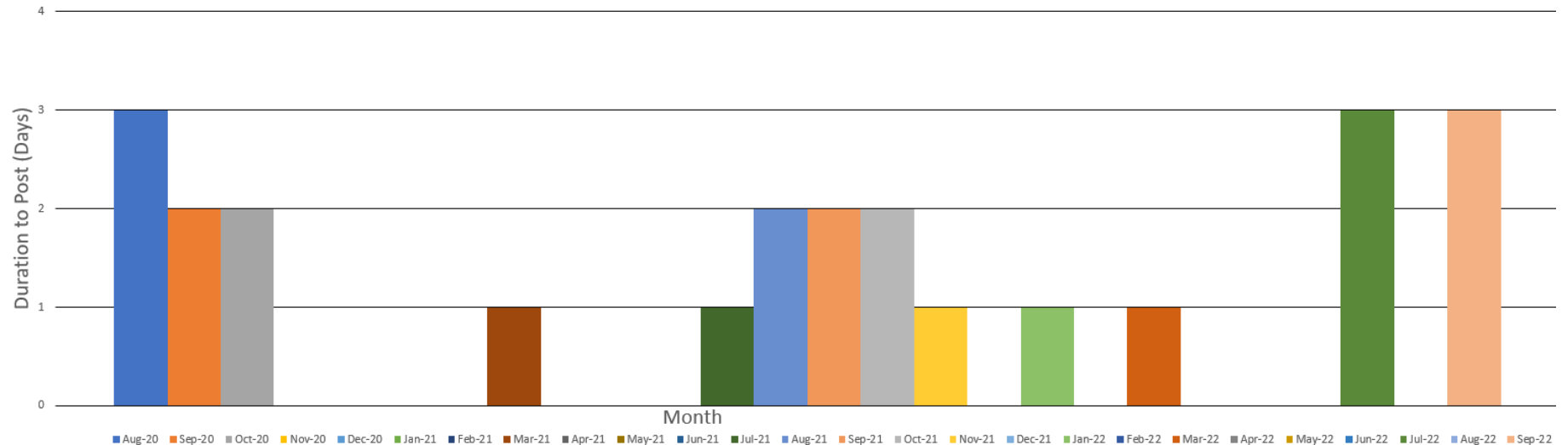
## Number of ILPs Submitted by Month

- Process being measured: ILP Applications
- Performance Measurement (Metric): Demand on Zoning Administration Office
- Performance Objective: 2 per month (TBR)

Total ILP's



ILP's for Garage and Homes



# Zoning Administrator

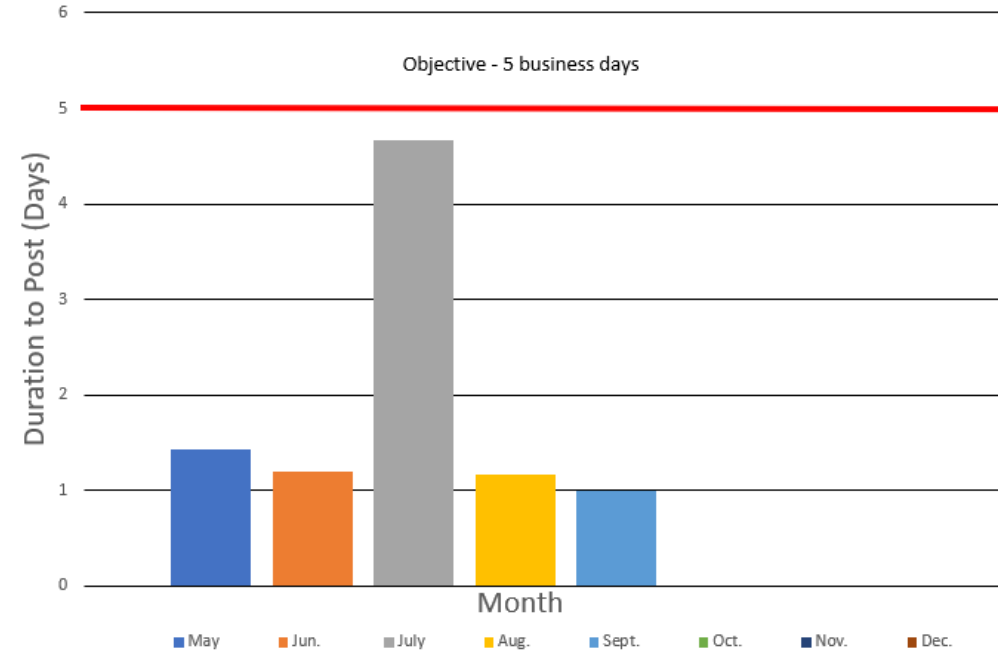
## ILP Approval Time (Avg)

- **Process being measured:** ILP compliance assessment
- **Performance Measurement (Metric):** Duration required for ILP approval once all required information is received
- **Performance Objective:** Complete compliance assessment within 5 days

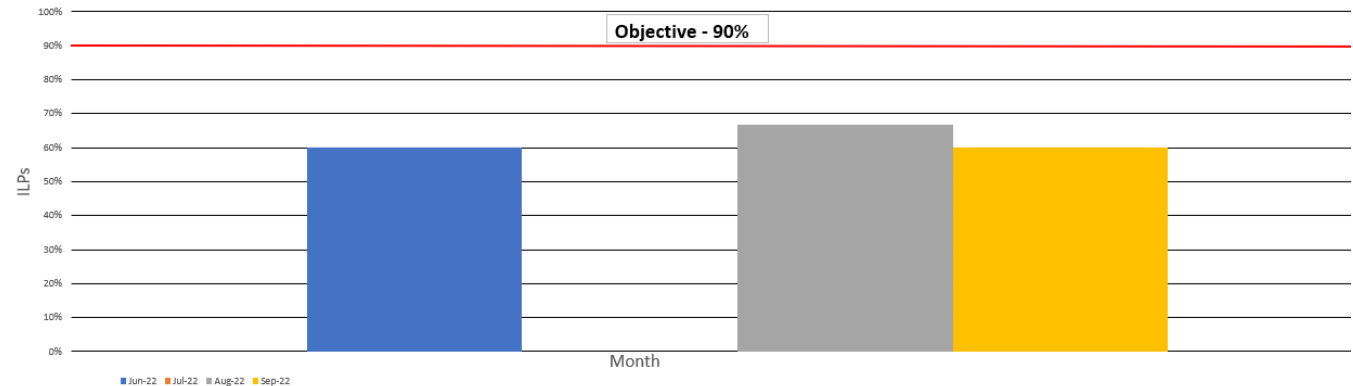
## ILP Application Materials

- **Process being measured:** Applicants compliance to ILP information requirements
- **Performance Measurement (Metric):** # of ILPs received with required information
- **Performance Objective:** 90% of all ILPs have the required information

### Average Days to Approve an ILP



### ILPs received with all the need information

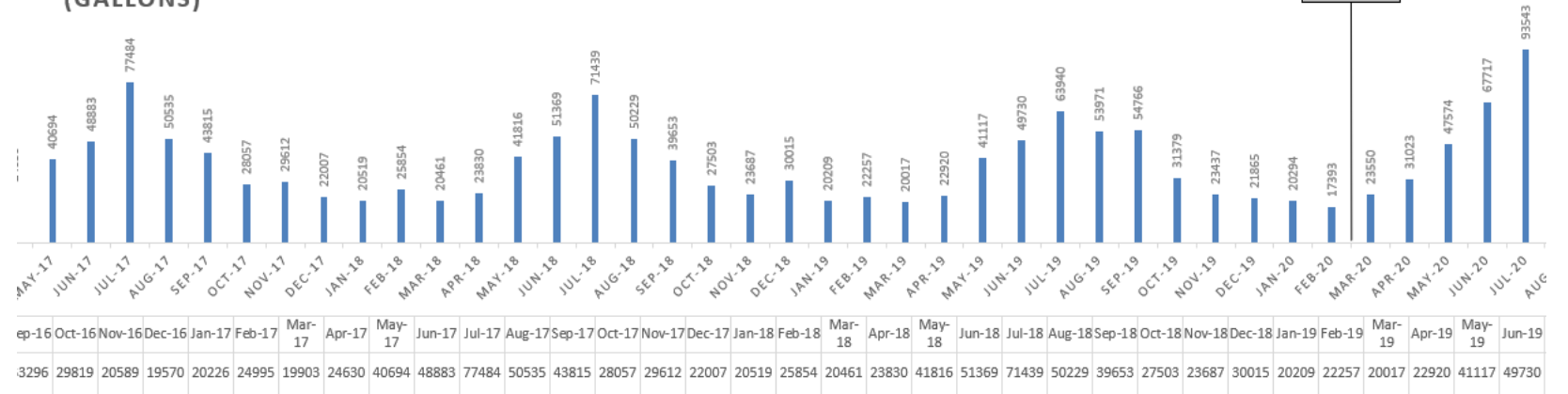


# Street & Utility Superintendent

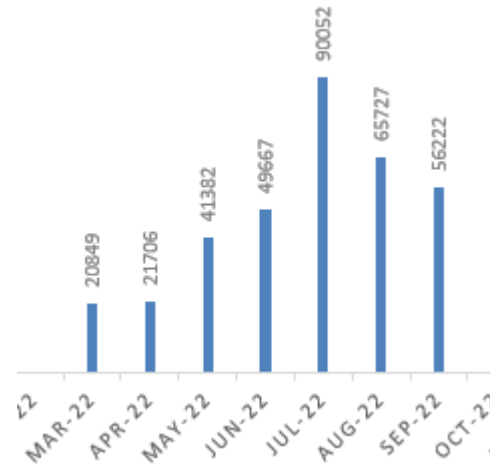
## Sewer Flow Rate

- **Process being measured:** Lift Station Transfer Rate
- **Performance Measurement (Metric):** Average Sewage Transfer (Monthly, Peak & Yearly)
- **Performance Objective:** Measure of System Process Rate

AVG DAILY FLOW (GALLONS)



## Resuming Metric Post Lift Station Upgrade

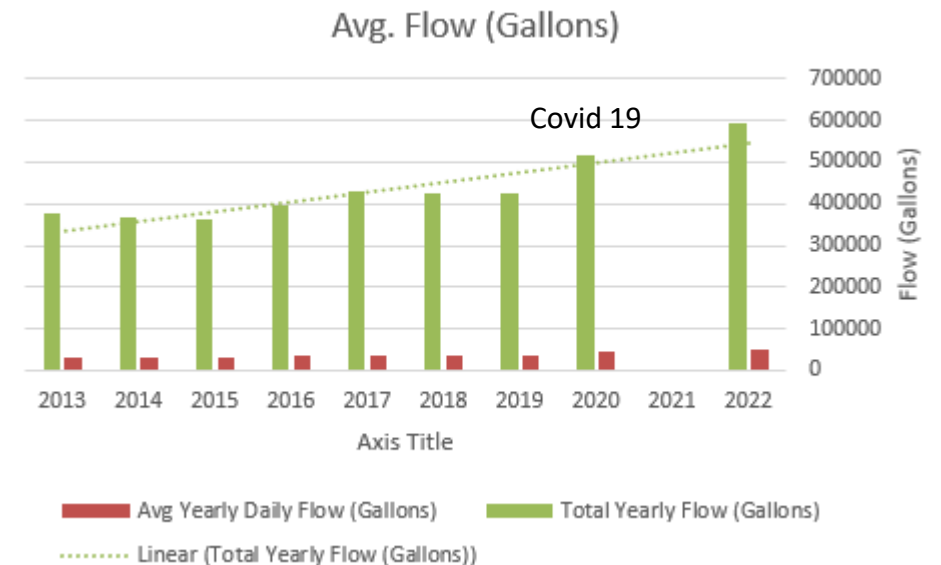
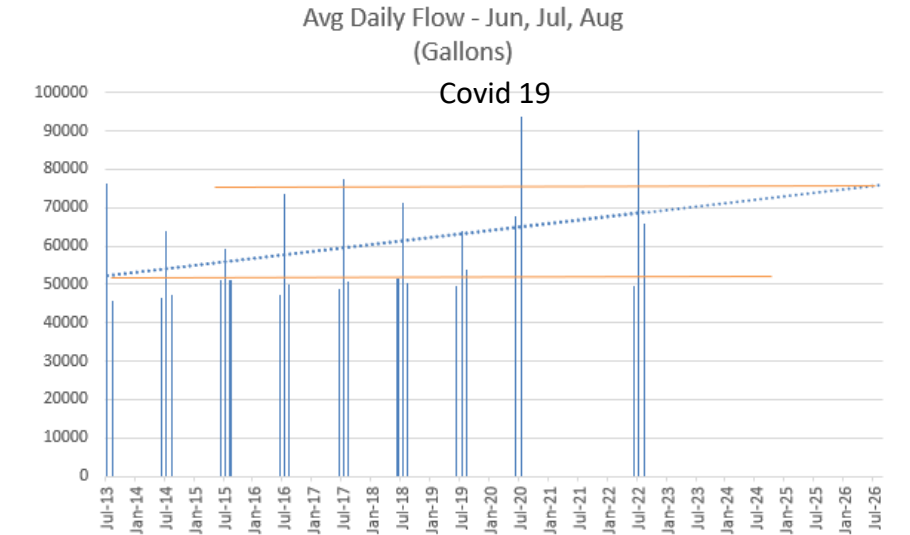




# Street & Utility Superintendent Cont.

## Sewer Flow Rate

- **Process being measured:** Lift Station Transfer Rate
- **Performance Measurement (Metric):** Average Sewage Transfer (Monthly, Peak & Yearly)
- **Performance Objective:** Measure of System Process Rate



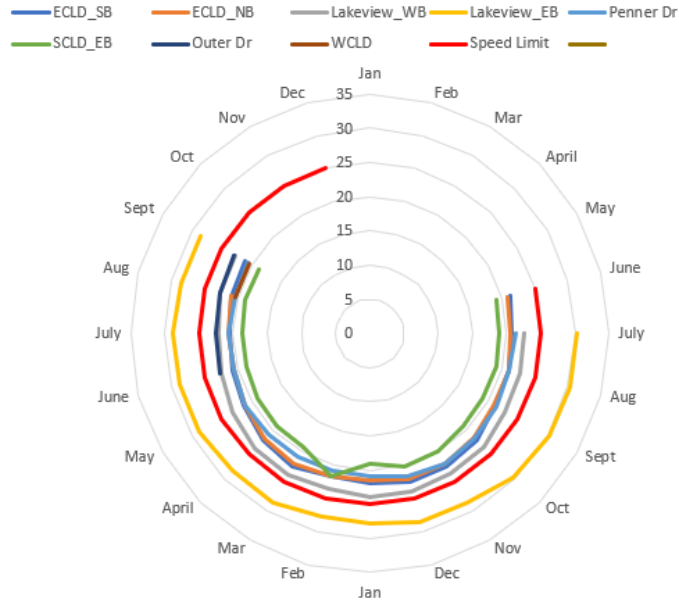
# Town Marshal

## Road Congestion & Compliance to Speed Limit

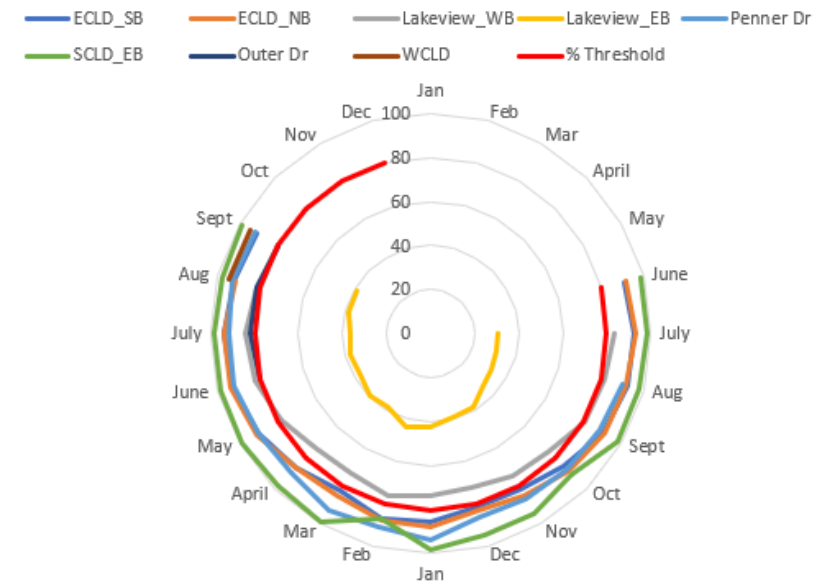
- **Process being measured:**  
Enforcement of Vehicle Speeds  
Road Congestion
- **Performance Measurement (Metric):** Vehicle Speeds & # of Vehicles
- **Performance Objective:**  
100%  $\leq$  25mph



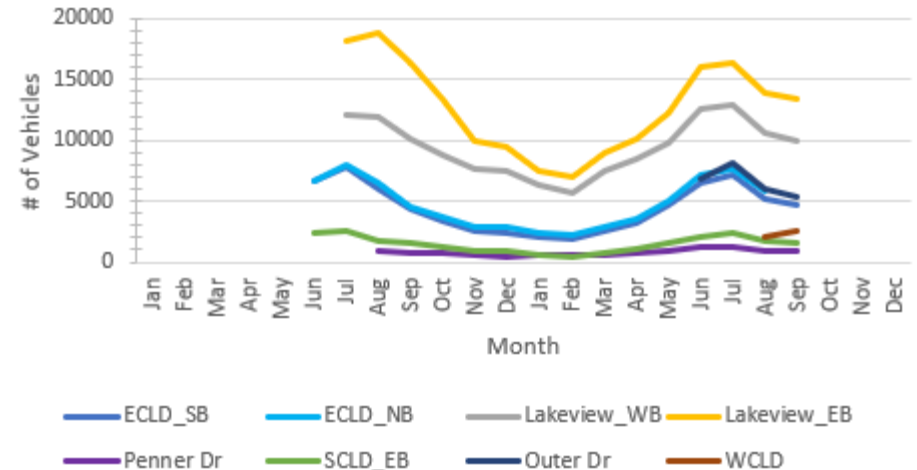
Avg. Speed by Location (MPH)



$\leq$ 25 MPH by Location (%)



# of Vehicles by Month



# ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)  
 Approved by the State Board of Accounts, 2015  
 Prescribed by the Department of Local Government Finance

Budget Form No. 4  
 Generated 10/13/2022 12:32:55 PM

Ordinance / Resolution Number: 2022-10

Be it ordained/resolved by the **Town of Clear Lake** that for the expenses of **CLEAR LAKE CIVIL TOWN** for the year ending December 31, **2023** the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **CLEAR LAKE CIVIL TOWN**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **Town of Clear Lake**.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
Town of Clear Lake	Town Council	10/18/2022

Funds				
Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
0061	RAINY DAY	\$0	\$0	0.0000
0101	GENERAL	\$468,320	\$176,741	0.0620
0254	LOCAL INCOME TAX	\$66,000	\$0	0.0000
0706	LOCAL ROAD & STREET	\$20,000	\$0	0.0000
0708	MOTOR VEHICLE HIGHWAY	\$216,700	\$100,353	0.0352
0720	MAJOR MOVES - TOLLROAD COUNTIES	\$40,000	\$0	0.0000
1151	CONTINUING EDUCATION	\$1,000	\$0	0.0000
2379	CUMULATIVE CAPITAL IMP (CIG TAX)	\$2,000	\$0	0.0000
2391	CUMULATIVE CAPITAL DEVELOPMENT	\$344,000	\$150,237	0.0448
2411	ECONOMIC DEV INCOME TAX CEDIT	\$40,000	\$0	0.0000
		<b>\$1,198,020</b>	<b>\$427,331</b>	<b>0.1420</b>

# ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)  
 Approved by the State Board of Accounts, 2015  
 Prescribed by the Department of Local Government Finance

Budget Form No. 4  
 Generated 10/13/2022 12:32:55 PM

Name		Signature
Darin Thorp	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Dan Rippe	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Brent Schlosser	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Molly Weber	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
George Schenkel	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	

## ATTEST

Name	Title	Signature
Jessica Swander	Clerk Treasurer	

## MAYOR ACTION (For City use only)

Name		Signature	Date
	Approve <input type="checkbox"/> Veto <input type="checkbox"/>		

In accordance with IC 6-1.1-17-16(k), we state our intent to issue debt after December 1 and before January 1      Yes  No

In accordance with IC 6-1.1-17-16(k), we state our intent to file a shortfall appeal after December 1 and before December 31      Yes  No

## 2023 Budget Protest

We, the undersigned, protest the specific expenditures listed below in the 2023 Town of Clear Lake annual budget as seen on DLGF's Budget Form No. 1.

The basis of our protest is the lack of transparency regarding the listed expenses. Property owners have asked for supporting and source information and have been referred to a photo in the Town Hall. Some individuals have asked for a 5-year Road Improvement Plan and it was not produced until 5 days before the public hearing. It had very little detail regarding the large expenditure.

What the Clear Lake community wants to see is the list of specific locations of the street repairs, and the nature and scope of the project. In other words, all documentation held by the town officials and supporting documentation by all contractors relevant to these expenditures.

**Fund**

<u>#</u>	<u>Name</u>	<u>Line Item Code</u>	<u>Line Item</u>	<u>Adopted</u>
0706	Local Roads & Streets	202001363	Street Repairs	\$20,000.
0708	Motor Vehicle Hwy	201001312	Eng. & Survey	\$2,000.
	Motor Vehicle Hwy	201001363	Street Repairs	\$60,000.
	Motor Vehicle Hwy	201001365	Catch Basins	\$15,000. /
0720	Major Moves	450001363	Street Repairs	\$40,000.
2391	Cumulative Capital Dev.	402001363	Street Repairs	\$200,000.
2411	Economic Dev. CEDIT	444001363	Street Repairs	<u>\$40,000.</u>
Total:				\$377,000.

<u>Name</u>	<u>Address</u>
1. Terry Brown	TERRY BROWN 1110 S. CLEAR LAKE DR.
2. Pamela Berth	PAMELA Berth 694 S CLEAR LAKE DR.
3. John Judgate	450 Pt Park Dr CL Fremont
4. Richard Platt	168 W Clear Lake Dr.
5. Dorothy Jane Zeller	176 W. Clear Lake Dr.
6. Cindy King	184 W CLEAR LAKE DR Fremont
7. Karen DeVinney	1018 S. Clear Lake Dr Fremont.

8. ~~Kip & Jane Blecker~~
9. Sally Eskrich 948 S. Clear Lake Dr.
10. Mary L. Brooke 878 S. C. L. D.
11. Kay Kummer 844 S. C. L. D.
12. Beth Martin 796 S. C. L. D.
13. Jack E. Howell 800 S. C. L. D.
14. Barbara Susan Snyder 740 S. Clear Lake Drive
15. Ken Wertz 280 Outer Drive, Clear Lake
16. Joyce Kent 598 E CLEAR LAKE DR.
17. Melly S. Nagle 256 W Clear Lake Dr.
18. ~~John & Zeh~~ 248 W Clear Lake Drive
19. Kate Hastings 146 W Clear Lake Dr.
20. ~~Jan Nunn~~ 1120 South Clear Lake Dr.
21. ~~Jane Blecker~~ 1002 S Clear LK Dr.
22. ~~Bruce Matasch~~ 834 S Clear Lake Dr
23. ~~Patricia Miller~~ 592 E. Clear Lake Dr.
24. Pat Helton 357 E. Clear Lake Dr.
25. \_\_\_\_\_

## Town Council Response to the 2023 Budget Protest

We the Town Council of the Town of Clear Lake have reviewed the 2023 Budget Protest and respectfully provide the following response.

To the extent that the Budget Protest suggests a “lack of transparency”, the Town’s records reflect that only five (5) signatories of the 24 signatories to the budget protest were present for the public hearing, and none of them asked for more detail regarding the budget. Per Indiana Code § 5-14-3, records held by government agencies are presumed to be accessible for inspection or copying by any member of the public unless exempted by law. The Town Council and Clerk Treasurer are fully committed to upholding the public policy of the Access to Public Records Act (APRA) because providing members of the public with access to records is an essential function in our form of representative government. It is for this purpose that we have included for convenience a Public Records Request Form (PRRF) on the Towns Website under Departments/Clerk-Treasurer/Important Clerk/Treasurer Forms and gladly provide them for any in person requests at the Town Hall. Upon receipt of the 2023 Budget Protest (a copy of which is attached) the Town of Clear Lake Clerk-Treasurer found no record that a PRRF was received from any of the protest signatories on the subject of 2023 Budget.

In response to the 2023 Budget Protest regarding certain proposed budget expenditures (see figure #1), the Town Council and the Clerk-Treasurer provide information in figure #2 from the 2022 Community Crossings Grant Application (copy attached and available on the Town Website), August 2022 Council Meeting Minutes approving the recommended projects (copy attached and available on the Town Website), and the June 22, 2017 Pavement Asset Management Plan containing the 5-year road improvement projects the Town has been implementing since 2018 (copy attached). Clearly, the proposed Street Repairs are subject to securing the Community Crossings grant, and action by the Town Council to approve all or some portion of the street repairs after completion of the bid documents and following the public bidding requirements.

What the Clear Lake community wants to see is the list of specific locations of the street repairs, and the nature and scope of the project. In other words, all documentation held by the town officials and supporting documentation by all contractors relevant to these expenditures.

**Fund**

<u>#</u>	<u>Name</u>	<u>Line Item Code</u>	<u>Line Item</u>	<u>Adopted</u>
0706	Local Roads & Streets	202001363	Street Repairs	\$20,000.
0708	Motor Vehicle Hwy	201001312	Eng. & Survey	\$2,000.
	Motor Vehicle Hwy	201001363	Street Repairs	\$60,000.
	Motor Vehicle Hwy	201001365	Catch Basins	\$15,000.
0720	Major Moves	450001363	Street Repairs	\$40,000.
2391	Cumulative Capital Dev.	402001363	Street Repairs	\$200,000.
2411	Economic Dev. CEDIT	444001363	Street Repairs	\$40,000.
Total:				\$377,000.

Figure #1: 2023 Budget Protest Excerpt (Copy Attached)

					2023 Budget Protest Requested Information		
Fund #	Name	Line Item Code	Line Item	Adopted	Planned Location	Nature/Scope of Project	Project Documents
706	Local Roads & Streets	202001363	Street Repairs	\$20,000.00	3 Locations: -Quiet Harbor From N700E to N700E -WCLD From N700E To Sunset Bay Ct -WCLD From 700 feet West of Lakeview Drive To Lakeview Drive	3 Projects including approximately 3,900 linear feet of roadway improvements including full depth patching and replacement, mill and resurface, and drainage improvements.	2022 Community Crossigns Grant Application and supporting documents prepared by DLZ (see appendix)
708	Motor Vehicle Hwy	201001312	Eng. & Survey	\$2,000.00	176-180 WCLD	Engineering alternatives to prevent road closure due to flooding	None- Town Experience Based Estimate
	Motor Vehicle Hwy	201001363	Street Repairs	\$60,000.00	3 Locations: -Quiet Harbor From N700E to N700E -WCLD From N700E To Sunset Bay Ct -WCLD From 700 feet West of Lakeview Drive To Lakeview Drive	3 Projects include approximately 3,900 LFT of roadway improvements including full depth patching and replacement, mill and resurface, and drainage improvements.	2022 Community Crossigns Grant Application and supporting documents prepared by DLZ (see appendix)
	Motor Vehicle Hwy	201001365	Catch Basins	\$15,000.00	176-180 WCLD & Non-designated	Installation of three (3) catch basins to manage road stormwater drainage	None- Town Experience Based Estimate
720	Major Moves	450001363	Street Repairs	\$40,000.00	3 Locations: -Quiet Harbor From N700E to N700E -WCLD From N700E To Sunset Bay Ct -WCLD From 700 feet West of Lakeview Drive To Lakeview Drive	3 Projects include approximately 3,900 LFT of roadway improvements including full depth patching and replacement, mill and resurface, and drainage improvements.	2022 Community Crossigns Grant Application and supporting documents prepared by DLZ (see appendix)
2391	Cumulative Capital Dev.	402001363	Street Repairs	\$200,000.00	3 Locations: -Quiet Harbor From N700E to N700E -WCLD From N700E To Sunset Bay Ct -WCLD From 700 feet West of Lakeview Drive To Lakeview Drive	3 Projects include approximately 3,900 LFT of roadway improvements including full depth patching and replacement, mill and resurface, and drainage improvements.	2022 Community Crossigns Grant Application and supporting documents prepared by DLZ (see appendix)
2411	Economic Dev. CEDIT	444001363	Street Repairs	\$40,000.00	3 Locations: -Quiet Harbor From N700E to N700E -WCLD From N700E To Sunset Bay Ct -WCLD From 700 feet West of Lakeview Drive To Lakeview Drive	3 Projects include approximately 3,900 LFT of roadway improvements including full depth patching and replacement, mill and resurface, and drainage improvements.	2022 Community Crossigns Grant Application and supporting documents prepared by DLZ (see appendix)
Total:				\$377,000.00			

Figure #2: Responses to 2023 Budget Protest



APPENDIX (2023 Budget Protest Supporting Records)

2022 Community Crossings Application  
August 16, 2022, Council Meeting Minutes  
2023 Budget Protest  
2017 Pavement Asset Management Plan

Application ID 12302

Call Year: 2022 Call #: 2 Application Status: Submitted Status Date: 08/30/2022 01:40:23 PM

## LPA Details

Local Public Agency Town of Clear Lake  
County Steuben  
District Fort Wayne  
LPA Mailing Address 111 Gecowets Drive  
  
City FREMONT  
State IN  
Zip 46737  
LPA Official Contact Name Darin Thorp  
LPA Official Contact Title Town Council President  
LPA Official Contact Phone 2604959158  
LPA Official Contact Email darin.thorp@townofclearlake.org  
LPA Population 354  
LPA Project Contact Name Jessica Swander  
LPA Project Contact Title Clerk-Treasurer  
LPA Project Contact Phone 2604959158  
LPA Project Contact Email clerk@townofclearlake.org

## Community Crossings History

From the following list, select the calls the LPA received a Community Crossings matching grant award. Select the Project Closed column if the project has been completed and closed out.

### Call

2022-1 Grant Not Awarded  
2021-2 Grant Not Awarded  
2021-1 Grant Not Awarded  
2020-2 Grant Awarded, Project Closed  
2020-1 Grant Awarded, Project Closed

## General Information - New Project

**Has the project development been completed?**  
(Environmental Development, R/W clear, Plans and Bid Specifications)

No

**Estimated Date of Bid?**

01/25/2023

**Work Type**

HMA Overlay, Structural

**Funding Type**

Project to be Bid or Procured

**Project Location Description (Road Name from project beginning point to project end point)**

QUIET HARBOR, W CLEAR LAKE DR, W CLEAR LAKE DR

**Detailed Project Scope**

This project includes approximately 3,900 LFT of roadway improvements including full depth patching and replacement, mill and resurface, and drainage improvements.

## Justification

**Justification**

Quiet Harbor and both portions of West Clear Lake Dr have PASER ratings of 3 and are failing due to large amounts of traffic especially during the summer months. The pavement is chipping up and breaking apart at the edges, alligator cracking, transverse cracking, and has poor drainage that doesn't allow the water to get off the roadway. These roadways have continued to deteriorate rapidly each winter, with the harsh winter conditions.

## ADA/Title VI

**Does this project coincide with your ADA Transition Plan?**

Yes

**ADA Coordinator Name**

Guy Rogers

**ADA Coordinator Phone**

2604959158

**ADA Coordinator Email**

superintendent@townofclearlake.org

**Title VI Coordinator Name**

Guy Rogers

**Title VI Coordinator Phone**

2604959158

**Title VI Coordinator Email**

superintendent@townofclearlake.org

**Does your community have an ADA Transition Plan?**

Yes

**Does your community have a Title VI Implementation Plan and a Goals and Accomplishments Report?**

Yes

## Project Location Details - QUIET HARBOR

**Route Name**

QUIET HARBOR

**Route From**

N 700 E

**Route To**

N 700 E

**Project Length**

.172 Miles

**Functional Classification**

Local

**Start Coordinates**

41.73674071, -84.8598191

**Midpoint Coordinates**

41.73747706, -84.8589261

**Endpoint Coordinates**

41.73827343, -84.8598244

**Current PASER Rating**

3

**Surface Type (Select All that apply)**

Asphalt

**Drainage (Select All that apply)**

Open Ditch

**Sidewalks Present?**

No

**Curb Ramps Present?**

No

**Is this project safety driven?**

No

**Accident Information(Last 3 Years available)**

Year	Year	# of Fatalities and Injuries		# of Property Damage	
Year1	2021	# of Fatalities and Injuries	0	# of Property Damage	0
Year2	2020	# of Fatalities and Injuries	0	# of Property Damage	0
Year3	2019	# of Fatalities and Injuries	0	# of Property Damage	0

**State Representative District #**

District 51

**State Senators District #**

District 13

**Construction Cost (for this road)**

\$384,000.00

**CCMG Requested Funds**

\$288,000.00

**Comments (Optional)**

**Project Location Details - W CLEAR LAKE DR**

**Route Name**

W CLEAR LAKE DR

**Route From**

700' West of Lakeview Dr

**Route To**

Lakeview Dr

**Project Length**

.187 Miles

**Functional Classification**

Local

**Start Coordinates**

41.74767525, -84.84145058

**Midpoint Coordinates**

41.74838829, -84.83987997

**Endpoint Coordinates**

41.74863758, -84.83818264

**Current PASER Rating**

3

**Surface Type (Select All that apply)**

Asphalt

**Drainage (Select All that apply)**

Open Ditch

**Sidewalks Present?**

No

**Curb Ramps Present?**

No

**Is this project safety driven?**

No

**Accident Information (Last 3 Years available)**

Year	Year	# of Fatalities and Injuries		# of Property Damage	
Year1	2021	0		0	
Year2	2020	0		0	
Year3	2019	0		0	

**State Representative District #**

District 51

**State Senators District #**

District 13

**Construction Cost (for this road)**

\$348,000.00

**CCMG Requested Funds**

\$261,000.00

**Comments (Optional)**

**Project Location Details - W CLEAR LAKE DR**

**Route Name**

W CLEAR LAKE DR

**Route From**

N 700 E

**Route To**

Sunset Bay Ct

**Project Length**

.444 Miles

**Functional Classification**

Local

**Start Coordinates**

41.73883909, -84.85982636

**Midpoint Coordinates**

41.73888439, -84.85563993

**Endpoint Coordinates**

41.73750883, -84.85177397

**Current PASER Rating**

3

**Surface Type (Select All that apply)**

Asphalt

**Drainage (Select All that apply)**

None Present

**Sidewalks Present?**

No

**Curb Ramps Present?**

No

**Is this project safety driven?**

No

**Accident Information(Last 3 Years available)**

<b>Year1</b>	2021	<b># of Fatalities and Injuries</b>	0	<b># of Property Damage</b>	0
<b>Year2</b>	2020	<b># of Fatalities and Injuries</b>	0	<b># of Property Damage</b>	0
<b>Year3</b>	2019	<b># of Fatalities and Injuries</b>	0	<b># of Property Damage</b>	0

**State Representative District #**

District 51

**State Senators District #**

District 13

**Construction Cost (for this road)**

\$603,000.00

**CCMG Requested Funds**

\$452,250.00

**Comments (Optional)**

## Funding

<b>Total Construction Cost</b>	\$1,335,000.00
<b>Total CCMG Requested Funds</b>	\$1,001,250.00

## Location Priority

### Route Name

QUIET HARBOR  
W CLEAR LAKE DR  
W CLEAR LAKE DR

### Location Priority

1  
2  
3

## Attachments

Document Name	Document Type	Description	Upload Status	Uploaded By	Uploaded Date
CLEAR LAKE - COST ESTIMATE - 3 - WCLD.pdf	Detailed Cost Estimate	CLEAR LAKE - COST ESTIMATE - 3 - WCLD.pdf	Completed	Thorp, Darin	08/30/2022 13:26:00 PM
CLEAR LAKE - COST ESTIMATE - 2 - WCLD.pdf	Detailed Cost Estimate	CLEAR LAKE - COST ESTIMATE - 2 - WCLD.pdf	Completed	Thorp, Darin	08/30/2022 13:08:00 PM
CLEAR LAKE - LOCATION MAP.pdf	Project Location Map	CLEAR LAKE - LOCATION MAP.pdf	Completed	Thorp, Darin	08/30/2022 13:07:00 PM
CLEAR LAKE - FINANCIAL COM LETTER.pdf	Financial Commitment Letter	CLEAR LAKE - FINANCIAL COM LETTER.pdf	Completed	Thorp, Darin	08/30/2022 13:07:00 PM
CLEAR LAKE - COST ESTIMATE - 1 - QUIET HARBOR.pdf	Detailed Cost Estimate	CLEAR LAKE - COST ESTIMATE - 1 - QUIET HARBOR.pdf	Completed	Thorp, Darin	08/30/2022 13:07:00 PM
CLEAR LAKE - PRELIM PLAN.pdf	Other Supporting Documents	CLEAR LAKE - PRELIM PLAN.pdf	Completed	Thorp, Darin	08/30/2022 13:07:00 PM
CLEAR LAKE - PHOTOS.pdf	Other Supporting Documents	CLEAR LAKE - PHOTOS.pdf	Completed	Thorp, Darin	08/30/2022 13:07:00 PM
CLEAR LAKE - AMP 2021 APPROVED.pdf	Asset Management Approval Letter from LTAP	CLEAR LAKE - AMP 2021 APPROVED.pdf	Completed	Thorp, Darin	08/30/2022 13:06:00 PM





**LEGEND**

- FULL DEPTH ASPHALT RECONSTRUCTION
- ASPHALT DRIVE IMPROVEMENTS
- STORM SEWER IMPROVEMENTS



SCALE: 1"=50'

Penner Family Farms Inc  
6940 E State Road 120

Quiet Harbor Estate  
Quiet Harbor Dr

**N 700 E**

Quiet Harbor Estate  
Quiet Harbor Dr

Ann Gullberg  
10 W Clear Lk Dr

**QUIET HARBOR DRIVE**

Brent & Janet  
Ostermeyer  
1222 Quiet Harbor Dr

Kenneth & Linda  
Walter  
1224 Quiet Harbor Dr

Burton & Gwendolyn  
McClain  
1226 Quiet Harbor Dr

Thomas & Dee  
Billings  
1228 Quiet Harbor Dr

Janet Nelsen  
1230 Quiet Harbor Dr

Troy Gamble  
1232 Quiet Harbor Dr

Randall & Rebecca  
Eisel  
1234 Quiet Harbor Dr

Darin & SuAnn Thorp  
1236 Quiet Harbor Dr

Paul & Nicole  
Pridgeon  
1238 Quiet Harbor Dr

Date: August 29, 2022, 5:08pm User ID: tthurber File: X:\Projects\2017\766\512770 Clear Lk Eng 2017\XXXX 2022--2 CCMG Application\2021--2 CCMG.dwg Layout Tab: Q HARBOR



CLEAR LAKE

**TOWN OF CLEAR LAKE  
2023 STREET IMPROVEMENTS**

INDIANA

**PROJECT #1  
QUIET HARBOR DRIVE**

**NOT FOR CONSTRUCTION**

SHEET  
OF  
DRAWING NUMBER  
**Q HARBOR**

LEGEND	
FULL DEPTH ASPHALT RECONSTRUCTION	
CONC. DRIVE IMPROVEMENTS/RESTORATION	

SCALE: 1"=50'



Date: August 29, 2022, 5:19pm User ID: tthurber File: X:\Projects\2017\766\512770 Clear Lk Eng 2017\XXXX 2022--2 CCMG Application\2021--2 CCMG.dwg Layout Tab: W CLR LK



CLEAR LAKE INDIANA  
**TOWN OF CLEAR LAKE  
 2023 STREET IMPROVEMENTS**  
**PROJECT #2  
 WEST CLEAR LAKE DRIVE**

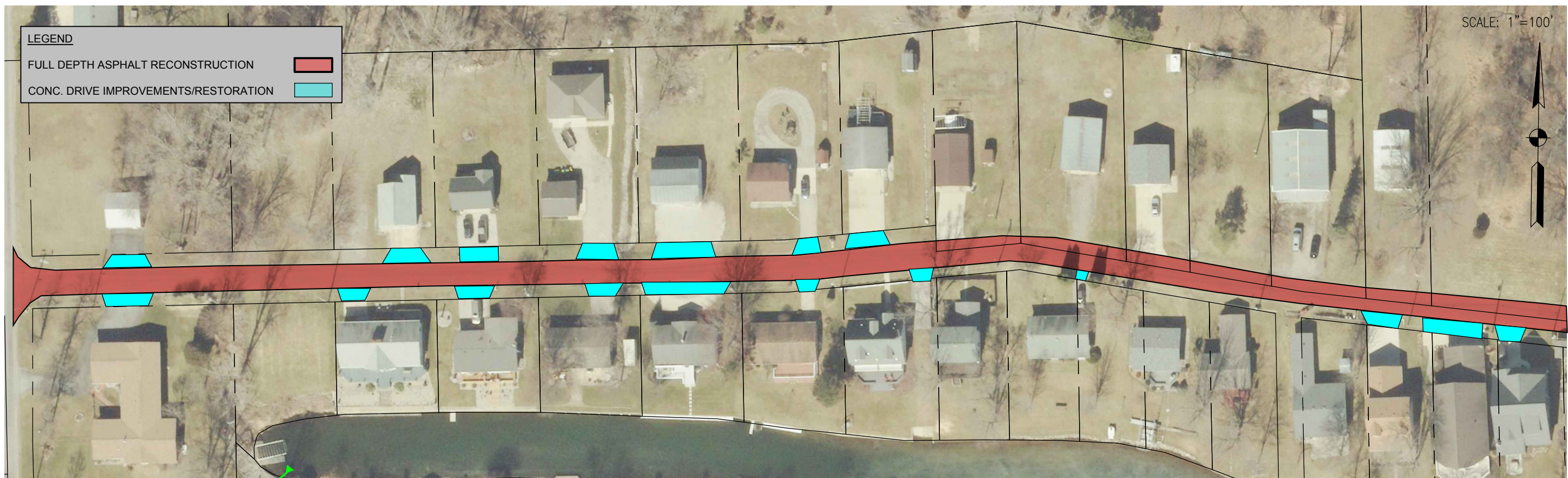
**NOT FOR CONSTRUCTION**

SHEET  
 OF  
 DRAWING NUMBER  
**W CLR LK**

LEGEND

- FULL DEPTH ASPHALT RECONSTRUCTION
- CONC. DRIVE IMPROVEMENTS/RESTORATION

SCALE: 1"=100'



Date: August 29, 2022, 5:19pm User ID: tthurber  
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CLEAR LAKE INDIANA

TOWN OF CLEAR LAKE  
2023 STREET IMPROVEMENTS

PROJECT #3  
WEST CLEAR LAKE DRIVE

**NOT FOR CONSTRUCTION**

SHEET
OF
DRAWING NUMBER
W CLR LK 2

**PRELIMINARY COST ESTIMATE**  
**TOWN OF CLEAR LAKE - 2023 STREET ESTIMATES (2022 CCMG) - APPLICATION #1**

ITEM	DESCRIPTION	QTY	UNIT	UNIT COST	AMOUNT
<b><u>QUIET HARBOR</u></b>					
				<i>875 LFT from N 700 E to N 700 E</i>	
1	Mobilization/Demobilization (5%)	1 ±	LUMP SUM	\$ 18,000	\$ 18,000
2	Maintenance of Traffic	1 ±	LUMP SUM	\$ 15,000	\$ 15,000
3	Erosion Control	1 ±	LUMP SUM	\$ 10,000	\$ 10,000
4	Clearing & Grubbing	1 ±	LUMP SUM	\$ 10,000	\$ 10,000
5	Common Excavation	1075 ±	CYDS	\$ 45	\$ 48,375
6	165#/Syd (1 1/2") HMA Surface, Type B	220 ±	TONS	\$ 110	\$ 24,200
7	550#/Syd (5") HMA Intermediate, Type B	600 ±	TONS	\$ 105	\$ 63,000
8	Roadway Undercut, (Removal & Compacted Aggregate, #53, 12" Depth)	300 ±	SYDS	\$ 45	\$ 13,500
9	Geogrid (For Undercut Areas)	2200 ±	SYDS	\$ 5	\$ 11,000
10	Compacted Aggregate, #53, 12" Depth (For Roadway)	625 ±	CYDS	\$ 65	\$ 40,625
11	Concrete Driveway, 6" Depth	200 ±	SYDS	\$ 105	\$ 21,000
12	Asphalt for Driveways	75 ±	TONS	\$ 100	\$ 7,500
13	30" Standard Inlet	10 ±	EACH	\$ 3,500	\$ 35,000
14	12" Storm Pipe	450 ±	LFT	\$ 75	\$ 33,750
15	Structure Backfill (#53/#73)	200 ±	CYDS	\$ 65	\$ 13,000
16	Topsoil (2" Depth)	55 ±	CYDS	\$ 55	\$ 3,025
17	Mulched Seeding	950 ±	SYDS	\$ 5	\$ 4,750
18	Linear Grading	750 ±	LFT	\$ 15	\$ 11,250
19	Joint Adhesive, Surface	875 ±	LFT	\$ 1	\$ 875
				<b>TOTAL \$</b>	<b>384,000</b>

**PRELIMINARY COST ESTIMATE**  
**TOWN OF CLEAR LAKE - 2023 STREET ESTIMATES (2022 CCMG) - APPLICATION #1**

ITEM	DESCRIPTION	QTY	UNIT	UNIT COST	AMOUNT
<b><u>WEST CLEAR LAKE DR</u></b>					
<i>700' LFT from 700' West of Lakeview Dr to Lakeview Dr</i>					
1	Mobilization/Demobilization (5%)	1 ±	LUMP SUM	\$ 15,000	\$ 15,000
2	Maintenance of Traffic	1 ±	LUMP SUM	\$ 10,000	\$ 10,000
3	Erosion Control	1 ±	LUMP SUM	\$ 7,500	\$ 7,500
4	Clearing & Grubbing	1 ±	LUMP SUM	\$ 5,000	\$ 5,000
5	Common Excavation	825 ±	CYDS	\$ 45	\$ 37,125
6	165#/Syd (1 1/2") HMA Surface, Type B	165 ±	TONS	\$ 110	\$ 18,150
7	550#/Syd (5") HMA Intermediate, Type B	490 ±	TONS	\$ 105	\$ 51,450
8	Roadway Undercut, (Removal & Compacted Aggregate, #53, 12" Depth)	300 ±	SYDS	\$ 45	\$ 13,500
9	Geogrid (For Undercut Areas)	1750 ±	SYDS	\$ 5	\$ 8,750
10	Compacted Aggregate, #53, 12" Depth (For Roadway)	600 ±	CYDS	\$ 65	\$ 39,000
11	Concrete Driveway, 6" Depth	250 ±	SYDS	\$ 105	\$ 26,250
12	30" Standard Inlet	6 ±	EACH	\$ 3,500	\$ 21,000
13	12" Storm Pipe	700 ±	LFT	\$ 75	\$ 52,500
14	Structure Backfill (#53/#73)	400 ±	CYDS	\$ 65	\$ 26,000
12	Topsoil (2" Depth)	40 ±	CYDS	\$ 55	\$ 2,200
13	Mulched Seeding	450 ±	SYDS	\$ 4	\$ 1,800
14	Linear Grading	700 ±	LFT	\$ 15	\$ 10,500
15	Sign, Remove & Reset	1 ±	EACH	\$ 500	\$ 500
16	Mailbox, Remove & Reset	4 ±	EACH	\$ 250	\$ 1,000
17	Joint Adhesive, Surface	700 ±	LFT	\$ 1	\$ 700
				<b>TOTAL \$</b>	<b>348,000</b>

**PRELIMINARY COST ESTIMATE**  
**TOWN OF CLEAR LAKE - 2023 STREET ESTIMATES (2022 CCMG) - APPLICATION #1**

ITEM	DESCRIPTION	QTY	UNIT	UNIT COST	AMOUNT
<b><u>WEST CLEAR LAKE DR</u></b>					
<i>2300 LFT from N 700 E to Sunset Bay Ct</i>					
1	Mobilization/Demobilization (5%)	1 ±	LUMP SUM	\$ 30,000	\$ 30,000
2	Maintenance of Traffic	1 ±	LUMP SUM	\$ 15,000	\$ 15,000
3	Erosion Control	1 ±	LUMP SUM	\$ 10,000	\$ 10,000
4	Clearing & Grubbing	1 ±	LUMP SUM	\$ 8,500	\$ 8,500
5	Common Excavation	300 ±	CYDS	\$ 45	\$ 13,500
6	Milling, (5" Depth)	5650 ±	SYDS	\$ 10	\$ 56,500
7	165#/Syd (1 1/2") HMA Surface, Type B	470 ±	TONS	\$ 110	\$ 51,700
8	440#/Syd (4") HMA Intermediate, Type B	1260 ±	TONS	\$ 105	\$ 132,300
9	Roadway Undercut, (Removal & Compacted Aggregate, #53, 12" Depth)	400 ±	SYDS	\$ 45	\$ 18,000
10	Geogrid (For Undercut Areas)	5000 ±	SYDS	\$ 5	\$ 25,000
11	Compacted Aggregate, #53, 12" Depth (For Roadway)	250 ±	CYDS	\$ 65	\$ 16,250
12	Concrete Driveway, 6" Depth	250 ±	SYDS	\$ 105	\$ 26,250
13	30" Standard Inlet	10 ±	EACH	\$ 3,500	\$ 35,000
14	48" Storm Manhole	3 ±	EACH	\$ 4,500	\$ 13,500
15	12" Storm Pipe	700 ±	LFT	\$ 75	\$ 52,500
16	21" Storm Pipe	165 ±	LFT	\$ 85	\$ 14,025
17	Structure Backfill (#53/#73)	475 ±	CYDS	\$ 65	\$ 30,875
18	Structure Modification	1 ±	EACH	\$ 5,000	\$ 5,000
19	Rip Rap	20 ±	CYDS	\$ 75	\$ 1,500
20	Topsoil (2" Depth)	60 ±	CYDS	\$ 55	\$ 3,300
21	Mulched Seeding	1000 ±	SYDS	\$ 4	\$ 4,000
22	Linear Grading	2300 ±	LFT	\$ 15	\$ 34,500
23	Sign, Remove & Reset	4 ±	EACH	\$ 500	\$ 2,000
24	Mailbox, Remove & Reset	4 ±	EACH	\$ 250	\$ 1,000
25	Joint Adhesive, Surface	2300 ±	LFT	\$ 1	\$ 2,300
				<b>TOTAL \$</b>	<b>603,000</b>

## TOWN OF CLEAR LAKE – 2022 CCMG SUPPORTING DOCUMENTATION QUIET HARBOR (PART 1) PHOTOS





VIEW LOOKING NORTH ALONG QUIET HARBOR



VIEW LOOKING WEST ALONG QUIET HARBOR, TOWARD CR 700 (NORTH)



## TOWN OF CLEAR LAKE – 2022 CCMG SUPPORTING DOCUMENTATION WEST CLEAR LAKE DRIVE (PART 2) PHOTOS



VIEW LOOKING EAST ALONG WEST CLEAR LAKE DR



VIEW LOOKING EAST ALONG WEST CLEAR LAKE DR



VIEW LOOKING EAST ALONG WEST CLEAR LAKE DR



VIEW LOOKING EAST ALONG WEST CLEAR LAKE DR, TOWARD LAKEVIEW DR

## TOWN OF CLEAR LAKE – 2022 CCMG SUPPORTING DOCUMENTATION WEST CLEAR LAKE DRIVE (PART 3) PHOTOS





VIEW LOOKING EAST ALONG WEST CLEAR LAKE DR



VIEW LOOKING EAST ALONG WEST CLEAR LAKE DR, TOWARD SUNSET BAY CT

December 1, 2021

Clear Lake, Indiana

RE: Approval Letter for 2021 Pavement Asset Management Plan

To Whom It May Concern,

Thank you for submitting Clear Lake's Asset Management Plan. It has been determined that your 2021 Pavement Asset Management Plan has met all the criteria required from the INDOT approved template and is complete.

Use this approval letter for the 2022 (calendar year) Community Crossings Matching Grant Program's application. Please note that you will need to submit your asset management plan each year by December 1<sup>st</sup> to be eligible for the following year's Community Crossing Matching Grant Program.

Sincerely,



Patrick A. Conner, PE  
LTAP Research Manager



August 29, 2022

Indiana Department of Transportation  
Local Public Agency Programs – Community Crossings Grant

**Re: 2022 Community Crossing Grant Application  
Town of Clear Lake Financial Commitment and Support  
Quiet Harbor (N 700 E to N 700 E)  
West Clear Lake Dr (700' West of Lakeview Dr to Lakeview Dr)  
West Clear Lake Dr (N 700 E to Sunset Bay Ct)**

To Whom It May Concern:

This letter is written in support of the Town of Clear Lake's application for the 2022 Community Crossings Grant Funding that is available and administered through INDOT. The Clear Lake Town Council unanimously supports this grant application as it will allow our Town to improve streets that are in need of attention. The Town has instituted a pavement management system providing an inventory of all roadways and prioritizing those needing improvement. This grant will allow us to address a portion of those areas in need of critical attention.

The Town of Clear Lake is committed to providing funds not less than 25% of the estimated project cost, coming from local sources. The estimated cost of the project is \$1,335,000 and the Town is committed to our match of \$335,000.

Your favorable approval of this grant request will allow the Town of Clear Lake to address our critical street improvement needs in a timely manner and enhance our community.

Sincerely,

Darin Thorp, President  
Clear Lake Town Council



TOWN OF CLEAR LAKE, INDIANA  
REGULAR TOWN COUNCIL MEETING  
August 16, 2022

The Regular Council meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Tuesday, August 16, 2022, at 7:00PM. Present were Town Council President Darin Thorp, Council Members Brent Schlosser, Dan Rippe, Molly Weber, and George Schenkel. Clerk/Treasurer - Jessica Swander, Street & Sewer Superintendent- Guy Rodgers, and Zoning Administrator - Larry Lillmars, and Marshal – Chris Emerick was also in attendance. There were twelve residents who signed the guest register and three attended via Zoom.

Council President Darin Thorp called the meeting to order at 7:00 p.m. starting with the sighting of the Pledge of Allegiance.

Zoom instructions were given by Larry Lillmars.

COUNCIL ACTIONS:

1. Approval of minutes from the Regular Town Council meeting held July 19, 2022, at 7:00PM. Darin Thorp presented the minutes to the Council. Darin then asked for any additions or corrections. No Corrections were given.

Molly Weber made a motion to pass the Regular Town Council minutes as presented. Seconded by Brent Schlosser. Motion passed.

2. Approval of Voucher Register with Warrants – Jessica Swander presented the Voucher Register with Warrant details.

Disbursements on the Voucher Register are as follows:

Operating Funds:	\$52,377.84
Sewer Funds:	<u>\$41,369.51</u>
Total Disbursements:	\$93,747.35

Brent Schlosser made a motion to accept the Voucher Register with Warrants. Seconded by Dan Rippe. Motion passed.

REPORTS:

1. Financial Report – Jessica Swander presented the financial report showing financials through July 31, 2022. Report is on file.
2. Marshal's Report- Brent Schlosser discussed Marshal activity around the lake. Report is on file.

Chris discussed an estimate for ten Golf Cart signs and posts for the cost of \$1454.12. Chris stated that the cost could have gone up since the July quote is only good for 15 days.

Brent Schlosser made a motion to purchase the signage for 1500.00. Seconded by Molly Weber. Motion passed.

3. Fire Department Report- Brent Schlosser read the Fire Department Report. Report is on file.
4. Zoning Administrator- Larry Lillmars discussed activity around the lake. Report is on file.
5. Superintendent- Guy Rodgers discussed activity around the lake. Report is on file.

#### COUNCIL REPORT:

Dan Rippe gave an update on the Summer Outreach Program along with the Saturdays in the know.

Dan Rippe gave an update on Sanitation contract and his tour with the Washler's location. Council discussed the current cans and the residents having to manually move their own trash can once the current contract ends.

Molly Weber suggested that the Town do a 90<sup>th</sup> anniversary for the Town and thank the Town for their engagement. Council discussed bringing the Clear Lake Association in on the idea of the event.

Darin stated he was still waiting on the shields for the streetlights and could be December. He also stated he had a call out to Nipsco about the grinders.

Brent Schlosser stated the Director of Steuben County Economic Development will be out next month to discuss what they have done in the County and how it effects the Town of Clear Lake.

#### Unfinished Business:

1. ARP and Infrastructure Projects were updated by Dan Rippe. Dan listed by objectives. Council discussed each item on the project description and the priorities. Dan offered two projects that Council considers for the ARP Funds. GIS Based information system for the Street and Sewer Department along with the Zoning Department. Improvements to the Town Hall with insulation, balancing the Heating and Cooling, Sub pump, and back up generator for the Town Hall.



Council discussed the options and what their priorities would be on the infrastructure projects for 2022-2023.

Dan Rippe made a motion to open for public comment. Seconded by Brent Schlosser. Motion passed.

Todd Thurber from DLZ discussed the GIS system and the benefits to the Town.

Julie Waterfield asked about the Yacht Club and quality-of-life issues.

Darin Thorp stated that the public statement needs to stay on topic which is the infrastructure projects.

Todd Thurber presented his recommendation on finishing the remaining roads on the 2018 five-year road projects which included portions of West Clear Lake Drive, another section of West Clear Lake Drive, and Quiet Harbor. He discussed the process for applying for the grants, the award, and the bidding process.

Council discussed with Todd Thurber the priority of street projects and how to determine who is responsible for drainage coming off the road and flooding issues around the lake.

Molly Weber made a motion to close for public comment. Seconded by Brent Schlosser. Motion passed.

Molly Weber confirmed the steps in the grant process and the steps after, if they are awarded to the Town.

Dan Rippe stated there are multiple drainage issues and there are clearly more areas that need to be fixed, but if nothing is done, it is a health and safety issue.

Dan Rippe made a motion to move forward with the Community Crossing Grants that would equal One million dollars. Seconded by George Schenkel. Motion passed.

New Business:

1. Plan Commission UDO Change Recommendations were discussed and an executive summary was given by Dan Rippe for Exhibit A and Exhibit B.

Dan Rippe made a motion to introduce Ordinance 2022-08 Ordinance Amending the Clear Lake Unified Development. Seconded by Molly Weber. Motion passed.

Dan Rippe read Ordinance 2022-08 Ordinance Amending the Clear Lake Unified Development in its entirety.

Dan Rippe made a motion to open for public comment. Seconded by Brent Schlosser. Motion passed.

No public comment was given.

Dan Rippe made a motion to close for public comment. Seconded by Molly Weber. Motion passed.

Brent Schlosser made a motion to read by title only. Seconded by George Schenkel. Motion passed.

Dan Rippe read Ordinance 2022-08 Ordinance Amending the Clear Lake Unified Development by title only.

Dan Rippe made a motion to pass Ordinance 2022-08 Ordinance Amending the Clear Lake Unified Development with corrected version of Exhibit B being unfavorable. Seconded by Brent Schlosser. Motion passed.

2. Ordinance Creating of Donation Fund was discussed by Dan Rippe.

Dan Rippe made a motion to read Ordinance to Create the Clear Lake Special, Miscellaneous, and Activities Donation Fund. Seconded by Molly Weber. Motion passed.

Dan Rippe read Ordinance to Create the Clear Lake Special, Miscellaneous, and Activities Donation Fund.

Dan Rippe made a motion to open for public comment. Seconded by George Schenkel. Motion passed.

No public comment was given.

Dan Rippe made a motion to close public comment. Seconded by George Schenkel. Motion passed.

Dan Rippe made a motion to read Ordinance to Create the Clear Lake Special, Miscellaneous, and Activities Donation Fund by title only. Seconded by Molly Weber. Motion passed.

Dan Rippe read Ordinance to Create the Clear Lake Special, Miscellaneous, and Activities Donation Fund by title only.

Dan Rippe made a motion to pass Ordinance to Create the Clear Lake Special, Miscellaneous, and Activities Donation Fund. George Schenkel expressed concerns about needing the fund and adding more funds, Council discussed. Seconded by Molly Weber. Motion passed.

3. Brent Schlosser gave an update on the budget progress and dates and answered questions from other Council members.

TRAINING AND REVIEW:

1. Rules of Procedure/Roberts Rules training were given by Molly Weber.

GENERAL DISCUSSION:

Brent Schlosser discussed the increase in residents' participation in the meetings and thanked the public for participating.

Brent Schlosser discussed the need for Council to use a Calendar for use of the Council room for meetings to avoid too many members being at the Town Hall at the same time.

Darin Thorp discussed the fish kill on the lake.

There being no further business or discussions, Council President Darin Thorp adjourned the meeting at 9:08 p.m.



\_\_\_\_\_  
Darin Thorp, Council President



\_\_\_\_\_  
Attest: Jessica Swander, Clerk/Treasurer

## 2023 Budget Protest

We, the undersigned, protest the specific expenditures listed below in the 2023 Town of Clear Lake annual budget as seen on DLGF's Budget Form No. 1.

The basis of our protest is the lack of transparency regarding the listed expenses. Property owners have asked for supporting and source information and have been referred to a photo in the Town Hall. Some individuals have asked for a 5-year Road Improvement Plan and it was not produced until 5 days before the public hearing. It had very little detail regarding the large expenditure.

What the Clear Lake community wants to see is the list of specific locations of the street repairs, and the nature and scope of the project. In other words, all documentation held by the town officials and supporting documentation by all contractors relevant to these expenditures.

**Fund**

<u>#</u>	<u>Name</u>	<u>Line Item Code</u>	<u>Line Item</u>	<u>Adopted</u>
0706	Local Roads & Streets	202001363	Street Repairs	\$20,000.
0708	Motor Vehicle Hwy	201001312	Eng. & Survey	\$2,000.
	Motor Vehicle Hwy	201001363	Street Repairs	\$60,000.
	Motor Vehicle Hwy	201001365	Catch Basins	\$15,000. /
0720	Major Moves	450001363	Street Repairs	\$40,000.
2391	Cumulative Capital Dev.	402001363	Street Repairs	\$200,000.
2411	Economic Dev. CEDIT	444001363	Street Repairs	<u>\$40,000.</u>
Total:				\$377,000.

<u>Name</u>	<u>Address</u>
1. Terry Brown	TERRY BROWN 1110 S. CLEAR LAKE DR.
2. Pamela Berth	PAMELA Berth 694 S CLEAR LAKE DR.
3. John Judgate	450 Pt Park Dr CL Fremont
4. Richard Platt	168 W Clear Lake Dr.
5. Dorothy Jane Zeller	176 W. Clear Lake Dr.
6. Cindy King	184 W CLEAR LAKE DR Fremont
7. Karen DeVinney	1018 S. Clear Lake Dr Fremont.

8. ~~Kip & Jane Blecker~~
9. Sally Eskrich 948 S. Clear Lake Dr.
10. Mary L. Brooke 878 S. C. L. D.
11. Kay Kummer 844 S. C. L. D.
12. Beth Martin 796 S. C. L. D.
13. Jack E. Howell 800 S. C. L. D.
14. Barbara Susan Snyder 740 S. Clear Lake Drive
15. Ken Wertz 280 Outer Drive, Clear Lake
16. Joyce Kent 598 E CLEAR LAKE DR.
17. Melly S. Nagle 256 W Clear Lake Dr.
18. ~~John & Zeh~~ 248 W Clear Lake Drive
19. Kate Hastings 146 W Clear Lake Dr.
20. ~~Jan Nunn~~ 1120 South Clear Lake Dr.
21. ~~Jane Blecker~~ 1002 S Clear LK Dr.
22. ~~Bruce Matasch~~ 834 S Clear Lake Dr
23. ~~Patricia Miller~~ 592 E. Clear Lake Dr.
24. Pat Helton 357 E. Clear Lake Dr.
25. \_\_\_\_\_



# Pavement Asset Management Plan

This Pavement Asset Management Plan satisfies State Funding Requirements. This plan must include the complete pavement inventory of the local agency.

Agency Name: Town of Clear Lake

Contact Name: Roger Dammeier, Town Council Member

Address: 111 Gecowets Drive, Fremont, IN 46737

Email: roger.dammeier@townofclearlake.org

Phone: (260) 413-7480

*(If applicable)*

Consultant Agency: Engineering Resources, Inc.

Consultant Contact Name: Jeff Weaver

Consultant Address: 11020 Diebold Road, Fort Wayne, IN 46845

Consultant Email: jeff@eri.consulting

Consultant Phone: (260) 489-1025 ext. 480



## Town of Clear Lake Pavement Asset Management Plan

June 22, 2017

This report evaluates the existing conditions of all the streets under the jurisdiction of the Town of Clear Lake utilizing the Pavement Surface Evaluation and Rating (PASER) system; presents the Town's performance goals; and outlines the objectives & measures of the plan.



**ENGINEERING**  
RESOURCES, INC.

11020 Diebold Road  
Fort Wayne, IN 46845

[www.eri.consulting](http://www.eri.consulting)

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**APPENDICES**

APPENDIX A Pavement Asset Inventory Map

APPENDIX B Pavement Asset Inventory

APPENDIX C Proposed Treatments



## **EXECUTIVE SUMMARY AND INTRODUCTION:**

### **1. EXECUTIVE SUMMARY:**

The Town of Clear Lake has approximately 10.2 miles of asphalt and concrete paved streets under its jurisdiction. Of those 10.2 miles, approximately 1.0 mile has been classified per the INDOT Functional Classification Maps as a rural collector roadway.

This Pavement Asset Management Plan (PAMP) rates the existing condition of the pavement of each street on a scale from 1 to 10 with 1 being the poorest condition and 10 being the best. The pavement rating system used is the Pavement Surface Evaluation and Rating (PASER) system, which was developed by the University of Wisconsin-Madison.

Streets with a rating of 5 (fair) or lower will be considered priorities for receiving an upgrade, ranging from crack sealing to pavement surface rehabilitation to total reconstruction. Streets with a rating equal to or less than 4 should be considered for improvement over a 5 year period.

### **2. INTRODUCTION:**

The PAMP for the Town of Clear Lake is intended to provide an analysis of the existing conditions of all of the roadways within the Town's jurisdiction. Based upon the findings of the PAMP analysis, a recommended improvement/rehabilitation method is assigned to each identified roadway section. The PAMP is to be used as a planning tool for the Town that provides recommended roadway improvements for budgetary purposes.

## SCOPE AND METHODOLOGY

### 1. ASSESSMENT SCOPE:

- A. Pavement Asset Inventory (**Appendix A Map and Appendix B Inventory Table**)
  - a. Provide the following information for the complete Roadway Inventory
    - i. ID Number
    - ii. Roadway Name
    - iii. From – Roadway Name
    - iv. To – Roadway Name
    - v. Segment Length in Feet
    - vi. Segment Length in Miles
    - vii. Width – Feet
    - viii. Surface Type
    - ix. Current Pavement Rating
    - x. Functional Classification
  - b. Proposed treatments by rating by year for the next 5 years (**Appendix C**)
    - i. Rating
    - ii. Treatment Used
    - iii. Estimated Cost per Mile
    - iv. Estimated Miles
    - v. Estimated Cost
- B. Objectives and Measures
  - a. Define pavement performance goals.
  - b. Define the pavement rating system used.
  - c. Define a monitoring program.
  - d. Define the method for updating and adjusting the PAMP.
  - e. Describe drainage and right of way conditions.

### 2. ROAD ASSET INVENTORY:

Appendix B contains the Pavement Asset Inventory for all of the streets within the Town of Clear Lake’s corporate limits. See Appendix A for the Pavement Asset Inventory Map. The inventory identified 46 roadway segments. 43 roadway segments were classified as a local road and the remaining three (3) were designated as a rural minor collector per the INDOT Functional Class Map for Steuben County.

Each segment in the inventory was rated by viewing the pavement shown in the Steuben County GIS aerial mapping, Google Earth aerial views, and visual observation. The segment lengths and pavement widths were also determined using either the GIS aerial mapping or Google Earth.

The Pavement Surface Evaluation and Rating (PASER) system developed by the University of Wisconsin-Madison was used to rate the existing pavement condition. Each segment in the inventory was given a pavement rating from 1 to 10, with 10 being the best. The inventory should be updated annually.

### **3. ROAD TREATMENT SUMMARY:**

Appendix C is the Road Treatment Summary table. The table identifies, by year for the next five years: what pavement ratings will be addressed; what pavement treatment will be used by rating; the estimated per mile cost of the treatment used; the estimated miles of the treatment used; and the total estimated cost per treatment used. As with the Road Asset Inventory, the Road Treatment Summary should also be updated annually.

## **OBJECTIVES AND MEASURES**

### **1. PERFORMANCE GOALS:**

The Town of Clear Lake's transportation infrastructure has approximately 13% of its existing streets rated at 4 (poor) or worse. Their performance goal over the next five years, at a minimum, is to maintain the existing pavement condition. The ultimate goal is to gradually decrease the amount of pavement rating at or below 4.

### **2. PAVEMENT RATING SYSTEM**

As previously mentioned, the pavement rating system used for the PAMP to rate both asphalt and concrete pavements was the Pavement Surface Evaluation and Rating (PASER) system developed by the Wisconsin Transportation Information Center at the University of Wisconsin-Madison. PASER utilizes visual inspection to evaluate the existing pavement conditions. The asphalt and concrete PASER manuals provide guidance with visual and written examples for the various pavement ratings.

### **3. MONITORING PROGRAM**

Each pavement rating will have its own frequency for re-evaluation and updating within the inventory and the road treatment summary tables. The Town should re-evaluate the road segments with a rating of 4 or lower on an annual basis, those rated 5-6 every other year, and those rated 7 or higher every three to five years. Since the winter months can have the most impact on the condition of pavement, the visual inspection should be completed in late spring or early summer.

### **4. PLAN UPDATES & ADJUSTMENTS**

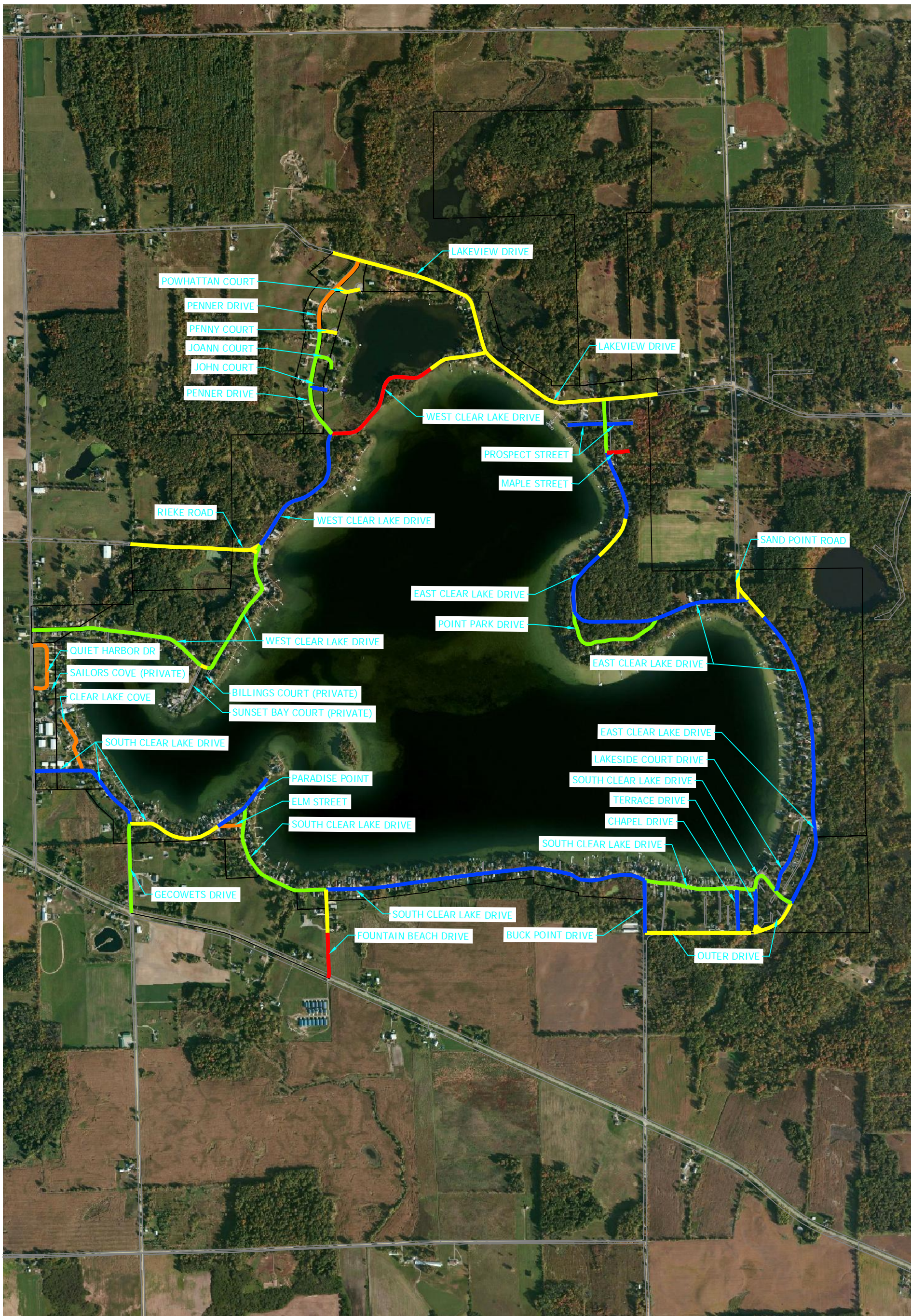
The PAMP will be a dynamic, living document that is updated annually. The updates to the PAMP will be a direct result of the visual inspections completed per the scheduled monitoring program. The comment section of the inventory table should indicate when and what type of pavement improvement was completed on a particular road segment. This will provide historical data to refer to when future pavement ratings are completed.

## 5. DRAINAGE AND RIGHT OF WAY CONDITIONS

An important component of any pavement asset management plan is ensuring that drainage is appropriate to maintain long term serviceability for the pavement system and to examine the right of way to ensure sufficient space for legal access and long term maintenance of the roadway. A preliminary drainage inventory was performed during the visual reviews of the street segments and noted in the Inventory. As part of the project-specific design of improvement for low-rated streets, drainage will be reviewed to identify contributing factors in pavement deterioration. At the same time, the existing right of way size and right of way documentation will be examined to determine if any right of way acquisitions are required.

# Appendix A

## Pavement Inventory Map



- (9) EXCELLENT / (10) EXCELLENT
- (7) GOOD / (8) VERY GOOD
- (5) FAIR / (6) GOOD
- (3) POOR / (4) FAIR
- (1) FAILED / (2) VERY POOR



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<http://www.erwebsite.com>

## TOWN OF CLEAR LAKE

111 Gecowets Drive Fremont, IN 46737

### PAVEMENT ASSET MANAGEMENT PLAN

#### Appendix A Pavement Asset Inventory Map



SCALE: 1:1200

# Appendix B

## Pavement Inventory

**Town of Clear Lake Pavement Asset Management Plan  
Appendix B Pavement Asset Inventory**

ID #	STREET NAME	FROM	TO	SEGMENT LENGTH (FEET)	SEGMENT LENGTH (MILES)	ROAD WIDTH (FEET)	SURFACE TYPE	PAVEMENT RATING 2017	PREVIOUS RATING (2016)	FEDERAL FUNCTIONAL CLASSIFICATION 2015	NOTES
1	SOUTH CLEAR LAKE DRIVE	FOUNTAIN BEACH DRIVE	891 S. CLEAR LAKE DR.	660	0.125	18	ASPHALT	8	8	LOCAL	No side ditches or storm sewers in some areas.
2	SOUTH CLEAR LAKE DRIVE	891 S. CLEAR LAKE DRIVE	770 S. CLEAR LAKE DRIVE	2640	0.500	18	ASPHALT	9	8	LOCAL	
3	SOUTH CLEAR LAKE DRIVE	TERRACE DRIVE	EAST CLEAR LAKE DRIVE	743	0.141	20	ASPHALT	7	8	LOCAL	Standing water south side @ 696 & 716, limited storm sewers, some south edge distress.
4	BUCK POINT DRIVE	OUTER DRIVE	SOUTH CLEAR LAKE DRIVE	1472	0.279	20	ASPHALT	9	9	LOCAL	
5	CHAPEL DRIVE	OUTER DRIVE	SOUTH CLEAR LAKE DRIVE	577	0.109	17	ASPHALT	9	9	LOCAL	
6	TERRACE DRIVE	OUTER DRIVE	SOUTH CLEAR LAKE DRIVE	664	0.126	16	ASPHALT	9	9	LOCAL	Wye at south end is a 7, North intersection is a 6
7	LAKESIDE COURT	SOUTH CLEAR LAKE DRIVE	631 LAKESIDE COURT	793	0.150	18	ASPHALT	9	9	LOCAL	South of 631
8	OUTER DRIVE	BUCK POINT DRIVE	SOUTH CLEAR LAKE DRIVE	2059	0.390	20	ASPHALT	6	7	LOCAL	Minor raveling
9	EAST CLEAR LAKE DRIVE	SOUTH CLEAR LAKE DRIVE	572 EAST CLEAR LAKE DRIVE	3700	0.701	20	ASPHALT	9	8	LOCAL	
10	EAST CLEAR LAKE DRIVE	572 EAST CLEAR LAKE DRIVE	520 E. CLEAR LAKE DR. (BRIDGE)	1060	0.201	20	ASPHALT	10	4	LOCAL	
11	EAST CLEAR LAKE DRIVE	520 E. CLEAR LAKE DR. (BRIDGE)	SAND POINT ROAD	530	0.100	20	ASPHALT	6	6	LOCAL	
12	EAST CLEAR LAKE DRIVE	SAND POINT ROAD	384 EAST CLEAR LAKE DRIVE	3170	0.600	20	ASPHALT	9	3	LOCAL	
13	EAST CLEAR LAKE DRIVE	384 EAST CLEAR LAKE DRIVE	356 EAST CLEAR LAKE DRIVE	530	0.100	20	ASPHALT	6	6	LOCAL	
14	EAST CLEAR LAKE DRIVE	356 EAST CLEAR LAKE DRIVE	MAPLE STREET	1060	0.201	18	ASPHALT	10	6	LOCAL	
15	EAST CLEAR LAKE DRIVE	MAPLE STREET	LAKEVIEW DRIVE	692	0.131	18	ASPHALT	7	7	LOCAL	
16	POINT PARK DRIVE	EAST CLEAR LAKE DRIVE EAST	EAST CLEAR LAKE DRIVE WEST	1490	0.282	20	ASPHALT	8	8	LOCAL	
17	MAPLE STREET	EAST CLEAR LAKE DRIVE	DEAD END	293	0.055	10	STONE	N/A		LOCAL	
18	PROSPECT STREET	DEAD END	DEAD END	870	0.165	13	ASPHALT	9	9	LOCAL	
19	SAND POINT ROAD	EAST CLEAR LAKE DRIVE	CORPORATE LIMITS	627	0.119	22	ASPHALT	5	6	LOCAL	Poor drainage on west side
20	LAKEVIEW DRIVE	CORPORATE LIMITS	132 LAKEVIEW DRIVE	1715	0.325	22	ASPHALT	6	4	RURAL MINOR COLLECTOR	West of 132 to West Corporate Limits
21	LAKEVIEW DRIVE	132 LAKEVIEW DRIVE	WEST CLEAR LAKE DRIVE	884	0.167	22	ASPHALT	5	6	RURAL MINOR COLLECTOR	East of 132
22	LAKEVIEW DRIVE	WEST CLEAR LAKE DRIVE	CORPORATE LIMITS	2444	0.463	21	ASPHALT	5	5	RURAL MINOR COLLECTOR	To East Corporate Limits
23	WEST CLEAR LAKE DRIVE	LAKEVIEW DRIVE	PENNER DRIVE	2483	0.470	19	ASPHALT	2	3	LOCAL	Penner to Bridge rated 2 ; Bridge to Lakeview rated 6
24	PENNER DRIVE	WEST CLEAR LAKE DRIVE	PENNY COURT	1431	0.271	20	ASPHALT	7	7	LOCAL	North of Penny
25	PENNER DRIVE	PENNY	LAKEVIEW DRIVE	1106	0.209	20	ASPHALT	3	3	LOCAL	South of Penny
26	POWHATTAN COURT	PENNER DRIVE	CUL-DE-SAC	316	0.060	24	ASPHALT	6	6	LOCAL	
27	JOHN COURT	PENNER DRIVE	CUL-DE-SAC	223	0.042	17	ASPHALT	9	9	LOCAL	
28	JOANN COURT	PENNER DRIVE	CUL-DE-SAC	309	0.059	17	ASPHALT	8	8	LOCAL	
29	PENNY COURT	PENNER DRIVE	CUL-DE-SAC	228	0.043	18	ASPHALT	6	7	LOCAL	
30	WEST CLEAR LAKE DRIVE	PENNER DRIVE	192 W. CLEAR LAKE DRIVE	1580	0.299	18	ASPHALT	9	9	LOCAL	
31	WEST CLEAR LAKE DRIVE	192 W. CLEAR LAKE DRIVE	BILLINGS CT	2112	0.400	18	ASPHALT	8	8	LOCAL	
32	RIEKE DRIVE	CORPORATE LIMITS	WEST CLEAR LAKE DRIVE	1779	0.337	16	ASPHALT	6	7	LOCAL	
33	WEST CLEAR LAKE DRIVE	BILLINGS CT	82 WEST CLEAR LAKE DRIVE	313	0.059	18	ASPHALT	6	6	LOCAL	
34	WEST CLEAR LAKE DRIVE	82 WEST CLEAR LAKE DRIVE	CR 700 E	2014	0.381	18	ASPHALT	7	8	LOCAL	
35	QUIET HARBOR DRIVE	CR 700 E NORTH	CR 700 E SOUTH	853	0.162	18	ASPHALT	3	3	LOCAL	
36	CLEAR LAKE COVE	SOUTH CLEAR LAKE DRIVE	CLEAR LAKE COVE	753	0.143	16	ASPHALT	3	3	LOCAL	
37	SOUTH CLEAR LAKE DRIVE	CR 700 E	CLEAR LAKE COVE	602	0.114	16	ASPHALT	10	2	LOCAL	Resurfaced 2016
38	SOUTH CLEAR LAKE DRIVE	CLEAR LAKE COVE	GECOWETS DRIVE	994	0.188	17	ASPHALT	10	2	LOCAL	Resurfaced 2016
39	SOUTH CLEAR LAKE DRIVE	GECOWETS DRIVE	ELM STREET	1234	0.234	17	ASPHALT	6	6	LOCAL	
40	SOUTH CLEAR LAKE DRIVE	ELM STREET	PARADISE POINT	455	0.086	17	ASPHALT	9	9	LOCAL	
41	GECOWETS DRIVE	SR 120	SOUTH CLEAR LAKE DRIVE	1161	0.220	14	ASPHALT	7	7	LOCAL	
42	ELM STREET	SOUTH CLEAR LAKE DRIVE WEST	SOUTH CLEAR LAKE DRIVE EAST	330	0.063	16	ASPHALT	4	4	LOCAL	
43	PARADISE POINT	SOUTH CLEAR LAKE DRIVE	DEAD END	444	0.084	12	ASPHALT	9	9	LOCAL	
44	SOUTH CLEAR LAKE DRIVE	PARADISE POINT	FOUNTAIN BEACH DRIVE	1853	0.351	17	ASPHALT	7	6	LOCAL	
45	FOUNTAIN BEACH DRIVE	106 FOUNTAIN BEACH DRIVE	SOUTH CLEAR LAKE DRIVE	562	0.106	14	ASPHALT	7	8	LOCAL	Intersection with South Clear Creek Drive Rated at 3
46	FOUNTAIN BEACH DRIVE	SR 120	106 FOUNTAIN BEACH DRIVE	587	0.111	14	ASPHALT	2	3	LOCAL	
<b>TOTAL MILEAGE</b>		<b>9.92</b>									



# Appendix C

## Proposed Treatments

**Town of Clear Lake Pavement Asset Management Plan  
Appendix C Road Treatment Summary for Next Five Years**

YEAR	ID #	STREET NAME	PAVEMENT RATING	TREATMENT USED	ESTIMATED COST/MILE	SEGMENT LENGTH (MILES)	ROAD WIDTH (FEET)	SURFACE TYPE	ESTIMATED COST	NOTES
2017	23	WEST CLEAR LAKE DRIVE	2	I-Mill & Resurface 1.5"	\$875,000	0.300	16	Asphalt	\$175,000	Penner Drive to Bridge
2018	45	FOUNTAIN BEACH DRIVE	7	Mill & Resurf 1.5", Drainage & Intersection Imp.	\$1,410,000	0.038	14	Asphalt	\$53,545	Extra \$\$ for S. Clear Lake Dr. inter
2018	46	FOUNTAIN BEACH DRIVE	2	A-Reconstruction	\$754,000	0.190	14	Asphalt	\$143,100	
2019	35	QUIET HARBOR DRIVE	3	H-Mill & Resurface 1.5" w/ 33% Patching	\$841,000	0.162	18	Asphalt	\$135,866	
2019	36	CLEAR LAKE COVE	3	H-Mill & Resurface 1.5" w/ 33% Patching	\$748,000	0.143	16	Asphalt	\$106,675	
2020	24	PENNER DRIVE	7	H-Mill & Resurface 1.5" w/ 33% Patching	\$934,000	0.271	20	Asphalt	\$253,135	
2021	20	LAKEVIEW DRIVE	6	H-Mill & Resurface 1.5" w/ 33% Patching	\$1,028,000	0.325	22	Asphalt	\$333,905	
2022	33	WEST CLEAR LAKE DRIVE	6	Mill & Resurface with Patching & Storm Sewer	\$750,000	0.059	18	Asphalt	\$44,460	Based on S Clear Lk Dr Imprvmts
2022	34	WEST CLEAR LAKE DRIVE	7	Mill & Resurface with Patching & Storm Sewer	\$750,000	0.381	18	Asphalt	\$286,080	Based on S Clear Lk Dr Imprvmts
<b>TOTAL</b>						<b>1.869</b>			<b>\$1,531,766</b>	

**Notes:**

1. Costs are high level and for planning uses only. Based on generic cost per mile for similar projects. Detailed review required on case by case basis moving forward.
2. Costs are based on 2015 construction prices and do not include sidewalk improvements. Soft costs except ROW acquisition included in the estimates.
3. Utility relocation, sidewalks, curb ramps not included in estimates.
4. Costs do not include patches for overlays unless noted otherwise.



## Building Proposal

September 28, 2022

Clear Lake Town Hall  
111 Gecowets Dr.  
Fremont, IN 46737

Star Homes hereby proposes to supply all labor and material for the proposed remodel based on the on-site meetings and the specifications below. The following specifications are included in the total price.

### Scope of Work:

#### New Additional Sump Pump & Pit - \$2,221

- Add a new sump pit, sump pump, and plumbing for the new sump pump in the basement next to the already existing sump pump.
- *Excavation for New drain is TBD*

#### New Electrical for the New Sump Pump & Exterior Lights - \$3,553

- Add a new 20 AMP circuit with a quad outlet in the basement.
- 2 New weatherproof exterior outlet covers with new white outlets.
- 3 New dual lamp LED flood lights to replace the existing wallpack lights.
- 8 New 6" and 3 new 12" LED waffer lights to replace the existing exterior recess can lights.

#### New Horizontal Vinyl & Shake Siding - \$12,185

- Remove and replace existing horizontal vinyl siding and existing shake siding with new matching vinyl and shake material, new house wrap included.

#### New Windows & Interior Trim - \$17,763

- Remove and replace all windows except for the basement windows, this includes 6 – 35 ½" x 51 ½" Anderson 400 Series Double-Hung windows and 5 – 35 ½" x 47 ½" Anderson 400 Series Double-Hung windows.
- New 5/8" x 3 ¼" interior trim, paint included.

#### New Exterior Trim - \$10,586

- All new boral exterior trim, save shutters to reuse.
- New columns on the front of the building, ~~new columns to match old columns.~~

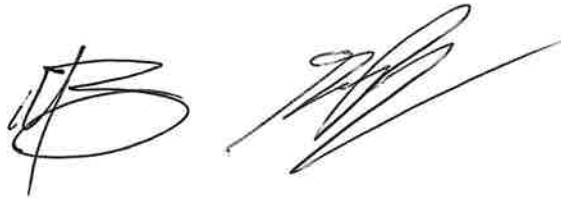
#### New Main Entry Door - \$13,852

- Remove <sup>All</sup> old main entry door and replace it with a new 3/0 x 6/8 6 Panel Commercial Steel Door with heavy-duty stainless-steel entry lever and Sidelights.

Total price for all work above  
\$60,160

**Terms:**

~~\$5,000 Down payment due at contract signing~~  
~~Balance to be divided into 3 equal draws~~



---

Clear Lake Town Hall Representative

---

Gregg Richhart

# SYCAMORE



## Plumbing & Heating LLC.

1815 S. West Fox Lake Rd.

Angola, IN 46703

Phone: 260-243-9179

PC License #11003346

## Proposal/Estimate

Client: Clear Lake Town Hall

Date: 9/4/22

Job Address: 111 Gecowets Dr. Fremont, In 46737

Billing Address: same

Phone: (260)495-9158

Alt Phone: Guy Rogers 517-398-4897

Email: superintendent@townofclearlake.org

Technician: Joshua "JJ" Rinard

### Scope of work:

Remove Heat pump and Air Handler in basement of town hall; Replace with:

York 95% eff natural gas furnace 60K Btu

York 2 Ton indoor coil

York 13 Seer Ac

Piping gas from separate mechanical room, thru hallway ceiling into other mechanical room. Pipe exhaust and combustion air thru ceiling of adjacent office and to East side of Building.

Total Materials and Labor= \$7760.00

Technician Signature: *Joshua "JJ" Rinard*

### Acceptance of Proposal

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# SYCAMORE



## Plumbing & Heating LLC.

1815 S. West Fox Lake Rd.

Angola, IN 46703

Phone: 260-243-9179

PC License #11003346

## Proposal/Estimate

Client: Clear Lake Town Hall

Date: 9/4/22

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Billing Address: same

Phone: (260)495-9158

Alt Phone: Guy Rogers 517-398-4897

Email: superintendent@townofclearlake.org

Technician: Joshua "JJ" Rinard

### Scope of work:

Remove existing residential forced air furnace and ductwork in shop area of Maintenance building; Supply and install 2-125k Btu Modine hanging unit heaters. Rework gas line and extend to opposite end under mezzanine. Exhaust flue piping to penetrate thru back of building wall.

**Total Material and Labor= \$6064.00**

Warranty:

5 year parts warranty

2 year labor warranty

**\*Quote is valid for 30 days\***

Technician Signature: *Joshua "JJ" Rinard*

### Acceptance of Proposal

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Watson Well Drilling, Inc.**  
 13580 County Road C  
 Bryan, OH 43506

# ESTIMATE

Estimate # 2330  
 Date Jul 25, 2022  
 Page: 2

Voice: 419-636-2945  
 Fax: 419-636-8123

**Quoted To:**  
 TOWN HALL CLEAR LAKE  
 111 GECOWETS DR  
 FREMONT, IN 46737

Customer ID	Good Thru	Payment Terms	Sales Rep
TOWNH	8/24/22	DUE UPON RECEIPT	JIM

Quantity	Item	Description	Unit Price	Amount
		<b>**NOTE** DUE TO THE VOLATILITY OF MATERIAL COSTS IN TODAY'S MARKET THE MATERIAL COST WILL BE AT CURRENT COST AT THE TIME THE WORK IS DONE</b>		
125.00	DR.01	DR DRILLING & 5" PVC CASING	22.00	2,750.00
1.00	DR.03	DR PUMP GROUT	400.00	400.00
1.00	DR.05	DR SCREEN 4"X4' SS MXF	450.00	450.00
1.00	DR.08	DR~CHLORINATION	15.00	15.00
1.00	PI A/PMPMEYER/.01	1/2 HP 12 GPM PUMP/MYERS-2 WIRE	669.93	669.93
1.00	TNK .06	FL-7 FLEX TANK	374.61	374.61
1.00	TNK B	TANK ASSEMBLY 1" PKG	183.48	183.48
1.00	PI 5	PI PIT ADP 5"X1" WELLS W/CAP	299.12	299.12
1.00		PIPE, WIRE & FITTINGS (APPROXIMATELY)	1,700.00	1,700.00
1.00	PI CHATTERHAMMER	M CHATTERHAMMER USE	40.00	40.00
1.00	Z	BACKHOE	550.00	550.00
1.00	Z	LABOR	1,200.00	1,200.00
		I HAVE READ AND UNDERSTOOD THIS ESTIMATE I AGREE TO THE PAYMENT TERMS X _____ DATE _____		
			<b>Subtotal</b>	<b>8,632.14</b>
			<b>Sales Tax</b>	
			<b>TOTAL</b>	<b>8,632.14</b>

# PROPOSAL TO FURNISH WORK AND MATERIAL

11808 St. Rd. 205E  
P.O. Box 191  
LaOtto, IN 46763



Office (260) 897-2743  
FAX (260) 637-6659

*Asphalt Paving - Bituminous Materials  
Engineering - Site Development - Design*

DATE 7/13/22		JOB NAME TOWN OF CLEAR TALL HALL DRAINAGE	
SUBMITTED TO MR. GUY RODGERS		STREET CLEAR LAKE PARKING LOT	
STREET 111 GECOWETS		CITY CLEAR LAKE	STATE IN
CITY CLEAR LAKE	STATE IN	ARCHITECT API	DATE OF PLANS 7/13/22

The undersigned agrees to furnish all the work and material to complete the job as follows:

SCOPE OF WORK: REGRADE EXISTING BURN AND AREA MARKED TO HELP DRAINAGE

- 1.) REMOVE RESET EXISTING PIPE
- 2.) PLACE A DRYWELL
- 3.) REGRADE EXISTING GROUND TO AID IN DRAINAGE
- 4.) RESEED DISTURBED AREAS

PRICE QUOTE PARKING LOT: \$15,245.00

Notes:

- 1 Price quote does NOT include Indiana state sales tax.
- 2 All materials meet INDOT Specifications.
- 3 Price quote does not include if required, permits, IDEM rule 5 erosion control permits, wetland determination, environmental assessments, archaeological surveys.
- 4 Price quote is good until the below stated effective date, please contact us to verify pricing after date.

We hereby propose to furnish labor and materials complete and in place in accordance with the above for the sum of: \_\_\_\_\_ dollars (\$ SEE ABOVE ).

API Construction Corp.  
By *[Signature]* Authorized Signature

**THIS PROPOSAL INCLUDES ALL OF THE STANDARD CONDITIONS SET FORTH ON THE REVERSE SIDE OF THIS DOCUMENT**

NOTE: This proposal is in effect until 8/13/22 and will be subject to change after that date.

**ACCEPTANCE OF PROPOSAL & STANDARD CONDITIONS**

Please sign and return the yellow copy of this proposal to API Construction Corp. \_\_\_\_\_ (If Corporation or Partnership)

I (we) have read the above Proposal, INCLUDING THE STANDARD CONDITIONS ON THE REVERSE SIDE, and hereby accept the prices, specifications, and standard conditions as stated. You are hereby authorized to begin the work as proposed at your earliest convenience.

Date \_\_\_\_\_ Signature \_\_\_\_\_ (Owner/Officer)

Signature \_\_\_\_\_ (Owner/Officer)



### Standard Conditions of This Proposal

All terms and provisions of the conditions, as set forth below, shall be agreed to and accepted as being a part of this proposal.

1. All material is warranted to be as specified. All work is to be completed according to this proposal and in a workmanlike manner. Unless otherwise provided in the contract, the customer is to provide a properly compacted and stable base upon which any material is to be placed. We make no warranty of merchantability, and there are no warranties which extend beyond the description contained in this proposal.
2. We will not be liable for delays caused by labor disturbances (API shall not be required to settle a labor dispute or take an action that might involve it in a labor dispute), weather conditions, acts of God, sabotage, vandalism, accidents, shortages of necessary materials and or supplies, or any other cause beyond our control.
3. Any damage to or caused by appurtenances, including but not limited to ingress-egress routes, stumps, buried concrete, footings, septic tanks, sprinkler systems or utilities not specifically described on the plans or accurately marked on the site so as to make us aware of their exact location and depth, will be the customers responsibility; and any extra work involved will become an extra charge over the quoted price.
4. Any extra material and work necessary to achieve a stable subbase or overlay surface upon which to place a pavement section will become an extra charge over the quoted price. This includes but is not limited to excavation, undercutting, aggregate stabilization, soil stabilization, patching, geotextile fabric, increased pavement section thickness, etc.
5. Work contracted under the terms of this proposal is subject to and includes applicable state sales tax, if a valid sales tax exemption certificate is not provided by the customer.
6. API Construction Corp., will not proceed with the work as specified in this proposal until satisfied of the customers ability and intent to pay according to the terms outlined herein.
7. PAYMENT IS DUE UPON CUSTOMERS RECEIPT OF INVOICES issued per periodic progress estimates for work completed to date. If prompt payment is not received, API will suspend work in progress.
8. Nothing herein contained shall be construed as a waiver or modification of API's statutory lien rights, which lien rights API will exercise if payment by customer is not promptly made.
9. A SERVICE CHARGE OF 1 1/2% PER MONTH, which is an annual percentage rate of 18% per annum, will be made on all account balances not paid within 30 days of invoice date, together with costs of collection and attorney fees.
10. Acceptance of this proposal by customer shall be acceptance of all terms and conditions recited herein. Allowing API Construction Corp. to commence work or preparation for work will constitute acceptance by the customer of this proposal and all its terms and conditions. Quotations herein, unless otherwise stated, are for immediate acceptance and subject to change.
11. Claims between owner and API which are unable to be resolved may be submitted to arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association currently in effect, unless the parties mutually agree otherwise. Notice of the demand for arbitration shall be filed in writing with the other party to the agreement and with the American Arbitration Association.

# PROPOSAL TO FURNISH WORK AND MATERIAL

11808 St. Rd. 205E  
P.O. Box 191  
LaOtto, IN 46763



Office (260) 897-2743  
FAX (260) 637-6659

*Asphalt Paving - Bituminous Materials  
Engineering - Site Development - Design*

DATE 7/13/22		JOB NAME TOWN OF CLEAR LAKE PARKING LOT	
SUBMITTED TO MR. GUY RODGERS		STREET CLEAR LAKE PARKING LOT	
STREET 111 GECOWETS		CITY CLEAR LAKE	STATE IN
CITY CLEAR LAKE	STATE IN	ARCHITECT API	DATE OF PLANS 7/13/22

The undersigned agrees to furnish all the work and material to complete the job as follows:

**SCOPE OF WORK: MILL EXISTING LOT AND REPAVE**

- 1.) MILLING EXISTING LOT 1.5"
- 2.) EXCAVATE AND PATCH NEED AREAS
- 3.) FURNISH, PLACE AND COMPACT 1.5" O 9.5 MM TYPE B SURFACE
- 4.) REPLACE PAVEMENT MARKINGS AS CURRENTLY PLACED

PRICE QUOTE PARKING LOT: \$37,627.00

**Notes:**

- 1 Price quote does NOT include Indiana state sales tax.
- 2 All materials meet INDOT Specifications.
- 3 Price quote does not include if required, permits, IDEM rule 5 erosion control permits, wetland determination, environmental assessments, archaeological surveys.
- 4 Price quote is good until the below stated effective date, please contact us to verify pricing after date.
- 5 Price includes 30 tons of patching.

We hereby propose to furnish labor and materials complete and in place in accordance with the above for the sum of:

dollars (\$ SEE ABOVE ),

**THIS PROPOSAL INCLUDES ALL OF THE  
STANDARD CONDITIONS SET FORTH ON THE  
REVERSE SIDE OF THIS DOCUMENT**

By *[Signature]*  
API Construction Corp.  
Authorized Signature

NOTE: This proposal is in effect until 8/13/22  
and will be subject to change after that date.

**ACCEPTANCE OF PROPOSAL & STANDARD CONDITIONS**

Please sign and return the yellow copy of this proposal to API  
Construction Corp.

\_\_\_\_\_  
(If Corporation or Partnership)

I (we) have read the above Proposal, INCLUDING THE STANDARD  
CONDITIONS ON THE REVERSE SIDE, and hereby accept the prices,  
specifications, and standard conditions as stated. You are hereby  
authorized to begin the work as proposed at your earliest convenience.  
Date \_\_\_\_\_

Signature \_\_\_\_\_  
(Owner/Officer)

Signature \_\_\_\_\_  
(Owner/Officer)

### Standard Conditions of This Proposal

All terms and provisions of the conditions, as set forth below, shall be agreed to and accepted as being a part of this proposal.

1. All material is warranted to be as specified. All work is to be completed according to this proposal and in a workmanlike manner. Unless otherwise provided in the contract, the customer is to provide a properly compacted and stable base upon which any material is to be placed. We make no warranty of merchantability, and there are no warranties which extend beyond the description contained in this proposal.
2. We will not be liable for delays caused by labor disturbances (API shall not be required to settle a labor dispute or take an action that might involve it in a labor dispute), weather conditions, acts of God, sabotage, vandalism, accidents, shortages of necessary materials and or supplies, or any other cause beyond our control.
3. Any damage to or caused by appurtenances, including but not limited to ingress-egress routes, stumps, buried concrete, footings, septic tanks, sprinkler systems or utilities not specifically described on the plans or accurately marked on the site so as to make us aware of their exact location and depth, will be the customers responsibility; and any extra work involved will become an extra charge over the quoted price.
4. Any extra material and work necessary to achieve a stable subbase or overlay surface upon which to place a pavement section will become an extra charge over the quoted price. This includes but is not limited to excavation, undercutting, aggregate stabilization, soil stabilization, patching, geotextile fabric, increased pavement section thickness, etc.
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9. A SERVICE CHARGE OF 1 1/2% PER MONTH, which is an annual percentage rate of 18% per annum, will be made on all account balances not paid within 30 days of invoice date, together with costs of collection and attorney fees.
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# PROPOSAL TO FURNISH WORK AND MATERIAL

11808 St. Rd. 205E  
P.O. Box 191  
LaOtto, IN 46763



Office (260) 897-2743  
FAX (260) 637-6659

*Asphalt Paving - Bituminous Materials  
Engineering - Site Development - Design*

DATE 7/13/22		JOB NAME TOWN OF CLEAR TALL HALL DRAINAGE	
SUBMITTED TO MR. GUY RODGERS		STREET CLEAR LAKE PARKING LOT	
STREET 111 GECOWETS		CITY CLEAR LAKE	STATE IN
CITY CLEAR LAKE	STATE IN	ARCHITECT API	DATE OF PLANS 7/13/22

The undersigned agrees to furnish all the work and material to complete the job as follows:

**SCOPE OF WORK: REGRADE EXISTING BURM AND AREA MARKED TO HELP DRAINAGE**

- 1.) REMOVE RESET EXISTING PIPE
- 2.) PLACE A DRYWELL
- 3.) REGRADE EXISTING GROUND TO AID IN DRAINAGE
- 4.) RESEED DISTURBED AREAS

PRICE QUOTE PARKING LOT: \$15,245.00

**Notes:**

- 1 Price quote does NOT include Indiana state sales tax.
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We hereby propose to furnish labor and materials complete and in place in accordance with the above for the sum of: \_\_\_\_\_ dollars (\$ **SEE ABOVE** ),

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STANDARD CONDITIONS SET FORTH ON THE  
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By *[Signature]* API Construction Corp.  
Authorized Signature

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Date \_\_\_\_\_

Signature \_\_\_\_\_  
(Owner/Officer)

Signature \_\_\_\_\_  
(Owner/Officer)

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11. Claims between owner and API which are unable to be resolved may be submitted to arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association currently in effect, unless the parties mutually agree otherwise. Notice of the demand for arbitration shall be filed in writing with the other party to the agreement and with the American Arbitration Association.

**RESOLUTION AUNTORIZING AN EXPENDITURE FROM THE AMERICAN RESCUE PLAN FUNDS UNDER THE TOWN OF CLEAR LAKE’S STANDARD ALLOWANCE**

**WHEREAS**, on March 11, 2021 the American Rescue Plan Act of 2021 (ARPA or the “Act”) was enacted; and

**WHEREAS**, the Town has received a distribution of Coronavirus State and Local Fiscal Recovery Funds (SLFRF), and is eligible to use those funds for capital expenditures for government services; and

**WHEREAS**, “government services” generally include any service traditionally provided by a government, unless the U. S. Department of the Treasury has provided otherwise; and

**WHEREAS**, Council of the Town of Clear Lake has identified an expenditure which, in the judgement of the Council, qualifies s a permitted use of the ARPA Funds, in direct support of provision of governmental services, which consists of the purchase of a Geographic Information System (GIS); and

**WHEREAS**, Town council believes that it is in the best interest of the Town and its residents to approve the expenditure and authorize the use of a portion of ARP a funds for this expenditure.

**NOW THEREFORE, BE IT RESOLVED** by Town of Clear Lake Town Council that:

1. An expenditure for the purchase of a GIS system is hereby authorized and shall be paid from the ARPA Funds in an amount not to exceed \$36,000; and
2. This Resolution shall become effective immediately upon its adoption.

Upon motion duly made and seconded, the foregoing Resolution was adopted this \_\_\_\_ day of October, 2022, by the Clear Lake Town Council, Clear Lake, Indiana, by a vote of \_\_\_ yeas, and \_\_\_\_ nays as follows:

YES	NO
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

ATTEST:

\_\_\_\_\_  
Jessica Swander, Clerk-Treasurer



**NOTICE TO BIDDERS'**  
**TOWN OF CLEAR LAKE**  
**SPECIFICATIONS AND INSTRUCTIONS**  
**FOR**  
**COLLECTION, TRANSPORTATION AND DISPOSAL**  
**OF SOLID WASTES**  
**IN CORPORATION LIMITS OF CLEAR LAKE**

BIDDER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**I. BID SPECIFICATIONS FOR  
RESIDENTIAL CURBSIDE TRASH PICKUP**

The bid shall be submitted indication the annual graduated rates for a contract period commencing January 1, 2023 and continuing through December 31, 2027, and a priced one-time option to extend contract an additional three (3) months for:

**A. Residential trash pick-up based on 601 homes.**

Said bid shall be based on service to 601 homes and specify the cost per house for additional homes over the base bid of 601 homes.

Said bid shall be for weekly residential trash pick-up with a predetermined pick-up day of Monday, each week.

Bidder to supply one (1) wheeled sanitation tote per residence (65 or 95 gallon, at option of resident) for said homes as well as four (2) additional totes for the Town Hall / Maintenance Garage. Residences requesting more than one tote will be identified by the Town in advance of the first Monday of the contract period and included in initial distribution described above.

Bid to include cost to provide curbside pick-up for unlimited amounts of garbage (exclusive of construction debris) including large appliances (excepting electronics and refrigerant containing items), furniture, carpeting (excluding hazardous substances), rubbish, or trash one (1) day (being the first collection day) in each of the months of June, July, and September.

Bid to include cost to provide curbside pick-up for unlimited amounts of electronics one (1) day (being the first collection day) in August.

Bidder shall also provide a one-time collection of unwanted trash cans and racks on the first pickup day in May 2023.

Bidder shall also provide curbside collection of either Single Stream Service or Dual Stream Recyclable Service from all residential buildings. The recycling material will be taken to a processing facility that segregates recyclables.

Bidder to supply one (1) wheeled recycle tote (65-95 gallons, at option of resident) to each residence located in the Town, as well as four (2) additional totes for the Town Hall / Maintenance Garage, by the first Monday of the contract period. Residences requesting more than one tote will be identified by the Town in advance of the first Monday of the contract period and included in initial distribution described above.

Bidder shall identify both the method of distribution and the cost for any trash services required *in addition to* the supplied totes (i.e., additional tote(s), pre-purchased stickers, or approved trash bags).

**B. Residential trash pick-up (Alternate 2).**

Said Bid shall be based upon service to 581 homes, provision of (1) 6-yard dumpster at Hazenhurst Condos, together with all other specifications contained in Section A above.

Bidder shall comply with I. C. 36-9-30-5(d)

Bidder to provide bid bond guaranteeing that, should it be awarded the bid, it shall execute an acceptable contract within 30 days of the award date. Moreover, said bid bond shall be in amount of not less than ten percent (10%) of bidder's total bid for one full year.

Bidder to whom contract is awarded will be required to furnish and provide, at its own expense, a Performance Bond equal to one full year's contract price.

Bidder to provide Certificate of Insurance certifying coverage for the following, which shall include the Town of Clear Lake as an additional insured under all policies:

1. Automobile: a \$1,000,000 combined single limit for bodily injury and property damage liability, including non-ownership and hired car coverage.
2. Comprehensive general liability insurance, including broad form liability coverages, with a combined single limit of \$1,000,000 for bodily injury and property damage liability.
3. Workman's Compensation Insurance with employers' liability, each accident, \$500,000; employers' liability, disease - \$500,000 each employee; and employers' liability disease - policy limit \$500,000.
4. Environmental Impairment liability: \$1,000,000.
5. An Umbrella policy, providing limits of \$1,000,000 as excess to coverages specified in 1, 2, 3, and 4 above.

## II. INSTRUCTION TO BIDDERS

### 1) BIDS

Each bid shall be legibly written or printed in ink on the form provided in this copy of proposed contract documents. No alterations in bids, or in the printed forms therefore, by erasures, interpolations, or otherwise will be acceptable unless each such alteration is signed and initialed by the bidder; if initialed, the Owner may require the bidder to identify any alteration so initialed. No alteration in any proposal, or in the form on which it is submitted, shall be made after the proposal has been submitted. All addenda pertinent to the contract document, properly signed by the bidder, shall accompany the bid when submitted.

Each bid shall be enclosed in a sealed envelope or wrapping, addressed to the Board of Public Works of the Town of Clear Lake, Indiana, identified on the outside with words, "Proposal for Collection, Transportation, and Disposal of Solid Wastes," and filed with the Clear Lake Town Clerk-Treasurer not later than 2:00 p.m. on the day the same are to be opened by the Town Council.

2) ACCEPTANCE AND REJECTION OF BIDS.

The owner shall award the contract to the lowest responsible and responsive bidder, or may reject all bids submitted, within its discretion. If the board awards the contract to a bidder other than the lowest bidder, the board shall state in the minutes or memoranda, at the time the award is made, the factors used to justify the award, which factors may include any or all of the following: The ability of the bidder to provide complete service for the term of the contract; qualifications and experience of the bidder to provide quality service; the adequacy of the bidder's equipment available for use to perform the contract; compliance with the "good character" requirements contained in I.C. 13-19-4 et seq.

3) WITHDRAWAL OF BID.

No bidder may withdraw his proposal for ninety (90) days after the date and hour set for the opening.

4) AWARD OF CONTRACT AND BID BOND.

Any bid may be withdrawn prior to the scheduled time for the opening of bids. Any bid received after the time and date specified shall not be considered.

Each bid must be accompanied by a bid bond in the amount of 10 percent ( 10%), payable to owner. All bid bonds of unsuccessful bidders shall be returned to them upon selection by owner of the successful bidder. The bid bond of the successful bidder shall be held until delivery of the performance bond to the owner.

A contract shall be deemed as having been awarded when formal notice of award shall have been mailed by the owner to the successful bidder by Certified Mail-Return receipt requested.

The successful bidder shall be required to execute three (3) copies of the contract on the form attached hereto (or such form as may be mutually agreed upon by the owner and the successful bidder) and to furnish insurance certificates, performance bond, and other documents required by the specifications. In the event of the successful bidder's refusal or failure to do so within twenty (20) days after the bidder's receipt of formal notice of award, the bidder will be considered to have abandoned all of his rights and interests in the award, and the bidder's security (bid bond) may be declared forfeited by the owner as liquidated damages, and the award may then be made to the next lowest responsible and responsive bidder, or the request for bids readvertised by owner.

5) SIGNATURES OF BIDDERS

Each bid must be signed by a person who is in the business of transporting municipal waste and is a corporation, a partnership, a business association, or an individual who is a sole proprietor. If the bidder is a corporation, partnership, or business association, the bid must be signed by an officer, a corporation director, or a senior management official of a corporation, partnership, or business association, or other responsible party.

A "responsible party" includes an individual, a corporation, a partnership, or a business association that owns, directly or indirectly, at least twenty percent (20%) interest in the bidder.

The bid must be properly signed in ink and the address of the bidder stated therein. The legal status of the bidder, whether corporation, partnership, individual, or business association, shall also be stated in the bid.

A corporation shall execute the bid by its duly authorized officers or responsible parties as hereinabove defined, accompanied by evidence of the responsible party's authority to sign on behalf of the corporation, and shall indicate the state in which it is incorporated, and if not incorporated in the State of Indiana, shall submit evidence of its authority to do business in the State of Indiana. A partnership bidder shall give full names of all partners. Partnerships and individual proprietors shall state the names of all parties interested therein.

The place of residence of each bidder, or the office address in the case of a firm or company, with the county and state and telephone number, shall be given after the bidder's signature.

If the bidder is a joint venture consisting of a combination of any or all of the above entities, each joint venture shall execute the bid.

Any person signing a bid as an agent of another, or others must submit with his bid legal evidence of his authority to do so (Power of Attorney).

#### 6) ADDENDA AND EXPLANATIONS.

Explanations desired by a prospective bidder shall be requested of the owner in writing; and if explanations are necessary, a reply shall be made in the form of an addendum, a copy of which will be forwarded to each prospective bidder. Every request for such explanation shall be in writing, addressed to Darin Thorp, Town Council President. Any verbal statements regarding interpretation of the documents by any person previous to the award shall be unauthoritative and not binding.

#### 7) EXISTING REQUIREMENTS FOR PERFORMANCE.

Each bidder is responsible for determining the conditions, physical requirements, and costs, including necessary equipment, labor, transportation, and other factors necessary to perform the contract. By submission of the bidder's bid, the bidder represents that the bidder has fully acquainted himself/herself with the conditions relating to the scope and restrictions attending the execution of the work under the contract. Bidders shall thoroughly examine and be familiar with the specifications.

The failure or omission of any bidder to acquaint himself/herself with conditions existing at the time of submission of this bid shall in no way relieve him of any obligations with respect to his bid or to the contract.

The bidder shall make his own determination as to conditions and shall assume all risk and responsibility and shall complete the work in and under conditions he may encounter or create, without extra costs to the owner, except as provided under "CHANGED CONDITIONS".

The bidder's attention is directed to the fact that all applicable State Laws, municipal ordinances, Indiana Department of Environmental Management Rules and Regulations, and other agencies having jurisdiction over the collection, transportation, and disposal of municipal waste shall apply to the

contract throughout the term thereof and shall be deemed to be included in the contract as though written out in full therein.

#### 8) QUALIFICATION OF BIDDERS.

The opening and reading of the bids shall not be construed as an acceptance of the bidder's qualifications or that the bidder is responsible or responsive to the request for bids. The owner reserves the right to determine the competence, qualifications, responsiveness, and responsibility of a bidder from its knowledge of the bidder's qualification or from other sources.

The bidder is required to submit with its proposal, certified supporting data regarding its qualifications in order to determine whether it is a qualified, responsible, responsive bidder. The bidder shall furnish any or all of the following information; sworn under oath:

1. State Board of Accounts Form 96 and 96A (revised 1987) fully completed.
2. A copy of the latest available certified financial statement of the bidder (or its parent corporation if individual subsidiary or division financial statements are not generally prepared and generally available) as certified by a firm of independent, certified public accountants.
3. Evidence that the bidder is in good standing in the State of Indiana and, in the case of a corporation, organized under the laws of any other state, evidence that the bidder is licensed to do business in the State of Indiana or a sworn statement that it will take all necessary action to become so licensed if the bid is accepted.
4. A disclosure statement under oath of the bidder and every responsible party of the bidder as defined in I.C. 13-19-4 et. seq, containing the following information:
  - a. A description of all civil and administrative complaints against the bidder or responsible party for the violation of any State or Federal Environmental Protection Law that:
    1. Has resulted in fines or civil penalty of more than \$10,000.00 within five (5) years before the date of the submission of the disclosure statement; or
    2. Alleges an act or omission that constitutes a material violation of a State or Federal Environmental Protection Law that presented a substantial endangerment of the public health and environment within five (5) years before the date of the submission of the disclosure document.
  - b. A description of all pending criminal complaints alleging the violation of any State or Federal Environmental Protection Law that may have been filed against the bidder or a responsible party of the bidder within five (5) years before the date of submission of the date of the disclosure statement.
  - c. A description of all judgments or criminal convictions entered against the bidder or a responsible part of the bidder within five (5) years before the date of submission of the disclosure statement for violation of any State or Federal Environmental Protection Law.

- d. A description of all judgments or criminal convictions of a felony constituting a crime of moral turpitude under the laws of any state or the United States that are entered against the bidder or a responsible part of the bidder within five (5) years before the date of submission of the disclosure statement.
  - e. A description of Federal, State, and local environmental permits, including identification numbers that the bidder or a responsible party of the bidder holds.
5. A letter from a corporate surety satisfactory to the owner stating that a performance bond will be furnished by it to the bidder in the event it is the successful bidder. Such letter is to be signed by an authorized representative of the surety together with and effectively dated copy of his Power of Attorney attached thereto. The surety shall be a duly authorized corporate surety company authorized to do business in the State of Indiana.
  6. Evidence, in the form and substance satisfactory to the owner, that bidder has been in existence as a going concern in excess of five (5) years actual operating experience as a going concern in the refuse collection and disposal business.
  7. Evidence, in form and substance to the owner, that bidder possesses as a going concern, the managerial and financial capabilities to perform all phases of the work called for in the contract documents.
  8. Evidence, in form and substance satisfactory to owner that bidders experience in the refuse collection and disposal business derives from operations of comparable size to that contemplated by the contract documents.
  9. Evidence, in form and substance satisfactory to the owner, that the bidder has performed a solid waste collection and disposal contract with a single Indiana municipality of at least six hundred (600) residents, one (1) of the last three (3) years.

Although not intended to be an extensive list of causes, among others, may be considered sufficient for the disqualification of a bidder and the rejection of his bid:

1. Evidence of collusion.
2. Lack of competency, as revealed by either financial statements, experience, or equipment statements as submitted, or other factors.
3. Lack of responsibility as shown by past work, judged from the standpoint of workmanship as submitted.
4. Default on previous municipal contract for failure to perform.
5. The bidder, or responsible party of the bidder, has material fact in the documentation submitted, including the disclosure statement required in qualification of Bidders. Spec. 9.
6. Any civil or administrative complaints, or judgments against the bidder or a responsible party thereof has knowingly or repeatedly violated any State or Federal Environmental Protection Laws.

9) INDIANA LEGAL REQUIREMENTS.

Each bidder shall submit under oath with his proposal a statement of his experience, his proposed plan for performing the work, and the equipment which he has available to perform work, and a certified financial statement. The statements shall be submitted on Questionnaire Form Number 96-A of the Indiana State Board Accounts. The term "construction" in Form 96-A shall be interpreted to mean the "collection, transportation, and disposal of solid waste".

10) GUARANTEE.

If any bidder relies on the assets of its parent corporation or any other entity, then a guarantee document, legally executed by such parent corporation or any other entity shall be submitted along with and as part of the bidder's bid as to the fact that such parent corporation or any other entity guarantees the full and faithful performance of this contract and that all assets of the parent corporation or other entity would be subject to the faithful perform manor of the bidding company.

11) PERFORMANCE BOND.

The bidder to whom a contract is awarded will be required to furnish a Performance Bond to the Owner in an amount as set forth in the specifications.

12) BOUND COPY OF CONTRACT DOCUMENTS.

The proposal or other bidding forms shall not be removed from the bound copy of contract documents. The copy of contract documents filed with each bid shall be complete and shall include all items listed in the Table of Contents and all addenda, signed by bidder.

13) DISPOSAL OF SOLID WASTES.

The contractor shall be responsible for, and shall pay all costs for, disposing of all solid wastes collected under this contract. The bidder shall study the requirements as named in the specifications and submit evidence guaranteeing compliance with Indiana Department of Environmental Regulation 329 IAC 10 and 11.

*The Town of Clear Lake reserves the right to reject any or all bids and to waive any informalities or irregularities in the bids received or to accept any bid which is deemed most favorable to the Town of Clear Lake as determined by the Clear Lake Town Council.*

**ORDINANCE NO. 2009 - 6**

**AN ORDINANCE REGULATING THE USE AND REGISTRATION OF GOLF CARTS  
WITHIN THE TOWN OF CLEAR LAKE**

**SUMMARY:**

This ordinance regulates the use and regulation of golf carts inside the corporate limits of the Town of Clear Lake.

\_\_\_\_\_ Recorder's Office  Publish Public Hearing  
\_\_\_\_\_ Auditor's Office \_\_\_\_\_  
\_\_\_\_\_ Clerk's Office  Publish O/R after adoption  
\_\_\_\_\_ Other \_\_\_\_\_  
\_\_\_\_\_ Clerk-Treasurer  
\_\_\_\_\_

**BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF CLEAR LAKE,  
INDIANA:**

1. The purpose of this ordinance is to provide for the regulation of use and registration of golf carts within the corporate limits of the Town of Clear Lake.
2. Definitions: For purposes of this ordinance, the following terms shall have the definitions provided:
  - A. "Financial Responsibility" shall have the meaning given in Indiana Code 9-25-4-1, et seq as it now reads, or is subsequently amended.



B. "Flashing Lamps" shall have the meaning given in Indiana Code 9-21-9-4 as it now reads, or is subsequently amended.

C. "Golf Cart" shall be defined as: a four wheeled motor vehicle originally and specifically intended to transport one or more individuals and golf clubs for the purpose of playing golf.

D. "Public Street" shall be defined as: All property dedicated or intended for public highway, freeway, or roadway purposes or subject to public easements, therefore.

E. "Registration Certificate" shall be defined as the certificate issued by the Town of Clear Lake Clerk-Treasurer signifying all initial requirements of Golf Cart registration have been satisfied.

F. "Slow Moving Vehicle Emblem" shall have the meaning given in Indiana Administrative Code 205 IAC 1-1 et seq as it now reads or is subsequently amended.

3. It shall be unlawful to operate a Golf Cart on any Public Street within the corporate limits of the Town of Clear Lake except as specifically authorized by this Ordinance.

4. Any Golf Cart operated on a Public Street within the corporate limits of the Town of Clear Lake shall be registered with the Town of Clear Lake, shall pay a registration fee as provided herein, and shall comply with all the requirements of this Ordinance. Registration forms shall be available at the Clear Lake Town Hall and the registration fee shall be paid to the Clear Lake Clerk-Treasurer.

5. Registration fees shall be as follows:

A. Registration, which shall be valid for two (2) calendar years from the date of issuance of the Registration Certificate, for a fee of forty dollars (\$40.00).

- Registration, which shall be valid for two (2) calendar years from the date of issuance of the Registration Certificate, for a fee of eighty dollars (\$80.00). – Alternate Option 1-
- Registration, which shall be valid for one (1) calendar year from the date of issuance of the Registration Certificate, for a fee of fifty dollars (\$50.00). – Alternate Option 2-
- Registration, which shall be valid for two (2) calendar years from the date of issuance of the Registration Certificate, for a fee of ninety dollars (\$90.00) or shall be valid for one (1) calendar year from the date of issuance of the Registration Certificate, for a fee of fifty dollars (\$50.00). – Alternate Option 3-

B. Temporary registration, which may be purchased for a period of time not to exceed five (5) consecutive days for a fee of Ten Dollars (\$10.00).

- Temporary registration, which may be purchased for a period of time not to exceed five (5) consecutive days for a fee of Twenty Dollars (\$20.00) – Alternate Option 1-

- Temporary registration, which may be purchased for a period of time not to exceed seven (7) consecutive days for a fee of Ten Dollars (\$25.00) – Alternate Option 2-

6. The then current Registration Certificate shall be maintained and displayed on or about the Golf Cart at all times that the Golf Cart is in operation on any Public Street within the Town of Clear Lake.

7. At the time of registration, the registrant owner or operator of the Golf Cart shall provide the Vehicle Identification Number, the applicable registration fee, and proof of Financial Responsibility as defined herein.

8. No person may operate a Golf Cart on a Public Street within the Town of Clear Lake without coverage of Financial Responsibility as defined herein.

9. Prior to issuance of a Registration Certificate, the Golf Cart shall be inspected by the Town Marshall, or Deputy Town Marshall, to ensure that the Golf Cart complies with all of the requirements of this Ordinance.

10. All Golf Carts operating on Public Streets within the corporate limits of the Town of Clear Lake shall be operated pursuant to the terms of this ordinance, shall obey all rules of the road and traffic regulations of the State of Indiana and Town of Clear Lake and shall display the following:

A. The Registration Certificate issued by the Town of Clear Lake as required herein.

B. A Slow Moving Vehicle Emblem as defined herein.

C. Flashing Lamps as defined herein.

D. If the Golf Cart is operated after sunset and before sunrise, it must display headlamps, which shall be mounted in the front of the Golf Cart and which shall be visible from a distance of five hundred (500) feet.

11. The operator of a Golf Cart on a Public Street within the corporate limits of the Town of Clear Lake must have a valid driver's license issued by the State of Indiana, or any of the State of the United States of America.

12. Golf Carts shall be equipped with a rear view mirror.

13. The number of occupants of a Golf Cart in operation on a Public Street within the corporate limits of the Town of Clear Lake shall be limited to the lesser number of persons for whom factory seating is installed on the Golf Cart or six (6) persons. The operator and occupants shall be properly seated at all times and no part of the body of the operator or occupants shall extend outside of the perimeter of the Golf Cart while the Golf Cart is in operation, except that the operator shall use proper traffic hand signals when required.

14. All persons of the age ten (10) years or less shall ride in the front seat of the Golf Cart.

15. A violation of the provisions of this ordinance shall be considered a Class C Infraction and shall result in fines and penalties as follows: 1<sup>st</sup> offense \$50.00 fine,

2<sup>nd</sup> offense \$75.00 fine, each additional offense \$100.00 fine. Additionally, if three or more violations of this ordinance occur within one calendar year, the registration of the Golf Cart, whether annually or daily, shall be suspended and the owner or operator of the Golf Cart shall not be eligible for another registration for one calendar year from the date of suspension.

A violation of the provisions of this ordinance shall be considered a Class C Infraction and shall result in fines and penalties as follows: 1st offense \$100.00 fine, 2nd offense \$200.00 fine, each additional offense \$300.00 fine. Additionally, if three or more violations of this ordinance occur within one calendar year, the registration of the Golf Cart, whether annually or daily, shall be suspended and the owner or operator of the Golf Cart shall not be eligible for another registration for one calendar year from the date of suspension. Alternate Option 1

16. Any fees or fines collected under this ordinance shall be deposited in the Town of Clear Lake General Fund.

**BE IT FURTHER ORDAINED** that this Ordinance shall be in full force and effect from and after its passage by the Town Council, and proper publication in a newspaper of daily circulation within Steuben County, Indiana.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]**

**PASSED AND ADOPTED** by the Town Council of the Town of Clear Lake, Indiana, this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

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**ROBERT LEWIS**  
*Board Member*

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**ALAN KORTE**  
*Board Member*

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**BARRY WORL**  
*Board Member*

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**GEORGE SCHENKEL**

*Board Member*

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**KATHLEEN SUE WILLIAMS**

*Board Member*

***ATTEST:***

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**KAY KUMMER**

**Clerk-Treasurer**

**Ordinance No. 2022-13**

**AN ORDINANCE ESTABLISHING THE OPIOID FUND- RESTRICTED**

**WHEREAS**, The Town of Clear Lake has been notified of its pending receipt of certain funds as a participating political subdivision from a national settlement with Cardinal Health, McKesson, AmerisourceBergen, and Johnson & Johnson relating to opioid prescription and addiction; and,

**WHEREAS**, a separate fund is necessary to properly account for receipts and disbursement of monies received from the settlement.

**NOW, THEREFORE, BE IT ORDAINED** by the Town Council of the Town of Clear Lake, Indiana, as follows:

**SECTION 1.** There is hereby established a special fund known as Opioid Settlement Fund- Restricted.

**SECTION 2.** That contributions to the fund shall be the restricted portion of the Opioid Settlement Funds received from the State of Indiana by the Town as a participating political subdivision from a national settlement with Cardinal Health, McKesson, AmerisourceBergen, and Johnson & Johnson.

**SECTION 3.** That expenditures may be made from the fund by appropriation by the Town Council for any purpose approved by the Town Council from the list attached hereto as Exhibit A (List of Opioid Remediation Uses).

**SECTION 4.** That this fund shall be a perpetual fund until terminated by future ordinance, and any funds remaining at the time of termination shall be returned to the general fund of the Town.

**ORDINANCE ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**TOWN OF CLEAR LAKE, INDIANA**

\_\_\_\_\_  
Darin Thorp, Member

\_\_\_\_\_  
Dan Rippe, Member

\_\_\_\_\_  
George Schenkel, Member

\_\_\_\_\_  
Brent Schlosser, Member

\_\_\_\_\_  
Molly Weber, Member

ATTEST:

\_\_\_\_\_  
Jessica Swander, Clerk-Treasurer

## **EXHIBIT E**

### **List of Opioid Remediation Uses**

#### **Schedule A Core Strategies**

States and Qualifying Block Grantees shall choose from among the abatement strategies listed in Schedule B. However, priority shall be given to the following core abatement strategies (“*Core Strategies*”).<sup>1</sup>

**A. NALOXONE OR OTHER FDA-APPROVED DRUG TO REVERSE OPIOID OVERDOSES**

1. Expand training for first responders, schools, community support groups and families; and
2. Increase distribution to individuals who are uninsured or whose insurance does not cover the needed service.

**B. MEDICATION-ASSISTED TREATMENT (“MAT”) DISTRIBUTION AND OTHER OPIOID-RELATED TREATMENT**

1. Increase distribution of MAT to individuals who are uninsured or whose insurance does not cover the needed service;
2. Provide education to school-based and youth-focused programs that discourage or prevent misuse;
3. Provide MAT education and awareness training to healthcare providers, EMTs, law enforcement, and other first responders; and
4. Provide treatment and recovery support services such as residential and inpatient treatment, intensive outpatient treatment, outpatient therapy or counseling, and recovery housing that allow or integrate medication and with other support services.

<sup>1</sup> As used in this Schedule A, words like “expand,” “fund,” “provide” or the like shall not indicate a preference for new or existing programs.

**C. PREGNANT & POSTPARTUM WOMEN**

1. Expand Screening, Brief Intervention, and Referral to Treatment (“*SBIRT*”) services to non-Medicaid eligible or uninsured pregnant women;
2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for women with co-occurring Opioid Use Disorder (“*OUD*”) and other Substance Use Disorder (“*SUD*”)/Mental Health disorders for uninsured individuals for up to 12 months postpartum; and
3. Provide comprehensive wrap-around services to individuals with OUD, including housing, transportation, job placement/training, and childcare.

**D. EXPANDING TREATMENT FOR NEONATAL ABSTINENCE SYNDROME (“*NAS*”)**

1. Expand comprehensive evidence-based and recovery support for NAS babies;
2. Expand services for better continuum of care with infant-need dyad; and
3. Expand long-term treatment and services for medical monitoring of NAS babies and their families.

**E. EXPANSION OF WARM HAND-OFF PROGRAMS AND RECOVERY SERVICES**

1. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments;
2. Expand warm hand-off services to transition to recovery services;
3. Broaden scope of recovery services to include co-occurring SUD or mental health conditions;
4. Provide comprehensive wrap-around services to individuals in recovery, including housing, transportation, job placement/training, and childcare; and
5. Hire additional social workers or other behavioral health workers to facilitate expansions above.

**F. TREATMENT FOR INCARCERATED POPULATION**

1. Provide evidence-based treatment and recovery support, including MAT for persons with OUD and co-occurring SUD/MH disorders within and transitioning out of the criminal justice system; and
2. Increase funding for jails to provide treatment to inmates with OUD.

**G. PREVENTION PROGRAMS**

1. Funding for media campaigns to prevent opioid use (similar to the FDA's "Real Cost" campaign to prevent youth from misusing tobacco);
2. Funding for evidence-based prevention programs in schools;
3. Funding for medical provider education and outreach regarding best prescribing practices for opioids consistent with the 2016 CDC guidelines, including providers at hospitals (academic detailing);
4. Funding for community drug disposal programs; and
5. Funding and training for first responders to participate in pre-arrest diversion programs, post-overdose response teams, or similar strategies that connect at-risk individuals to behavioral health services and supports.

**H. EXPANDING SYRINGE SERVICE PROGRAMS**

1. Provide comprehensive syringe services programs with more wrap-around services, including linkage to OUD treatment, access to sterile syringes and linkage to care and treatment of infectious diseases.

**I. EVIDENCE-BASED DATA COLLECTION AND RESEARCH ANALYZING THE EFFECTIVENESS OF THE ABATEMENT STRATEGIES WITHIN THE STATE**



## **Schedule B Approved Uses**

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health (SUD/MH) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

PART ONE: TREATMENT
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### **A. TREAT OPIOID USE DISORDER (OUD)**

Support treatment of Opioid Use Disorder (“*OUD*”) and any co-occurring Substance Use Disorder or Mental Health (“*SUD/MH*”) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:<sup>2</sup>

1. Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, including all forms of Medication-Assisted Treatment (“*MAT*”) approved by the U.S. Food and Drug Administration.
2. Support and reimburse evidence-based services that adhere to the American Society of Addiction Medicine (“*ASAM*”) continuum of care for OUD and any co-occurring SUD/MH conditions.
3. Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, including *MAT*, as well as counseling, psychiatric support, and other treatment and recovery support services.
4. Improve oversight of Opioid Treatment Programs (“*OTPs*”) to assure evidence-based or evidence-informed practices such as adequate methadone dosing and low threshold approaches to treatment.
5. Support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose.
6. Provide treatment of trauma for individuals with OUD (*e.g.*, violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (*e.g.*, surviving family members after an overdose or overdose fatality), and training of health care personnel to identify and address such trauma.
7. Support evidence-based withdrawal management services for people with OUD and any co-occurring mental health conditions.

<sup>2</sup> As used in this Schedule B, words like “expand,” “fund,” “provide” or the like shall not indicate a preference for new or existing programs.

8. Provide training on MAT for health care providers, first responders, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists, including telementoring to assist community-based providers in rural or underserved areas.
9. Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH conditions.
10. Offer fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments.
11. Offer scholarships and supports for behavioral health practitioners or workers involved in addressing OUD and any co-occurring SUD/MH or mental health conditions, including, but not limited to, training, scholarships, fellowships, loan repayment programs, or other incentives for providers to work in rural or underserved areas.
12. Provide funding and training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of 2000 (“*DATA 2000*”) to prescribe MAT for OUD, and provide technical assistance and professional support to clinicians who have obtained a DATA 2000 waiver.
13. Disseminate web-based training curricula, such as the American Academy of Addiction Psychiatry’s Provider Clinical Support Service–Opioids web-based training curriculum and motivational interviewing.
14. Develop and disseminate new curricula, such as the American Academy of Addiction Psychiatry’s Provider Clinical Support Service for Medication–Assisted Treatment.

**B. SUPPORT PEOPLE IN TREATMENT AND RECOVERY**

Support people in recovery from OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the programs or strategies that:

1. Provide comprehensive wrap-around services to individuals with OUD and any co-occurring SUD/MH conditions, including housing, transportation, education, job placement, job training, or childcare.
2. Provide the full continuum of care of treatment and recovery services for OUD and any co-occurring SUD/MH conditions, including supportive housing, peer support services and counseling, community navigators, case management, and connections to community-based services.
3. Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions.

4. Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, including supportive housing, recovery housing, housing assistance programs, training for housing providers, or recovery housing programs that allow or integrate FDA-approved medication with other support services.
5. Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions.
6. Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co-occurring SUD/MH conditions.
7. Provide or support transportation to treatment or recovery programs or services for persons with OUD and any co-occurring SUD/MH conditions.
8. Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions.
9. Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.
10. Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to support the person with OUD in the family.
11. Provide training and development of procedures for government staff to appropriately interact and provide social and other services to individuals with or in recovery from OUD, including reducing stigma.
12. Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.
13. Create or support culturally appropriate services and programs for persons with OUD and any co-occurring SUD/MH conditions, including new Americans.
14. Create and/or support recovery high schools.
15. Hire or train behavioral health workers to provide or expand any of the services or supports listed above.

**C. CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED  
(CONNECTIONS TO CARE)**

Provide connections to care for people who have—or are at risk of developing—OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.
2. Fund SBIRT programs to reduce the transition from use to disorders, including SBIRT services to pregnant women who are uninsured or not eligible for Medicaid.
3. Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.
4. Purchase automated versions of SBIRT and support ongoing costs of the technology.
5. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments.
6. Provide training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MAT, recovery case management or support services.
7. Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, or persons who have experienced an opioid overdose, into clinically appropriate follow-up care through a bridge clinic or similar approach.
8. Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions or persons that have experienced an opioid overdose.
9. Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.
10. Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any co-occurring SUD/MH conditions or to persons who have experienced an opioid overdose.
11. Expand warm hand-off services to transition to recovery services.
12. Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.
13. Develop and support best practices on addressing OUD in the workplace.
14. Support assistance programs for health care providers with OUD.

15. Engage non-profits and the faith community as a system to support outreach for treatment.
16. Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions.

**D. ADDRESS THE NEEDS OF CRIMINAL JUSTICE-INVOLVED PERSONS**

Address the needs of persons with OUD and any co-occurring SUD/MH conditions who are involved in, are at risk of becoming involved in, or are transitioning out of the criminal justice system through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions, including established strategies such as:
  1. Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative (“*PAARF*”);
  2. Active outreach strategies such as the Drug Abuse Response Team (“*DART*”) model;
  3. “Naloxone Plus” strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;
  4. Officer prevention strategies, such as the Law Enforcement Assisted Diversion (“*LEAD*”) model;
  5. Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network or the Chicago Westside Narcotics Diversion to Treatment Initiative; or
  6. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater SUD expertise.
2. Support pre-trial services that connect individuals with OUD and any co-occurring SUD/MH conditions to evidence-informed treatment, including MAT, and related services.
3. Support treatment and recovery courts that provide evidence-based options for persons with OUD and any co-occurring SUD/MH conditions.
4. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are incarcerated in jail or prison.

5. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison or have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.
6. Support critical time interventions (“CTP”), particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who face immediate risks and service needs and risks upon release from correctional settings.
7. Provide training on best practices for addressing the needs of criminal justice-involved persons with OUD and any co-occurring SUD/MH conditions to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, harm reduction, case management, or other services offered in connection with any of the strategies described in this section.

**E. ADDRESS THE NEEDS OF PREGNANT OR PARENTING WOMEN AND THEIR FAMILIES, INCLUDING BABIES WITH NEONATAL ABSTINENCE SYNDROME**

Address the needs of pregnant or parenting women with OUD and any co-occurring SUD/MH conditions, and the needs of their families, including babies with neonatal abstinence syndrome (“NAS”), through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support evidence-based or evidence-informed treatment, including MAT, recovery services and supports, and prevention services for pregnant women—or women who could become pregnant—who have OUD and any co-occurring SUD/MH conditions, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome.
2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for uninsured women with OUD and any co-occurring SUD/MH conditions for up to 12 months postpartum.
3. Provide training for obstetricians or other healthcare personnel who work with pregnant women and their families regarding treatment of OUD and any co-occurring SUD/MH conditions.
4. Expand comprehensive evidence-based treatment and recovery support for NAS babies; expand services for better continuum of care with infant-need dyad; and expand long-term treatment and services for medical monitoring of NAS babies and their families.
5. Provide training to health care providers who work with pregnant or parenting women on best practices for compliance with federal requirements that children born with NAS get referred to appropriate services and receive a plan of safe care.

6. Provide child and family supports for parenting women with OUD and any co-occurring SUD/MH conditions.
7. Provide enhanced family support and child care services for parents with OUD and any co-occurring SUD/MH conditions.
8. Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.
9. Offer home-based wrap-around services to persons with OUD and any co-occurring SUD/MH conditions, including, but not limited to, parent skills training.
10. Provide support for Children’s Services—Fund additional positions and services, including supportive housing and other residential services, relating to children being removed from the home and/or placed in foster care due to custodial opioid use.

PART TWO: PREVENTION
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**F. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE PRESCRIBING AND DISPENSING OF OPIOIDS**

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding medical provider education and outreach regarding best prescribing practices for opioids consistent with the Guidelines for Prescribing Opioids for Chronic Pain from the U.S. Centers for Disease Control and Prevention, including providers at hospitals (academic detailing).
2. Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.
3. Continuing Medical Education (CME) on appropriate prescribing of opioids.
4. Providing Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.
5. Supporting enhancements or improvements to Prescription Drug Monitoring Programs (“PDMPs”), including, but not limited to, improvements that:
  1. Increase the number of prescribers using PDMPs;
  2. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs, by improving the interface that prescribers use to access PDMP data, or both; or

3. Enable states to use PDMP data in support of surveillance or intervention strategies, including MAT referrals and follow-up for individuals identified within PDMP data as likely to experience OUD in a manner that complies with all relevant privacy and security laws and rules.
6. Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation’s Emergency Medical Technician overdose database in a manner that complies with all relevant privacy and security laws and rules.
7. Increasing electronic prescribing to prevent diversion or forgery.
8. Educating dispensers on appropriate opioid dispensing.

**G. PREVENT MISUSE OF OPIOIDS**

Support efforts to discourage or prevent misuse of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding media campaigns to prevent opioid misuse.
2. Corrective advertising or affirmative public education campaigns based on evidence.
3. Public education relating to drug disposal.
4. Drug take-back disposal or destruction programs.
5. Funding community anti-drug coalitions that engage in drug prevention efforts.
6. Supporting community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction—including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration (“SAMHSA”).
7. Engaging non-profits and faith-based communities as systems to support prevention.
8. Funding evidence-based prevention programs in schools or evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.
9. School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.



10. Create or support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions.
11. Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills.
12. Support greater access to mental health services and supports for young people, including services and supports provided by school nurses, behavioral health workers or other school staff, to address mental health needs in young people that (when not properly addressed) increase the risk of opioid or another drug misuse.

#### **H. PREVENT OVERDOSE DEATHS AND OTHER HARMS (HARM REDUCTION)**

Support efforts to prevent or reduce overdose deaths or other opioid-related harms through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Increased availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, schools, community navigators and outreach workers, persons being released from jail or prison, or other members of the general public.
2. Public health entities providing free naloxone to anyone in the community.
3. Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public.
4. Enabling school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.
5. Expanding, improving, or developing data tracking software and applications for overdoses/naloxone revivals.
6. Public education relating to emergency responses to overdoses.
7. Public education relating to immunity and Good Samaritan laws.
8. Educating first responders regarding the existence and operation of immunity and Good Samaritan laws.
9. Syringe service programs and other evidence-informed programs to reduce harms associated with intravenous drug use, including supplies, staffing, space, peer support services, referrals to treatment, fentanyl checking, connections to care, and the full range of harm reduction and treatment services provided by these programs.

10. Expanding access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.
11. Supporting mobile units that offer or provide referrals to harm reduction services, treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH conditions.
12. Providing training in harm reduction strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH conditions.
13. Supporting screening for fentanyl in routine clinical toxicology testing.

<b>PART THREE: OTHER STRATEGIES</b>
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**I. FIRST RESPONDERS**

In addition to items in section C, D and H relating to first responders, support the following:

1. Education of law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.
2. Provision of wellness and support services for first responders and others who experience secondary trauma associated with opioid-related emergency events.

**J. LEADERSHIP, PLANNING AND COORDINATION**

Support efforts to provide leadership, planning, coordination, facilitations, training and technical assistance to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Statewide, regional, local or community regional planning to identify root causes of addiction and overdose, goals for reducing harms related to the opioid epidemic, and areas and populations with the greatest needs for treatment intervention services, and to support training and technical assistance and other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
2. A dashboard to (a) share reports, recommendations, or plans to spend opioid settlement funds; (b) to show how opioid settlement funds have been spent; (c) to report program or strategy outcomes; or (d) to track, share or visualize key opioid- or health-related indicators and supports as identified through collaborative statewide, regional, local or community processes.
3. Invest in infrastructure or staffing at government or not-for-profit agencies to support collaborative, cross-system coordination with the purpose of preventing

overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH conditions, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list.

4. Provide resources to staff government oversight and management of opioid abatement programs.

## **K. TRAINING**

In addition to the training referred to throughout this document, support training to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, those that:

1. Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.
2. Support infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent overdoses, and treat those with OUD and any co-occurring SUD/MH conditions, or implement other strategies to abate the opioid epidemic described in this opioid abatement strategy list (*e.g.*, health care, primary care, pharmacies, PDMPs, etc.).

## **L. RESEARCH**

Support opioid abatement research that may include, but is not limited to, the following:

1. Monitoring, surveillance, data collection and evaluation of programs and strategies described in this opioid abatement strategy list.
2. Research non-opioid treatment of chronic pain.
3. Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders.
4. Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.
5. Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids.
6. Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (*e.g.*, Hawaii HOPE and Dakota 24/7).

7. Epidemiological surveillance of OUD-related behaviors in critical populations, including individuals entering the criminal justice system, including, but not limited to approaches modeled on the Arrestee Drug Abuse Monitoring (“*ADAM*”) system.
8. Qualitative and quantitative research regarding public health risks and harm reduction opportunities within illicit drug markets, including surveys of market participants who sell or distribute illicit opioids.
9. Geospatial analysis of access barriers to MAT and their association with treatment engagement and treatment outcomes.

**Ordinance No. 2022-14**

**AN ORDINANCE ESTABLISHING THE OPIOID FUND- UNRESTRICTED**

**WHEREAS**, The Town of Clear Lake has been notified of its pending receipt of certain funds as a participating political subdivision from a national settlement with Cardinal Health, McKesson, AmerisourceBergen, and Johnson & Johnson relating to opioid prescription and addiction; and,

**WHEREAS**, a separate fund is necessary to properly account for receipts and disbursement of monies received from the settlement.

**NOW, THEREFORE, BE IT ORDAINED** by the Town Council of the Town of Clear Lake, Indiana, as follows:

**SECTION 1.** There is hereby established a special fund known as Opioid Settlement Fund- Unrestricted.

**SECTION 2.** That contributions to the fund shall be the unrestricted portion of the Opioid Settlement Funds received from the State of Indiana by the Town as a participating political subdivision from a national settlement with Cardinal Health, McKesson, AmerisourceBergen, and Johnson & Johnson.

**SECTION 3.** That expenditures may be made from the fund by appropriation by the Town Council for any purpose approved by the Town Council.

**SECTION 4.** That this fund shall be a perpetual fund until terminated by future ordinance, and any funds remaining at the time of termination shall be returned to the general fund of the Town.

**ORDINANCE ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**TOWN OF CLEAR LAKE, INDIANA**

\_\_\_\_\_  
Darin Thorp, Member

\_\_\_\_\_  
Dan Rippe, Member

\_\_\_\_\_  
George Schenkel, Member

\_\_\_\_\_  
Brent Schlosser, Member

\_\_\_\_\_  
Molly Weber, Member

ATTEST:

\_\_\_\_\_  
Jessica Swander, Clerk-Treasurer

Town of Clear Lake  
Comprehensive Plan  
Review  
October 18, 2022

**Comprehensive Plan is permitted by the 500 Series of Title 36-7-4 of the Indiana Code (IC)**

**Purpose:**

- To promote public health, safety, morals, order, or the general welfare and for the sake of efficiency and economy in the process of development.
- To ensure that the needs of the whole community are considered, not just the benefits to individuals.
- Helps a community achieve a character of its own-one that residents of the community recognize and support.
- Residents, property owners, and community leaders will determine their community identity and values.

**Plan Elements (Requirements):**

1. A statement of objective for the future development of the jurisdiction;
2. A statement of policy for the land use development of the jurisdiction; and
3. A statement of policy for the development of public ways, public places, public lands, public structures, and public utilities.

**Plan Elements – Other:**

- In addition, the law provides for several optional elements, including flood control, natural resource protection, conservation, health and wellness, and character and identity to name a few.

**Plan Creation:**

- The Plan Commission is to prepare, adopt, and maintain a Comprehensive Plan that promotes orderly development, improve the health, safety, and welfare of its residents, and plan for the future development of the community.

**Plan Use:**

- The Unified Development Ordinance (UDO) is intended to guide the growth and development of the Town in accordance with the Town of Clear Lake Comprehensive Plan.
- The Board of Zoning Appeals (BZA) should uphold the Comprehensive Plan for any request for non-compliant UDO variances.

Reference:

- Indiana Code [36-7-4-500]
- American Planning Association, Indiana Chapter, Citizen Planner Guide, Chapter 7, Comprehensive Plans
- Clear Lake Unified Development Ordinance (UDO)
- Clear Lake Plan Commission Rules of Procedure