



TOWN OF CLEAR LAKE, INDIANA  
REGULAR TOWN COUNCIL MEETING  
November 15, 2022

The Regular Council meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Tuesday, November 15, 2022, at 7:00PM. Present were Council Members Molly Weber, Brent Schlosser, Dan Rippe, and George Schenkel. Absent was Council President Darin Thorp. Also present were Clerk/Treasurer - Jessica Swander, Street & Sewer Superintendent- Guy Rodgers, and Zoning Administrator -Robert Hawley, and Marshal – Chris Emerick. There were twelve residents who signed the guest register and attended via Zoom.

Council Vice President Molly Weber called the meeting to order at 7:00 p.m. starting with the sighting of the Pledge of Allegiance.

Zoom instructions were given by Robert Hawley.

Brent Schlosser made a motion to move unfinished business and new business to be moved up ahead of all other Agenda Items. Seconded by George Schenkel.

Dan Rippe amended the motion to move the Superintendent report ahead as Guy Rodgers would need to leave the meeting early. Seconded by Brent Schlosser. Motion passed.

1. Superintendent- Guy Rodgers discussed activity around the lake. Report is on file.

Unfinished Business:

1. CCMG Application Status and Project Review and Roadway Presentation was presented by Todd Thurber DLZ.

Todd Thurber and Council discussed the dollar amount the Town was matching and the Grant amount. Also discussed were the conditions of the road being approved based on condition, and flooding around the lake roads including culverts that need to be replaced.

Brent Schlosser made a motion to open to the public. Seconded by George Schenkel. Motion passed.

Resident Ron Kummer asked about the millage on the previous slide.

Todd from DLZ stated he didn't detail it from mile to mile. He stated it could be estimated at three quarters of a mile.

Resident Todd Rumsey asked about the road life span of 8-10 years and why coring wasn't done all over and create an 8-10 year plan.

Todd Thurber stated that the initial 5-year was based on passer rating and not on coring. Coring was done after the creating of the 5-year plan. Knowing what we do now the Town could do another set of Core samples, if that is what they want to get the data.

Resident Todd Rumsey stated the Town needs a dashboard and how they are going to reach that, because his road will be ready for repaving before the end of the 5-year plan.

Todd Thurber stated a good goal for the Town this size would be to get everything above a 4 or 5 passer rating and maintain that and if it dips below that it's time look at repairing. Until then it will be constant cycle of them going down.

Brent Schlosser stated that every time we redo the road it will expand the life span and be more on a 15-20 year plan.

Resident Jim Hauguel asked about the process used for Clear Lake Cove based on the issues that arose.

Todd Thurber stated 10 is reserved for brand new, 8-9 and will generally fall within the first year one or two ratings. It will hold at an 8 longer than it will a 9 and will be a 15-20-year life span.

Resident Todd Rumsey asked if there was a way to document when there has been reconstruction and when there has not, and which ones are 8-10 years based 15-20 years.

Todd Thurber stated that he can get that and continue to evolve the Pavement Asset Plan.

Kathy Schenkel asked about West Clear Lake Drives ratings and the difference in rating making it look like it got better over one year.

Todd Thurber stated he did not do that passer rating those years and that he would not be able to comment on why it was done that way.

Brent Schlosser made a motion to close to the public. Seconded by George Schenkel.

Roadway Presentation continued with Council Discussion. Council discussed many factors of the presentation including catch basins. Todd was asked if the application was one application or separate. He stated that because the projects were similar in nature, they were on one application based on INDOT's procedures. George Schenkel stated had he know that he would not have voted for the projects.

Brent Schlosser made a motion to Open for Public Comment. Seconded by George Schenkel. Motion passed.

Resident Matt Rippe via zoom thanked Todd Thurber for the detail in the presentation and it made sense and is easy to comprehend and understand what is going on. Matt asked if the money is approved, will it still need to be voted on to move forward and get the project done. If Council decided not to approve what happens after that, could council apply again for the same projects later, what are the ramifications.

Todd Thurber stated if the Town were to turn down the money, nothing would happen as far as that, however it could look bad in INDOT's eyes and may not look as favorable on future applications.

Resident Pat Hilton stated, in response to George, about the overall condition of the roads all around the lake and the concerns. It's imperative as a board to pay close attention to water problems caused by property owners and their contributions to the road conditions.

Resident Jim Hauguel asked of creating new problem with the long drainage pipes. What happens to the water today. Is it necessary to do the build up and the driveways.

Todd Thurber stated it may not be needed, but they would know more after the survey and each spot can be evaluated.

Resident Todd Rumsey asked if a one-way street would have less wear, then keeping it two ways.

Todd Thurber stated it may make a wear pattern more prevalent.

Resident Todd Rumsey asked if you need to go further with drainage or need to change it, can you or are you bound to that.

Todd Thurber stated they are bound to the road, but those can be changed.

Resident Don Helton asked if any consideration was given to the roads that are more heavily traveled. Wouldn't it be wiser to do those and do chip and seal to get by.

Todd Thurber stated that more heavily traveled roads were considered on the five-year plan.

Resident Bill Hanna asked if we consider a more traveled road and the specifications on Quiet Harbor given the traffic pattern.

Kathy Schenkel asked if all the road is removed and started over and if the land is a wet land what will happen.

Todd Thurber stated it's not an established wetland if it is a roadway. They will keep stone on there so homeowners can still have some access.

Kathy Schenkel stated that behind Quiet Harbor holds water and the area of 176 there is a swamp, and if you are starting over with a road, it will sink because it is a wetland.

Todd Thurber stated if we account for that and build the road based on that to make sure it is stable.

Resident Kay Kummer stated that the chip and seal was too dangerous around the lake.

Evelyn Schlosser asked if the channel at Quiet Harbor was dredged and if it will need to be done again.

Todd Thurber stated it would be installed at the same elevation as the existing, and the project would not be part of that.

Resident Jim Hauguel asked what the 25% compared to what was in the budget.

Jessica Swander stated that Council approved the 25% match in the 2023 budget, but the Town would not receive the 1782 notice from DLGF until December with the Certification of the budget.

Resident Ron Kummer stated the project on Quite Harbor look like it was for 7-9 homes and asked if they were really going to dig all of that out and start out with a twelve-inch base and six inches of asphalt for under ten homes.

Todd Thurber stated that is a cost-effective question and the road is in very bad shape and the drainage that comes from the road. You must look at it for more than just those 9-10 homeowners versus picking up multiple issues. The roadway is bad but it's also trying to pick up all the water from the County Road.

Brent Schlosser made a motion to close for public comment. Seconded by George Schenkel. Motion passed.

Molly Weber thanked Todd Thurber for his presentation.

Brent Schlosser made a motion to move Agenda items 7- (c), (e), (f), and 8 (a) to December. Seconded by George Schenkel. Motion passed.

New Business:

1. Sanitation Bids were presented by Dan Rippe. Dan presented a no bid from Republic Services and a proposal from Washler Inc. Dan stated Washler is fully compliant per the bid specifications.

Dan presented Washler Inc's proposal pointing out the usage of auto load trucks and would now require residents to place their cans at the road for collection. The bid price does include a price increase for our residents over the years.

Dan Rippe made a motion to approve the Washler Inc. proposal and provide formal notification of award as stipulated in section #4 entitled, award of contract of the Notice to Bidders' Town of Clear Lake Specifications and Instructions for Collection, Transportation and Disposal of Solid Wastes in Corporation Limits of Clear Lake and by signature of council president. Seconded by George Schenkel. Motion passed.

Dan Rippe stated that the Amended Sanitation Rate Ordinance 2022-01 passed by Council January 13<sup>th</sup>, 2022, included an Appendix A allowing for pass through expenses.

Dan Rippe made a motion to approve Appendix A for the years 2023, 2024, 2025, 2026. Seconded by Brent Schlosser. Motion passed.

2. Dan Rippe introduced Resolution 05-2022 Resolution to Transfer Funds MVH. Council discussed the reasons needed for the Transfer.

Dan Rippe made a motion to read Resolution 05-2022 Resolution to Transfer Funds MVH. Seconded by Brent Schlosser. Motion passed.

Dan Rippe read Resolution 05-2022 Resolution to Transfer Funds MVH in its entirety.

Dan Rippe made a motion to open for public comment. Seconded by Brent Schlosser. Motion passed.

No comments were given.

Dan Rippe made a motion to close for public comment. Seconded by Brent Schlosser. Motion passed.

Dan Rippe made a motion to suspend the rules and allow a second reading by title only. Seconded by Brent Schlosser. Motion passed.

Dan Rippe read by title only.

Dan Rippe made a motion to pass Resolution 05-2022 Resolution to Transfer Funds MVH. Seconded by George Schenkel. Motion passed.

3. Brent Schlosser introduced the 2023 Rate of Pay and the Ordinance that this rate of pay follows.

Brent Schlosser made a motion to read the 2023 Rate of Pay out loud. Seconded by George Schenkel. Motion passed.

Brent Schlosser read the 2023 Rate of Pay out loud in its entirety.

Brent Schlosser made a motion to open for public comment. Seconded by George Schenkel. Motion passed.

No comments were given.

Brent Schlosser made a motion to close for public comment. Seconded by George Schenkel. Motion passed.

Brent Schlosser made a motion to approve the 2023 Rate of Pay. Seconded by George Schenkel. Motion passed.

4. George Schenkel discussed the objective of the website in outreach and communication. George discussed the mission and what the website needed. George stated the Jennifer Smith- Sattison designed the site based on the needs of the community. Molly Weber stated that the intention for the site to go live on December 6<sup>th</sup>. Molly stated that on December 1<sup>st</sup> from 9am-10am and 12pm-1pm for anyone who wants to stop by and see how to navigate it.

Jennifer Smith- Sattison presented the new website and showed the different views between the mobile version and the desktop version. Jennifer showed different features you can click on from departments to payments. She discussed the analytics so the Town can see what is used more on the site, and what people may be struggling with on the site, and locations of where people are coming onto the site from.

COUNCIL ACTIONS:

1. Approval of minutes from the Regular Town Council meeting held October 18, 2022, at 7:00PM. Molly Weber presented the minutes to the Council. Molly asked for any additions or corrections. Brent stated that it doesn't need to be added, but that Guy stated it was truly a problem getting contactors to give him a quote and it has been an issue since Covid, but no corrections were needed.

Brent Schlosser made a motion to pass the Regular Town Council minutes as presented. Seconded by George Schenkel. Motion passed.

2. Approval of Voucher Register with Warrants – Jessica Swander presented the Voucher Register with Warrant details.

Disbursements on the Voucher Register are as follows:

Operating Funds:	\$56,088.60
Sewer Funds:	<u>\$28,394.25</u>
Total Disbursements:	\$84,482.85

Molly Weber discussed the cost of the quarterly insurance payment.

George Schenkel made a motion to accept the Voucher Register with Warrants. Seconded by Dan Rippe. Motion passed.

2. Financial Report – Jessica Swander presented the financial report showing financials through October 31, 2022. Report is on file.
3. Marshal's Report- Chris Emerick discussed Marshal activity around the lake. Report is on file.

Chris Emerick discussed getting two new radar signs for the Town with a quote of \$6,499.00

Brent Schlosser made a motion to approve the purchase of two new radar signs for \$6,499.00 Seconded by Dan Rippe. Motion passed.

4. Fire Department Report- Brent Schlosser read the Fire Department Report. Report is on file.
5. Zoning Administrator- Larry Lillmars discussed activity around the lake. Report is on file.

COUNCIL REPORT:

1. Jessica Swander stated that the Town Metrics would be added to the Town website.
2. Brent Schlosser stated that the Steuben County Economic Development is offering free services for the month of December for cowork space. Type the name Steuben into the app store and it should come up and you can reserve a workstation.
3. Brent Schlosser stated that County leaders and Sue Glick is holding a community meeting to discuss and provide information on Nipsco gas shortages on November 17<sup>th</sup> at the Steuben County Fair Grounds at 10:00AM.

TRAINING AND REVIEW:

1. None.

GENERAL DISCUSSION:

Clear Lake Conservancy Director Bridget Harrison stated that the Clear Lake Conservancy was having a public meeting on Tuesday December 6<sup>th</sup> at 6:30PM at the Town Hall and on Zoom.

There being no further business or discussions, Council Vice President Molly Weber adjourned the meeting at 9:06p.m.

  
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Darin Thorp, Council President

  
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Attest: Jessica Swander, Clerk/Treasurer