

## MINUTES OF DECEMBER 9<sup>TH</sup>, 2013 TOWN COUNCIL MEETING

The regular meeting of the Town Council of Clear Lake, Indiana was held at the Town Hall on Monday, December 9<sup>th</sup>, 2013. Present were Council Members Robert E. Lewis, Barry Worl, Alan Korte, Chris Folland and Jill Powers. Also present were Town Superintendent, Bob Hull, and Phil Hibbert, engineer from DLZ in Fort Wayne. There were four citizens who signed the guest register.

Council President, Robert Lewis called the meeting to order at 7:00 p.m. by asking those in attendance to stand and recite the Pledge of Allegiance.

Robert Lewis asked for any additions or corrections to the November 11<sup>th</sup>, 2013 minutes. There being no additions or corrections a motion was made by Barry Worl to approve the Council minutes of November 9<sup>th</sup>, 2013 as presented. The motion was seconded by Chris Folland. Alan Korte abstained due to his absence at the November meeting. All other members present were in favor and the motion passed.

The Clerk/Treasurer gave the Treasurer's Report as of November 30<sup>th</sup>, 2013 and the Voucher Register with Warrants for the period November 12<sup>th</sup> thru December 9<sup>th</sup>, 2013. Robert Lewis asked for a motion to approve the Treasurer's Report and the Voucher Register with Warrants as presented. Alan Korte made the motion to accept the Treasurer's Report and the Voucher Register with Warrants. The motion was seconded by Jill Powers. All council members present were in favor and the motion passed.

Total disbursements on the Voucher Register are as follows:

Operating Funds	\$610,254.21
Sewer Funds	<u>176,831.05</u>
Total Amount of Vouchers	\$787,085.26

### REPORTS –

MARSHAL'S REPORT – submitted by Marshal, John Gonya, given by Alan Korte

Marshal Gonya reported the police vehicle is ready for winter with new tires. The Marshal is looking to have some sort of "ghost" markings added to the police vehicle so that area residents will be able to identify the Clear Lake police as they patrol the area, but not be readily recognizable to others.

FIRE DEPARTMENT – given by Barry Worl.

Barry reported that there were 42 calls made by the Fremont Fire Department in the month of November with two medic assists in the Town of Clear Lake and five calls to Clear Lake Township.

ZONING ADMINISTRATOR – Bob Hull reported for Amy Schweitzer – November 2013 There were seven Improvement Location Permits for the month of November, with three being new homes. Amy worked a total of 40.5 hours in the month of November.

TOWN SUPERINTENDENT – Bob Hull

## SEWER DEPARTMENT –

There was an average daily flow of 21,375 gallons per day, 5 alarms and 5 pumps replaced in November.

Due to taking down trees during the construction at 450 & 452 Point Park Drive, the sewer and electric lines to the grinder had to be moved to prevent damage.

We have been busy moving grinders and sewer lines due to the new home construction.

## STREET DEPARTMENT –

Phil Hibbert from DLZ presented the change order from Phase II (Chapel Ave and Terrace Drive) of the 2013 Street Improvement Project. President, Robert Lewis asked for a motion to accept the final change order on the 2013 Street Improvements. The motion was made by Chris Folland to accept the change order that reduced the cost of Phase II of the 2013 Street Improvements by \$1,554.32. The motion was seconded by Alan Korte. All members present were in agreement and the motion passed.

Phil Hibbert presented the recommendations for the 2014 Street Improvement and Drainage Project. The roads to be improved will depend on acquiring road right-of-ways from property owners as needed and the 2014 Budget approval from the State.

Shetler Builders have been delayed beginning the addition to the Street Barn due to a death in their family.

Leaf pick-up is now complete and the leaf-vac is having repairs made to it so that it will be ready for spring. A total of 55 loads or 1,650 cubic yards were picked up from October 8<sup>th</sup> until the 2<sup>nd</sup> of December. Man hours worked were 222 for 27 days. Number of loads was down 5.5 loads from last season.

## NEW BUSINESS

1. ORDINANCE 2013-09: AN ORDINANCE TO AMEND AND RESTATE ORDINANCE NO. 277 AS PREVIOUSLY AMENDED BY ORDINANCE 2007-03.

President, Robert Lewis asked for a motion to suspend the rules and read Ordinance 2013-09 by title only. Alan Korte made the motion to suspend the rules and read Ordinance 2013-09 by title only. The motion was seconded by Chris Folland. Robert Lewis read the ordinance by title only and asked for a motion to adopt Ordinance 2013-09. The motion was made by Chris Folland and seconded by Alan Korte. All members present were in favor and the motion passed.

2. ORDINANCE 2013-10: AN ORDINANCE TO AMEND AND RESTATE ORDINANCE NO. 284.

President, Robert Lewis asked for a motion to suspend the rules and read Ordinance 2013-10 by title only. Alan Korte made the motion to suspend the rules and read Ordinance 2013-10 by title only. The motion was seconded by Chris Folland. Robert Lewis read the ordinance by title only and asked for a motion to adopt Ordinance 2013-10. The motion was made by Alan

Korte and seconded by Chris Folland. All members present were in favor and the motion passed.

3. Need for Ordinance for unsafe Buildings –

President, Robert Lewis discussed with Council the need for the Town to have an ordinance regarding unsafe buildings. Council agreed to have the Town's Zoning Administrator pursue the writing of an ordinance for future use.

3. RESOLUTION 11-2013: A RESOLUTION APPROVING ANNUAL CONTRACT FOR THE TOWN ATTORNEY.

President, Robert Lewis read the resolution and asked for a motion to accept Resolution 11-2013. The motion was made by Jill Powers to accept Resolution 11-2013 as presented. The motion was seconded by Alan Korte. All members present were in agreement and the motion passed.

There being no further business Robert Lewis asked for a motion to adjourn the meeting at 8.15 p.m. Barry Worl made the motion to adjourn and it was seconded by Alan Korte. All were in favor and the meeting was adjourned.

Robert E. Lewis, President

Attest: Kay A. Kummer  
Clerk/Treasurer

**TOWN OF CLEAR LAKE  
CASH & INVESTMENT BALANCES  
NOVEMBER 30, 2013**

OPERATING FUNDS BEGINNING CASH BAL – NOVEMBER 1, 2013	
GENERAL FUND	\$51,795
MOTOR VEHICLES & HIGHWAY	-16,944
MAJOR MOVES	1,312
LOCAL ROADS & STREETS	7,657
ECONOMIC DEVELOPMENT INCOME TAX	27,251
PUBLIC SAFETY INCOME TAX	49,817
RAINY DAY	83,603
MISCELLANEOUS FUNDS	3,216
CUMULATIVE CAPITAL IMPROVEMENT (CIG TAX)	2,593
CUMULATIVE CAPITAL DEVELOPMENT	<u>319,567</u>
	<b>\$529,867</b>
<u>CASH RECEIPTS FOR NOVEMBER</u>	
GENERAL FUND	\$18,106
MOTOR VEHICLES & HIGHWAY	891
LOCAL ROADS & STREETS	395
ECONOMIC DEVELOPMENT INCOME TAX	1,379
PUBLIC SAFETY INCOME TAX	<u>2,617</u>
	<b>\$23,388</b>
<u>CASH DISBURSEMENTS FOR NOVEMBER</u>	
GENERAL FUND	\$25,746
MOTOR VEHICLES HIGHWAY	-1,407
CONTRACTORS BOND	1,000
CUMULATIVE CAPITAL DEVELOPMENT	<u>10,443</u>
	<b>\$35,782</b>
OPERATING FUNDS CASH ENDING BAL – NOVEMBER 30, 2013	<b><u>\$396,701</u></b>
Major Moves – \$127,000 @ .35% matures 12/05/2013	127,000
Cum Cap Development – \$150,000 @ .35% matures 12/05/2013	<u>150,000</u>
	<b>\$277,000</b>
<b><u>TOTAL CASH AND INVEST OPERATING FUNDS NOVEMBER 30, 2013</u></b>	<b><u>\$673,701</u></b>
SANITATION FUND CASH BEGINNING BAL – NOVEMBER 1, 2013	<b>\$36,678</b>
CASH RECEIPTS FOR NOVEMBER	0
CASH DISBUSEMENTS FOR NOVEMBER	<u>6,753</u>
SANITATION FUND CASH ENDING BAL – NOVEMBER 30, 2013	<b><u>\$32,925</u></b>
SANITATION FUND CD'S AS OF NOVEMBER 30, 2013	
First Federal Savings CD \$100,000 @ .35% matures 12/05/2013	100,000
<b><u>TOTAL CASH AND INVEST SANITATION FUND NOVEMBER 30, 2013</u></b>	<b><u>\$132,925</u></b>

SEWER FUND CASH BEGINNING BALANCE – NOVEMBER 1, 2013	<b>\$596,300</b>
CASH RECEIPTS FOR NOVEMBER	42,399
CASH DISBURSEMENTS FOR NOVEMBER	<u>21,639</u>
<b>SEWER FUND CASH ENDING BALANCE – NOVEMBER 30, 2013</b>	<b>*\$617,060</b>
SEWER FUND CD'S AS OF NOVEMBER 30, 2013	
<b><u>TOTAL CASH AND INVESTMENTS NOVEMBER 30, 2013</u></b>	<b><u>\$617,060</u></b>

\*Includes Sinking Fund for Bond & Interest of \$182,185, the Depreciation Fund balance is \$256,855 for replacement of sewer capital assets and Debt Service Reserve Cash of \$155,000, for final bond payment, leaving \$23,020 for operating as of NOVEMBER 30, 2013.

**Bond Indebtedness as of NOVEMBER 30, 2013 is \$1,405,000 – Final payment December 31, 2019**