

Date: 2/28/23

Subject: Action Items/responses from CCMG Public Meetings held on February 20 and 21, 2023

Action Item (Black Text)

Response (Red Text)

1. Can the pipe located on South Side of road between 22 and 24 WCLD be reduced from a 21" to 18" diameter (ref sheet 11)?  
DLZ verified the drainage calculations and design is correctly sized for the drainage surface area.
2. Determine if resident at 72 WCLD wants to proceed as designed or change to a passive swale approach (ref sheet 14)  
The resident at 72 WCLD concurs with the current design depicted on sheet 14.
3. Provide an asphalt embankment to prevent grass and mud from trapping water on road at both 52 & 72 WCLD (ref sheets 13 and 14)  
An asphalt embankment has been added to those locations.
4. Assess the minimum continuous length of Geogrid material required to bridge a length of "bad" soil and specify on drawing.  
It has been incorporated into the Specifications (Project Manual) that a minimum overlap of 10' is required.
5. Prepare a construction plan that ensures resident and emergency vehicle access to homes.  
The bid Specifications (Project Manual) requires the contractor to only remove the section of roadway that they can proof-roll, geogrid, stone (everything except the asphalt) and install ramps to all driveways in one day. Note, DLZ will be performing on-site inspections throughout the day and will coordinate access requests with town superintendent and contractor.

Pre-Construction (1-2 days before construction):

- Notify Steuben County Non-Emergency Contact of date and duration of road closure
- Issue a Reach Alert to residents
  - Notify date and duration of road closure
  - Residents to identify access requests for appointments during closure period
- Notify contractor of resident access requests are in the day's construction plan
- If circumstances prevent access, special arrangements will be made with resident

Day of Construction:

- Verify weather forecast supports the planned work
- Use Reach Alert to notify residents of any changes to planned work
- Notify Steuben County Non-Emergency Contact of changes to planned closures
- Notify Steuben County Non-Emergency Contact when road reopens

Post Construction:

-DLZ and Town Superintendent to Perform final inspection and identify closeout tasks for contractor

6. Define the inspections (e.g., drainage, road foundation, profile, etc.) DLZ will perform during construction to ensure As-Built equals the As-Designed plan.

DLZ will perform the following inspections to ensure implementation of the design is correct:

- Pipe installation and Backfill

- Manhole Installation

- Roadway Excavation and Subgrade preparation (including proof-roll)

- Geogrid installation and stone installation

- Asphalt pavement installation

- Final

7. Is there any approach that will minimize disruption of construction on seasonal residents in July and August.

Construction work will be restricted during/around the Memorial Day (May 27- June 5), July 4<sup>th</sup> (July 1-9) and Labor Day (September 1-10).

8. Approval process for residents to access the town's drainage lines.

This will be added to the Road Committee's charter.