

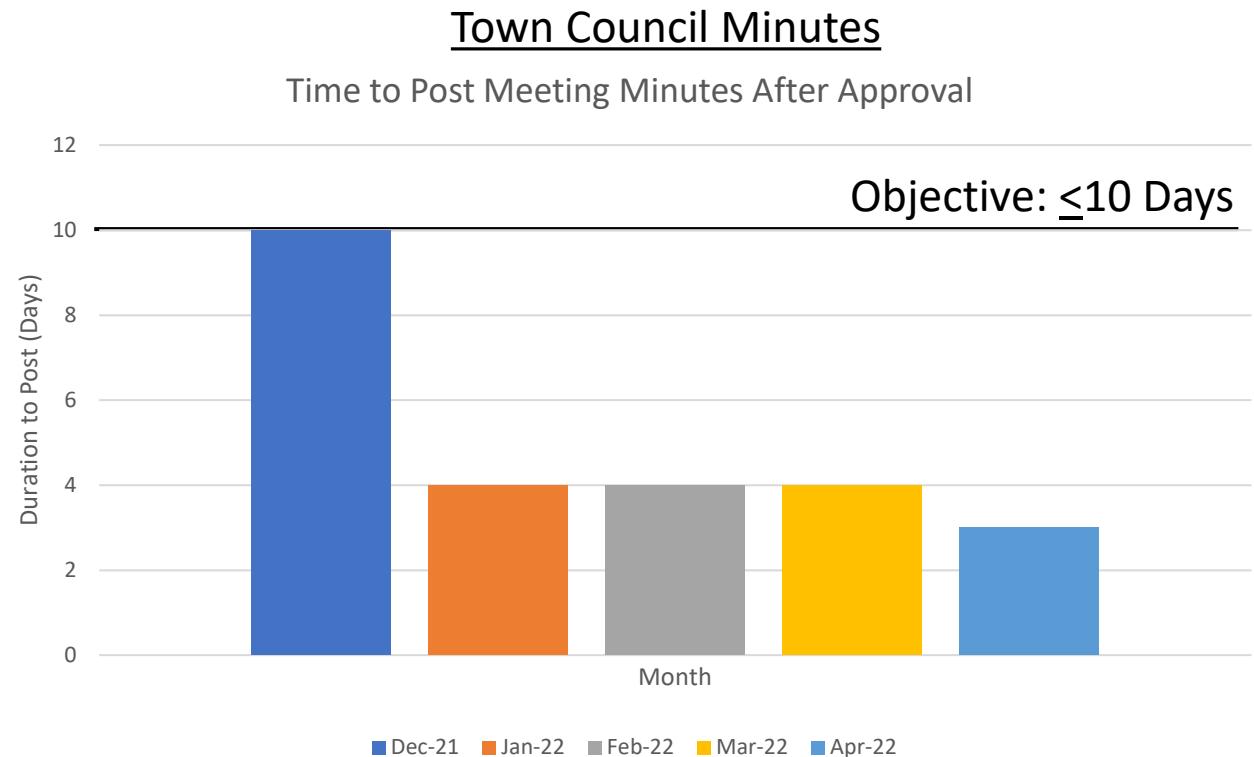
TOCL Department Metrics

6/16/22

Clerk Treasurer

Meeting Minute Timeliness

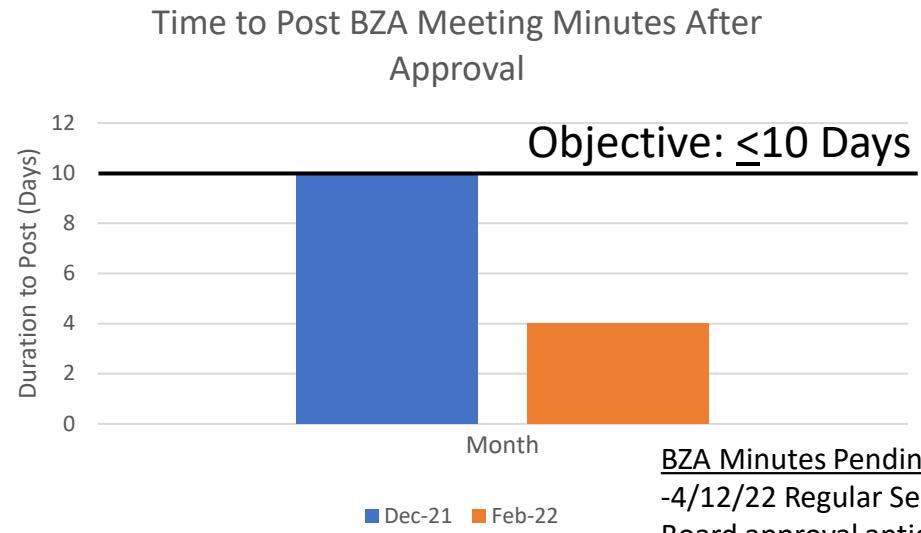
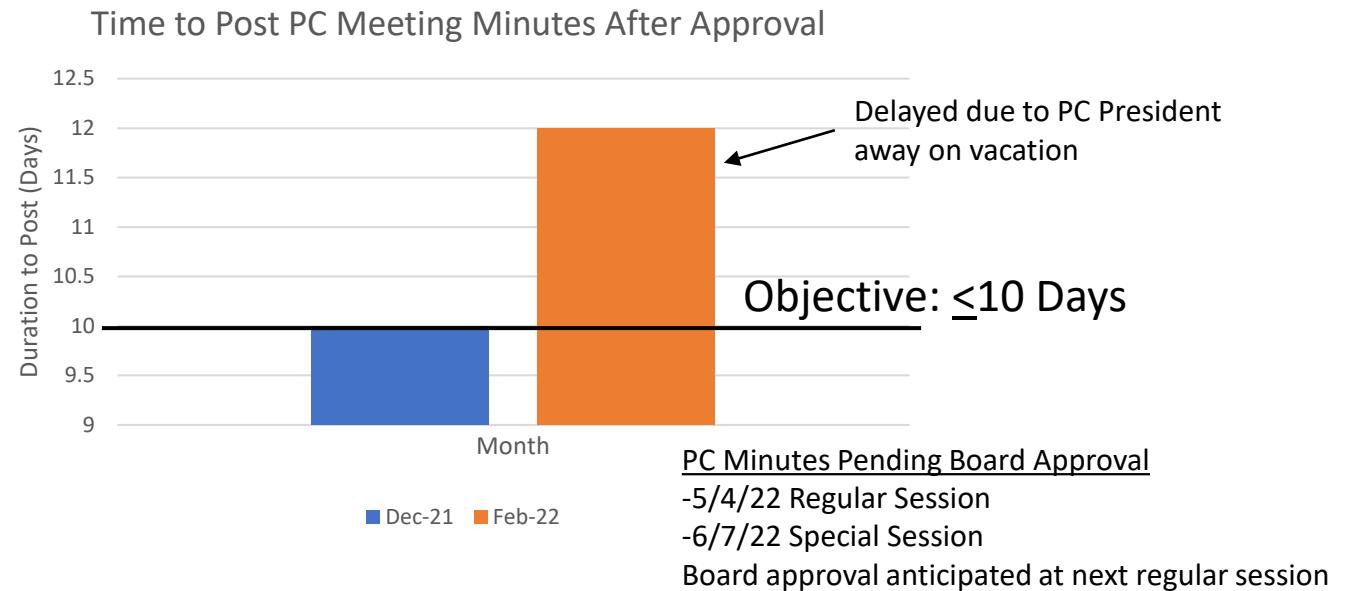
- **Process being measured:** Preparation and posting of Town Council meeting minutes
- **Performance Measurement (Metric):** Time to post minutes after Council approval
- **Performance Objective:** Post on Town Web page within 10 days of Council approval



Clerk Treasurer Cont.

Meeting Minute Timeliness

- **Process being measured:** Preparation and posting of Plan Commission & BZA meeting minutes
- **Performance Measurement (Metric):** Time to post minutes after Board approval
- **Performance Objective:** Post on Town Web page within 10 days of Board approval

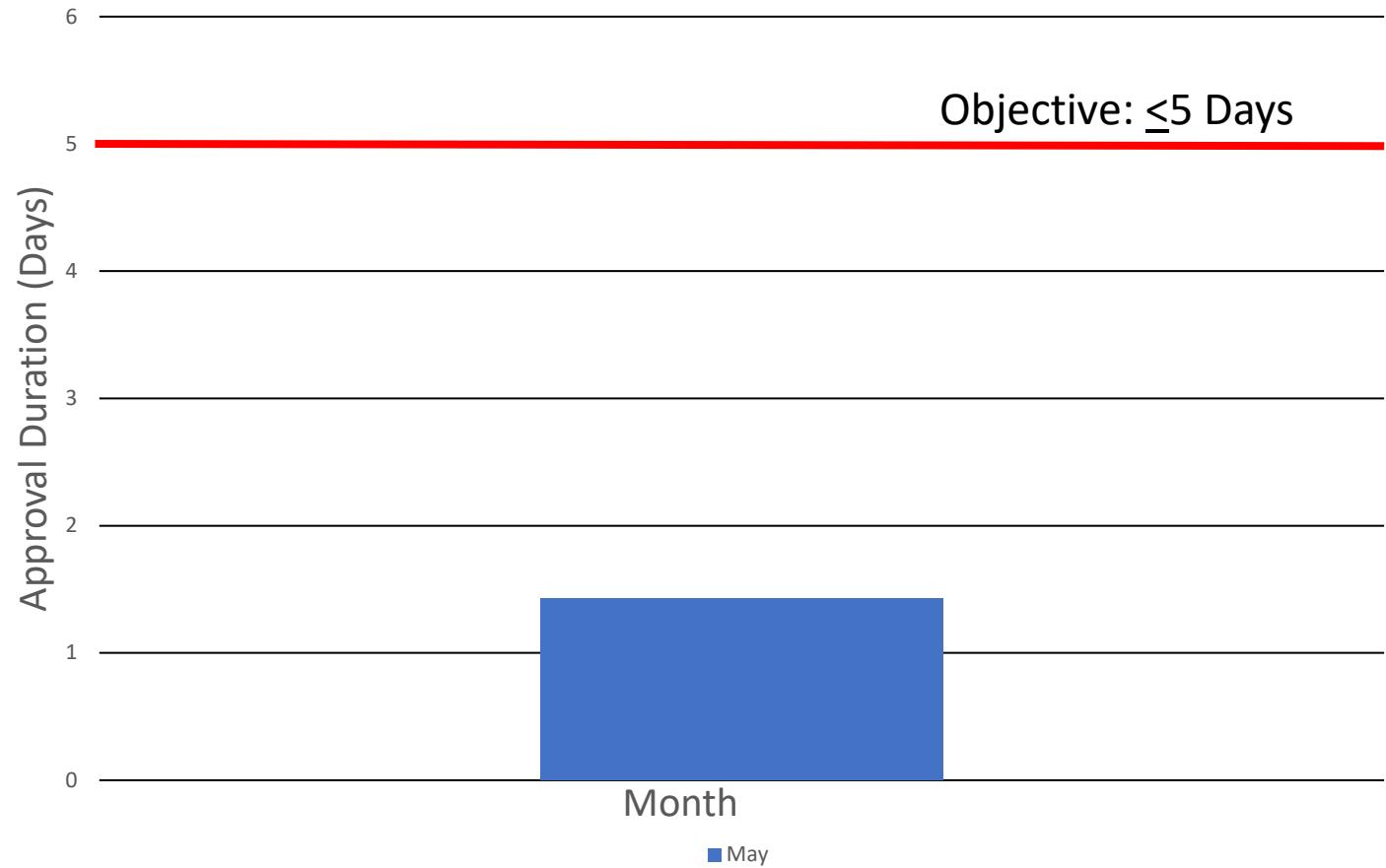


Zoning Administrator

ILP Approval Time (Avg)

- **Process being measured:** ILP compliance assessment
- **Performance Measurement (Metric):** Duration required for ILP approval once all required information is received
- **Performance Objective:** Complete compliance assessment within 5 days

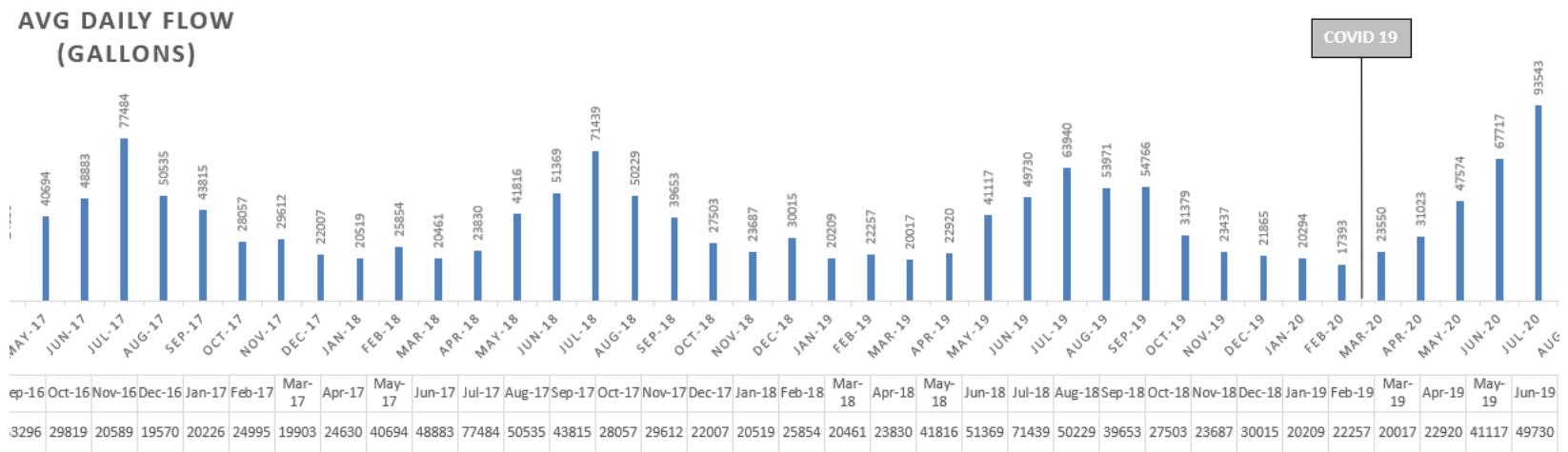
Average Days to Approve an ILP



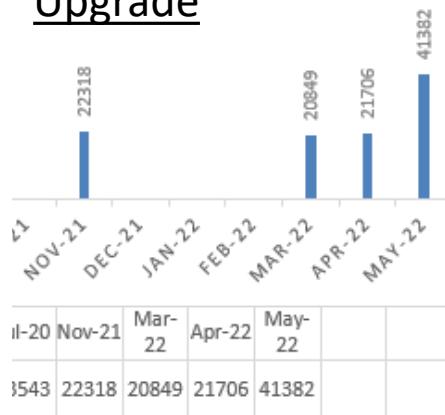
Street & Utility Superintendent

Sewer Flow Rate

- **Process being measured:** Lift Station Transfer Rate
- **Performance Measurement (Metric):** Average Sewage Transfer (Monthly, Peak & Yearly)
- **Performance Objective:** Measure of System Process Rate



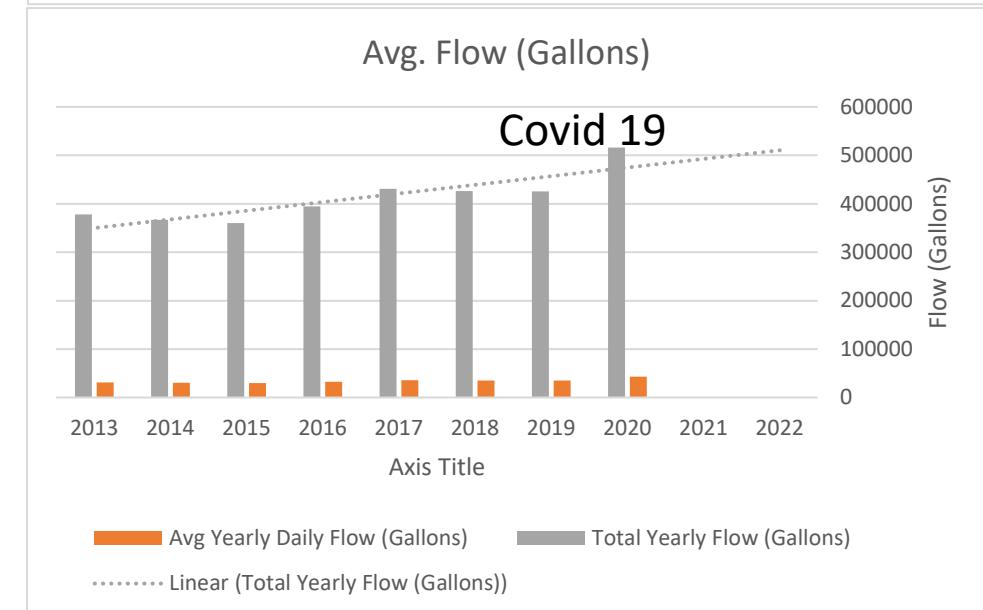
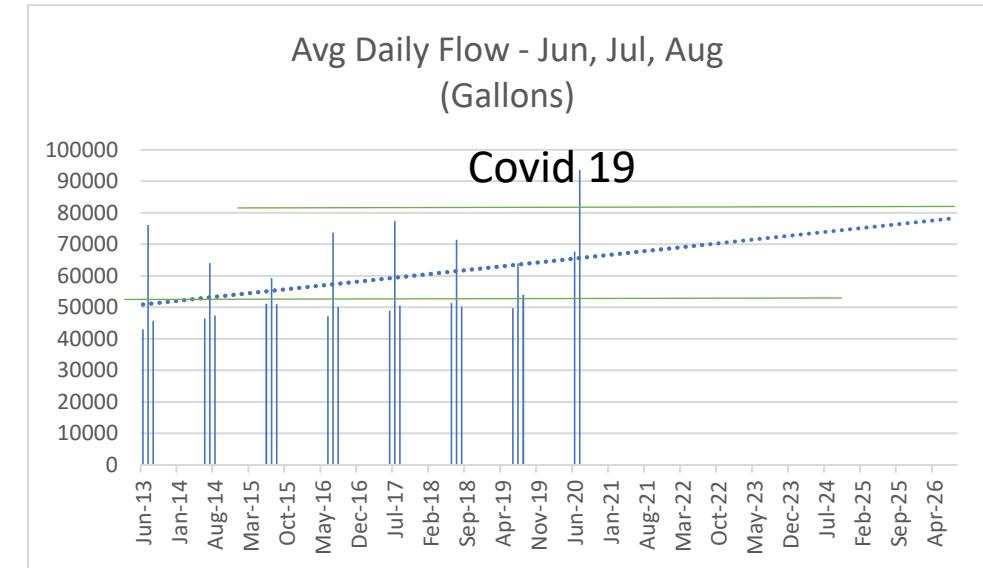
Resuming Metric Post Lift Station Upgrade



Street & Utility Superintendent Cont.

Sewer Flow Rate

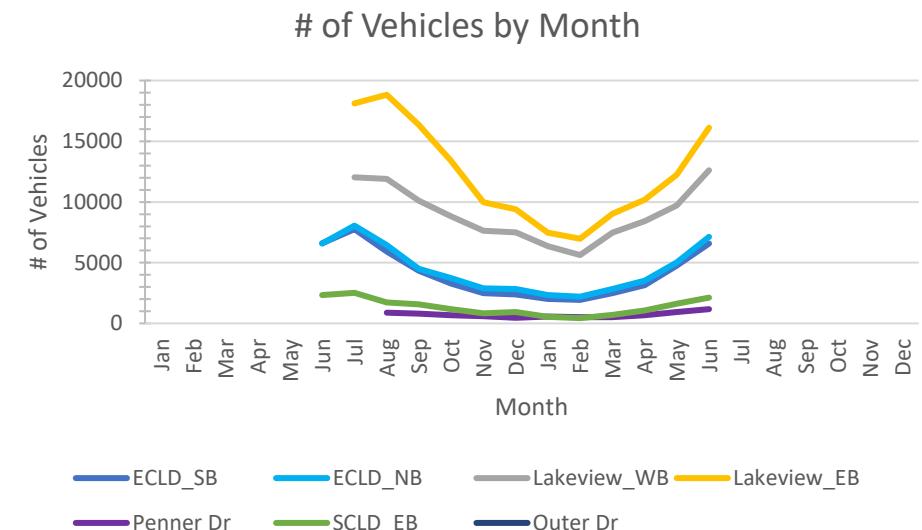
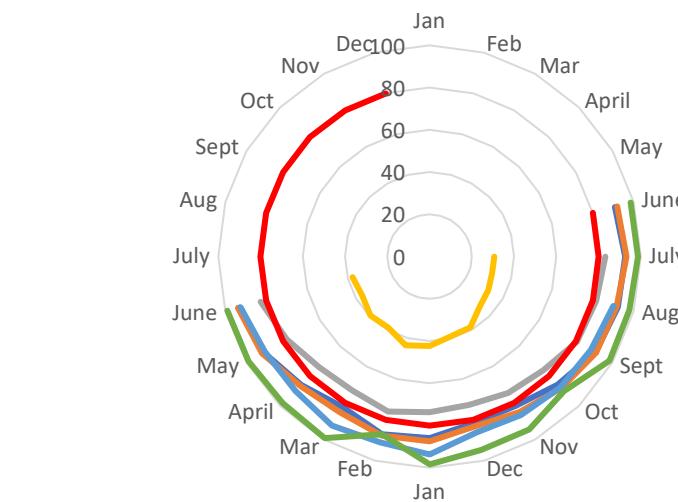
- **Process being measured:** Lift Station Transfer Rate
- **Performance Measurement (Metric):** Average Sewage Transfer (Monthly, Peak & Yearly)
- **Performance Objective:** Measure of System Process Rate



Town Marshal

Road Congestion & Compliance to Speed Limit

- Process being measured:**
Enforcement of Vehicle Speeds
Road Congestion
- Performance Measurement (Metric):** Vehicle Speeds & # of Vehicles
- Performance Objective:**
 $100\% \leq 25\text{mph}$



Town Marshal cont.

Town Of Clear Lake Police Department		Month	Summary: The Clear Lake Police Department handled six reports in the month of May, conducted seven VIN/HIN checks, thirty golf cart inspections, twenty-nine traffic violations. The Steuben County Sheriff's Office handled two reports within the Town and six reports within the Township of Clear Lake.							
2022		M A Y	Areas of Concern: New radar sign was installed on Outer Drive							
Statistics										
TOCL Logo	Monthly Hours Worked	234.75								
	Monthly Miles Driven	979								
	Monthly Aquatic Hours	12.5								
Clear Lake Police Department			Steuben County Sheriff's Office in Town of Clear Lake			Town of Clear Lake Total	Steuben County Sheriff's Office in Clear Lake Township			Grand Total
Code	Sub Total	6	Code	Sub Total	2	8	Code	Sub Total	6	14
100	Agency Assists	1	100	Agency Assists		1	100	Agency Assists		1
101	Alarm	2	101	Alarm	1	3	101	Alarm		3
102	Criminal Mischief		102	Criminal Mischief		0	102	Criminal Mischief		0
103	Burglary		103	Burglary		0	103	Burglary		0
104	Disorderly		104	Disorderly		0	104	Disorderly		0
105	Juvenile Problem		105	Juvenile Problem		0	105	Juvenile Problem		0
106	Property Damage Crash		106	Property Damage Crash		0	106	Property Damage Crash	1	1
107	Recovered Property		107	Recovered Property		0	107	Recovered Property		0
108	Rescue		108	Rescue		0	108	Rescue		0
109	Structure Fire Residential		109	Structure Fire Residential		0	109	Structure Fire Residential		0
110	Suicide Attempt		110	Suicide Attempt		0	110	Suicide Attempt	1	1
111	Theft		111	Theft		0	111	Theft		0
112	Welfare Check		112	Welfare Check		0	112	Welfare Check		0
113	Harassment		113	Harassment		0	113	Harassment		0
114	Suspicious	1	114	Suspicious	1	2	114	Suspicious		2
115	Abandoned Vehicle		115	Abandoned Vehicle		0	115	Abandoned Vehicle		0
116	Animal Problem		116	Animal Problem		0	116	Animal Problem		0
117	Empolyment Background Investigation		117	Empolyment Background Investigation		0	117	Empolyment Background Investigation		0
118	Property Damage		118	Property Damage		0	118	Property Damage	1	1
119	Domestic	1	119	Domestic		1	119	Domestic		1
120	Trespassing	1	120	Trespassing		1	120	Trespassing		1
121	Personal Injury Crash		121	Personal Injury Crash		0	121	Personal Injury Crash	1	1
122	Dog/Cat Problem		122	Dog/Cat Problem		0	122	Dog/Cat Problem	1	1
123	Lost Property		123	Lost Property		0	123	Lost Property	1	1
Detailed Reports Available			Detailed Reports Available				Detailed Report Available			