



ROAD COMMITTEE (“COMMITTEE”) MEETING - MINUTES

Thursday, March 21, 2024 – 5:00 p.m.

[Join Zoom Meeting – Link listed on website](#)

<https://us06web.zoom.us/j/6479705713?pwd=bGoxRjllTXNXeWRhQlcrVzljaHUwdz09>

Meeting ID: 647 970 5713

AGENDA

1. Call to Order Committee Chairperson
 - Meeting called to order at 5:03 p.m.
 - Committee Members Present: Dan Rippe, Jim Bushey, Bob Hill, Tim Reith, Todd Thurber, and Chris Schweikert
 - Committee Members Absent: Larry Dean
 - Other Attendees: None
2. Approval of Agenda Committee Members
 - Agenda approved as written.
3. Approval of Minutes Committee Members
 - a. February 22, 2024
 - February 22, 2024, minutes approved as written with correction to Chris Schweikert’s Condominium Organizational position.
4. Unfinished Business Committee Members
 - a. None
5. New Business
 - a. Review/Finalize Informational Tri-Fold Brochure..... Committee Members
 - Brochure content approved as written.
 - Dan will coordinate production to ensure availability mid-April and May 27th distribution.
 - b. Review/Finalize Questions for Web Page Q&A Jim Bushey
 - Jim provided a draft list of questions gathered by members.
 - Review of answers will occur at next road committee meeting.
6. Confirm Next Committee Meeting Committee Chairperson
 - a. Note change to Wednesdays Committee Members
 - Next meeting Tentatively scheduled for April 03, 2024
7. General Discussion Committee Members
 - a. None
8. Adjournment..... Committee Chairperson
 - Meeting adjourned at 5:35 p.m.

Next Committee meeting:

Wednesday, April 03, 2024 – 5:00 p.m.



2024 Objectives

- Increase intimacy and communication with residents.
 - Capture Town's Road and drainage historical knowledge
 - Improved access for residents to ask their questions and voice concerns.
 - **Develop and maintain a list of commonly asked questions and answers and post on Town web page for residents.**
 - **Develop a one page informational brochure for distribution to each residence in July (TBR)**
- Oversee the implementation of the TOCL Road Policy
 - Train Town elected officials and employees on their Road Policy role and responsibilities.
 - Answer stakeholder process related questions
 - Remind stakeholders as appropriate monthly policy objectives.
 - Manage Road Policy updates.
 - Development of supporting Road Policy processes
 - Example: Stormwater Drainage System connection request and adding a problem report form on the TOCL web page (reference section 4.02 of the TOCL Road Policy).
 - Collect and implement the lessons learned into the TOCL Road Policy

Open Action Items

1. Non Bob Hill email 8/28/23: "The work we have done to improve residents' and contractors' requirements for handling their own drainage has the ability to significantly improve our water runoff challenges in the future. Having a standard expectation that is enforced by our zoning administrator as a requirement prior to an approved building application can also greatly reduce historical natural drainage issues resulting from the geographic topography. WCL and Quiet Harbor as well as the Moody property are good case studies for this. We should also discuss a one standard for all areas may not be the best solution either."
2. Invite Condominium HOA President to participate in road closure plan to minimize impact to residents during end of season watercraft activities. (In process)
 - 1/25/24: Chris Schweikert participated in the final design review chart flip through.

Parking Lot

1. Recommend adding Private Owned drainage systems to the Town's GIS system.
 - a. Web Page address: <https://clear-lake.maps.arcgis.com/apps/webappviewer/index.html?id=bb103199c6c1447682e533c4bcd9c185>
 - b. Username: CL_GIS5
 - c. Password: ClearLake1933!

Please Note: Agenda items listed are those reasonably anticipated and may be discussed at the meeting. Not all items listed may necessarily be discussed and there may be other items not listed that may be brought up for discussion.



2. Consider adding a problem report form on the TOCL web page (reference section 4.02 of the TOCL Road Policy).