



ROAD COMMITTEE (“COMMITTEE”) MEETING - MINUTES

Thursday, January 11, 2024 – 5:00 p.m.

[Join Zoom Meeting – Link listed on website](#)

<https://us06web.zoom.us/j/6479705713?pwd=bGoxRjllTXNXeWRhQlcrVzljaHUwdz09>

Meeting ID: 647 970 5713

AGENDA

1. Call to Order Committee Chairperson
 - Meeting called to order at 5:02 p.m.
 - Committee Members Present: Dan Rippe, Jim Bushey, Tim Reith, Bob Hill, and Todd Thurber
 - Committee Members Absent: Larry Dean
 - Other Attendees: None
2. Approval of Agenda Committee Members
 - Agenda approved as written.
3. Approval of Minutes Committee Members
 - a. January 4, 2024
 - January 4, 2024, minutes approved as written.
4. Unfinished Business Committee Members
 - a. None
5. New Business
 - a. Feedback on Post Const & Intermediate Reviews..... Committee Member
 - Committee reviewed notes capturing resident comments taken by Tim Reith
 - John Wilhelm requested the town continue to look for opportunities to communicate the construction activities. RC members felt a one pager might be a good addition to public meetings and ReachAlert (see AI #3).
 - Mary Lee Gecowets expressed concerns regarding the dangers of the road between their properties at 1056 South Clear Lake Drive and offered to help the Town develop a corrective action plan (see AI #4).
 - Brian Woodward expressed frustration over the final grade of the road and his new driveway trapping stormwater on the West side vs. channeling it to the catch basin on the East side. Brian stated he discussed the issue with the Towns Superintendent and Engineer, but it was not corrected. Based on the information available from the meeting and knowledge of the area, the RC members felt the resident had opportunities to ensure proper drainage of the driveway independent from the road grade. Additional information will be gathered (see AI #5).
 - Residents expressed a concern with conceptual detour plan during the 2024 road project intermediate design review. RC members requested Todd Thurber consider a phased approach to minimize impact to residents, mature the plan and present at the 1/18/24 RC meeting (see AI #6).

Please Note: Agenda items listed are those reasonably anticipated and may be discussed at the meeting. Not all items listed may necessarily be discussed and there may be other items not listed that may be brought up for discussion.



6. Confirm Next Committee Meeting (Confirmed for 1/18/24) Committee Chairperson
7. General Discussion..... Committee Members
 - a. See AI #2(Reviewed & concurred with AI #2)..... Committee Member
8. Adjournment..... Committee Chairperson
 - The meeting was adjourned at 5:38 p.m.

Next Committee meeting:

Thursday, January 18, 2024 – 5:00 p.m.



2024 Objectives

- Increase intimacy and communication with residents.
 - Capture Town’s Road and drainage historical knowledge
 - Improved access for residents to ask their questions and voice concerns.
- Oversee the implementation of the TOCL Road Policy
 - Train Town elected officials and employees on their Road Policy role and responsibilities.
 - Answer stakeholder process related questions
 - Remind stakeholders as appropriate monthly policy objectives.
 - Manage Road Policy updates.
 - Development of supporting Road Policy processes
 - Example: Stormwater Drainage System connection request and adding a problem report form on the TOCL web page (reference section 4.02 of the TOCL Road Policy).
 - Collect and implement the lessons learned into the TOCL Road Policy
- Develop and maintain a list of commonly asked questions and answers and post on Town web page for residents.

Open Action Items

1. Bob Hill email 8/28/23: “The work we have done to improve residents’ and contractors’ requirements for handling their own drainage can significantly improve our water runoff challenges in the future. Having a standard expectation that is enforced by our zoning administrator as a requirement prior to an approved building application can also greatly reduce historical natural drainage issues resulting from the geographic topography. WCL and Quiet Harbor as well as the Moody property are good case studies for this. We should also discuss a one standard for all areas may not be the best solution either.”
2. Invite Condominium HOA President to participate in road closure plan to minimize impact to residents during end of season watercraft activities.
3. **One Page Informational Brochure (suggested content):**
 - a. Timeline of the project by segment
 - b. Proposed detours
 - c. When they should expect utilities to be marked, when they can remove the flags, suggest that if flags are removed before work is completed it could directly impact their homes. Homeowners should communicate this to their lawn service providers who may remove flags for convenience.
 - d. Swales – why we install them, why they need to remain clear, and when they can remove the seeding nets.
4. Hold a meeting with Mary Lee Gecowets to discuss ways to temporarily improve the concerns listed below (Note full restoration is not planned until 2028) and verify PASER rating accurately reflects the area of concern:
 - a. Road narrows and cars are encroaching on their property.
 - b. Deterioration of the roads edge
5. Investigate as-built vs as-designed installation of road, catch basin and swales at 22 WCLD.
 - a. Dan Rippe held the initial meeting with Brian Woodward on 1/16/24.

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- b. Planning a discussion with Todd Thurber, Guy Rodgers, Dan Rippe and Brian Woodward to develop a timeline of events.
6. Finalize and present the 2024 road project detour plan to the RC members at the 1/18/24 meeting.

Parking Lot

1. Recommend adding Private Owned drainage systems to the Town's GIS system.
 - a. Web Page address: <https://clear-lake.maps.arcgis.com/apps/webappviewer/index.html?id=bb103199c6c1447682e533c4bcd9c185>
 - b. Username: CL_GIS5
 - c. Password: ClearLake1933!
2. Consider adding a problem report form on the TOCL web page (reference section 4.02 of the TOCL Road Policy).