



ROAD COMMITTEE (“COMMITTEE”) MEETING - MINUTES

Thursday, February 22, 2024 – 5:00 p.m.

[Join Zoom Meeting – Link listed on website](#)

<https://us06web.zoom.us/j/6479705713?pwd=bGoxRjllTXNXeWRhQlcrVzljaHUwdz09>

Meeting ID: 647 970 5713

AGENDA

1. Call to Order Committee Chairperson
 - Meeting called to order at 5:02 p.m.
 - Committee Members Present: Dan Rippe, Jim Bushey, Bob Hill, Tim Reith, and Todd Thurber
 - Committee Members Absent: Larry Dean
 - Other Attendees: None
2. Approval of Agenda Committee Members
 - Agenda approved as written.
3. Approval of Minutes Committee Members
 - a. January 25, 2024
 - January 25, 2024, minutes approved as written.
4. Unfinished Business Committee Members
 - a. None
5. New Business
 - a. 2024 Road Project Overview Committee Members
 - Several members attended the award discussions and offered their perspectives. Todd Thurber offered insight into why the bids were much closer in value than last year citing less INDOT work resulting in more aggressive approach to bids, this year’s project has less drainage work, and overall smaller bill of materials.
 - Members discussed an observation made by John Wilhelm (Resident) that the finish asphalt was less smooth (larger aggregate) than other resurfaced segments around the lake. Todd Thurber stated the finish-asphalt met specification and that any crevices will be filled during regular maintenance activity and mitigate any risk of damage due to annual freeze thaw conditions.
 - b. Review Informational Tri-Fold Brochure Draft Committee Members
 - Members reviewed a draft of the informational brochure and offered constructive feedback (add content on utility markings, highlight lakeview drive on map, add hours of operation under contact, use brochure as a push to web page, add content on resident responsibilities after construction is complete). A revised draft was shared with the committee with a recommendation to get council feedback at the March 19th meeting.
 - c. Review Draft Web Page Q&A..... Committee Members
 - Jim Bushey offered to collect 10-12 frequently asked questions from members for review at the next meeting.
6. Confirm Next Committee Meeting (Confirmed for 3/21/24) Committee Chairperson

Please Note: Agenda items listed are those reasonably anticipated and may be discussed at the meeting. Not all items listed may necessarily be discussed and there may be other items not listed that may be brought up for discussion.



7. General Discussion..... Committee Members
 - a. None
 - A motion was tabled and passed to approach Chris Schweikert on his interest in becoming a full-time member of the Road Committee. Dan Rippe to the action to approach Chris prior to the next meeting.
8. Adjournment..... Committee Chairperson
 - The meeting was adjourned at 6:02 p.m.

Next Committee meeting:

Thursday, March 21, 2024 – 5:00 p.m.

2024 Objectives

- Increase intimacy and communication with residents.
 - Capture Town’s Road and drainage historical knowledge
 - Improved access for residents to ask their questions and voice concerns.
 - Develop and maintain a list of commonly asked questions and answers and post on Town web page for residents.
 - Develop a one page informational brochure for distribution to each residence in July (TBR)
- Oversee the implementation of the TOCL Road Policy
 - Train Town elected officials and employees on their Road Policy role and responsibilities.
 - Answer stakeholder process related questions
 - Remind stakeholders as appropriate monthly policy objectives.
 - Manage Road Policy updates.
 - Development of supporting Road Policy processes
 - Example: Stormwater Drainage System connection request and adding a problem report form on the TOCL web page (reference section 4.02 of the TOCL Road Policy).
 - Collect and implement the lessons learned into the TOCL Road Policy

Open Action Items

1. Non Bob Hill email 8/28/23: “The work we have done to improve residents’ and contractors' requirements for handling their own drainage has the ability to significantly improve our water runoff challenges in the future. Having a standard expectation that is enforced by our zoning administrator as a requirement prior to an approved building application can also greatly reduce historical natural drainage issues resulting from the geographic topography. WCL and Quiet Harbor as well as the Moody property are good

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case studies for this. We should also discuss a one standard for all areas may not be the best solution either."

2. Invite Condominium resident to participate in road closure plan to minimize impact to residents during end of season watercraft activities. (In process)
 - 1/25/24: Chris Schweikert participated in the final design review chart flip through.

Parking Lot

1. Recommend adding Private Owned drainage systems to the Town's GIS system.
 - a. Web Page address: <https://clear-lake.maps.arcgis.com/apps/webappviewer/index.html?id=bb103199c6c1447682e533c4bcd9c185>
 - b. Username: CL_GIS5
 - c. Password: ClearLake1933!
2. Consider adding a problem report form on the TOCL web page (reference section 4.02 of the TOCL Road Policy.