



## ROAD COMMITTEE (“COMMITTEE”) MEETING - MINUTES

Thursday, January 04, 2024 – 3:00 p.m.

[Join Zoom Meeting – Link listed on website](#)

<https://us06web.zoom.us/j/6479705713?pwd=bGoxRjllTXNXeWRhQlcrVzljaHUwdz09>

Meeting ID: 647 970 5713

### AGENDA

1. Call to Order ..... Committee Chairperson
  - Meeting called to order at 3:12 p.m.
  - Committee Members Present: Dan Rippe, Jim Bushey, Tim Reith, Bob Hill, and Todd Thurber
  - Committee Members Absent: Larry Dean
  - Other Attendees: None
2. Approval of Agenda ..... Committee Members
  - Agenda approved as written
3. Approval of Minutes ..... Committee Members
  - a. None
4. Unfinished Business ..... Committee Members
  - a. TOCL Road Policy – Adopted by Council ..... Committee Member
    - RC Members informed that Road Policy was adopted by Town Council at the November 21, 2023 council meeting
5. New Business
  - a. Draft Post Construction Review Comments ..... Committee Member
    - Reviewed and comments incorporated
  - b. Draft Intermediate Design & Review Comments ..... Committee Member
    - Reviewed and comments incorporated; action item #2 added to improve resident communication and help with road closure planning
  - c. TOCL Road Committee 2024 Objectives ..... Committee Member
    - Reviewed with members- no questions
6. Confirm Next Committee Meeting (Confirmed for 1/11/24) Committee Chairperson
7. General Discussion ..... Committee Members
  - a. None, one item added see below
    - Reviewed the response to INDOT pertaining to the request from INDOT: Daniel Heflin (Local Program Director)
      - The Public Relations team wants to put together a testimonial video about the positive impact that CCMG has had on our local towns/cities/counties. The PR team has requested volunteers (on behalf of your Local Agency, not you personally) to share positive experiences or have good things to say about the program.
      - These have typically been local officials, but if you had a local resident, I think that would be very neat. My half-brother Hunter Petroviak is the point person on this. He will be able to answer more questions.
    - Draft Response:

Please Note: Agenda items listed are those reasonably anticipated and may be discussed at the meeting. Not all items listed may necessarily be discussed and there may be other items not listed that may be brought up for discussion.



- The Town of Clear Lake (TOCL) is extremely grateful for the Community Crossings Matching Grant (CCMG) program. The CCMG program has provided funding to address critical needs in the areas of improved safety of our residents and sustainability of the environment. In terms of safety, the TOCL has used CCMG funds to complete two deteriorated culvert restoration projects and began its first of a series of road projects addressing structural issues within our roadbeds causing a significant reduction in our surface pavement’s lifespan. Additionally, the road projects have placed a focus on sustainability by incorporating swales in the design to capture road stormwater runoff thereby allowing it to percolate through our sandy soil back into the aquifer vs. simply discharging the water to our lake through a network of drains. Being good stewards of our resources is very important to the TOCL and was recently demonstrated by the TOCL Town Council’s development and adoption of a Road Policy. The TOCL Road Policy ensures long term consistency across Town leadership in the identification, design and execution of projects making sure they address the critical needs of the community, have an affordable service life, and improve our stewardship of the environment.

8. Adjournment..... Committee Chairperson

- The meeting was adjourned at 4:15 p.m.

**Next Committee meeting:**

Thursday, January 11, 2024 – 5:00 p.m.



### 2024 Objectives

- Increase intimacy and communication with residents.
  - Capture Town's Road and drainage historical knowledge
  - Improved access for residents to ask their questions and voice concerns.
- Oversee the implementation of the TOCL Road Policy
  - Train Town elected officials and employees on their Road Policy role and responsibilities.
  - Answer stakeholder process related questions
  - Remind stakeholders as appropriate monthly policy objectives.
  - Manage Road Policy updates.
  - Development of supporting Road Policy processes
    - Example: Stormwater Drainage System connection request and adding a problem report form on the TOCL web page (reference section 4.02 of the TOCL Road Policy).
  - Collect and implement the lessons learned into the TOCL Road Policy
- Develop and maintain a list of commonly asked questions and answers and post on Town web page for residents.

### Open Action Items

1. Non Bob Hill email 8/28/23: "The work we have done to improve residents' and contractors' requirements for handling their own drainage has the ability to significantly improve our water runoff challenges in the future. Having a standard expectation that is enforced by our zoning administrator as a requirement prior to an approved building application can also greatly reduce historical natural drainage issues resulting from the geographic topography. WCL and Quiet Harbor as well as the Moody property are good case studies for this. We should also discuss a one standard for all areas may not be the best solution either."
- 2.

### Parking Lot

1. Recommend adding Private Owned drainage systems to the Town's GIS system.
  - a. Web Page address: <https://clear-lake.maps.arcgis.com/apps/webappviewer/index.html?id=bb103199c6c1447682e533c4bcd9c185>
  - b. Username: CL\_GIS5
  - c. Password: ClearLake1933!
2. Consider adding a problem report form on the TOCL web page (reference section 4.02 of the TOCL Road Policy).