



ROAD COMMITTEE (“COMMITTEE”) MEETING - MINUTES

Thursday, January 18, 2024 – 5:00 p.m.

[Join Zoom Meeting – Link listed on website](#)

<https://us06web.zoom.us/j/6479705713?pwd=bGoxRjllTXNXeWRhQlcrVzljaHUwdz09>

Meeting ID: 647 970 5713

AGENDA

1. Call to Order Committee Chairperson
 - Meeting called to order at 5:02 p.m.
 - Committee Members Present: Dan Rippe, Jim Bushey, Tim Reith, Bob Hill, and Todd Thurber
 - Committee Members Absent: Larry Dean
 - Other Attendees: Alex Lagman (DLZ Engineer)
2. Approval of Agenda Committee Members
 - Agenda approved as written.
3. Approval of Minutes Committee Members
 - a. January 11, 2024
 - January 4, 2024, minutes approved with changes (see yellow highlight below).
 - Brian Woodward expressed frustration over the final grade of the road and his new driveway trapping stormwater on the West side vs. channeling it to the catch basin on the East side. Brian stated he discussed the issue with the Towns Superintendent and Engineer, but it was not corrected. Based on the information available from the meeting and knowledge of the area, the RC members felt the resident had opportunities to ensure proper drainage of the driveway independent from the road grade. Additional information will be gathered (see AI #5).
4. Unfinished Business Committee Members
 - a. None
5. New Business
 - a. Review 2024 Road Project Detour Plan..... Todd Thurber
 - RC provided feedback to Todd on updated detour plan
 - Generally speaking, the phased approach was well received by the RC members
 - RC requested DLZ provide traffic advanced warning of road closures specifically at the intersection of E750N & N875E
 - RC is recommending Guy Rodgers (Town Street Superintendent) add to his daily standard work during construction to check and reposition road closed and detour signs as necessary
 - Todd provided duration estimates for phase 1-4 and RC members agreed the order of phases would be least overall impact to traffic

Please Note: Agenda items listed are those reasonably anticipated and may be discussed at the meeting. Not all items listed may necessarily be discussed and there may be other items not listed that may be brought up for discussion.



- Estimated start date based on phase durations is Phase 1 starting 1st week of August followed by phase 2 and phases 3 and 4 in September leaving restoration in October
 - RC members suggested additional detour signs be added to the following intersections: N925E & E750N directing traffic south on N925E to St Rd 120, N875E & E700N directing traffic East on E700N to N925E to St Rd 120
 - RC members suggested adding “road closed except local traffic” signs at Penner Dr., WCLD, ECLD, N850E as appropriate per phase of construction
 - RC members agreed that having the Condo President (Chris Schweikert) involved in the road project planning would be of great value. Bob Hill made contact on 1/19/24 confirming Chris’s willingness to help.
6. Confirm Next Committee Meeting(Confirmed for 1/25/24). Committee Chairperson
7. General Discussion..... Committee Members
- a. None
8. Adjournment..... Committee Chairperson
- The meeting was adjourned at 5:55 p.m.

Next Committee meeting:

Thursday, ~~February 08~~ January 25, 2024 – 5:00 p.m.



2024 Objectives

- Increase intimacy and communication with residents.
 - Capture Town’s Road and drainage historical knowledge
 - Improved access for residents to ask their questions and voice concerns.
- Oversee the implementation of the TOCL Road Policy
 - Train Town elected officials and employees on their Road Policy role and responsibilities.
 - Answer stakeholder process related questions
 - Remind stakeholders as appropriate monthly policy objectives.
 - Manage Road Policy updates.
 - Development of supporting Road Policy processes
 - Example: Stormwater Drainage System connection request and adding a problem report form on the TOCL web page (reference section 4.02 of the TOCL Road Policy).
 - Collect and implement the lessons learned into the TOCL Road Policy
- Develop and maintain a list of commonly asked questions and answers and post on Town web page for residents.

Open Action Items

1. Non Bob Hill email 8/28/23: “The work we have done to improve residents’ and contractors' requirements for handling their own drainage has the ability to significantly improve our water runoff challenges in the future. Having a standard expectation that is enforced by our zoning administrator as a requirement prior to an approved building application can also greatly reduce historical natural drainage issues resulting from the geographic topography. WCL and Quiet Harbor as well as the Moody property are good case studies for this. We should also discuss a one standard for all areas may not be the best solution either.”
2. Invite Condominium HOA President to participate in road closure plan to minimize impact to residents during end of season watercraft activities.

Parking Lot

1. Recommend adding Private Owned drainage systems to the Town’s GIS system.
 - a. Web Page address: <https://clear-lake.maps.arcgis.com/apps/webappviewer/index.html?id=bb103199c6c1447682e533c4bcd9c185>
 - b. Username: CL_GIS5
 - c. Password: ClearLake1933!
2. Consider adding a problem report form on the TOCL web page (reference section 4.02 of the TOCL Road Policy).