



**ROAD COMMITTEE (“COMMITTEE”) MEETING - MINUTES**

Thursday, January 25, 2024 – 5:00 p.m.

[Join Zoom Meeting – Link listed on website](#)

<https://us06web.zoom.us/j/6479705713?pwd=bGoxRjllTXNXeWRhQlcrVzljaHUwdz09>

Meeting ID: 647 970 5713

**AGENDA**

1. Call to Order ..... Committee Chairperson
  - Meeting called to order at 5:02 p.m.
  - Committee Members Present: Dan Rippe, Jim Bushey, Bob Hill, and Todd Thurber
  - Committee Members Absent: Larry Dean, Tim Reith
  - Other Attendees: Chris Schweikert (Clear Lake Condominium Resident)
2. Approval of Agenda ..... Committee Members
  - Agenda approved as written.
3. Approval of Minutes ..... Committee Members
  - a. January 18, 2024
    - January 11 & 18, 2024, minutes approved as written.
4. Unfinished Business ..... Committee Members
  - a. None
5. New Business
  - a. Review 2024 Road Project Final Design Review ..... Todd Thurber
    - Committee members provided Tod Thurber with comments on draft slides
    - All comments were implemented in the final version and reviewed by Dan Rippe including the drainage design changes by the Baker property from a crown road profile to a superelevation sloped to the north and replacing dry wells with passive swale on the north side of intersection at Lakeview Drive and WCLD.
    - Chris Schweikert engaged in the review of planned detours and provided important insight into the timing of when condominium residents remove the dock system (end of September), boat lifts and watercraft (late September to mid-October). Chris gained an appreciation why the project started on August 1<sup>st</sup> this year (ensure completion by the time the asphalt manufacturer closes due to outside temperatures dropping below 45 F and preserving the TOCL ability to apply for next years grant).
6. Confirm Next Committee Meeting (*Confirmed for 2/08/24*) Committee Chairperson
7. General Discussion..... Committee Members
  - a. None
8. Adjournment..... Committee Chairperson
  - The meeting was adjourned at 6:45 p.m.

**Next Committee meeting:**

Thursday, February 08, 2024 – 5:00 p.m.



### 2024 Objectives

- Increase intimacy and communication with residents.
  - Capture Town's Road and drainage historical knowledge
  - Improved access for residents to ask their questions and voice concerns.
- Oversee the implementation of the TOCL Road Policy
  - Train Town elected officials and employees on their Road Policy role and responsibilities.
  - Answer stakeholder process related questions
  - Remind stakeholders as appropriate monthly policy objectives.
  - Manage Road Policy updates.
  - Development of supporting Road Policy processes
    - Example: Stormwater Drainage System connection request and adding a problem report form on the TOCL web page (reference section 4.02 of the TOCL Road Policy).
  - Collect and implement the lessons learned into the TOCL Road Policy
- Develop and maintain a list of commonly asked questions and answers and post on Town web page for residents.

### Open Action Items

1. Non Bob Hill email 8/28/23: "The work we have done to improve residents' and contractors' requirements for handling their own drainage has the ability to significantly improve our water runoff challenges in the future. Having a standard expectation that is enforced by our zoning administrator as a requirement prior to an approved building application can also greatly reduce historical natural drainage issues resulting from the geographic topography. WCL and Quiet Harbor as well as the Moody property are good case studies for this. We should also discuss a one standard for all areas may not be the best solution either."
2. Invite Condominium HOA President to participate in road closure plan to minimize impact to residents during end of season watercraft activities. (In process)
  - 1/25/24: Chris Schweikert participated in the final design review chart flip through.

### Parking Lot

1. Recommend adding Private Owned drainage systems to the Town's GIS system.
  - a. Web Page address: <https://clear-lake.maps.arcgis.com/apps/webappviewer/index.html?id=bb103199c6c1447682e533c4bcd9c185>
  - b. Username: CL\_GIS5
  - c. Password: ClearLake1933!
2. Consider adding a problem report form on the TOCL web page (reference section 4.02 of the TOCL Road Policy).

Please Note: Agenda items listed are those reasonably anticipated and may be discussed at the meeting. Not all items listed may necessarily be discussed and there may be other items not listed that may be brought up for discussion.