

Instructions for Plan Commission (PC) UDO Change Public Feedback Form

General Information:

- The purpose of this form is to guide residents on what information is pertinent to the Plan Commission's review of a UDO change.
- The completed feedback form will be supplied to the Plan Commission members before the review of the UDO change.
- At the Plan Commission UDO change review meeting, the recommendations will be summarized on the number in support and in opposition along with the area of concern comments by the Zoning Administrator.
- The form will be posted with the UDO changes on the town's web site (<https://www.townofclearlake.org>).
- All completed forms need to be emailed to zoning@townofclearlake.org or dropped off at Town Hall three (3) days before the Plan Commission UDO review meeting.

Form Guidance:

Name: required (to verify a property owner of Town of Clear Lake)

Address: required (to verify a property owner of Town of Clear Lake)

Email: optional (contact information for ZA to follow up on questions)

Phone: optional (contact information for ZA to follow up on questions)

UDO Change Log #: required (number assigned to the UDO change can be found in the upper right corner of UDO change document)

Description of change: required (the description of change can be found on the UDO change document section II)

Recommendation: required (Select one: support or oppose the change)

Area of Concern: required (check all areas of concern you have with the UDO change)

Other Concerns: optional (add any other area of concern not listed on the form)

Comments for Consideration: optional

Attending the meeting: optional (used to determine where to direct questions during hearing)

Town of Clear Lake Board Plan Commission (PC)

UDO Change Feedback Form

Name: _____ Email: _____
Optional

Address: _____ Phone: _____
Lake Optional

UDO Change #: _____
 (Note, only one feedback form per UDO Change #)

Description: _____

Recommendation: Support or Oppose

Area of Concern (check all that apply): No Concerns

Undesirable Viewshed Impact to Lake	Harmful to Natural Resource	Undue Strain on Infrastructure	Risk to Personal Safety
Undesirable Development Density	Undue Strain on Enforcement	Undesirable Aesthetic Appeal	Increased Population

Other Concern (describe) _____

Comments for Consideration
(optional – 300 characters max)

Will you be attending meeting to answer any questions from Committee: Yes No
 If yes: in person or remotely

Email form to zoning@townofclearlake.org or drop off at town hall