

# Modified Procedure Authorization Form

Email: reports@uclaboratory.net

Fax: 507-234-5510

**Facility Name:** \_\_\_\_\_

## RE: Authorization for running Samples by modified procedure

This letter is to inform you that Federal Regulations are requiring annual authorization from you to analyze samples received at the laboratory that do not meet method requirements (i.e. holding times, preservation method). All samples must not be outside the recommended temperature of 2-6 °C, with the exception of Coliforms, which cannot exceed 10 °C. Please sign and date the bottom of this page and return it to us via email (uclab@frontiernet.net), fax (507-234-5510), or by mail (P.O. Box 551, Janesville, MN 56048). Until we receive confirmation from you we will not be able to analyze samples received outside the method requirements.

If you have any questions, please contact us at 1-800-683-9199.

*I authorize UC Laboratory to analyze my samples by modified procedures.*

*DO NOT analyze my samples by modified procedures. I will resample.*

**Facility** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Note: This is the form that UC Laboratory is required to have in your file. It needs to be updated annually. If you have any questions, please call.**