

Meetings are held the second Tuesday of each month.

BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT No. 1

TOWNSHIP OF GLOUCESTER, COUNTY of CAMDEN
P.O. BOX 38, GLENDORA, NEW JERSEY 08029

Minutes of the meeting held on February 13, 2018

P. Knast opened the meeting at 8:03 p.m. with the flag salute.

P. Knast read the Sunshine Law and stated that adequate notice of this meeting has been provided by advertising it in the Courier Post.

Roll Call: G. Emmett, P. Knast, J. Atkinson, H. Brooks, W. Minner

Motion made by G. Emmett seconded by W. Minner to accept minutes from last month.

APPROVED

Outgoing Communication: None

Incoming Communication: We received our resolutions for 2018 from D. Carlamere, 2 requests for dues from the N. J. State Association of fire districts (we do not belong so they will be filed in the round cylinder). The Board of Elections has been in touch with us about our election twice. The petition info, the request for mail in ballots, the upcoming election (February 17, 2018), and our dates for our meetings for 2018 were all put in the newspaper. G. Emmett reports we got our signed & approved adopted budget back from the State.

Solicitors Report: D. Carlamere has nothing to report.

Fire Chiefs Report: On File.

Chief would like to order the Fire Marshal a new helmet and shield. Would like to get 5 sets of new turnout gear for remaining firefighters before increase in price (\$100.00-\$300.00 per set) on March 1, 2018. AFG grant and final payment submitted, 6 districts \$1,750.00 each for a total \$10,500.00. Duty crew starts March 2018 Thursday nights 6 pm to 12 pm. (cost \$50.00 per firefighter \$200.00 max) 10 months \$8,800.00 total.

Fire Officials Report: On File.

Insurance Report: P. Knast has nothing to report.

Deferred Business: None

New Business:

Motion made by W. Minner seconded by J. Atkinson to adopt the resolution for our schedule of meetings for 2018 into 2019. APPROVED

Roll-Call Vote: J. Atkinson yes, H. Brooks yes, G. Emmett yes, W. Minner yes, P. Knast yes

Motion made by G. Emmett seconded by J. Atkinson to adopt a resolution to do 2 line item transfers because we over expended them. Transfer \$4,658.00 from line item 5080 to 5041 due to the change in our insurance carrier. Transfer \$3,341.38 from line item 5555 to 5550, has to do with the interest and principle on our 2 truck payments.

Roll-Call Vote: J. Atkinson yes, H. Brooks yes, G. Emmett yes, W. Minner yes, P. Knast yes

Motion made by G. Emmett seconded by J. Atkinson to write out the checks for the tellers and judge and the food for election night (February 17, 2018). APPROVED

Motion made by W. Minner seconded by G. Emmett to give the Chief permission to start the paid duty crew in our station every Thursday night from 6 pm to 12 pm from March to December (\$50 per firefighter \$200.00 max) for a 10 month total of \$8,800.00. APPROVED

Motion made by G. Emmett seconded by W. Minner to approve giving the Chief \$1,750.00 (our share) for the Safer grant (total \$10,500.00). APPROVED

Motion made by W. Minner seconded by G. Emmett to allow the Chief to purchase 5 new sets of turnout gear. APPROVED

Motion made by W. Minner seconded by J. Atkinson to allow the Chief to purchase a new helmet and shield for the Fire Marshal. APPROVED

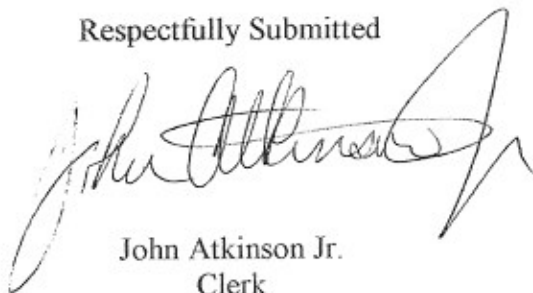
Treasurers Report: On File

Motion made by W. Minner seconded by H. Brooks to pay the bills of the evening in the amount of \$16,324.21. APPROVED

Public Request: None

Motion made by W. Minner seconded by H. Brooks to adjourn the meeting at 9:05p.m. APPROVED

Respectfully Submitted

A handwritten signature in black ink, appearing to read "John Atkinson Jr.", written in a cursive style.

John Atkinson Jr.
Clerk
Board of Fire Commissioners

Meetings are held the second Tuesday of each month.

Board of Fire Commissioners, Fire District No. 1

TOWNSHIP OF GLOUCESTER, COUNTY OF CAMDEN

P.O. BOX 38, GLENDORA, NEW JERSEY 08029

Minutes of the meeting held on March 13, 2018

W. Minner opened the meeting at 7:50 p.m. with the flag salute.

Motion made by W. Minner seconded by H. Brooks to close the meeting for personnel matters. APPROVED

Motion made by W. Minner seconded by H. Brooks to come out of closed session at 8:20 pm and continue on with the regular meeting. APPROVED

P. Knast read the Sunshine Law and stated that adequate notice of this meeting has been provided by advertising it in the Courier Post.

Roll Call: G. Emmett, W. Minner, J. Atkinson, P. Knast, H. Brooks

Motion made by G. Emmett seconded by W. Minner to accept minutes of the last meeting. APPROVED

D. Carlamere swears in G. Emmett and J. Atkinson to the office of Fire Commissioners District #1. Congrats from all in attendance.

Motion made by W. Minner seconded by J. Atkinson that the commissioners remain in their present positions for 2018-2019. APPROVED

Outgoing Communication: W. Minner states he had a list of stuff from Bowman & Co for the Division of Community Affairs that he sent, but he has to redo a form because it had the wrong year on it. G. Emmett took boxes of info to Bowman & Co (they are doing the audit).

Incoming Communication: We got a request for dues again from the N.J. State Association of Fire Fighters which we do not belong to. N.J. water card letting us know about the work that is being done in the area in the next few weeks. The certification on the election from the County.

Solicitors Report: D. Carlamere talks to us about the appropriation to borrowing that we could do for the purpose of funding the duty crew.

Fire Chiefs Report: On File.

Chief would like to switch routine vehicle maintenance from B&B (no longer offering this service) to Glendora Service Center. Also to refurbish the Squirt it will cost \$295,000.00. Mike also applied for a \$1,000.00 grant from the N.J. American Water Co.

Fire Officials Report: On File.

Insurance Report: P. Knast reports getting the 2 insurance forms back from the 2 individuals he gave them to.

Deferred Business: None

New Business:

Motion made by W. Minner seconded by J. Atkinson to allow the Chief to take the Fords & Durangos to Glendora Service Center for service. APPROVED

Motion to pass a resolution made by W. Minner seconded by J. Atkinson to designate Kathleen Small as our CPA for 2018-2019 year.

Motion to pass a resolution made by W. Minner seconded by G. Emmett to designate D. Carlamere as our attorney for 2018-2019 year.

Motion to pass a resolution made by W. Minner seconded by J. Atkinson to designate Bowman & Co as our auditor for 2018-2019 year.

Motion to pass a resolution made by W. Minner seconded by J. Atkinson to designate H. Woods as our Fire Official for 2018-2019 year.

Motion to pass a resolution made by W. Minner seconded by J. Atkinson to designate H. Bean as our Insurance Consultant for 2018-2019 year.

Motion to pass a resolution made by W. Minner seconded by J. Atkinson to designate Haddon Savings and Loans and PNC Bank for our banking.

Motion to pass a resolution made by W. Minner seconded by J. Atkinson designating the Courier-Post for our legal notices.

Roll-Call Vote: For all of the above resolutions. J. Atkinson yes, H. Brooks yes, W. Minner yes, G. Emmett yes, P. Knast yes APPROVED

Treasurers Report: On File

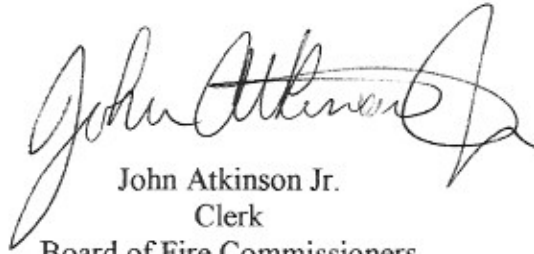
Motion made by W. Minner seconded by J. Atkinson to pay the bills of the evening in the amount of \$19,300.86. APPROVED

Public Request: None

Motion made W. Minner seconded by J. Atkinson to adjourn the meeting at 9:08 p.m.

APPROVED

Respectfully Submitted



John Atkinson Jr.
Clerk
Board of Fire Commissioners