

Meetings are held the second Tuesday of each month.

BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT No. 1

TOWNSHIP OF GLOUCESTER, COUNTY of CAMDEN
P.O. BOX 38, GLENDORA, NEW JERSEY 08029

Minutes of the meeting held on December 11, 2018

P. Knast opened the meeting at 8:05 p.m. with the flag salute

P. Knast read the Sunshine Law and stated that adequate notice of this meeting has been provided by advertising it in the Courier Post.

Roll Call: G. Emmett, P. Knast, W. Minner, J. Atkinson, H. Brooks

Motion made by G. Emmett seconded by W. Minner to accept minutes of the last meeting. APPROVED

Outgoing Communication: None

Incoming Communication: Catalog. Synopsis of budget was posted in the Courier-Post and a copy was posted on the bulletin board outside of our office.

Solicitors Report: D. Carlamere has nothing to report.

Fire Chiefs Report: On File.

Replacement laptop is ordered. Chief would like to order 2 water rescue slings from Firefighter One at a total cost of \$187.80, 6 sets of rain gear for boat from Action Uniform at a total cost of \$444.00. Chief will buy from Amazon equipment for drone (A) lanyard \$8.99 (B) lighting kit \$189.99 (C) landing pad \$14.08, (D) extra props \$17.99 for a total cost \$231.05. He would like to be reimbursed for this. There were 3 bids submitted for the AFG-hose grant and only 1 bid for the AFG Safer Grant. Joe Snyder probational firefighter.

Fire Officials Report: On File.

Insurance Report: P. Knast reports that we received a letter from Beans Agency stating our insurance went up \$326.00 bringing the total package to \$33,652.00.

Deferred Business: None

New Business:

Motion made by H. Brooks seconded by W. Minner to allow the Chief to purchase 2 water rescue slings from Firefighter One at a total cost of \$187.80. APPROVED

Motion made by H. Brooks seconded by W. Minner to allow the Chief to purchase 6 sets of rain gear from Action Uniform at a total cost of \$444.00. APPROVED

Motion made by H. Brooks seconded by W. Minner to allow the Chief to purchase the equipment needed for the drone at a total cost of \$231.05. APPROVED

G. Emmett reports that we received a letter from Kathleen Small informing us that she has sold her accounting business to Vince Passarella, CPA.

Motion made by G. Emmett seconded by W. Minner to use Vince Passarella, CPA as our monthly accountant. APPROVED

Motion made by W. Minner seconded by H. Brooks to accept Bowman & Co. to do our 2018 audit. APPROVED

G. Emmett reports that the State has accepted our introduced budget and that we have to adopt our budget tonight

W. Minner reads the resolution by title this is 2019 adopted budget resolution township of Gloucester Fire District #1 fiscal year January 1, 2019 to December 31, 2019 total appropriations for the year will be \$586,467.00. The synopsis was duly put in the Courier-Post and posted in the outside bulletin board so we followed all the rules and regulations of the State of New Jersey.

Motion made by G. Emmett seconded by W. Minner to pass this resolution to adopt the 2019 budget in the amount of \$586,467.00. P. Knast opens this to the public. No public so he closed to the public.

Roll-Call Vote: G. Emmett yes, W. Minner yes, J. Atkinson yes, H. Brooks yes, P. Knast yes

W. Minner is going to advertise in the paper for petitions (2019 commissioner election) to be presented by January 18, 2019 to 26 8th Ave Glendora.

Motion made by G. Emmett seconded by H. Brooks to allow Eric Steiner to purchase anything else he needs for the check printing process. APPROVED

Motion made by H. Brooks seconded by W. Minner to approve the 1 bid from Communication Solutions Group for recruitment & retention (AFG Safer Grant \$88,750.00 4yr campaign). APPROVED

D. Carlamere feels that the AFG-hose grant was not worded right for the vendors who submitted bids, therefore they should be rejected and then go out for rebid with right wording (by item).

Motion made by W. Minner seconded by H. Brooks to reject the bids and go out for rebid informing the vendors to bid by item. APPROVED

Motion made by H. Brooks seconded by G. Emmett to accept Joe Snyder as a probational firefighter. APPROVED

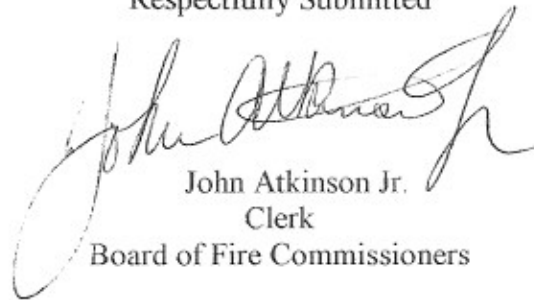
Treasurers Report: On File

Motion made by W. Minner seconded by J. Atkinson to pay the bills of the evening in the amount of \$24,789.48. APPROVED

Public Request: None

Motion made W. Minner seconded by H. Brooks to adjourn the meeting at 9:16 p.m. APPROVED

Respectfully Submitted

A handwritten signature in black ink, appearing to read "John Atkinson Jr.", is written over the typed name and title.

John Atkinson Jr.
Clerk

Board of Fire Commissioners