

# CARLAMERE & ROWAN

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December 15, 2015

Board of Fire Commissioners  
Fire District #1  
Township of Gloucester  
PO BOX 38  
Glendora, New Jersey 08029

Re: 2016 Re-Appointment for Solicitor

Dear Commissioners:

Thank you for the opportunity of representing the Board of Fire Commissioners for the year 2015. I hope the Board Officials were satisfied with the representation given by our office.

As you approach reorganization for the year 2016, may this letter serve as my request to be re-appointed as Solicitor for the year 2016.

Thank you and Happy Holidays.

Very truly yours,  
CARLAMERE & ROWAN



David F. Carlamere, Esq.

DFC:lmh

RESOLUTION TO EXCLUDE THE PUBLIC FROM DISCUSSION  
OF EXEMPTED SUBJECT MATTER AT A REGULAR OR SPECIAL SESSION  
OF THE BOARD OF FIRE COMMISSIONERS PURSUANT TO SECTION 8 OF THE  
OPEN PUBLIC MEETINGS ACT

WHEREAS. The Open Public Meetings Act of the State of New Jersey provides that certain matters may be discussed in "Executive Closed Session" without members of the public being permitted to attend, and

WHEREAS. The following items, pursuant to the Open Public Meetings Act, are permitted closed session discussion,

1. Confidential Matter under Federal or State Statute or Court Rule.
2. Matter which would jeopardize the receipt of Federal Funds.
3. Matter constituting unwarranted invasion of individual privacy.
4. Matter involving collective bargaining.
5. Matter involving purchase, lease or investment using public funds, or involving setting of bank rates.
6. Matters involving investigation of violations or possible violations of law.
7. Matters involving Attorney Client privileges.
8. Matters involving personnel.
9. Matters involving proceedings which could result in civil penalty, suspension or loss of license.

NOW THEREFORE, be it Resolved by the Board of Fire Commissioners that there exist a need for to discuss an issue of PERSONNEL MATTER, in executive closed session, and that the public be and is hereby excluded from this discussion on MARCH 8 2016 at 8:20 (~~am~~) (pm). To 8:35 P.M

BE IT FURTHER RESOLVED, that disclosure to the public of the executive closed session matter shall not be made public until such matter has been resolved.

DATED: 3/8/16

*William G. [Signature]*

RESOLUTION DESIGNATING

ACCOUNTANT CPA

WHEREAS, There exist a need for ACCOUNTANT CPA Services, and

WHEREAS, Funds are available for this service, and

WHEREAS, The local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) requires that a resolution authorizing the award of contracts for professional services, licensed and regulated by law, without competitive bids be adopted and publicly advertised.

NOW THEREFORE, Be it resolved by the Board of Fire Commissioners as follows:

1. That KATHLEEN E. SMALL, be and is hereby appointed to provide Accountant CPA services for the Board of Fire Commissioners for the fiscal year, to perform the professional services required by the Board, and to receive such compensation as may be reasonable for such services.

2. This contract is awarded without competitive bids as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids.

BE IT FURTHER RESOLVED, That a copy of this resolution shall be published as required by law.

DATED: 3/8/16

  
Secretary

**RESOLUTION DESIGNATING  
ATTORNEY**

**WHEREAS,** There exist a need for ATTORNEY Services, and

**WHEREAS,** Funds are available for this service, and

**WHEREAS,** The local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the award of contracts for professional services, licensed and regulated by law, without competitive bids be adopted and publicly advertised.

**WHEREAS,** Said contract for professional services is not subject to the provisions of N.J.S.A. 19:44a-20.4 et seq. as said contract is valued less than \$17,500.00 and

**NOW THEREFORE,** be it resolved by the Board of Fire Commissioners as follows:

1. That DAVID F. CARLAMERE, ESQ., be and is hereby appointed to provide ATTORNEY services for the Board of Fire Commissioners for the fiscal year, to perform the professional services required by the Board, and to receive such compensation as may be responsible for such services.

2. This contract is awarded without competitive bids as a "Professional Service" under the provisions of the Local Public Contracts law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids.

**BE IT FURTHER RESOLVED,** That a copy of this Resolution shall be published as required by law.

DATED: 3/8/16

  
Secretary

Fire District #1  
Township of Gloucester  
2016

**FIRE DISTRICT #1  
TOWNSHIP OF GLOUCESTER  
RESOLUTION DESIGNATING  
AUDITOR  
2016**

**WHEREAS,** There exist a need for AUDIT Services for the Fire District, and

**WHEREAS,** Funds are available for this service, and

**WHEREAS,** The Board has determined that BOWMAN & COMPANY meets the requirements established by the Board of Fire Commissioners.

**WHEREAS,** Said professional appointment is not subject to N.J.S.A. 19:44A-20, as the appointment is not in excess of \$17,500.00.

**NOW THEREFORE,** Be it resolved by the Board of Fire Commissioners as follows:

That BOWMAN and COMPANY, be and is hereby appointed AUDITOR to perform the Services required by the Board, and to receive such compensation as may be reasonable for such services.

DATED: 3/8/16

  
Chairman

Fire District #1  
Township of Gloucester  
2016

**RESOLUTION DESIGNATING  
FIRE OFFICIAL**

**WHEREAS,** There exist a need for Fire Official Services, and

**WHEREAS,** Funds are available for this service, and

**NOW THEREFORE,** Be it resolved by the Board of Fire Commissioners as

follows:

1. That <sup>D,</sup> HARRY WOODS, be and is hereby appointed to provide FIRE OFFICIAL services for the Board of Fire Commissioners for the fiscal year, to perform the services required by the Board, and to receive such compensation as may be reasonable for such services.

Dated: 3/8/16

  
Secretary

**RESOLUTION DESIGNATING  
INSURANCE CONSULTANT**

**WHEREAS,** There exist a need for INSURANCE CONSULTANT Services,  
and

**WHEREAS,** Funds are available for this service, and

**WHEREAS,** The local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)  
requires that a resolution authorizing the award of contracts for professional services,  
licensed and regulated by law, without competitive bids be adopted and publicly  
advertised.

**WHEREAS,** Said contract for professional services is not subject to the  
provisions of N.J.S.A. 19:44a-20.4 et seq. as said contract is valued less than  
\$17,500.00 and

**NOW THEREFORE,** be it resolved by the Board of Fire Commissioners as  
follows:

1. That HENRY D. BEAN & SON, be and is hereby appointed  
to provide INSURANCE services for the Board of Fire Commissioners for the fiscal  
year, to perform the professional services required by the Board, and to receive such  
compensation as may be responsible for such services.

2. This contract is awarded without competitive bids as a "Professional Service"  
under the provisions of the Local Public Contracts law because the aforesaid agreement  
encompasses professional services recognized, licensed and regulated by law, and is of a  
nature where it is not possible to obtain competitive bids.

**BE IT FURTHER RESOLVED,** That a copy of this Resolution shall be  
published as required by law.

DATED: 3/8/16

  
Secretary

Fire District #1  
Township of Gloucester  
2016

**FIRE DISTRICT #1  
TOWNSHIP OF GLOUCESTER  
RESOLUTION  
OF  
APPOINTMENT  
2016**

**WHEREAS,** There exist a need for the services of a Bank for the deposit of the funds of the Fire District, and an official newspaper for publication.

**NOW THEREFORE,** Be it resolved by the Board of Fire Commissioners that the following institutions be and are hereby named to provide the services for the Fire District:

HADDON SAVINGS & LOAN, P N C BANK - FOR THE DEPOSIT OF FUNDS  
COURIER POST - FOR PUBLICATION

DATED: 3/8/16

  
Secretary



Fire District #1  
Township of Gloucester  
2016

**RESOLUTION  
TO SET SCHEDULED MEETING FOR  
2016**

**WHEREAS,** The Board of Fire Commissioners has determined to set regular scheduled meetings for the year.

**NOW THEREFORE,** it is herein resolved and approved that the following is the schedule of meetings for the year.

**REGULAR MEETINGS**

Set for the SECOND TUESDAY of each month, at 8:00 o'clock p.m. at the  
FIRE COMMISSION OFFICE \_\_\_\_\_, New Jersey.  
21 7TH.AVE.GLENDORA ,NJ

DATED: 3/8/16

  
Secretary