

SPECIAL MEETING OF THE CITY COUNCIL
CITY OF WEBSTER, SOUTH DAKOTA

Council room, City Hall, Webster, South Dakota, December 30, 2024, 5:00 p.m. a special meeting was held with Mayor Mike Grosek presiding. Present: Council members Wayne Klungseth, Derek Sinner, Toni Brown, Dale Miller, and Stacy Mount. Staff: Hayley Dale. Reporter and Farmer: Brenner Cariveau. Also present, Lesleann Palmer.

Lesleann Palmer of Northeast Council of Governments was present to discuss funding and rates for the Industrial Park wastewater system improvement project. Currently there is no guarantee on the interest rate and funding is very limited through DENR. If awarded funds, worst case scenario she explained, they estimate an interest rate of 5.00%, thus implementing a \$6.09 surcharge per user. The application would need to be submitted January 1, 2025, with an announcement in March 2025 of terms and grant amount if awarded. Motion by Miller, seconded by Brown to authorize the mayor to sign the application to be submitted. Motion carried.

BILLS: Motion by Sinner, seconded by Mount to approve the following bills: Delaney, Nielsen & Sannes \$19158.05-service, Glacial Lakes Technology 492.50-service, Pheasantland Industries 52.46-sign, Postmaster 287.43-postage, Snaza Implement 794.68-parts/labor, TLC Marine 100.50-parts/labor and Webster Scale 65,167.15-service. Motion carried.

ORDINANCE #549: Motion by Miller, seconded by Brown approving the second reading of Ordinance #549, Supplemental Appropriation as follows:

ORDINANCE #549

AN ORDINANCE TO AUTHORIZE SUPPLEMENTS FOR GENERAL, POOL DEBT
SERVICE, DIAMOND, CADDIE, AND LIBRARY

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEBSTER, SOUTH DAKOTA:

SECTION I;

That the annual Appropriation Ordinance No. 542 approved and adopted September 5, 2023, failed to provide sufficient revenue to enable the City of Webster to conduct the indispensable functions of government in that it failed to provide sufficient funds to operate departments which it is necessary to maintain.

SECTION II;

That it is necessary to appropriate an additional \$206,100.00 to the General Fund (Police \$49,000.00, Cemeteries \$200.00, Swimming Pool \$33,300.00, Golf Course \$79,000.00, Parks \$4,000.00, Ballfield \$11,350.00, Library \$12,850.00 and Urban Redevelopment & Housing \$16,400.00), Pool Debt Service Fund \$275.00, Diamond Fund \$4,150.00, Caddie Fund \$4,950.00, and Library Fund \$2,000.00.

SECTION III;

Out of all moneys belonging to the City of Webster, South Dakota, on January 1, 2024, and in the hands of the Finance Officer of said City and out of all moneys coming into the treasury of said City during the year 2024, that there be and there is hereby appropriated and set aside by the City Council for the fiscal year commencing January 1, 2024 and ending December 31, 2024 the above sums of money which is hereby deemed necessary to enable the City of Webster to conduct the indispensable functions of the Government and to discharge the incurring of liabilities and expenditures of funds for the purposes or objects for which insufficient provisions were made in the above mentioned Annual Appropriation Ordinance.

SECTION IV;

This ordinance is declared to be for the support of the City Government and its existing public institutions and shall be in full force and effect from and after its passage and publication.

SECTION V;

All ordinance or parts of ordinances in conflict herewith are expressly repealed.

Mike Grosek, Mayor

ATTEST;

Hayley Dale, Finance Officer

Passed 1st reading December 2, 2024
Passed 2nd reading December 30, 2024
Motion carried.

CONTINGENCY FUND: Motion by Sinner, seconded by Klungseth approving the distribution of the Contingency Fund as follows:

CONTINGENCY FUND 2024

41110 Board, Council or Commission	\$550.00
41410 Legal	\$5,150.00
41420 Auditor	\$16,800.00
41460 Insurance & Bonds	\$19,000.00
41900 City Promotion	\$10,250.00
41920 Gvt Buildings	\$9,900.00

42200 Fire	\$2,900.00
43120 Streets	\$14,100.00
43160 Street Lighting	\$12,950.00
43700 Cemeteries	\$8,400.00
	<hr/>
	\$100,000.00

Motion carried.

ORDINANCE #550: Motion by Mount, seconded by Miller to approve the second reading of Ordinance #550, Water and Sewer Rates, \$0.60 increase to the minimum water rate, \$0.50 increase to water usage 1001 to 100,000 gallons per 1,000 gallons, \$0.50 increase to water usage over 100,001 per 1,000 gallons and a \$1.00 increase for Distribution and Maintenance. Motion carried. Motion by Miller, seconded by Sinner to approve the \$20.00 increase to the non-resident user fee. Motion carried. The ordinance reads as follows:

ORDINANCE #550
AN ORDINANCE AMENDING ORDINANCE #541
KNOWN AS THE WATER AND SEWER RATES ORDINANCE
PURSUANT TO SDCL 9-19-3

BE IT ORDAINED by the City Council of the City of Webster, South Dakota, that Ordinance #541, known as the water and sewer rates ordinance be revised as follows:

Domestic and Commercial Sewer Rates within the City shall be as follows;

Minimum of \$28.00 for the first 17,000 gallons, \$26.00 for each additional 34,000 gallons or fraction thereof. The gallons will be measured by the water gallons metered to or produced on the premises. There shall be a user fee of \$28.00 per month for each residence, multiple family and commercial occupancy within the City of Webster. This shall include each apartment unit and every multiple community building.

Each user of the wastewater system shall pay a surcharge in the amount of \$9.20 per month, subject to adjustment from time to time by ordinance of the City Council as necessary to repay a \$2,156,000.00 loan from the USDA Rural Development over a period of forty (40) years at an interest rate of three and one-quarter (3.25) percent, in accordance with the loan agreement entered into by the City of Webster and the USDA Rural Development, the proceeds of which loan are to be used for the wastewater treatment facility expansion project. Such surcharge shall be segregated from all other funds of the City of Webster, are hereby pledged to secure such loan, and used for no purposes other than for the repayment thereof. The collection of the surcharge was established on August 1, 2010.

In addition to the other Wastewater charges, the City hereby establishes a surcharge of \$4.35 payable by each customer of its system who receives or benefits from the services of the project financed by the CW-04 loan with the borrower bond Series 2020. The collection of the surcharge shall start on March 1, 2021. The surcharge shall remain in effect until such time as the borrower bond is paid in full, it shall be collected at the same time as other charges of the

system, and establish a surcharge account to segregate the income from other system income for book keeping purposes to be pledged to the South Dakota Conservancy District. The surcharge shall be reviewed from year to year and modified in order to provide the required 110 percent debt coverage.

In addition to the other charges, the City hereby establishes a surcharge of \$12.20 payable by each customer of its system who receives or benefits from the services of the project financed by the CW-05 loan with the borrower bond. The collection of the surcharge shall start on January 1, 2024. The surcharge shall remain in effect until such time as the borrower bond is paid in full, it shall be collected at the same time as other charges of the system, and establish a surcharge account to segregate the income from other system income for book keeping purposes to be pledged to the South Dakota Conservancy District. The surcharge shall be reviewed from year to year and modified in order to provide the required 110 percent debt coverage.

In addition to the other charges, the City hereby establishes a surcharge of \$1.30 payable by each customer of its system who receives or benefits from the services of the project financed by the CW-06 loan with the borrower bond. The collection of the surcharge shall start on January 1, 2024. The surcharge shall remain in effect until such time as the borrower bond is paid in full, it shall be collected at the same time as other charges of the system, and establish a surcharge account to segregate the income from other system income for book keeping purposes to be pledged to the South Dakota Conservancy District. The surcharge shall be reviewed from year to year and modified in order to provide the required 110 percent debt coverage.

Domestic and Commercial Water Rates within the City shall be as follows:

The minimum water rate within the City limits of Webster, South Dakota shall be fourteen dollars and zero cents (\$14.00) per month, up to 1,000 gallons minimum per month. Water usage over the minimum of 1,000 gallons per month will be billed at the following rates:

- 1001 to 100,000 gallons \$8.00 per 1,000 gals
- over 100,001 gallons \$7.75 per 1,000 gals

There shall be an additional Distribution and Maintenance (DM) fee of \$8.50 per month for each water user including each residence, multiple family and commercial occupancy within the City of Webster. This fee shall apply to all vacant structures or lots where city water distribution is available.

In addition to the other Water charges, the City hereby establishes a surcharge of \$12.45 payable by each customer of its system who receives or benefits from the services of the project financed by the DW-03 loan with the borrower bond Series 2020. The collection of the surcharge shall start on March 1, 2021. The surcharge shall remain in effect until such time as the borrower bond is paid in full, it shall be collected at the same time as other charges of the system, and establish a surcharge account to segregate the income from other system income for book keeping purposes to be pledged to the South Dakota Conservancy District. The surcharge

shall be reviewed from year to year and modified in order to provide the required 110 percent debt coverage.

In addition to the other charges, the City hereby establishes a surcharge of \$6.35 payable by each customer of its system who receives or benefits from the services of the project financed by the DW-04 loan with the borrower bond. The collection of the surcharge shall start on January 1, 2024. The surcharge shall remain in effect until such time as the borrower bond is paid in full, it shall be collected at the same time as other charges of the system, and establish a surcharge account to segregate the income from other system income for book keeping purposes to be pledged to the South Dakota Conservancy District. The surcharge shall be reviewed from year to year and modified in order to provide the required 110 percent debt coverage.

Any City utility user living outside the City limits of the City of Webster, South Dakota will pay an additional users fee of \$50.00 per month which will be billed with the monthly charges for water and sewer. This will be charged on each water hook-up and will be treated the same as the Distribution and Maintenance (DM) charge and will apply to all vacant structures or lots where City water distribution is available.

This Ordinance will become effective February 3, 2025

1st Reading: December 2, 2024
2nd Reading: December 30, 2024
Publish: January 6, 2025
Effective Date: February 3, 2025

Mike Grosek, Mayor

Hayley Dale, Finance Officer

ARMORY AGREEMENT: Motion by Brown, seconded by Sinner to renew the Armory Agreement between the City of Webster and the Webster Area School District. The lease agreement is for a period of three years and will be renewed January 01, 2025. Motion carried.

PLAT: The plat of Houghton-Olawsky Subdivision was approved with a motion by Mount, seconded by Klungseth. Motion carried.

At 5:21 p.m. Motion by Miller, seconded by Klungseth, to go into Executive Session as set forth in SDCL 1-28-2.1 for the purpose of personnel matters. Motion carried. Council reconvened at 5:48 p.m.

SALARIES: Motion by Miller, seconded by Sinner to approve the following resolution for salaries:

RESOLUTION #233
SALARIES OF MUNICIPAL EMPLOYEES AND OFFICERS OF
THE CITY OF WEBSTER, SOUTH DAKOTA

BE IT RESOLVED BY the City Council of Webster, South Dakota this 30th day of December 2024, that the following salaries be adopted for the period commencing January 1, 2025, and through December 31, 2025. All City Employees salaries are based on 2080 hours per year except the Police Department which will work 2184 hours per year.

OFFICER OR POSITION	ANNUAL SALARY	HOURLY WAGE
Finance Officer- Hayley Dale	\$59800.00	28.75
Assistant-Jennifer Wickre	\$51084.80	24.56
Street Superintendent-Daniel Kirchmeier	\$59363.20	28.54
Street Full Time-John VanBeek	\$54392.00	26.15
Street Full Time- Randy Wolff	\$45760.00	22.00
Water Superintendent-Chad Goehring	\$56160.00	27.00
Water Full Time-Dan Valsvig	\$49524.80	23.81
Water Full Time-Owen Wyffels	\$43950.40	21.13
Police Chief-Craig Baumgarn	\$64733.76	29.64
Certified – Dylan Collins	\$58902.48	26.97
Certified – Lance Rokusek	\$51935.52	23.78
Certified – Alex Maldonado	\$56521.92	25.88
Certified – James Hoffard	\$51935.52	23.78
Dog Catcher – Steve Hargis	\$25.00 per dog	11.50
Librarian- Teresa Ewalt	\$43680.00	21.00
Assistant Librarian - Sandra Houghton		16.50
Liquor Store Manager- Tracie Woodell	\$45697.60	21.97
Assistant – Susan Bury	\$41246.40	19.83
Clerk-Reed Hagen		19.00
Clerk-Brenda Bozarth		15.00
Cemetery, Golf Manager, City Hall- Scott Sjurson	\$59446.40	28.58
City Attorney Kent Delaney	\$ 3600.00	
Councilmen (\$2000. Per Councilman)	\$12000.00	
Mayor	\$ 3000.00	
SPECIAL MEETINGS (\$20. Per Meeting, Councilmen, Mayor, Finance Officer)		
(Seasonal workers are not covered under this resolution)		

Mike Grosek, Mayor

Hayley Dale, Finance Officer
Motion carried.

Motion by Miller, seconded by Brown to acknowledge a thank you received from Jenni Wickre. Motion carried.

In addition, Miller announced the Fish Cleaning Station is open and ready to go, he mentioned they will have a TV inside to be used for businesses to advertise on for a monthly or yearly cost.

Motion to adjourn by Klungseth, seconded by Miller. Motion carried.

Mike Grosek, Mayor

Hayley Dale, Finance Officer

The City of Webster is an equal opportunity provider.

Published once at the approximate cost of _____.