

OFFICIAL PROCEEDINGS OF THE
CITY OF WEBSTER, SOUTH DAKOTA

Council room, City Hall, Webster, South Dakota, December 2, 2024, at 6:30 p.m. a regular meeting of the City Council was held with Mayor Mike Grosek presiding. Council members present: Dale Miller, Wayne Klungseth, Derek Sinner, Toni Brown and Stacy Mount. Staff: Hayley Dale. Reporter and Farmer: Brenner Cariveau. Also present: Danny Kirchmeier.

MINUTES: Motion by Brown, seconded by Miller to approve the minutes from the November 4, 2024, meeting. Motion carried.

PAYROLL AND BILLS: Motion by Miller, seconded by Sinner approving the payroll and bills as presented and authorize payment. Payroll (net) Admin. 3433.62, Liquor 7102.09, ST T. Woodell 289.72, Library 3837.10, Street 6004.66, OT D. Kirchmeier 409.17, OT J. VanBeek 279.50, Police 16043.57, ST C. Baumgarn 579.78, D. Collins ST 552.01, Hwy Grant D. Collins 35.84, ST/OT J. Hoffard 752.10, ST A. Maldonado 545.64, Hwy Grant A. Maldonado 62.96, ST L. Rokusek 461.15, Sewer 8161.32, ST J. Wickre 268.74, ST/OT O. Wyffels 423.75, Water 3448.98, ST C. Goehring 33.67, Golf, B. Jacobson 691.33, Gov Building 3209.22, Ballfield, B. Lux 520.32, S. Schmieg 5.28.

Bills: SD State Treasurer 6005.24-sales tax, USDA Rural Development 8042.00-lagoon, USDA Rural Development 3449.00-loan payment fire hall, SD Retirement 10208.85-retirement, Dacotah Bank 169.96-service charges, Postmaster 288.27- bulk mailing, SD Supplemental Retirement 105.00- retirement, Southern Glazer's 4902.29-merchandise, Republic National Distributing 4597.90-merchandise, A & B Business 176.91-printer contracts, AFLAC 256.06-insurance, AFLAC 672.98-insurance, A-OX Welding Supply 23.45-supplies, AT&T Mobility 132.42-cell phones, Auditor's Office-Petty Cash 203.68-postage, Auto Value 93.20-supplies, Avera Occupational Medicine 222.00-testing, Banyon Data Systems 169.00- service, Josh Bartos 2000.00-golf coordinator, Bellboy Corporation 548.13-merchandise/supplies, B&B Contracting 243,506.17- pay request water improvement project, Bigfoot Distributing 176.00-merchandise, Bituminous Paving 89947.08-asphalt/hot mix, Blackfork Spirits LLC 834.72-merchandise, Block Equipment & Services 350.00-grave digging, Blossom Shoppe 140.00- memorial flowers, Cardmember 656.45-books/supplies, Cardmember Service 309.34- merchandise/supplies, City of Webster 250.00-employee water bills, City of Webster 416.74-city water bills, Coca Cola 268.00-resale, Colonial Life 243.52-insurance, Connecting Point 27.00- service, Core & Main 1543.84- parts, CorTrust Bank 5370.86-loan payments, Crystal Clean Laundry 209.69-rugs, Dacotah Bank 1892.48- hotel/postage/exam fees/parts, Dahme Construction 216916.30- pay request water project construction, Day County Auditor 15000.00- ambulance support, Dependable Sanitation 617.00-garbage service, EBSCO Information Services 354.17-subscriptions, Ellwein Brothers 46691.99-merchandise, Fastenal Company 135.58-parts, Joe Gaikowski 1750.00-turf tender, Glacial Lakes Excavating 20050.98- service, Global Distributing 3380.00-merchandise, Chad Goehring 199.15- meal/gas reimbursement, Health Pool of SD

25545.21-insurance, Helms & Associates 30307.74-pay request water/sewer/airport projects, Industrial Chem Labs 259.19-supplies, ITC 944.28-phone service, JGE 4702.00-rental, Johnson Brothers 32829.22-merchandise, Johnson Lumber 38.94-supplies, Lake Region Electric 708.58-electric, Danny Kirchmeier 180.00-cellphone reimbursement, Marko Canning 64.00-merchandise, Midcontinent Communications 357.78-internet and cable, Midwest Fire & Safety 63.00- annual inspection, Mike's Jack & Jill 170.96-supplies/merchandise, NAPA 109.23-supplies, NB Golf 1027.13- repairs, Northwestern Energy 11222.62- service, Olson Consulting 1200.90-code enforcement, Pfitzer Pest Control 60.00- service, Porter Distributing 12735.80-merchandise, RDO Equipment 20.78-parts, Reliance Standard 71.24-insurance, Reporter & Farmer 917.76 notices/ads, Republic National Dist. 4316.55-merchandise, Ridge Electric 316.79- service, Ryan's Candy 330.75-supplies/resale/rent, SD Municipal League 1992.00- annual membership, SD Public Health Lab 45.00-water samples, Sioux Valley Coop 3673.46- fuel, Scott Sjurson 260.00- reimbursement, Skeide Graveling 420.00- sand, Snaza Implement 7974.04-parts/mower, SD 811 87.15- locates, Southern Glazer's 233.66- merchandise, Transource 1179.54-supplies, Twin Valley Tire 50.00- service/parts, Two Way Solutions 203.97- batteries, Valley Office 297.96-supplies, Vestis 232.16- uniforms, WEB Water 30342.80-water, Webster ACE 507.58-supplies, Webster Chamber of Commerce 2100.00-chamber bucks, Window Pros 25.49- service, Wind the Wind Winery 528.72-merchandise, City of Webster 200.00- apply bonds, Payroll Taxes- 16893.73. Motion carried.

MONTHLY REPORTS: Motion by Sinner, seconded by Klungseth to approve the Police, Finance, Liquor and Code Enforcement reports. Motion carried.

BUDGET SUPPLEMENT: Motion by Klungseth, seconded by Mount to supplement the Airport budget \$19,121.64 for Airport Fuel System Grant reimbursement. Motion carried.

ORDINANCE #549: First Reading of Ordinance #549, Supplemental Appropriation was approved with a motion by Miller, seconded by Brown. Motion carried.

ORDINANCE #550: Motion by Sinner, seconded by Mount to approve the first reading of Ordinance #550, Water and Sewer Rates, \$0.60 increase to the minimum water rate, \$0.50 increase to water usage 1001 to 100,000 gallons per 1,000 gallons, \$0.50 increase to water usage over 100,001 per 1,000 gallons. A \$1.00 increase for the Distribution and Maintenance fee and an increase of \$20.00 for the non-resident user fee. Motion carried.

SPECIAL MEETING: Motion by Klungseth, seconded by Brown, to set a special year end meeting for Monday, December 30 at 5:00 p.m. Motion carried.

SALARY RESOLUTION: The current resolution of salaries was given to the council to be reviewed for the special meeting to be held December 30th. No action was taken at this time.

CHRISTMAS PARTY/CHAMBER BUCKS: The employee Christmas party was tentatively set for January 3rd at 6:00 p.m. Motion by Sinner, seconded by Brown to approve \$100.00 in Chamber Dollars to each full-time City Employee. Motion carried.

TRAVEL REQUEST: Motion by Miller, seconded by Klungseth to approve travel for Hayley Dale to attend the Debt Reporting & Project Management Workshop in Aberdeen on December 18th. Motion carried.

NECOG AGREEMENT: Motion by Klungseth, seconded by Mount approving the mayor to sign the Joint Cooperative Agreement with NE Council of Governments for calendar year 2025. Motion carried. Local share of \$1,777.30 will be billed in January. NECOG provides planning, technical and grant assistance to local governments.

RESOLUTION #231: Motion by Mount, seconded by Miller to approve the mayor to sign Resolution #231. The resolution reads as follows:

RESOLUTION NO. 231

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS, the City of Webster (the "City") has determined it is necessary to proceed with improvements to its Wastewater System, including but not limited to the Webster Industrial Park Wastewater Improvements Project (the "Project"); and

WHEREAS, the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Board of Agriculture and Natural Resources (the "Board") will be prepared; and

WHEREAS, it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of an Application for financial assistance in an amount not to exceed \$1,129,000 to the South Dakota Board of Agriculture and Natural Resources for the Project.
2. The Mayor of the City of Webster is hereby authorized to execute the Application and submit it to the South Dakota Board of Water and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.
3. The Mayor of the City of Webster is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Adopted at Webster, South Dakota, this 2nd day of December 2024.

APPROVED:

Mike Grosek, Mayor
City of Webster

(Seal)

Attest: _____

Hayley Dale, City Finance Officer
Motion carried.

The following building permit was approved with a motion by Brown, seconded by Miller:

Building Permits

Origin Investment Group, LLC, 906 & 914 Russel Weigh (Western Sunset Addition), residential duplex, \$600,000.00
Motion carried.

At 6:47 p.m. motion by Sinner, seconded by Brown to go into Executive Session as set forth in SDCL 1-28-2.1 for the purpose of personnel matters. Motion carried.

The council reconvened at 7:07 p.m.

HIRES: Motion by Mount, seconded by Brown to hire Brenda Bozarth as part-time liquor store clerk at \$15.00/hour. Motion carried. Motion by Miller, seconded by Sinner to hire Randy Wolff as full-time street department maintenance worker at \$22.00/hour. Motion carried.

Motion by Klungseth, seconded by Miller to acknowledge a thank you from the family of Kevin Jens.

Motion by Miller, seconded by Klungseth to adjourn. Motion carried. Next regular meeting is January 6, 2025, at 6:30 p.m.

Mike Grosek, Mayor

Hayley Dale Finance Officer

The City of Webster is an equal opportunity provider.
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