

OFFICIAL PROCEEDINGS OF THE
CITY OF WEBSTER, SOUTH DAKOTA

Council room, City Hall, Webster, South Dakota, January 6, 2025, 6:30 p.m., a regular meeting of the Webster City Council was held with Mayor Mike Grosek presiding. Council members present: Wayne Klungseth, Derek Sinner, Toni Brown, Brian Vogl, Dale Miller and Stacy Mount. Staff: Hayley Dale. Reporter and Farmer: Brenner Cariveau. Others: Robert Kwasniewski, Eric Kwasniewski and Chris Gravley.

MINUTES: Motion by Sinner, seconded by Miller to approve the minutes of the December 2, 2024, meeting and December 30, 2024, special meeting. Motion carried.

PAYROLL AND BILLS: Motion by Miller, seconded by Klungseth to approve the following payroll and bills: Payroll (net) Mayor and Council Special Meeting M. Grosek \$18.47, T. Brown \$18.47, W. Klungseth \$18.47, D. Miller \$18.47, S. Mount \$18.47, D. Sinner \$18.47, B. Vogl 18.47, Admin. \$3623.81, Liquor \$8051.34, OT S. Bury \$170.73, ST T. Woodell \$187.29, Library \$3624.35, Street \$8188.31, ST/OT D. Kirchmeier \$536.09, OT J. Van Beek \$341.60, OT R. Wolff 256.46, Police \$16333.64, ST/OT C. Baumgarn \$628.10, ST/OT D. Collins 559.18, ST J. Hoffard \$230.58, ST A. Maldonado \$272.82, ST L. Rokusek \$192.16, Hwy Grant L. Rokusek \$86.46, Sewer \$8161.15, Water \$3449.05, Gvt Blding \$3160.44.

Bills: SD State Treasurer 6690.37- sales tax, USDA Rural Development \$8042.00 lagoon payment, Southern Glazer's 6829.34- merchandise, Republic National Distributing 6793.79- merchandise, SD Supplemental Retirement 105.00- retirement, Dacotah Bank \$153.13-service charges, A&B Business \$170.64- printer contracts, AFLAC \$256.06- dental insurance, AFLAC 672.98- insurance, A-Ox Welding Supply \$22.95-supplies, AT&T Mobility \$132.42-cell phones, Auditor's Office-Petty Cash \$220.05-postage and water samples, Auto Value Parts \$340.81-parts, Avera Occupational Medicine \$226.00-pre-employment drug screening, Bigfoot Distributing \$70.00- merchandise, Block Equipment & Service \$800.00-service, Blossom Shoppe 60.00- memorial flowers, Butler Machinery 920.68- supplies, Cardmember Service \$223.45- books/supplies, City of Webster \$371.35- city water bills, City of Webster 270.00- employee water bills, Coca Cola \$571.00-merchandise, Colonial Life \$243.52-insurance, Colonial Research Chemical 613.00- supplies, Connecting Point- 2178.23- service, Cortrust Bank \$5370.86-loan payments, Crystal Clean Laundry \$81.86-service, Dacotah Bank 152.93-supplies/merchandise, Dave Hahler Auto \$213.80-parts/labor, Dependable Sanitation \$457.00-service, Ellwein Brothers \$57413.75-merchandise, Ferguson 4740.59- parts/supplies, Joe Gaikowski 1750.00-turf tender, Galls \$594.21- clothing allowance, Health Pool of SD \$26457.92-insurance, Helms & Associates \$11072.60-pay requests water/sewer/airport projects, Hesla Services 370.66- crushed rock, ITC \$1132.64-phone service, JGE Inc 899.15- supplies, John Green Art Studio 150.00- frame, Johnson Brothers \$38218.01-merchandise, Danny Kirchmeier 35.88- applicator license/mosquito spraying course, Lake Region Electric 1012.98- electric, Michael Todd Industrial Supplies 1100.82- parts, Midcontinent Communications \$357.78-cable/internet, Midland Hills Country Club 1500.00- equipment, Mike's Jack & Jill \$1878.23- supplies/merchandise, NAPA 270.59-supplies, NE Council of Governments \$1777.30-

dues, Northwestern Energy \$11842.55-utilities, Olson Consulting/Contracting \$2500.00-retainer fee, Pfitzer Pest Control 60.00-service, Pheasantland Industries- 411.96- safety clothing, Porter Distributing \$13285.70-merchandise, Postmaster \$730.00-stamps, Reliance Standard 71.24- insurance, Reporter and Farmer \$564.76-legals, ads, supplies, Republic Distributing \$4868.94-merchandise, Running Supply 97.86-supplies, Ryan's Candy \$516.10-supplies/resale/rent, SD Assoc. of Rural Water System \$640.00-annual dues, SD Dept of Ag & Natural Resources 50.00-wastewater fee, SD Public Health Lab \$30.00- water testing, SD Unemployment Insurance \$84.94-insurance, SDML Work Comp Fund \$24989.00-renewal billing, Sioux Valley Coop 4275.47-fuel, Snaza Implement 462.44- parts, Southern Glazer's of SD \$7463.79-merchandise, Team Laboratory Chemical \$5566.00-supplies, Tendaire Industries 165.47- parts, Transource Truck & Equipment \$352.59- parts, Twin Valley Tire \$12.00-supplies, USDA Rural Development 3449.00- Firehall payment, Valley Office Products \$40.85-supplies, Vestis 290.20- uniforms, WEB Water 28747.80- water, Webster Ace 931.47- supplies, Webster Area School District \$12500.00-armory use agreement, Webster Auto Care 599.43- parts/labor, Webster Chamber 10100.00- support/dues, Webster Tire \$122.93-repair/supplies, Webster Volunteer Fire Dept 15145.00- 2024 fire calls, Window Pros 25.49- service, With the Wind Vineyard \$939.96-merchandise, City of Webster 194.75- apply bonds, Greg Klein 5.25- refund bond, Library \$94.59-4th quarter expenses, Fire Dept \$785.09-4th quarter expenses, Payroll Taxes \$18446.48, SD Retirement 11518.49-retirement. Motion carried.

MONTHLY REPORTS: Motion by Mount, seconded by Sinner to approve the Finance, Police and Liquor reports. Motion carried.

TRAVEL: Motion by Klungseth, seconded by Brown to approve Danny Kirchmeier, Danny Valsvig, John Van Beek and Owen Wyffels to attend MSHA Training in Watertown, January 28. Motion carried

CODE ENFORCEMENT: Motion by Sinner, seconded by Miller to approve the agreement with Olson Consulting/Contracting Services and pay the retainer of \$2,500. If work exceeds retainer, a fee of \$75 per hour in addition to mileage and reimbursing expenses will be invoiced to the city. Motion carried.

NOTICE OF VACANCIES: Motion by Miller, seconded by Vogl to publish the notice of vacancies and time and place for filing petitions. Petition circulation begins January 31, 2025. Motion carried.

AGREEMENT: The agreement with Glacial Lakes Humane Society in Watertown for impounding stray animals was renewed with a motion by Mount, seconded by Brown. Motion carried.

RESOLUTION #232: Motion by Miller, seconded by Vogl to approve the following resolution for fees and services:

RESOLUTION #232

A Resolution Setting Certain Fees and Charges For Services and Setting Other Designations Provided by the City of Webster

WHEREAS, City Ordinances require certain license fees, charges for services, and other designations to be established by resolution; and

WHEREAS, the City of Webster is required to have on file in City Hall a list of complete charges and designations;

NOW, THEREFORE BE IT RESOLVED THAT the City of Webster hereby establishes the following fees and other designations effective for the **2025** license year (fees are for the calendar year unless otherwise stated):

MISC.

Designate truck routes –Main, 1st Ave. East, 5th Ave. East, 4th St. E. from 1st Ave. to 5th Ave.

Curfew-First Offense: Warning to the minor child (under the age of 16) and/or parent/guardian that curfew is being broken. Second Offense: \$50.00 fine issued to child’s parent/guardian. Third Offense: \$100.00 fine issued to child’s parent/guardian. (8-7-2)

Cost to replace blacktop when digging in water/sewer service-\$10.00 sq. ft

PERMITS AND LICENSES

Building Permits-values under \$1000.00 are \$15.00, values \$1000.00 and over are \$25.00

Plumbing License-initial fee \$60.00-renewal fee \$15.00

Electrical License-initial fee \$60.00-renewal fee \$15.00

Special Alcoholic Beverage License-\$50.00

Garbage License-yearly-\$250.00 per year-resolution to set rates-notify City

Junkyard Licenses-to be determined

Bicycle Licenses-\$2.00

Permits for excavations-one call takes care of

Permit for slaughterhouse and penalty-to be determined

FINES AND FEES

Fine for hindering fireman and driving over fire hose-\$150.00

Fine for violating health orders-to be determined

Penalty for garbage nuisance-see City Ordinance Section 6-16

Fine for not removing doors and locks on refrigerator or freezers-see City Ordinance Section 6-16

Fine for not removing noxious weeds-see City Ordinance Section 6-16

Fine for not removing trees with Dutch Elm Disease-costs of removal plus See City Ordinance Section 6-16

Fine for fireworks in city limits-\$50.00

Abandoned Vehicles-costs of removal and storage plus See City Ordinance Section 6-16

Fine for parking on designated streets overnight-\$15.00

Fine for illegal parking-\$75.00 plus \$5.00 each day delinquent

Fine for open bottles or cans containing alcoholic liquor \$25.00

Fine for noise violation \$150.00

Fine for violating firewood ordinance-\$25.00 per day

Fine for snowmobile violations-\$100.00

Costs of cleaning up property by City (including hauling demolished structures out and cleaning up junk on properties)-\$200.00 minimum-over 1 hour \$200.00 per hour

Fines for Administrative Code Enforcement (City Ordinance Section 6-16):

First violation \$100.00

Second violation \$150.00

Third or subsequent violation \$200.00

DOGS AND CATS

Dogs and Cats-fail to license-\$25.00

Dogs-at large or barking-First Offense \$110.00-Second \$160.00-Third \$210.00

Dog and cat licenses-\$5.00

WATER AND SEWER CONNECTION FEES

Water Connection Fee (to the Main) \$125.00

Water Re-connect Fee \$25.00

Sewer Connection Fee (to the Main) \$125.00

Non-Resident user Fee \$50.00 per month

Sump pumps in sanitary sewer \$100.00 day

CEMETERY FEES

Cemetery Sale of Lots (6 to a ½ lot) \$300.00

Burials \$650.00

Cremains \$100.00

Campground Fees	
Per day	\$ 20.00
Per Week	\$100.00
Per Month	\$300.00

Overnight campground first night free then \$15.00 per night

Adopted this 6th day of January 2025.

Mike Grosek, Mayor

Attest:

Hayley Dale, Finance Officer
Motion carried.

FISH CLEANING STATION: Motion by Mount, seconded by Brown, to approve the opening of an account for the fish cleaning station, with authorized signers being Hayley Dale, Mike Grosek and Dale Miller. Motion carried. In addition, a motion was made by Miller, seconded by Vogl to approve the installation of the correct lock on the bathroom door and for Ridge Electric to order/install a hand dryer for the bathroom. Motion carried.

The following removal permit was approved with a motion by Miller, seconded by Klungseth:

Removal Permit

AgWrx Cooperative, 409 E 4th St, demolish all old structures/bins/grain moving equipment owned west of Main Street

6:45 p.m. Volunteer Fire Department members Robert Kwasniewski, Eric Kwasniewski and Chris Gravely presented the 2024 annual report. The Fire Department responded to 34 calls in 2024. There are currently 20 active members. Major improvements for 2024 included the purchase of 2 battery powered ventilation fans, a Smart TV for the training room, and a new laptop. They hosted their annual banquet in October, where they raised the most, they ever have. Items needed for the upcoming year include minor items for maintenance and upkeep to the trucks and an EV vehicle fire blanket. They mentioned the county is still working on radio improvements that will require new programming, they are unsure of the cost at this time. The council recommended to begin looking into new gear to see if it is possible to get a few sets at a time, instead of the full expense all at once. A continued concern the department has is the need for new volunteers, discussion of different ideas to gain interest included looking into a cadet program that could get the younger generation involved, open house at the fire station, and meeting with businesses to talk to employees to gain interest. If you have any interest or questions about joining the fire department, please reach out to a council member or member of the fire department.

Motion by Miller, seconded by Klungseth approving the annual report and payment of \$15,145.00 to the Fire Department. Motion carried.

The complete list of volunteers for 2024 was recognized and it is the intent of the City Council to cover these firemen for work comp purposes: Leonard Diebert, Austin Eisenbraun, Scott Grajczyk, Chris Gravely, Rob Grewe, Ross Grupe, Wes Hoven, Allen Jaspers, Brad Johnson, Jake Johnson, Eric Kwasniewski, Fritz Kwasniewski, Larome

Kwasniewski, Robert Kwasniewski, Ryan Kwasniewski, Paul Peterson, Curtis Reiprich,
Tyler Rumpca, and Jeff Smidt

Motion by Miller, seconded by Klungseth to adjourn. Motion carried.

Mike Grosek, Mayor

Hayley Dale, Finance Officer

The City of Webster is an equal opportunity provider.
Published once at the approximate cost of _____.