

OFFICIAL PROCEEDINGS OF THE
CITY OF WEBSTER, SOUTH DAKOTA

Council room, City Hall, Webster, South Dakota, April 1, 2024, 6:30 p.m., regular meeting of the Webster City Council. Mayor Mike Grosek presiding. Present: Council members Wayne Klungseth, Derek Sinner, Toni Brown, Dale Miller, and Stacy Mount. Staff: Craig Baumgarn and Linda Hoberg. Others: Sam Mellgren, Richard and Wanda Morsching. Reporter and Farmer: Amanda Dulitz.

PUBLIC COMMENTS: None.

MINUTES: Motion by Sinner, seconded by Miller to approve the minutes from the March 4, 2024 regular meeting. Motion carried.

PAYROLL AND BILLS: Motion by Miller, seconded by Brown to approve the following payroll and bills: Payroll (net) Admin. 4733.17, L. Hoberg 1281.68, Liquor 7052.24, OT T. Woodell 325.94, Library 3398.67. OT T. Ewalt 414.48, Street 6108.38, ST & OT D. Kirchmeier 215.95, OT J Van Beek 155.27, Police 16204.44, ST C. Baumgarn 132.87, ST D. Collins 197.15, Hwy Grant 98.58, ST & OT J. Hoffard 345.87, ST A. Maldonado 83.95, Hwy Grant 157.39, ST L. Rokusek 76.86, Hwy Grant 28.82, Animal Control Steve Hargis 213.69, Sewer 5479.78, OT D. Valsvig 87.10, Water 6163.02, City Hall 3209.22.

Bills: Postmaster 265.98-bulk mailing, SD State Treasurer 4786.18-sales tax, USDA Rural Development 8042.00-loan payment lagoon, 3449.00-loan payment fire hall, Dacotah Bank 65.00-service fee, First Interstate Bank 2.00-service charge, 3D Painting & Drywall 255.00-services, Mallet and Grain 875.00-materials, A & B Business 173.52-copier & printer contracts, American Family Life Assurance 910.90-insurance, A-Ox Welding 22.45-supplies, AT&T 130.88-cell phones, Auditor's Office-Petty Cash 173.22-postage and supplies, Auto Value Parts 191.87-supplies, B&B Contracting 368751.26-water/sewer project Phase I, Bigfoot Distributing 131.00-merchandise, Block Equipment & Services 1950.00-opening graves, excavating services, Capfirst Equipment Finance 1373.00-golf car lease, Cardmember Service 3676.54-books, supplies, merchandise, City of Webster 568.28-utility bills and employee prepayments, Coca Cola 350.50-merchandise, Colliers Securities LLC 300.00-bond fee, Colonial Life 243.52-insurance, Cortrust Bank 6589.03-loan payments, Crystal Clean Laundry 207.44-rugs, Dakota Pump & Control 224.49-service call, Dave Hahler Automotive 1709.66-parts, labor, Dominicks Equipment 2100.00-beverage cooler, Efraimson Electric 994.00-airport services, Ellwein Brothers 39931.45-merchandise, Emery-Pratt Co. 189.14-books, Flower Cart 47.50-memorial, Galls LLC 75.91-clothing, supplies, Geffdog Designs 15.00-graphics, Global Distributing 1643.50-merchandise, Health Pool of SD 21445.61-insurance, Helms & Associates 7961.72-pay request Phase II wastewater, ITC 932.55-phone, internet service, JGE Inc. 211.66-supplies, Johnson Brothers 23358.94-merchandise, Josh Anderson Construction 1100.28-labor, Kevin's Service 200.00-services, Lake Region Electric 432.24-cemetery, airport lights, labor, Midcontinent Communications 357.78-internet and cable, Mike's 843.44-supplies, Motorola Solutions 500.00-repair body cam, NAPA Auto Parts 317.30-supplies, Northern Safety & Industrial 162.43-supplies, Northwestern Energy 10838.57-lights and power, Porter Distributing 12252.50-merchandise, RDO Equipment 357.65-parts, Reliance Standard 60.72-

insurance, Reporter and Farmer \$659.87-legals, ads, bids, Republic National Distributing 9928.68-merchandise, Ridge Electric 2785.49-service, Rosenbauer 83.96-parts, Ryan's Candy 234.80-merchandise and supplies, SD Dept of Public Safety \$390.00-service, SD Public Assurance Alliance 108338.25-insurance renewal, SD Public Health Laboratory 30.00-water samples, SD Retirement System 9542.07-contributions, SD Supplemental Retirement 310.00-contributions, SD Unemployment 1022.57-insurance, SDML Work Comp Fund 2473.00-audited bill, Snaza Implement 105.32-parts, Southern Glazers of SD 9518.98-merchandise, Tri-State Water 48.55-rental, water, Twin Valley Tire/Community Oil 7.29-parts, Valiant Vineyards 365.40-wine, Valley Office Products 85.99-toner, Western Hotel Supply/Tidmore 589.94-flags, With The Wind Winery 201.42-wine, Library 635.69-1st qtr expenses, Fire Dept. Accounts 16014.71-1st qtr expenses, Payroll taxes 17588.66. Motion carried.

REPORTS: Motion by Sinner, seconded by Klungseth to approve the Police, Finance, Liquor reports and 2023 annual report of the City of Webster. Motion carried.

LIBRARY: Motion by Mount, seconded by Miller to hire Sandy Houghton, assistant librarian at 14.50 hour. Motion carried.

SUMMER HELP: Motion by Sinner, seconded by Brown to hire the following individuals for summer help at the hourly pay rates: Golf Clubhouse Debbie Davidson 14.50; Swimming Pool Manager Gavin Sannes 16.00, Assistant Manager Stephen Hairgrove 15.50, Lifeguards Alaina Baumgarn \$14.00, Madison Block \$14.00, Allison Case 14.00, Rayna Johnson \$14.00, Carson Mount 14.00, Erin Sannes 14.50, Karli Sannes 13.00, Harley Johnson 13.00, Concessions Jackson Baumgarn 11.20; Ballfield Sheldon Schmieg 13.00. Motion carried.

Richard and Wanda Morsching, 135 West 2nd Street, discussed plans for a patio house and wanting to use vertical steel siding. Discussion was held about this not conforming to area properties. Morschings stated several steel garages already built in their area. Their plans are to demolish existing house on property if city approves building permit. Council requested Morschings submit photos showing house with horizontal steel siding. Motion by Brown, seconded by Miller to set a special meeting at 5:00 on Monday, April 8, 2024. Motion carried. Motion by Miller, seconded by Sinner to table Morschings building permit and put it on the agenda for the special meeting. Motion carried.

BUDGET SUPPLEMENTS: Motion by Mount, seconded by Sinner to supplement golf budget 1,267.28 for insurance reimbursement. Motion carried. Motion by Klungseth, seconded by Brown to supplement airport budget 30713.31 for fuel system grant reimbursement. Motion carried.

HOT AND COLD MIX BIDS: 7:00 p.m. This being the time and place for the opening of sealed bids for a season's supply of hot and cold mix. The following bids were received: Bituminous Paving, Inc., Ortonville, MN ½ inch Hot Mix picked up at Odessa 78.00 per ton. LienTransportation, Aberdeen, SD Hot Mix Asphalt FOB Aberdeen 95.00 per ton, Hot Mix Asphalt delivered to Webster 125.00 per ton. Duininck Inc., Prinsburg, MN Hot Mix Asphalt FOB Watertown 83.00 per ton, Cold Mix FOB Watertown 180.00 per ton. Jensen Rock & Sand, Inc., Mobridge, SD Hot Mix

FOB Aberdeen 95.00 per ton, Cold Mix FOB Aberdeen 195.00 per ton. Motion by Miller, seconded by Sinner to accept all bids. Motion carried.

POLICE: Police Chief Baumgarn requested approval of purchasing a new vest for patrolman Collins with approximate cost of \$600.00, mentioned reaching out to state regarding funding for new body cameras and checking into the police building roof leaks. Motion by Klungseth, seconded by Brown approving purchase of vest. Motion carried.

WATER/WASTEWATER PROJECT: Mayor Grosek stated contractors plan to start digging by mid April if weather permits. Construction should be completed this year with roads completed in 2025. Sewer lining is at a stopping point as some lines need digging on them.

LIQUOR LICENSE: 7:05 p.m. This being the time and place for a hearing on application for Recreational Liquor License for Webster Area Golf Association, 1030 West 3rd Street. Motion by Sinner, seconded by Miller to approve the license. Motion carried.

REZONING: 7:10 p.m. Motion by Brown, seconded by Miller to table public hearing for Eric Kracke's request to rezone property from residential to commercial until planning committee can review the plans. Motion carried.

CITY WIDE CLEAN-UP: Discussed clean-up being held during the week of May 6 and having residents haul their own items with crews being on site when dumping items.

DRINKING WATER REPORT: Motion by Miller, seconded by Brown to publish the 2023 Drinking Water Report. Motion carried. A copy of the report is on file at City Hall.

INDUSTRIAL PARK: Motion by Sinner, seconded by Mount to authorize mayor to sign the state water plan application for funding wastewater improvements at Industrial Park. Motion carried.

The following building permits were approved with a motion by Miller, seconded by Brown:

Building Permits:

Patrick and Lauren Curran , 18 East 2nd Ave, storage/cleaning building, \$9,500.00

John and Megan Spears, 515 West 7th Ave, stabilize foundation, \$33,278.90

Motion carried.

At 7:15 p.m. Motion by Brown, seconded by Klungseth to go into Executive Session as set forth in SDCL 1-25-2.1 for the purpose of personnel matters. Motion carried. Council reconvened at 7:46 p.m.

A thankyou from LeRoy Brown family was acknowledged.

Motion to adjourn by Klungseth, seconded by Miller. Motion carried.

Mike Grosek, Mayor

Linda Hoberg, Interim Finance Officer

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