

OFFICIAL PROCEEDINGS OF THE  
CITY OF WEBSTER, SOUTH DAKOTA

Council room, City Hall, Webster, South Dakota, December 4, 2023, 6:30 p.m., regular meeting of the Webster City Council. Mayor Mike Grosek presiding. Present: Council members Wayne Klungseth, Derek Sinner, Toni Brown, Stacy Mount, Dale Miller and via zoom Josh Bartos. Staff: Nicole Kwasniewski James Hoffard. Others: Amy Miller. Reporter and Farmer: Kevin Winter.

MINUTES: Motion by Sinner, seconded by Miller to approve the minutes from the November 6, 2023 meeting. Motion carried.

PAYROLL AND BILLS: Motion by Brown, seconded by Mount to approve the following payroll and bills: Payroll (net) Admin. \$3544.34, Liquor \$6720.16, OT S. Bury \$473.55, Library \$2595.44, ST & OT T. Ewalt \$358.59, Street \$5976.58, OT D. Kirchmeier \$331.04, J. Van Beek \$60.30, Police \$14590.51, ST & OT C. Baumgarn \$1009.80, Hwy Grant \$70.38, D. Collins \$768.33, Hwy Grant \$95.69, L. Rokusek \$934.52, Hwy Grant \$83.97, ST A. Maldonado \$754.11, Animal Control S. Hargis \$196.52, Sewer \$7797.56, ST D. Valsvig \$75.18, ST & OT O. Wyffels \$337.40, Water \$3311.60, ST & OT C. Goehring \$108.98, City Hall \$3070.80, OT S. Sjurson \$242.81, Golf B. Jacobson \$477.52.

Bills: SD State Treasurer \$6704.77-sales tax, 1<sup>st</sup> Interstate Bank \$2.00-service charge, USDA Rural Development \$8,042.00-lagoon loan payment, USDA Rural Development \$3449.00-fire hall loan payment, Dacotah Bank \$65.00-service charge, Hunter Fredericks \$101.98-insurance premium reimbursement, Postmaster \$269.66-bulk mailing, A & B Business \$158.48-printer, copier contract, A-Ox Welding Supply \$20.52-supplies, AFLAC \$256.06-insurance, American Family Life Assurance \$654.84, AT&T Mobility \$176.24-cellular service, Auditors Petty Cash \$209.12-supplies and postage, Auto Value Parts \$389.84-parts, Avera Occupational Medicine \$183.00-drug test, Banyon Data Systems \$169.00-vault back up, Bierschbach \$248.72-service, Bigfoot Distributing \$137.75-merchandise, Bituminous Paving \$716.55-hot mix, Block Equipment & Services \$1250.00-service, Cardmember Service \$2660.78-books, supplies, resale, Cask & Cork \$189.50-win, City of Webster \$1548.02-utilites for city and employee prepayments, Coca Cola \$351.00-merchandise, Code Enforcement Specialists \$436.20-service, Colonial Life \$243.52-insruance, Cortrust Bank \$6589.03-loan payments, Crystal Clean Laundry \$175.34-service, Dahme Construction \$228,831.74-pay request water/sewer improvements, Dakota Pump & Control \$804.08-service, Dave Hahler Automotive \$396.17-service, Day County Auditor \$15,000.00-2023 ambulance funding, Dependable Sanitation \$503.02-garbage fees, Ellwein Brothers \$45009.50-merchandise, Emery-Pratt \$96.81-books, Glacial Lakes Technology \$58.99-serivce, parts, Global Distributing \$3597.75-merchandise, Health Pool of SD \$19771.06-insurance, Helms & Associates \$47465.63-pay request water, sewer, airport projects, ITC \$923.13-phone service, Johnson Brothers \$20679.51-merchandise, Johnson Lumber \$10.99-supplies, Just Ice \$335.50-ice, Danny Kirchmeier \$180.00-cell phone

reimbursement, Lake Region Electric \$362.12- airport, cemetery lights, Leak Investigators \$855.00-service, Midcontinent Communications \$346.60-internet, Midwest Pest Control \$29.40-service, Mike's Jack & Jill \$345.90-supplies, Northwestern Energy \$8405.38-utilities, Leslie Pocta \$97.58-refund bond, Porter Distributing \$12598.65-merchandise, Reinders \$47.00-service, Reliance Standard \$60.72-insurance, Reporter and Farmer \$356.96-legals, advertising, Republic National Distributing \$9869.37-merchandise, Ryan's Candy \$689.35-supplies, SD Dept of Agriculture \$50.00-fee, SD Public Health Laboratory \$30.00-water samples, SD Retirement System \$9232.86-contributions, SD Supplemental Retirement \$210.00-contributions, Sioux Valley Coop \$7599.83-gas, Scott Sjurson \$180.00-cell phone reimbursement, Snaza Implement \$946.32-parts, Southern Glazer's \$10116.75-merchandise, Trittech Software Systems \$2576.13-software, Trugreen \$14000.00-service, Twin Valley Tire/Community Oil \$100.11-repair, Two Way Solutions \$150.00-repair, Valley Office \$280.28-supplies, WEB Water \$26824.00-water, Webster Ace \$272.22-supplies, Webster Chamber of Commerce \$1600.00- employee chamber dollars, Webster Tire & Marine \$25.00-repair, With The Wind Winery \$1334.40-wine, City of Webster \$74.90-pymt on account, Betty Lou Rhode \$25.10-refund bond, Payroll taxes \$16956.86. Motion carried

REPORTS: Motion by Sinner, seconded by Klungseth to approve the Finance, Police and Liquor Reports. Motion carried.

POLICE: Motion by Miller, seconded by Klungseth to approve Dylan Collins to attend the Street Level De-Escalation training in Milbank, January 3-5, 2024. Motion carried.

Motion by Mount, seconded by Brown to hire James Hoffard for patrolman as of December 4, 2023 at \$22.12/hr. Motion carried.

Motion by Klungseth, seconded by Sinner to give Alex Maldonado a dollar raise after completing his certification from \$22.66 to \$23.66. Motion carried.

BUDGET SUPPLEMENT: Motion by Brown, seconded by Miller to supplement the Parks budget \$3874.00 for Mosquito Grant reimbursement and supplement Airport budget \$7371.20 for fuel project grant. Motion carried.

PLAT: The plat of Hargis-Marsh First Addition to the City of Webster was approved with a motion by Miller, seconded by Brown. Motion carried.

ORDINANCE #543: Second reading of Ordinance #543, Flood Damage Prevention was approved with a motion by Mount, seconded by Sinner. Motion carried.

ORDINANCE #544: Second reading of Ordinance #544, Full Service Restaurant On-sale Liquor License was approved with a motion by Sinner, seconded by Brown. Motion carried. Miller abstained.

Motion by Sinner, seconded by Klungseth to set the fee for Full Service Restaurant On-Sale Liquor License at \$1800.00, which will be reviewed in 10 years or at the next census if the population would go up. Motion carried. Miller abstained.

HOLIDAY: Motion by Miller, seconded by Mount to close at noon on Friday December 22 and all-day December 25 in honor of the Christmas holiday. Also, the city will close at noon on Friday December 29 and all-day January 1 for the New Year holiday. Motion carried.

JANUARY MEETING: Motion by Sinner, seconded by Miller to hold the January council meeting on Tuesday, January 2 at 6:30 due to the New Year Holiday. Motion carried.

SPECIAL MEETING: Motion by Sinner, seconded by Miller to set the special year end meeting date for Wednesday December 27 at 5:00 p.m. Motion carried.

SALARIES: Proposed wage scale for 2024 will be reviewed at the special meeting held December 27. No action taken at this time.

ORDINANCE #545: First Reading of Ordinance #545, Supplemental Appropriation was approved with a motion by Miller, seconded by Sinner. Motion carried.

RESIGNATION: Hunter Fredericks turned in his resignation letter effective for November 24, 2023. Brown made a motion to accept the resignation, Klungseth seconded. Motion carried.

AGREEMENT: Motion by Klungseth, seconded by Miller approving the mayor to sign the Joint Cooperative Agreement with NE Council of Governments for calendar year 2024. Motion carried. Local share of \$1,748.45 will be billed in January. NECOG provides planning, technical and grant assistance to local governments.

LIBRARY: Motion by Mount, seconded by Brown to hire Lisa Severson as Library assistant as of December 18, 2023 at \$13.00/hr. Motion carried.

The following building permit was approved with a motion by Brown, seconded by Mount:

**Building Permits:**

Bruce Spindler, 420 E 13<sup>th</sup> Ave, shed, \$3200.00

William Watters, 1116 E 3<sup>rd</sup> St, enclosed porch, \$500.00

Motion carried.

7:00 p.m. This being the time and place for a hearing to consider a Full Service Restaurant On-sale Liquor License for Roots: Kitchen & Taphouse. Hearing no objections, motion by Brown, seconded by Sinner to approve the license. Upon roll call vote of the council, Mount, Klungseth, Brown, Sinner, Bartos voted aye. Motion carried. Miller abstained.

7:10 p.m. Lisa Knight, Kathy Kwasniewski, Eric Hanson, Kelsey Kading and Julie Spiering representing The Chamber came in to give an update on current events going on. Hanson reported how they had a good turn out for Pumpkin Fest, Trunk or Treat they are hoping to expand for next year, their annual meeting will be January 11 at Roots, Farm and Home Show is January 19 and 20 and they are still trying to get the Walleye tournament lined up for August.

Along with the Chamber members, Austin Norton with Game Fish and Parks and Brandon Smid with Helms and Association were present to discuss building a year-round fish cleaning station. The proposed station will be an 18 x 32-foot building located out by Twin Valley Tire in the industrial park area. Project costs based on estimates received for the building are \$82,233.00 plus 10% construction contingencies \$8223.00- and first-year operating costs \$7000.00 totaling \$97,456.00. Norton said Game Fish and Parks is willing to provide a grinder and table (\$75,000 value). Norton also said there are 8 license agents in Day County, 9011 licenses have been sold so far, of those 7717 are

nonresident and of those 7215 are fishing licenses. Smid had a couple concerns as to where the waste will be coming out of it, into a septic tank or right into the sewer system and the volume of water that will be used. Norton said he would do some checking on this with other fish cleaning stations as this will also vary on each location. Council advised to get a bid for a septic tank to be included in the plans.

Motion by Miller, seconded by Brown to approve \$100.00 in Chamber Dollars to each full-time City employee. Motion carried.

Employee Christmas party will be set at the next meeting.

Motion by Klungseth, seconded by Miller to adjourn. Motion carried.

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Mike Grosek, Mayor

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Nicole Kwasniewski, Finance Officer

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