

OFFICIAL PROCEEDINGS OF THE  
CITY OF WEBSTER, SOUTH DAKOTA

Council room, City Hall, Webster, South Dakota, February 6, 2023, 6:30 p.m., regular meeting of the Webster City Council. Mayor Mike Grosek presiding. Present: Council members Wayne Klungseth, Josh Bartos, Jim Grimes, Derek Sinner, Dale Miller and Stacy Mount. Staff: Nicole Kwasniewski and Craig Baumgarn. Reporter and Farmer: Amanda Fanger.

MINUTES: Motion by Sinner, seconded by Bartos to approve the minutes from the January 4, 2023 meeting. Motion carried.

PAYROLL AND BILLS: Motion by Klungseth, seconded by Miller approving the following payroll and bills and authorize payment: Payroll (net) Admin. \$3547.46, Library \$2600.24, OT & Longevity T. Ewalt \$567.52, Street \$8144.33, ST/OT H. Fredericks \$378.54, J VanBeek \$432.43, Longevity & ST/OT D. Kirchmeier \$811.14, Police \$14887.53, Longevity & ST C. Baumgarn \$511.33, Longevity & ST/OT D. Collins \$771.21, ST/OT A. Maldonado \$487.39, L. Rokusek \$391.92, Sewer \$5385.76, ST/OT D. Valsvig \$479.26, O. Wyffels \$213.96, Water \$6020.06, Longevity C. Goehring \$43.17, Longevity J. Wickre \$86.35, Liquor \$6390.84, OT S. Bury \$189.42, Longevity & OT T. Woodell \$180.68, City Hall \$3070.80, Longevity S. Sjurson \$215.87.

Bills: SD State Treasurer \$7206.55-sales tax, USDA Rural Development \$8042.00-loan payment lagoon, \$3449.00 loan payment fire hall, 1<sup>st</sup> Interstate Bank \$77.63-service charge, deposit books, Dacotah Bank 65.00-service charge, Postmaster \$271.47-bulk mailing, A & B Business \$192.67-copier and printer contract, supplies, AFLAC \$297.89-insurance, American Family Life Assurance \$720.06-insurance, , Aramark \$231.30-uniforms, Auditor-Petty Cash \$285.07-postage and supplies, Auto Value Parts \$57.17-parts, Avera Occupational Medicine \$216.00-service, B&B Contracting \$3946.44-repair leak, Bigfoot Distributing \$137.75-merchandise, Cardmember Service \$352.46-books, supplies, merchandise, City of Webster \$716.90-employee prepayments and City water bills, Coca Cola \$493.50-resale, Colliers Securities \$300.00-bond fee, Colonial Life \$243.52-insurance, Community Transit \$3500.00-donation, Cortrust Bank \$4030.76-loan payments, Crawford Trucks & Equipment \$562.10-parts, Crystal Clean Laundry \$133.83-service, Dakota Foundry \$1368.17-supplies, Dakota Pump & Control \$969.45-service, Dakota Refrigeration \$771.32-supplies, Dave Hahler Automotive \$6446.83-parts and labor, Day County Sheriff's Office \$8500.00-service, Dependable Sanitation \$493.91-garbage service, Dougs Service & Marine \$1743.78-parts, Electro Watchman \$419.40-monitoring, Ellwein Brothers \$67250.12-merchandise, Emery-Pratt \$84.07-books, Ferguson Water Works \$70.98parts, Joe Gaikowski \$942.50-service, Galls LLC \$26.15-equipment, Glacial Lakes Technology Service \$1268.95-training, service, Reed Hagen \$65.48-reimbursement, Health Pool of SD \$20719.24-health insurance, Helms & Associates \$40065.39- pay requests wastewater improvements construction phase/airport revenue hangar admin, ITC \$822.08-phone service, J Gross Equipment \$125.46-parts, JDH \$6000.00-pay request hangar building, Johnson Brothers \$22737.56-merchandise, Danny

Kirchmeier \$39.25-reimbursement, Lake Region Electric \$960.31- airport, cemetery lights, Maguire Iron \$38244.00-service, Marko Canning \$102.00-merchandise, Meyers Tractor Salvage \$600.00-parts, Midcontinent Communications \$321.87-internet and cable, Mike's Jack & Jill \$347.80-supplies, Milbank Winwater Works \$3166.15-parts, NE Council of Governments \$1720.07-dues, Northwestern Energy \$12553.03-service, Our Iowa \$9.98-subscription, Overdrive \$1100.00-fees, Overhead Door Company \$146.75-supplies, Porter Distributing \$16798.10-merchandise, Prairie Berry Winery \$579.00-merchandise, Productivity Plus Account \$168.31-parts, Reliance Standard \$71.24-insurance, Reporter and Farmer \$713.80-supplies, notices and ads, Republic National Distributing \$17553.54-merchandise, Ridge Electric \$299.05-service, Ryan's Candy \$374.05-supplies, Sanford Health \$100.00-service, SD Library Association \$52.00-dues, SD Retirement System \$9216.76-contributions, SD Supplemental Retirement \$210.00-contributions, Sioux Valley Co-op \$5786.03-fuel, Scott Sjurson \$79.85-reimbursement, Snaza Implement LLC \$2302.70-parts & labor, South Dakota 811 \$57.75-locates, Southern Glazer's \$8272.38-merchandise, Team Laboratory Chemical Corporation \$1616.00-supplies, Transource Truck & Equip. \$1448.33-parts, Tri-State Water \$179.55-water, Twin Valley Tire \$339.39-parts, US Bank \$23117.37-loan payment for drinking/clean water project, Valley Office Products \$355.54-supplies, Walts Homestyle Foods Inc \$54.00-merchandise, Watertown Police Department \$500.00-contract, WEB Water \$25054.11-water, Webster Ace \$394.97-supplies, Webster Chamber of Commerce \$150.00-dues, Webster Scale \$3740.00-service, Webster Tire & Marine \$24.95-parts, Western Hotel Supply \$279.35-supplies, With The Wind Winery \$360.84-merchandise, City of Webster \$100.00-applied BGF, Payroll taxes \$15138.21. Motion carried.

MONTHLY REPORTS: Motion by Miller, seconded by Sinner to approve the Finance, Police & Liquor reports. Motion carried.

Danny Kirchmeier, street superintendent, was in to discuss getting a generator for the shop building. Kirchmeier presented 3 quotes, ranging in price from \$13,500 for a 18kw to \$47,000 for a 60kw. Council asked Kirchmeier to do a little more research on what kind of generator the city shop would need to function and then get bids.

6:55 p.m. Volunteer Fire Department members Rob Grewe, Scott Grajczyk and Robert Kwasniewski presented the 2022 annual report. The Fire Department responded to 38 calls in 2022. There are currently 22 active members. Major improvements this year: updated jaws rescue truck to a heavy rescue truck. The following items were discussed for this year: working on updating SCBA and fill system to current NFPA standards, as ours are currently outdated and estimates were provided for new ones. Also, it was mentioned the fire department is needing help with recruitment for new volunteers. Motion by Miller, seconded by Klungseth to recognize Corey Braun as new member to be added to the volunteer fire department. Motion carried.

Duane Anderson, MSWI board member spoke about needing more volunteers and shingling the church, country store and the Bieler house. Anderson also talked about upgrading the museum's lightening to LED and that they have also added outside security lights. Anderson was asking for a \$6000.00 donation so they can proceed with upgrades. He also gave a report involving the number of visitors they have had, and all

workers are volunteer. Motion by Miller, seconded by Sinner to give a donation of \$6000.00. Upon roll call vote of the council, all voted aye. Motion carried.

Brian Anderson, Day County Emergency Management, was present to discuss the FEMA hazard mitigation plan and flood changes. Anderson also spoke of flooding issues that the city may encounter down by highway 12 and that there are different options available for pumping sources besides running a tractor all the time. Motion by Grimes, seconded by Miller approving the mayor to sign the letter for commitment for the mitigation plan. Motion carried.

Eric Hanson, Lisa Knight and Kathy Kwasniewski, Webster Area Chamber board members, gave a review of the 2022 events. Hanson explained some of their major expenses they had and if they could generate more income, they wouldn't have such a deficit at the end of the year. He also said the Chamber would like to hire a part-time employee to help keep things organized so board members wouldn't get burned out. The Chamber was wondering if the city would financially back them, within reason if need be in the future. Mayor Grosek addressed that if an issue arises then they should come visit with the council again.

TASER: Chief of Police Craig Baumgarn presented to the council a quote for five new tasers over a 5-year payment arrangement totaling \$21,214.25. The ones they currently have are falling apart and are not repairable. Council asked Baumgarn to check into if there is a discount if all paid up front and report back.

TRAVEL: Motion by Klungseth, seconded by Bartos to approve Craig Baumgarn to attend the police Chief's conference in Deadwood, April 10-14. Motion carried.

POLICE: Motion by Sinner, seconded by Klungseth to appoint Dylan Collins as Assistant Police Chief. Motion carried. Motion by Miller, seconded by Grimes to raise Collins wage by a dollar to \$25.21/hour. Motion carried.

HAYLAND BIDS: This being the time and place for opening of sealed bids for hay land lease at the airport. One bid was received:

Eric and Hayden McCarlson, 42929 132<sup>nd</sup> St, Webster, SD \$65.57 cash rent per acre  
Motion by Miller, seconded by Grimes to accept the bid from the McCarlson's. Motion carried.

7:05 p.m. This being the time and place for a hearing for a malt beverage license transfer from Perfect Pickins, 700 Main Street to Perfect Pickins, 621 Main Street. Hearing no objections, motion by Grimes, seconded by Sinner to approve the license transfer. Motion carried. Miller abstained.

7:10 p.m. This being the time and place for a hearing to consider a Retail On/Off Sale Wine and Cider license for Perfect Pickins. Hearing no objections, motion by Sinner, seconded by Mount to approve the license. Motion carried. Miller abstained.

7:15 p.m. TRUCK BIDS: This being the time and place for opening of sealed bids for a 1991 International truck. The following bids were received:

Nick Lesnar, 15032 439<sup>th</sup> Ave, Webster, SD \$2250.00  
Joseph J Gaikowski, 707 W 9<sup>th</sup> Ave, Webster, SD \$555.00  
Randy Block, 500 E 5<sup>th</sup> St, Webster, SD \$412.00  
Connor Fischer, 43493 148<sup>th</sup> St, Webster, SD \$1200.00  
Motion by Grimes, seconded by Miller to accept the bid from Nick Lesnar. Motion carried.

BUDGET SUPPLEMENT: Motion by Klungseth, seconded Miller to supplement the airport budget for the ARPA grant reimbursement for \$9547.73 and for the BIL grant reimbursement \$1292.46. Motion carried.

LIBRARY: Motion by Mount, seconded by Grimes to hire Raquel Kurkowski as assistant librarian as of January 23, 2023 at \$12/hr. Motion carried.

SUMMER HELP: Motion by Miller, seconded by Sinner to advertise for summer help in the following departments: Street, Cemetery, Golf clubhouse and groundskeepers, Parks, Ball Fields groundskeepers, Swimming Pool, Baseball and Softball coordinator. Motion carried.

TEMPORARY LICENSES: Motion by Sinner, seconded by Grimes to set a hearing on March 6, 2023 at 7:00 p.m. to consider a temporary malt beverage license for the Webster Dewangen Club for Shake your Shamrock to be held on March 18, 2023 located at the Webster Armory. Motion carried.

Motion by Bartos, seconded by Sinner to set a hearing on March 6, 2023 at 7:05 p.m. to consider a temporary liquor license for the Lake Region Shriner's Club for men's stag night to be held on March 11, 2023 located at the Webster Armory. Motion carried.

Motion by Mount, seconded by Bartos to set a hearing on March 6, 2023 at 7:10 p.m. to consider a temporary liquor license for the Lake Region Shriner's Club for the Webster Bearcat Ball to be held on April 1, 2023 located at the Webster Armory. Motion carried.

DONATION: Motion by Miller, seconded by Mount to authorize a donation to Community Transit, Inc for \$3,500.00. Motion carried.

AGREEMENT: The agreement with Glacial Lakes Humane Society in Watertown for impounding stray dogs was renewed with a motion by Grimes, seconded by Miller. Motion carried.

SURPLUS PROPERTY: Motion by Grimes, seconded by Sinner to surplus and junk a sharp adding machine. Motion carried.

REPORT: Motion by Miller, seconded by Klungseth to accept the 2022 performance report from NE Council of Governments that highlights activities for the region and counties was reviewed and is on file at City Hall. Motion carried.

LETTER: Motion by Miller, seconded by Klungseth approving the mayor to sign the letter for commitment from the city for the mitigation plan. Motion carried.

BUILDING PERMIT: Motion by Grimes, seconded by Miller to approve the building permit for:

KBJ Enterprise LLC, 1501 W 1<sup>st</sup> ST, storage/office, \$25,000  
Motion carried.

OTHER DISCUSSION: Mayor Grosek mentioned that the city is close to being able to advertise for phase II of the water/sewer project. The John Deere tractor that has been at RDO is now running but waiting on a new water pump.

Motion by Klungseth, seconded by Miller to adjourn. Motion carried. Next regular scheduled meeting is March 6, 2023 at 6:30 p.m.

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Nicole Kwasniewski, Finance Officer

The City of Webster is an equal opportunity provider.

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