

OFFICIAL PROCEEDINGS OF THE
CITY OF WEBSTER, SOUTH DAKOTA

Council room, City Hall, Webster, South Dakota, January 2, 2024, 6:30 p.m., regular meeting of the Webster City Council. Mayor Mike Grosek presiding. Present: Council members Wayne Klungseth, Toni Brown, Derek Sinner, Stacy Mount and Dale Miller. Staff: Nicole Kwasniewski. Reporter and Farmer: Amanda Dulitz.

MINUTES: Motion by Sinner, seconded by Miller to approve the minutes of the December 4, 2023 meeting with a correction to Alex Maldonado's pay raise was a dollar putting him at \$24.16/hr and minutes from special meeting December 27, 2023. Motion carried.

PAYROLL AND BILLS: Motion by Miller, seconded by Brown to approve the following payroll and bills: Payroll (net) Mayor and Council Special Meeting M. Grosek \$18.47, J. Bartos \$18.47, T. Brown \$18.47, W. Klungseth \$18.47, D. Miller \$18.47, S. Mount \$18.47, D. Sinner \$18.47, Admin. \$3544.27, ST N. Kwasniewski \$346.88, L. Hoberg \$105.85, Liquor \$6886.96, ST & OT S. Bury \$315.69, ST T. Woodell \$65.83, Library \$2289.95, M. Woken \$60.03, ST & OT T. Ewalt \$313.51, Street \$6022.48, ST & OT D. Kirchmeier \$918.79, ST J. Van Beek \$80.40, Police \$15844.56, ST C. Baumgarn \$375.32, J. Hoffard \$298.54 Hwy Grant \$111.98, A. Maldonado \$326.06 Hwy Grant \$91.70, ST & OT D. Collins \$616.78, L. Rokusek \$762.20 Hwy Grant \$55.98, Animal Control S. Hargis \$196.52, Sewer \$7797.39, ST D. Valsvig \$75.18, J. Wickre \$171.18, Water \$3311.54, Gvt Blding \$3046.66, ST S. Sjurson \$435.28.

Bills: USDA Rural Development \$3449.00 fire hall loan payment, Dacotah Bank \$65.00-service charges, Postmaster \$267.72-bulk mailing, A&B Business \$199.69-copier, printer contract, AFLAC \$256.06-insurance, American Family Life Assurance \$654.84-insurance, American Solutions for Business \$127.10-supplies, A-Ox Welding Supply \$22.95-supplies, Aramark \$410.48-uniforms, AT&T Mobility \$176.24-cell phones, Auditor's Office-Petty Cash \$213.76-postage and supplies, Auto Value Parts \$452.01-parts and supplies, Avera Occupational Medicine \$110.00-pre-employment drug screening, B&B Contracting \$484331.49- pay request water/sewer improvements, Bears Custom Fence \$1461.80-service, Bigfoot Distributing \$82.00-merchandise, Block Equipment & Service \$350.00-service, C&S Concrete \$612.00-service, Cardmember Service \$389.89-software, books, merchandise, City of Webster \$903.75-employee prepayments and water bills, Coca Cola \$368.00-merchandise, Code Enforcement Specialists \$2082.00-service, Colonial Life \$243.52-insurance, Cortrust Bank \$6589.03-loan payments, Crystal Clean Laundry \$199.01-service, , Dahme Construction \$96791.86-pay request water/sewer improvements, Dave Hahler Auto \$353.82-parts and labor, Decatur Electronics LLC \$6750.00-signs, Dependable Sanitation \$435.31-services, Ellwein Brothers \$43295.70-merchandise, Emery Pratt \$79.45-books, Galls \$287.16-supplies, clothing allowance, Reed Hagen \$82.31-reimbursement, Health Pool of SD \$20540.83-insurance, Helms & Associates \$19264.42-pay requests wastewater improvements construction phase/airport fuel design, ITC \$924.88-phone service, Johnson Brothers \$19642.21-merchandise, Johnson Lumber \$544.36-supplies, Marko Canning \$36.00-merchandise, M & T Fire & Safety \$1631.00-service, Midcontinent

Communications \$346.60-cable, internet, Mike's Jack & Jill \$46.82-supplies, Ne Council of Governments \$1748.45-dues, Northern Safety\$136.92-supplies, Northwestern Energy \$9237.92-utilities, Olson Consulting/Contracting \$2500.00-retainer, Porter Distributing \$13964.24-merchandise, Postmaster \$660.00-stamps, Prairie Berry Winery \$642.00-wine, Pro Batter Sports \$5875.00-equipment, Reliance Standard \$60.72-insurance, Reporter and Farmer \$1805.10-legals, ads, supplies, Republic Distributing \$3113.94-merchandise, Ridge Electric \$302.42-service, Ryan's Candy \$452.70-supplies, SD Airport Management Assn \$50.00-dues, SD Assoc. of Rural Water System \$640.00-annual dues, SD Assn of Code Enforcement \$75.00-dues, SD DENR \$60.00-certification fee, SD Government Finance Officer \$40.00-dues, SD Governmental Human Resource \$25.00-dues, SD Municipal Street Maint Assn \$35.00-dues, SD Police Chief's Assn \$200.00-dues, SD Municipal League \$1945.55-annual dues, SD Public Health Lab \$686.00-lagoon samples, SD Retirement System \$11007.97-contributions, SD Supplemental Retirement \$210.00-contributions, SD Unemployment Insurance \$186.33-insurance, SDML Work Comp Fund \$27639.00-renewal billing, Southern Glazer's of SD \$4011.35-merchandise, Steve Rhody Services \$110.00-service, Stryker Sales \$156.00-parts, Team Laboratory Chemical \$1319.50-supplies, Transource Truck & Equipment \$287.49 Tri-State Water \$31.85-service, Twin Valley Tire \$1481.48-service, US Bank \$1870.00-fee, Valley Office Products \$25.00-supplies, Webster Area School District \$12500.00-armory use agreement, Webster Tire \$45.00-repair, With the Wind Vineyard \$637.92-merchandise, Library \$453.57-4th quarter expenses, Fire Dept \$6171.07-4th quarter expenses, Payroll Taxes \$17697.49. Motion carried.

MONTHLY REPORTS: Motion by Mount, seconded by Miller to approve the Finance, Police and Liquor reports. Motion carried.

TRAVEL: Motion by Brown, seconded by Sinner to approve Danny Kirchmeier, Danny Valsvig and John Van Beek to attend MSHA Training in Watertown, January 31. Motion carried

CODE ENFORCEMENT: Motion by Sinner, seconded by Miller to approve the mayor to sign the agreement with Olson Consulting/Contracting Services and pay the retainer of \$2,500. Motion carried. If work exceeds retainer, a fee of \$75 per hour in addition to mileage and reimbursing expenses will be invoiced to the City.

GAS AND FUEL: One quote was received. Motion by Mount, seconded by Klungseth approving the quote from Sioux Valley Co-op for a discount of .08 cents per gallon off gas/diesel purchased through the pumps and any bulk deliveries through December 30, 2025. Motion carried.

NOTICE OF VACANCIES: Motion by Miller, seconded by Sinner to publish the notice of vacancies and time and place for filing petitions. Petition circulation begins January 26. Motion carried.

AGREEMENT: The agreement with Glacial Lakes Humane Society in Watertown for impounding stray animals was renewed with a motion by Klungseth, seconded by Mount. Motion carried.

Motion by Miller, seconded by Sinner to approve the following resolution for fees and services:

A Resolution Setting Certain Fees and Charges For Services and Setting Other Designations Provided by the City of Webster

WHEREAS, City Ordinances require certain license fees, charges for services, and other designations to be established by resolution; and

WHEREAS, the City of Webster is required to have on file in City Hall a list of complete charges and designations;

NOW, THEREFORE BE IT RESOLVED THAT the City of Webster hereby establishes the following fees and other designations effective for the 2024 license year (fees are for the calendar year unless otherwise stated):

MISC.

Designate truck routes –Main, 1st Ave. East, 5th Ave. East, 4th St. E. from 1st Ave. to 5th Ave.

Curfew-First Offense: Warning to the minor child (under the age of 16) and/or parent/guardian that curfew is being broken. Second Offense: \$50.00 fine issued to child's parent/guardian. Third Offense: \$100.00 fine issued to child's parent/guardian. (8-7-2)

Cost to replace blacktop when digging in water/sewer service-\$10.00 sq. ft

PERMITS AND LICENSES

Building Permits-values under \$1000. are \$15.00, values \$1000. and over are \$25.00

Plumbing License-initial fee \$60.00-renewal fee \$15.00

Electrical License-initial fee \$60.00-renewal fee \$15.00

Special Alcoholic Beverage License-\$50.00

Garbage License-yearly-\$250.00 per year-resolution to set rates-notify City

Junkyard Licenses-to be determined

Bicycle Licenses-\$2.00

Permits for excavations-one call takes care of

Permit for slaughter house and penalty-to be determined

FINES AND FEES

Fine for hindering fireman and driving over fire hose-\$150.00

Fine for violating health orders-to be determined

Penalty for garbage nuisance-see City Ordinance Section 6-16

Fine for not removing doors and locks on refrigerator or freezers-see City Ordinance Section 6-16

Fine for not removing noxious weeds-see City Ordinance Section 6-16

Fine for not removing trees with Dutch Elm Disease-costs of removal plus See City Ordinance Section 6-16

Fine for fireworks in city limits-\$50.00

Abandoned Vehicles-costs of removal and storage plus See City Ordinance Section 6-16

Fine for parking on designated streets overnight-\$15.00

Fine for illegal parking-\$75.00 plus \$5.00 each day delinquent

Fine for open bottles or cans containing alcoholic liquor \$25.00

Fine for noise violation \$150.00

Fine for violating firewood ordinance-\$25.00 per day

Fine for snowmobile violations-\$100.00

Costs of cleaning up properties by City (includes hauling demolished structures out and cleaning up junk on properties)-\$200.00 minimum-over 1 hour \$200.00 per hour

Fines for Administrative Code Enforcement (City Ordinance Section 6-16):

First violation \$100.00

Second violation \$150.00

Third or subsequent violation \$200.00

DOGS AND CATS

Dogs and Cats-fail to license-\$25.00

Dogs-at large or barking-First Offense \$110.00-Second \$160.00-Third \$210.00

Dog and cat licenses-\$5.00

WATER AND SEWER CONNECTION FEES

Water Connection Fee (to the Main) \$125.00

Water Re-connect Fee \$25.00

Sewer Connection Fee (to the Main) \$125.00

Non-Resident user Fee \$30.00 per month
Sump pumps in sanitary sewer \$100.00 day

CEMETERY FEES

Cemetery Sale of Lots (6 to a ½ lot) \$300.00
Burials \$650.00
Cremains \$100.00
Saturday, Sunday or Holiday Services \$100.00 extra
Winter cremains \$650.00
Winter storage of casket in bldg. \$ 25.00

MOWING AND SNOW REMOVAL COSTS

Costs of mowing lawns by City-\$200.00 minimum-over 1 hour \$200.00 per hour
Costs of removing snow from sidewalks by City-\$50.00 minimum-over 1 hour \$50.00 per hour
Pushing or dumping snow on City streets or alleys 100.00 hauling fee

ARMORY RENTAL

With organizations that request permission to serve alcohol \$500.00 a day

RECREATION FEES

Pool Fees
\$100.00 family pass – Adopted May 3, 2021
\$60 adult pass (18 and over)
\$40 youth
Lessons \$30 per child
\$25 per child with season pass
\$15 preschool
General Admission-\$1.00 children 1-5 years old
\$2.00 children 6-17 years old
\$4.00 adults
Lap swim-\$2.00 session
Water walking-\$2.00 session

Golf Fees (tax not included)

Season Passes

Family: \$450.00
Individual: \$325.00
High School/College: \$150.00
Grade/Middle School: \$100.00
*Trail Fee: \$60.00

***Yearly fee for Members who store carts off site**

Trail Fee - With own cart per time - \$8.00

CARTHOUSE RENTAL -

Gas: \$250.00
Electric: \$275.00

DAILY FEES - M-F 9 Holes

Green Fees \$20.00
Cart Rental \$20.00

DAILY FEES -

Weekends 9 Holes

Green Fees \$25.00
Cart Rental \$25.00

18

DAILY FEES - M - F Holes

Green Fees \$25.00
Cart Rental \$25.00

DAILY FEES -

Weekends 18 Holes

Green Fees \$30.00
Cart Rental \$30.00

Club House Rental - \$150.00

Tournament Fee M - F \$625.00
Tournament Fee Sat/Sun \$800.00

Campground Fees

Per day \$ 20.00
Per Week \$100.00
Per Month \$300.00

Overnight campground first night free then \$15.00 per night

Adopted this 2nd day of January, 2024.

Mike Grosek, Mayor

Attest:

Nicole Kwasniewski, Finance Officer
Motion carried.

WATER DEPT: Motion by Mount, seconded by Miller to approve Owen Wyffels to attend Water Collection Certification in Sioux Falls, February 6-8. Motion carried

ORDINANCE #546: First Reading of Ordinance #546, Animal Cruelty was approved with a motion by Sinner, seconded by Mount. Motion carried.

APPOINTMENT: Motion by Sinner, seconded by Miller to appoint Jim Grimes to the Planning and Zoning Committee. Motion carried.

HEARING: Motion by Miller, seconded by Brown to set a hearing for Eric Kracke to rezone his property at 110 E 3rd Ave, described as Lot 20 ex W66' of E134' McKennett's and Lot 21, Day County, South Dakota, a request to rezone from residential to commercial for the purpose of building a 60'x65' storage building for business and recreational equipment. Hearing is set for February 5 at 7:00 p.m. Motion carried.

Fish Cleaning Station: Along with some Webster Chamber members, there was a large group of concerned citizens that were present during this time. Eric Hanson started off wondering if anyone had any questions or concerns. Jim Grimes questioned why back in 2021 when the fish cleaning station was presented costs were coming in at \$300,000. Mayor Grosek explained that those plans had all the bells and whistles to the building and included the grinder table. Grimes spoke with Rhett Russell with Game Fish and Parks out of Watertown and they are out about a year for getting in a grinder and table. Grimes also wondered why such a rush to get this going when this has been presented two times in the past couple years before and turned down. Grimes pointed out that when speaking with Russell that Watertown is in the process of building a fish cleaning station and they have a 3 septic system, to help with filtration from oil from the fish and he stated we need to properly filter the septic system or the sewer lines will be coated with fish oil and cause problems. Questions came up about who is going to maintain the cleaning station

when finished. Mayor Grosek said it would be a joint effort between the Chamber and the city. Mayor Grosek also stated this will be another great amenity for the City of Webster. This would bring more visitors to town and possibly stay in town, eat, get gas, groceries, etc. Miller made the comment that there is a possible landowner that would be interested in pumping the septic tanks to spread on their fields. Sinner asked if the Game Fish and Parks would help maintain/clean the station? Austin Norton replied not sure, but they would still offer the grinder/table. A motion by Miller to give the Chamber \$45,000 to commit to get the process started provided that all questions are answered before any dirt is moved, seconded by Brown. Upon roll call vote of the council, all voted aye. Motion carried.

Motion by Miller, seconded by Brown to acknowledge a Thank you card from Jennifer Wickre. Motion carried.

OTHER DISCUSSION: Helms is looking into getting a proposal together for lining the industrial park area.

Motion by Klungseth, seconded by Miller to adjourn. Motion carried.

Mike Grosek, Mayor

Nicole Kwasniewski, Finance Officer

The City of Webster is an equal opportunity provider.

Published once at the approximate cost of _____.