

OFFICIAL PROCEEDINGS OF THE
CITY OF WEBSTER, SOUTH DAKOTA

Council room, City Hall, Webster, South Dakota, July 5, 2022, 6:30 p.m., regular meeting of the Webster City Council. Mayor Mike Grosek presiding. Council members present: Wayne Klungseth, Derek Sinner, Josh Bartos, Jim Grimes, Dale Miller and Mike Dunse. Staff: Nicole Kwasniewski and Craig Baumgarn. Reporter and Farmer: Amanda Fanger.

MINUTES: Motion by Sinner, seconded by Dunse to approve the minutes from the June 6, 2022 meeting. Motion carried.

PAYROLL AND BILLS: Motion by Klungseth, seconded by Bartos to approve the following payroll and bills: Payroll (net) Admin. \$3093.62, L. Hoberg \$236.68, Liquor \$6675.65, PT Y. Keomanyvong \$1260.82, Library \$2924.55, Street \$6428.12, OT J. VanBeek \$95.78, PT K. Stoks \$1416.87, Police \$11934.97, ST C. Baumgarn \$308.84, H. Cole \$953.03, D. Collins \$446.36, Payout Vac/Sick T. Kiefer \$11662.84, Dog Catcher S. Hargis \$262.92, Sewer \$4821.84, ST O Wyffels \$108.80, Water \$3171.00, ST & OT C Goehring \$621.72, Library \$2644.77, OT T. Ewalt \$165.54, Cemetery D. Kurkowski \$1575.25, J. Lee \$907.98, Airport R. Millim \$1848.18, Parks A. Grimes \$1835.23, Ballfield L. Block \$1567.58, B. Lux \$1473.90, M. Mount \$345.39, B. Schimmel \$1802.74, J. Schimmel \$1572.00, Golf Course \$4539.60, ST & OT R. Hagen \$595.73, A. Bartelt \$617.13, L. Carlson \$1237.36, D. Davidson \$1214.92, T. Dunse \$1099.83, B. Jacobson \$1430.46, J. Keller \$523.15, C. Larson \$1351.59, C. Norton \$871.54, Pool J. Bauer \$1115.83, A. Baumgarn \$1458.73, M. Block \$600.46, E. Case \$1021.72, S. Hairgrove \$2861.13, H. Isler \$1040.58, H. Johnson \$384.90, Ella Kaufman \$1409.26, Emily Kaufman \$1886.25, A. Kuecker \$983.62, M. Kuecker \$1694.06, T Kuecker \$1009.00, K. Kwasniewski \$433.52, C. Mount \$305.42, C. Sannes \$1606.56, E. Sannes \$950.60, G. Sannes \$1732.45, P. Snell \$390.06, J Spiering \$463.97.

Bills: SD State Treasurer \$10122.28-sales tax, Dacotah Bank \$251.12-deposit tickets, service charges, USDA Rural Development \$8042.00-loan payment lagoon, USDA Rural Development \$3449.00-loan payment fire hall, Postmaster \$230.15-bulk mailing, A & B Business \$159.42-maintenance contract copier, printer, Jay Aadland \$4360.00-labor, Acushnet Co \$69.66-supplies, AFLAC Inc \$297.89-insurance, Agwrx Coop \$900.00-chemical, American Family Life Assurance \$824.51-insurance, American Solutions for Business \$31.90-supplies, Aramark \$168.20-uniforms, Arctic Glacier \$1061.68-ice, Associated Supply Co \$1288.36-supplies, Auditors Office Petty Cash \$320.02-postage, supplies, Auto Value Parts Store \$832.75-parts, Aver Occupational Medicine \$93.00-pre-employment drug screening, B & B Contracting \$365,436.20-pay request water/sewer improvements, Beacon Athletics \$707.00-supplies, Bierschback Electric Inc \$99.49-service, Bigfoot Distributing \$159.96- liquor merchandise, Block Equipment & Services \$700.00-grave opening, Bryan Rock Products \$3375.56-agrilime, Buhl's \$321.75-rugs, Capfirst Equipment Finance \$1277.00-golf car lease, Cardmember Service \$1094.40-books, merchandise, Carlson & Stewart Refrig Inc \$392.35-services, City of Webster \$3697.80-employee prepayments/water billings, Coca Cola \$1214.00-

merchandise, Colonial Life \$243.52-insurance, Cortrust Bank \$4030.76-loan payments, Country Leathers \$105.50-service, Crossroads \$231.00-lodging, Dakota Pump & Control \$130.10-service, Dave Hahler Automotive \$892.52-parts, labor, Day County Conservation Dist. \$180.00-trees, Dependable Sanitation \$1470.28-garbage service, Diamond Vogel \$437.30-paint, Dougs Service and Marine \$1467.79-service, battery, Dustbusters Enterprises \$6175.20-mag chloride, Easy Picker Golf Production \$469.47-parts, Ellwein Brothers \$65,005.00-merchandise, Emergency Apparatus Maintenance \$9987.10-services, Emery Pratt \$147.65-books, Ferguson Water Works \$3424.23-supplies, parts, Galls \$372.86-clothing, Glacial Lakes Technology \$581.50-service, batteries, Chad Goehring \$89.99-reimbursement, Hand County \$10,600.00-rent for water pump, Hauff Mid America Sports \$719.40-field paint, Hawkins, Inc. \$5028.80-pool chemicals, Health Pool of SD \$18,645.88-insurance, Helms & Associates \$59,064.27-water system improvements construction phase-airport hangar project admin, Hesla Services \$1447.76-service, Chad Hesla \$220.14-reimbursement, Inman Irrigation \$5215.69-service, ITC \$892.10-phone service, internet, JDH Construction Inc \$59,400.00-pay request hangar building, Johnson Bros. \$22,910.61-liquor purchases, Johnson Lumber \$251.98-paint, Keller Mechanical \$159.29-service, Bruce Kleinsasser \$1400.00-lifeguard training, recertifications, Wayne Klugseth \$42.00-reimbursement, Nicole Kwasniewski \$127.56-reimbursement, Lake Region Electric \$178.19-cemetery and airport lights, Midcontinent Communications \$321.87-internet and cable, Midwest Pest Control \$29.00-services, Mike's Jack & Jill \$2363.56-supplies, Milbank Winwater Works \$264.23-parts, Minnesota Sodding Co \$19,003.45-sod, NECOG \$1720.07-dues, North County Business Products \$2943.95-software maintenance, support, Northern Safety & Industrial \$218.72-supplies, Northstar Mechanical \$220.11-parts, services, Northwestern Energy \$12,510.51-lights and power, Olson Sod Farms \$4100.0-sod, Olsons Pest Technicians \$250.00-services, Pepsi Beverage \$755.58-merchandise, Pereboom's Café \$262.21-lodging, meals, Porter Distributing \$18,097.03-beer purchases, Premier Police \$147.00-training, RDO Equipment \$47.51-parts, Reliance Standard \$71.24-insurance, Reporter and Farmer \$1571.12-supplies, legals and advertising, Republic Distributing \$15,384.39-liquor merchandise, Ridge Electric \$1961.09-service, Running Supply \$614.99-welder, Ryan's Candy \$2268.96-supplies, merchandise, Sanford Health \$297.00-pre-employment physical, Caleb Sannes \$512.88-reimbursement, SD Dept of Agriculture \$1050.00-annual drinking and wastewater fee, SD DOT \$62.50-windsocks, SD Golf Association \$309.00-membership, SD Public Health Lab \$2078.00-sewer samples, SD Retirement System \$9026.12-retirement, SD Supplemental Retirement \$210.00-retirement, SD Unemployment Insurance \$1442.79-2nd quarter taxes, Snaza Implement \$183.70-parts and labor, Heather Snell \$200.00-reimbursement for lifeguard training, Southern Glazers \$12,078.59-merchandise, Stan Houston Equip \$294.39-supplies, Tessman Seed Co \$4553.10-soil builder, TruGreen \$14,000.00-fertilizer and weed spraying, Twin Valley Tire \$106.95-battery, Two Way Solutions \$303.97-radios, USA Blue Book \$119.12-supplies, Verizon Wireless \$196.16-cell phone service, Walts Homestyle Foods \$147.00-merchandise, WEB Water \$25,193.36-water, Webster ACE \$2922.87-supplies, Webster Area School District

\$12,500.00-armory agreement, Webster Chamber of Commerce \$6250.00-second half funding 2022, Webster Liquor Store \$1810.94-golf resale, Chrisana Hettich \$100.00-refund bond, Library \$1033.45-2nd quarter expenses, Fire Dept. Account \$242.26-2nd quarter expenses, Payroll Taxes \$25,586.37. Motion carried.

REPORTS: Motion by Grimes, seconded by Sinner approving the Police, Finance, Code Enforcement and Liquor Reports. Motion carried.

PUBLIC COMMENTS: Chad Madsen, EMS Director for Day County Ambulance introduced himself to the council. Madsen said he has been in the medical field since 1991 and that he is trying to make some improvements for the community.

Craig Baumgarn, Chief of Police, presented a new ticket option he was looking into having made for the city to write ordinance violations. Baumgarn also presented 2 different quotes for some new firearms, one from Schmidt's Custom Meats and the other from the Sportsman's Cove. Baumgarn talked about how they received some military guns in the past from a 1033 grant. He said they could surplus these guns and when they are claimed the buyer would pay for the shipping expense.

David Trefz with WALT was present to talk about the grant they are applying for with the Department of Transportation, funding for Phase B of the trail. Trefz met with Brandon Smid with Helms and Associates and reviewed the path route. The new phase will be an additional 3600 feet and proposed to be made with asphalt due to the cost compared to concrete. They did have some concerns about 2 small trees, the Webster sign in the way and conflicts with golfers and balls. Trefz did say the grant will cover 81% of the expenses and will need a letter of intent to send to DOT.

7:00 p.m. This being the time and place for a hearing for a variance for Tim and Sandy Simon, 709 West 13th Avenue, to build a two-stall garage addition that is larger than the City ordinance allows in a residential area. Hearing no objections, motion by Miller, seconded by Dunse granting the variance. Motion carried.

7:05 p.m. STREET OVERLAY BIDS: This being the time and place for the opening of sealed bids for milling edges and two-inch overlay on 7 blocks of the City streets. The following bids were received:

Duininck, Inc., Prinsburg, MN 2" Overlay Mobilization 1 LS \$25,000.00, Detail taper milling 1,317.00 sy @ \$15.00, \$19,755.00, Valve adjustments 2 each \$300.00, \$600.00, 2" Bituminous overlay 1,156.00 ton @ \$140.00 = \$161,840.00 Total \$207,195.00.

Lien Transportation Company, Aberdeen, SD, Webster Overlay Mobilization 1 LS \$15,000.00, Sweeping 9,595.00 sy .30, \$2,878.50, Asphalt milling 556.00 sy \$7.00, \$3892.00, Tack oil 4.08 ton \$1,500.00, \$6,120.00, 2" Asphalt overlay 1,060.00 ton \$150.00, \$159,000.00, Total \$186,890.50.

Jensen Rock & Sand, Inc., Remove & replace 3" asphalt O street 51 ton @ \$225.00, \$11,475.00, Pre patch Armory parking lot 30 ton @ \$148.50, \$4,455.00, 2" Overlay Armory parking lot 1,059 ton @ \$148.50, \$157,261.50, Total \$173,191.50.

Motion by Grimes contingent upon street superintendent approving the specifications, seconded by Miller to award bid of \$173,191.50 to Jensen Rock & Sand Inc. Motion carried.

7:10 p.m. STREET RESEAL BIDS: This being the time and place for the opening of the street sealing bids for approximately 10 blocks of city streets, with 3/8

inch pea rock at 30-35 #/sq. yd. with MC 3000 Road Oil at a rate of .30. Bid must specify total sq. yds and price per square yard. No bids were received.

BUDGET SUPPLEMENT: Motion by Dunse, seconded by Klungseth to supplement the airport budget \$7,146.48 for construction reimbursement. Motion carried.

LIQUOR STORE: Council discussed a store logo for the Liquor Store to be used for making some shot glasses, hats, t-shirts and bottle openers. It was also brought up to put the logo on the east side of the store.

LICENSES: Motion by Sinner, seconded by Miller approving garbage hauling license for Dakota Waste Solutions, Dependable Sanitation and Lehr Sanitation Services, LLC. Motion carried.

POLICE: Motion by Dunse, seconded by Miller to hire Anthony Garcia as Assistant Police Chief at \$25.50/hr effective July 11, 2022. Motion carried.

SALARIES: Motion by Grimes, seconded by Miller to approve the following resolution for salaries:

**RESOLUTION #213
SALARIES OF MUNICIPAL EMPLOYEES AND OFFICERS OF
THE CITY OF WEBSTER, SOUTH DAKOTA**

BE IT RESOLVED BY the City Council of Webster, South Dakota this 5th day of July 2022, that the following salaries be adopted for the period commencing July 1, 2022 and through December 31, 2022. All City Employee's salaries are based on 2080 hours per year except the Police Department which will work 2184 hours per year.

OFFICER OR POSITION	ANNUAL SALARY	HOURLY WAGE
Finance Officer-Nicole Kwasniewski	\$52000.00	25.00
Assistant-Jennifer Wickre	\$42120.00	20.25
Street Superintendent-Daniel Kirchmeier	\$52520.00	25.25
Street Full Time-John VanBeek	\$47840.00	23.00
Street Full Time-Hunter Fredericks	\$37440.00	18.00
Water Superintendent-Chad Goehring	\$49920.00	24.00
Water Full Time-Dan Valsvig	\$44720.00	21.50
Water Full Time-Owen Wyffels	\$37440.00	18.00
Police Chief-Craig Baumgarn	\$57876.00	26.50
Assistant –Anthony Garcia	\$55692.00	25.50
Certified – Dylan Collins	\$51324.00	23.50
Certified – Hunter Cole	\$49140.00	22.50
Dog Catcher – Steve Hargis	\$25.00 per dog	9.45
Librarian- Teresa Ewalt	\$36920.00	17.75
Assistant – Mary Sandve		13.00
Liquor Store Manager- Tracie Woodell	\$38480.00	18.50
Assistant – Susan Bury	\$36920.00	17.75
Clerk-Reed Hagen		16.00
Cemetery, Golf Manager, City Hall- Scott Sjurson	\$54080.00	26.00
City Attorney Kent Delaney	\$ 3600.00	
Councilmen (\$2000. Per Councilman)	\$12000.00	
Mayor	\$ 3000.00	
SPECIAL MEETINGS (\$20. Per Meeting, Councilmen, Mayor, Finance Officer) (Seasonal workers not covered under this resolution)		

Nicole Kwasniewski, Finance Officer

Upon roll call vote of the council, all voted aye. Motion carried.

BUILDING PERMITS: The following building permits were approved with a motion by Grimes, seconded by Sinner:

Building Permits:

Dan Hauge, 421 E 13th Ave, fence, \$2500

Dennis Kozak, 419 W 10th Ave, storage shed, \$3200

Tim and Sandy Simon, 709 W 13th Ave, auto storage, \$50,000

Christopher Gravley, 1320 E 1st St, storage shed and fence, \$3800

Barry and Mary Bullert, 120 E 7th Ave, addition, \$75,000

Shannon Baier, 71 E 2nd Ave, car port, \$800

Tom and Angie Sannes, 1112 W 1st St, bathroom and patio, \$60,000

Webster School District #18-5, 102 E 9th Ave, alteration and addition, \$9,374,800

Dale Olsen, 505 W 2nd St, lean-to, \$2500

First Baptist Church, 1407 W 7th St, storage building, donated – approved contingent upon location of the building.

Motion carried.

OTHER DISCUSSION: Discussion was held regarding an individual that is interested in buying a piece of the city property which is about 57 x 50 ft of the Girls Scouts playground.

Motion by Klungseth, seconded by Dunse to adjourn. Motion carried

Mike Grosek, Mayor

Nicole Kwasniewski, Finance Officer

The City of Webster is an equal opportunity provider.

Published once at the approximate cost of _____.