

OFFICIAL PROCEEDINGS OF THE  
CITY OF WEBSTER, SOUTH DAKOTA

Council room, City Hall, Webster, South Dakota, June 3, 2024, 6:30 p.m., regular meeting of the Webster City Council. Mayor Mike Grosek presiding. Present Council members Wayne Klungseth, Toni Brown, Derek Sinner, Dale Miller, and Stacy Mount. Staff: Hayley Dale. Others: William Price, Josh Bartos, Jan Thode and Teri Ewalt. Reporter and Farmer: Luke Caputo.

Motion by Brown, seconded by Miller to amend the agenda as presented, adding three building permits for Webster Area Chamber of Commerce, Ed Davidson and Wayne and Nancy Johnson. Motion carried.

MINUTES: Motion by Miller, seconded by Mount to approve the minutes from the May 6, 2024 regular meeting and May 20, 2024 special meeting. Motion carried.

PAYROLL AND BILLS: Motion by Mount, seconded by Klungseth to approve the following payroll and bills: Payroll (net) Admin. 5460.69, Liquor 9959.08, OT T. Woodell 27.16, Library 4851.04, Street 6108.38, OT D. Kirchmeier 657.60, OT J. Van Beek 558.99, Police 16204.44, ST C. Baumgarn 193.27, ST D. Collins 219.05, Hwy Grant D. Collins 32.86, ST & OT J. Hoffard 710.17, ST A. Maldonado 209.86, Hwy Grant A. Maldonado 62.96, ST & OT L. Rokusek 403.51, Hwy Grant L. Rokusek 28.82, Sewer 5419.78, OT O. Wyffels 127.14, Water 3418.98, ST & OT C. Goehring 527.60, Golf 5244.80, OT R. Hagen 432.71, A. Bartelt 919.90, L. Carlson 1414.70, D. Davidson 434.60, D. Evenson 667.27, B. Jacobson 1626.76, J. Keller 268.93, C. Ludtke 477.41, Airport R. Millim 2225.13, Cemetery K. Bohn 1050.33, D. Kurkowski 1426.91, Parks A. Grimes 1970.94, Ballfield B. Lux 775.13, D. Pederson 876.46, S. Schmiege 452.97.

BILLS: SD State Treasurer 5663.94- liquor & golf sales tax, 1<sup>st</sup> Interstate Bank 2.00- April service charge, USDA Rural Development 8042.00- lagoon loan payment, USDA Rural Development 3449.00- loan payment firehall, Dacotah Bank 65.00-service charge, Republic National Distributing 3834.27- merchandise, Southern Glazer's of SD 6614.07- merchandise, Postmaster 255.91- water and sewer billing postage, A&B Business Solution 149.68- printer contracts, Aflac 256.06- dental, American Family Life Assurance 523.87- insurance, American Solutions for Business 46.66- file folders, Anchor Industries, Inc. 4800.00- pool umbrellas, A-

OX welding Supply 22.95- welding supplies, Area IV Senior Citizens 5000.00- donation, Associated Supply Company 17988.86- pool chemicals, AT&T 130.80- cellphone, Auditor's Office- Petty Cash 162.45-postage, Auto Value Parts 7.58-supplies, B&B Contracting 235457.96- pay request water project, Bellboy Corporation 393.98- merchandise, Kayce Berger 153.33- lifeguard training reimbursement, Bigfoot Distributing 132.50- merchandise, Block Equipment & Services 1050.00- grave digging, Madison Block 159.30- lifeguard training reimbursement, Brian's Glass and Door 107.46- adjust door/clean locks, Capfirst Equipment Finance 1373.00- golf cart lease, Cardmember 195.21- books, Cardmember Service 511.86- merchandise, finance officer school registration and supplies, Karmen Case 159.30- lifeguard training reimbursement, City of Webster 774.64- employee prepayments, water billings, Colonial Life 243.52- insurance, Connecting Point 321.84- antivirus renewal, CorTrust Bank 6589.03- loan payments, Crystal Clean Laundry 353.16- rugs, Dahme Construction 163,959.28- pay request water/sewer project, Dave Hahler Automotive 1275.4- repairs/labor, Dave's Marine 690.00- bench, Dependable Sanitation 457.00- garbage pickup, Ellwein Brothers 56617.65- merchandise, Emery Pratt Company 46.60- books, Farm & Home Repair 213.96- labor, Ferguson Water Works 1873.31- parts, Flower Cart 35.00- flowers, Galls, LLC 37.68- supplies, Glacial Lakes Electric 1220.51- repairs, Glacial Lakes Technology 2763.35- install cameras & labor, Global Distributing 925.00- merchandise, GRIT 46.95- subscription, Hansmeier & Son 350.00- lawn mix, HCT, LLC 1252.47- supplies, Health Pool of SD 25989.79- insurance, Helms & Associates 64597.89- pay request airport, water/sewer project, Industrial Chem Labs 71.73- supplies, ITC 1113.74 phone/internet, Johnson Bros 21713.64- merchandise, Johnson Lumber 483.99- supplies, Jersey Johnson 153.33- lifeguard training reimbursement, Just Ice 852.50- ice, Lake Region Electric 86.66- lights, Marko Canning 70.50- merchandise, Mid American Research 540.43- supplies, Midcontinent Communications 357.78- internet, Mike's Jack & Jill 242.19- supplies/merchandise, Milbank Winwater Works 155.21- supplies, Mother Earth News 39.95- subscription, NAPA Auto Parts 40.19- parts, Northstar Mechanical 430.43- parts/supplies, Northwestern Energy 10216.60- utilities, Olson Consulting/Contracting 1152.50- code enforcement time/expense, Olson's Pest Technicians 250.00- bird control, Porter Distributing 15931.10- merchandise, Postmaster 188.00- PO Box Rent, Reliance Standard 60.72- insurance, Reporter & Farmer 1195.04- legal, ads and supplies, Republic National Distributing 4315.50- merchandise, Ringgenberg Electric 1004.73- parts/labor, Rob's Septic 750.00- rental, Roy's

Sport Shop 1444.87- supplies, Ryan's Candy 1357.96- supplies, merchandise and time card rent, Safe Life Defense 691.20- vest, Angie Sannes 153.33- lifeguard training reimbursement, SD Dept of Agriculture 1050.00- annual water/environmental fee, SD Dept of Transportation 62.50- windsock, SD Golf Association 372.00- membership, SD Public Health Laboratory 30.00- water samples, SD Retirement System 10483.64- contributions, SD Supplemental Retirement 210.00- contributions, Angela Shoemaker 421.70- reimbursement for supplies, Sioux Valley Co-op 7508.90- gas, Snaza Implement, LLC 49.60- grease, South Dakota 811 7.35- locates, Southern Glazer's of SD 3560.85- merchandise, Stan Houston Equipment 795.00- rent, Mallory Steiner 132.33- lifeguard training reimbursement, Superior Tech Products 724.50- supplies, Team Laboratory Chemical 2270.00- sonar testing/sludge sample, Tessman Seed Company 348.00- supplies, USA Blue Book 123.05-supplies, Valley Office Products 70.48- supplies, Vestis 225.16- uniforms, Lydia Vogl 146.03- lifeguard training reimbursement, Web Water 33154.80- water, Webster Ace 1834.48- supplies, Webster Liquor Store 1886.51- merchandise, With the Wind Winery 134.28- merchandise, Payroll Taxes 24165.54- payroll taxes,

REPORTS: Motion by Sinner, seconded by Brown to approve the Finance, Police, Liquor and Code Enforcement reports. Motion carried.

Mayor Grosek administered the oath of office to Wayne Klungseth, elected Councilman Ward II.

PUBLIC COMMENT: William Price was present to make the council aware that he was interested in the property located at 120 W 9<sup>th</sup> Ave. that had went up on county auction, however he was outbid. It is known to him that there are unpaid bills on this property to the city that he hopes are not forgiven as he is willing to take possession of the property by paying the bills to the city along with paying the winning bidder for the lot.

Josh Bartos was present to give an update on the golf course projects and events. He mentioned the golf course is off to a great start for the season. He mentioned past projects completed along with upcoming projects that include: redoing to the bricks at hole 7 by the Caddie Club, new bridge at hole 4 by Delaney, Nielsen, Sannes "In Memory of Jim Delaney & Lonnie Vanderlinden", all-weather TV for the clubhouse patio, and the leveling of tee boxes. The golf course is in the works of hosting up to 9 golf tournaments for the season. Josh also wanted to thank the Caddie Club, the clubhouse staff and the grounds crew, along with city

council for all their great work and support, he hears many compliments on the golf course. Josh plans to be at the next meeting to give a comparison on last year's membership to this year.

6:50 p.m. SUMMER READING PROGRAM: Teri gave an update on the summer reading program, the theme is "Adventure Begins at the Library", the program has 91 kids enrolled. She invites people to come check out the library. The library also received a grant from Dollar General for 2500.00, only two on these grants were given out in South Dakota, she was honored Webster was chosen. She plans to use the funds for the end of summer reading program party and supplies. Teri Ewalt also asked the council to consider 1.00/hr raise for Sandy Houghton for her 90-day review.

7:00 p.m. VARIANCE HEARING: This being the time and place for a hearing for variance for John Brooks, 421 E 10<sup>th</sup> Ave, to build an addition onto his house that would extend closer to the street than allowed by city ordinance. Motion was made by Sinner, seconded by Brown to table the decision until the special meeting on June 27 to gather information on traffic and if it would impair the view of the street for traffic. Motion carried.

SDDOT AIRPORT INSPECTION: Reviewed the annual airport inspection report completed May 01, 2024. Report stated the airport looked very good and well maintained. They did find some trees that are impacting the 20:1 approach of the north end of the turf runway. The trees were last trimmed in 2018 and need to be trimmed again. Property owner will be contacted to grant access to have them trimmed. Motion by Klungseth, seconded by Miller to accept the airport inspection report. Motion carried.

CLOSE COVID ACCOUNT: Motion by Mount, seconded by Brown to close the COVID account at Dacotah Bank, account has a zero balance. Motion carried.

7:10 p.m. VARIANCE HEARING: This being the time and place for a hearing for variance for John & Zoe Benson, 21 S Main Street, to build a garage larger than the City ordinance allows in a residential area, Motion by Brown, seconded by Mount to approve the variance. Motion carried.

DONATION TO AIRPORT "IN MEMORY OF LEROY BROWN": Motion by Klungseth, seconded by Sinner to thank the Brown family for their 1000.00 donation to the airport "In Memory of Leroy Brown" the funds will be used to make update to pilots building. Motion carried.

FLOOD INSURANCE: Weighed the options of purchasing flood insurance or paying off the liquor store building loan as its has been included in the flood zone due to changes in the flood zone levels. Motion by Miller, seconded by Sinner to payoff the liquor store building loan. Motion carried.

COMMUNITY TRANSIT: Notice was taken to include a donation to Community Transit for 3500.00 in the City's 2025 budget.

FINANCE OFFICER SCHOOL: Motion by Mount, seconded by Miller to allow Hayley Dale to attend Finance Officer School, in Spearfish June 12-14. Motion carried.

PAY REVIEW: Motion by Klungseth, seconded by Brown to increase Sandy Houghton's wage to 15.50/hr effective June 16, 2024. Motion carried.

EMAIL PLATFORM UPDATE: After discussion with the Webster Area Chamber of Commerce there was no issue with cost sharing the email domain.

PLUMBING LICENSE: Motion by Miller, seconded by Klungseth to approve plumbing license for Northstar Mechanical. Motion carried.

AIRPORT FUEL SYSTEM: Motion by Klungseth, seconded by Brown to tentative award for AIP Project #3-46-0059-017/018-2024 Fuel System Upgrades, Bid Schedule A – Site Work and Bid Schedule B – AvGas Fuel System is made to O'Day Equipment, LLC, Fargo, ND, in the amount of \$411,843.30 contingent upon receipt and approval of a DBE Good Faith Effort and receipt of an FAA Grant Offer and authorize the Mayor to sign the FAA Grant Offer and all necessary paperwork for the Construction Contract Documents. Motion carried.

WESTERN SUNSET ADDITION: Motion by Miller, seconded by Sinner to hold a special meeting to approve documents for the TIF for Western Sunset Addition. Meeting will be held June 27, 2024 at 6:00 p.m., council room, City Hall. Motion carried.

WORK COMP: Motion by Miller, seconded by Klungseth to recognize the 2024 list of volunteers and the intent of the City Council to cover these firemen for work comp purposes: Leonard Diebert, Austin Eisenbraun, Scott Grajczyk, Chris Gravely, Rob Grewe, Ross Grupe, Wes Hoven, Allen Jaspers, Hunter Jaspers, Brad Johnson, Jake Johnson, Eric Kwasniewski, Fritz Kwasniewski, Larome Kwasniewski, Robert Kwasniewski, Ryan Kwasniewski, Paul Peterson, Curtis Reiprich, Tyler Rumpca, Jeff Smidt, and Lane Stern. Motion carried.

SET HEARING FOR VARIANCE: Motion by Brown, seconded by Miller to set the hearing for variance for Nick Johnson on July 1, 2024 at 6:50 p.m. Motion carried.

DONATION: Motion by Sinner, seconded by Brown to donate 5000.00 to Area IV Senior Nutrition to help with moving costs. Motion carried.

The following removal permits were approved with a motion by Mount, seconded by Miller:

**Removal Permits:**

Richard & Wanda Morsching, 135 W 2<sup>nd</sup> St., remove existing home

Molly Ramsey, 301 W 10<sup>th</sup> Ave, remove garage

Motion carried.

The following building permits were approved with a motion by Brown, seconded by Miller:

**Building Permits:**

John & Zoe Benson, 21 S Main St, garage, \$25,000.00

Ruth Hernandez, 818 W 1<sup>st</sup> St., fence, \$17,000.00

Patty Lutz, 910 E 7<sup>th</sup> St., storage shed, \$4,000.00-\$6,000.00

Rolfe Ludtke, 408 E 13<sup>th</sup> Ave, storage shed, \$4,000.00

Ryan & Mamie Braun, 513 W 5<sup>th</sup> Ave, fence, \$700.00

Ed Davidson, 1120 E 5<sup>th</sup> St, garage, \$50,000.00-\$70,000.00

Wayne & Nancy Johnson, deck, \$7,000.00

Webster Area Chamber of Commerce, fish cleaning station, \$100,000.00

Motion carried.

Motion by Klungseth, seconded by Miller to adjourn. Motion carried. Next regular meeting is July 1, 2024 at 6:30 p.m.

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Mike Grosek, Mayor

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Hayley Dale, Finance Officer

The City of Webster is an equal opportunity provider.

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