

OFFICIAL PROCEEDINGS OF THE
CITY OF WEBSTER, SOUTH DAKOTA

Council room, City Hall, Webster, South Dakota, February 3, 2025, 6:30 p.m., a regular meeting of the Webster City Council was held with Mayor Mike Grosek presiding. Council members present: Derek Sinner, Dale Miller, Wayne Klungseth, Brian Vogl, and Toni Brown. Staff: Hayley Dale. Reporter and Farmer: Amanda Dulitz.

MINUTES: Motion by Miller, seconded by Brown to approve the minutes of the January 6, 2025, meeting. Motion carried.

PAYROLL AND BILLS: Motion by Klungseth, seconded by Sinner to approve the following payroll and bills: Payroll (net) Admin. \$3785.92, Liquor \$8595.15, Longevity T. Woodell \$43.17, Library \$4090.98, OT/ Longevity T. Ewalt 542.36, Street \$9429.56, Longevity D. Kirchmeier \$254.55, Longevity J. Van Beek \$42.42, Police \$17022.48, ST/OT/ Longevity C. Baumgarn \$995.62, ST/OT/ Longevity D. Collins 1537.91, ST J. Hoffard \$160.46, ST A. Maldonado \$174.64, OT/ST L. Rokusek \$928.67, Sewer \$5803.42, ST/ Longevity D. Valsvig 228.29, ST O Wyffels 72.98, Water \$6559.44, OT/Longevity C. Goehring 148.09, Longevity J Wickre 39.52, Gvt Blding \$3295.14, Longevity S Sjurson 215.87.

Bills: SD State Treasurer 6584.14- sales tax, USDA Rural Development \$8042.00 lagoon payment, Southern Glazer's 3259.32- merchandise, Republic National Distributing 5446.58- merchandise, SD Supplemental Retirement 105.00- retirement, Dacotah Bank 136.83-service charges, Postmaster 274.05-water/sewer billing, A&B Business \$215.72- printer contracts, AFLAC \$256.06- dental insurance, AFLAC 672.98- insurance, American Solutions for Business 40.41-supplies, A-Ox Welding Supply \$23.45-supplies, AT&T Mobility \$132.42-cell phones, Auditor's Office-Petty Cash \$134.87-postage and meals, Auto Value Parts \$171.78-parts, Bigfoot Distributing \$238.00-merchandise, Cardmember 854.41- books/supplies, Carlson & Stewart Refrig 603.57-quarterly maintenance, City of Watertown 500.00- 2025 administrative/technical support NESD REIM, City of Webster \$572.50- city water bills, City of Webster 220.00- employee water bills, Coca Cola \$518.50-merchandise, Colonial Life \$243.52- insurance, Community Transit 3500.00-2025 donation, Connecting Point- 519.25- service, Cortrust Bank \$16295.46-loan payment/payoff, Dacotah Bank CC 554.86- supplies/merchandise/dues, Dahme Construction 3826.50- repair, Dakota Fluid Power 94.69-

parts, Dakota Pump & Control 4351.30-parts/labor, Day County Sheriff 8500.00-2025 dispatching services, Dependable Sanitation \$457.00-service, Eframson Electric 352.04-service, Electro Watchman 419.40-service, Ellwein Brothers \$59355.90-merchandise, Galls \$176.29-clothing allowance, Global Distributing 1799.50-merchandise, Health Pool of SD \$28651.70-insurance, Helms & Associates \$7986.50-pay requests water/sewer/airport projects, Industrial Chem Labs 495.98-supplies, ITC \$1002.10-phone service, Johnson Brothers \$28447.72-merchandise, Johnson Lumber 133.68-supplies, Larome Kwasniewski 191.12-reimbursement, Lake Region Electric 980.92- electric, Marko Canning 84.00-merchandise, Midcontinent Communications \$366.68-cable/internet, Mike's Jack & Jill \$285.66-supplies/merchandise, Milbank Winwater Works 117.97-parts, NAPA 387.88-supplies, Nelson Sales & Service 1419.14-parts/labor, Northstar Mechanical 429.92-repair, Northwestern Energy \$13922.69-utilities, Overdrive 1100.00-Library LIBBY membership, Porter Distributing \$13530.05-merchandise, RDO 6.13- part, Reliance Standard 71.24-insurance, Reporter & Farmer 753.58-notices/ads/subscription/supplies, Republic 5447.77- merchandise, Ridge Electric 252.55-service, Ryan's Candy \$348.35-supplies/resale/rent, Sanford Health 100.00-pre employment exam, SD Public Health Lab \$15.00- water testing, Snaza Implement 357.28- parts, Southern Glazer's of SD \$10690.17-merchandise, Transource Truck & Equipment \$154.46- parts, Tri-State Water 15.00-water, Twin Valley Tire \$630.07-parts, USDA Rural Development 3449.00-Firehall payment, US Bank 1870.00- fee, Valley Office Products \$28.95-supplies, Vestis 198.25-uniforms, WEB Water 30487.80- water, Webster Ace 635.04- supplies, Webster Tire \$250.00-repair/supplies, Window Pros 50.98- service, With the Wind Vineyard \$402.84-merchandise, Randy Wolff 194.30- reimbursement, City of Webster 47.39- apply bonds, Kristen Tvinnereim-refund bond, US Bank 8236.52- payment, US Bank 38543.14- payment, Payroll Taxes \$18062.41, SD Retirement 10774.54- retirement. Motion carried.

MONTHLY REPORTS: Motion by Brown, seconded by Sinner to approve the Finance, Police and Liquor reports. Motion carried.

AUDIT: Motion by Miller, seconded by Brown to approve the mayor to sign the engagement letter with Eide Bailly for an audit of the city records for 2024. Motion carried.

SUMMER HELP: Motion by Sinner, seconded by Vogl to advertise for summer help in the following departments, cemetery, golf course, parks, ballfield, pool, and baseball/softball coordinators. Motion carried.

NESD REIM: Motion by Klungseth, seconded by Sinner to approve the annual payment of \$500.00 and agreement for the NE SD Rural Information Exchange Model Program. Motion carried.

DONATION: Motion by Miller, seconded by Klungseth, to authorize a donation to the Community Transit, Inc. for \$3,500.00. Motion carried.

MIDCO RENEWAL: Motion by Brown, seconded by Sinner to approve a three-year agreement with Midcontinent for internet at City Hall and Liquor. Motion carried.

GOLF COURSE UPDATES: Motion by Vogl, seconded by Brown, to accept the updates proposed for the golf course including offering half-price memberships for individual adults and family memberships for first-time members. Ads will be placed to get the word out about the new promotion. Only those who have never had a membership will be eligible. The course rental agreement was updated to include that no outside alcohol is allowed on the course, and any alcohol would have to be purchased from the clubhouse and only one tournament will be allowed to be hosted on any given Friday, Saturday or Sunday. Tentative opening date is April 11th. Motion carried.

NECOG: Motion by Sinner, seconded by Klungseth to accept the 2024 performance report from the NE Council of Governments that highlight activities completed and in-progress for the region and counties. A copy of the report is on file at City Hall. Motion carried.

SUPPLEMENT BUDGET: Motion by Miller, seconded by Klungseth to supplement the airport budget \$3,859.78 for the fuel project grant and the police budget \$395.18 for the highway safety grant. Motion carried.

TEMPORARY LICENSES: Motion by Sinner, seconded by Brown to set hearings on March, 3rd 2025 at 6:45 p.m. to consider a temporary liquor license for the Lake Region Shrine Club for men's stag night to be held on March 8, 2025 at the Webster Armory and a hearing at 6:50 p.m. to consider a temporary malt beverage license for the Webster Dewagen Club for Shake your Shamrock to be held on March 15, 2025 at the Webster Armory. Motion carried.

The following building permit was approved with a motion by Brown, seconded by Miller:

Building Permit

Community Transit, 313 W 5th Ave, bathroom/office, \$42,000.00
The building permit for Don Mahlen, 1401 W 7th St, garage, \$100,000.00 was tabled. Motion carried.

At 6:47 p.m. motion by Miller, seconded by Sinner to go into Executive Session as set forth in SDCL 1-28-2.1 for the purpose of personnel matters. Motion carried.

Motion by Miller to reconvene at 7:07 p.m.

Motion by Klungseth, seconded by Miller to adjourn. Motion carried.

Mike Grosek, Mayor

Hayley Dale, Finance Officer

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