

OFFICIAL PROCEEDINGS OF THE
CITY OF WEBSTER, SOUTH DAKOTA

Council room, City Hall, Webster, South Dakota, June 2, 2025, 6:30 p.m., regular meeting of the Webster City Council. Mayor Mike Grosek presiding. Present: Council members: Derek Sinner, Toni Brown, Wayne Klungseth, Dale Miller, Brian Vogl and Stacy Mount. Staff: Hayley Dale. Reporter and Farmer: Leyton Beardslee. Others: Josh Bartos, Barry Bullert, Roy Aldrich, Ericka Aldrich, Kevin Winter, David Hempel Craig Baumgarn and Robert Kwasniewski.

MINUTES: Motion by Sinner, seconded by Miller to approve the minutes of the May 5, 2025, regular meeting. Motion carried.

PAYROLL AND BILLS: Motion by Mount, seconded by Klungseth to approve the following payroll and bills: Payroll (net) Admin. 6415.14, Liquor 10094.56, Library 4191.31, M. Sandve 495.00, Street 9559.66, OT J. Van Beek 83.21, Police 17064.14, ST/OT C. Baumgarn 675.04, ST D. Collins 181.99, D. Collins Hwy Grant 272.99, ST/OT J. Hoffard 441.28, ST/OT A. Maldonado 807.71, A. Maldonado Hwy Grant 196.47, ST/OT L. Rokusek 811.60, Sewer 5803.42, ST/OT O. Wyffels 197.49, Water 3583.16, OT C. Goehring 477.03, Golf 5606.82, OT R. Hagen 64.48, A. Bartelt 797.76, L. Carlson 873.98, D. Davidson 417.28, D. Evenson 562.67, B. Jacobson 1427.47, J. Keller 247.73, C. Ludtke 933.86, Cemetery K. Bohn 908.65, D. Kurkowski 1322.93, Parks A. Grimes 1949.54, Ballfield B. Lux 917.46, D. Pederson 392.21, S. Schmieg 101.37, Dog Catcher S. Hargis 534.52.

Bills: SD Treasurer 5038.96-sales tax, USDA Rural Development 8042.00-loan payment lagoon, USDA Rural Development 3449.00-loan payment fire hall, SD Retirement System 12114.03- retirement, Dacotah Bank 150.20-service charges, SD Supplemental Retirement 105.00- supplemental retirement, Southern Glazer's of SD 2758.81-merchandise, Republic National Distributing 2307.70- merchandise, SD Supplemental Retirement 105.00- supplemental retirement, Postmaster 283.24- postage, A & B Business Solutions 313.87-printer contracts, AFLAC 256.06-insurance, AFLAC 672.98-insurance, A-OX Welding Supply Co. 22.95-supplies, Associated Supply Co 2196.49- supplies, AT&T Mobility 132.42-cell phones, Auditor's Office-Petty Cash 254.97-supplies, postage, and titling fee, Auto Value Parts 45.98-parts, Anne Baumgarn 153.32- pool certification reimbursement, Bigfoot Distributing 81.00-merchandise, Block Equipment 350.00- service, CapFirst Equipment Finance 1373.00-golf cart lease, Cardmember 743.98- supplies/books, Cintas 406.95-rugs, City of Webster 756.86- city water bills, Coca Cola 1145.50-merchandise, Colonial Life 243.52-insurance, CorTrust Bank 2558.27-loan payment, Dacotah Bank 1632.17-supplies/postage/merchandise/training registration, Dahme Construction 69287.86- pay request water/sewer project, Dakota Pump & Control 74677.40- SCADA system upgrade/parts/service, Dave Hahler Automotive 459.02-service/parts/labor, Day County Conservation 100.00- trees, Demco 151.45- supplies, Dependable Sanitation 489.00- garbage pickup,

Don's Repair 284.18- supplies, Doug's Service and Marine 4211.04-parts/labor/supplies, Ellwein Brothers 60488.04-merchandise, Fergus Water Works 3988.14- meters, Galls 135.99- clothing allowance, Game One 879.28- supplies, Glacial Lakes Excavating 3635.55- repairs, Global Distributing 834.00-merchandise, Hawkins 844.23- supplies, Health Pool of SD 29747.34-insurance, Chad Hesla 78.33- supplies reimbursement, ITC 1114.48-phone/internet service, Jensen Rock & Sand 1600.00- supplies, JGE 13400.00- 2024 Novae Trailer, Johnson Brothers 22243.42-merchandise, Johnson Lumber 37.97-supplies, Just Ice 625.00- supplies, Emari Kaufman 112.50- lifeguard training reimbursement, Keller Mechanical 803.93-parts/labor, Kevin's Service 1000.00- service, Danny Kirchmeier 180.00- cell phone reimbursement, Robert Kwasniewski 231.95- reimbursement, Lake Region Electric 157.85- electric, M&T Fire 944.00- service equipment/supplies, Midcontinent Communications 371.68-internet, Midwest Pest Control 31.00- service, Mike's Jack & Jill 676.39-supplies/merchandise, Motorola Solution 1500.00- camera repair, NAPA Auto Parts 203.88-parts, Northwestern Energy 11320.94-electric, Olson Consulting 1554.60- time/expense code enforcement, Olson's Pest Control 250.00-service, Porter Distributing 14466.55-merchandise, Postmaster 188.00- PO box rent, Reinders 224.73- supplies, Reliance Standard 71.24-insurance, Reporter & Farmer 837.40-legals/ads/supplies, Republic National Distributing 4876.46-merchandise, Ridge Electric 1040.77- service, Running Supply 79.99-supplies, Ryan's Candy 627.40-merchandise/supplies, SD Dept of Ag & Natural Resources 1050.00- discharge permit/water report, SD Golf Association 282.00- membership, SD Public Assurance Alliance 165.42- addition of Gehl VT275 to policy, SD Public Health Laboratory 30.00- water tests, Callie Shoemaker 112.50- lifeguard training reimbursement, Sioux Valley Co-op 4090.56-gas, Scott Sjurson 180.00- cell phone reimbursement, Skeide Graveling 102.00- service, Snaza Implement LLC 83733.81- Gehl VT275 w/ bucket and parts, Southern Glazer's of SD 4046.73-merchandise, Stan Houston 795.00- rental, Team Laboratory Chemical 1914.00-supplies, Trugreen 159.30- lawn application, Twin Valley Tire 467.37, TwoTrees Technologies 297.32- maintenance/antivirus renewal, Valley Office Products 48.05-supplies, Vestis 292.36- uniforms, WEB Water 35497.80- water, Webster Ace 3376.28-supplies, Webster Chamber of Commerce 10000.00- funding, Webster Liquor Store 1715.88-merchandise, Webster Tire & Marine 196.00- repair, With the Wind Winery 310.56- merchandise, City of Webster 100.00- apply bond, Payroll Taxes 25196.69-payroll taxes. Motion carried.

REPORTS: Motion by Miller, seconded by Vogl to approve the finance, police, liquor and code enforcement reports. Motion carried.

PUBLIC COMMENT: None.

6:40 p.m. Robert Kwasniewski was present to request approval to attend SD State Fire School, June 12-14 in Watertown, six members of the Webster volunteer firefighters have shown interest in attending. Motion by Klungseth, seconded by Mount to approve. Motion carried.

BUDGET SUPPLEMENTS: Motion by Miller, seconded by Sinner to supplement the police budget \$134.84 for Highway Safety Grant reimbursement and the airport budget \$573.10 for the airport fuel project grant. Motion carried.

GIRL SCOUTS: Motion by Mount, seconded by Sinner to approve \$350.00 for the Girls Scouts to plant the “W” with flowers. Motion carried.

COMMUNITY TRANSIT: Notice was taken to include a donation to Community Transit for 3500.00 in the City’s 2026 budget.

PAY REVIEW: Motion by Miller, seconded by Sinner to increase Christina Millan’s wage \$1.00 to 21.00/hr. Motion carried.

RESOLUTION #237: Motion by Klungseth, seconded by Brown to pass the following resolution for the Industrial Park Wastewater Improvements Project:

RESOLUTION NO. 237

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS, the City of Webster (the “City”) has determined it is necessary to proceed with improvements to its Wastewater System, including but not limited to the Webster Industrial Park Wastewater Improvements Project (the “Project”); and

WHEREAS, the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Board of Agriculture and Natural Resources (the “Board”) will be prepared; and

WHEREAS, it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of an Application for financial assistance in an amount not to exceed \$1,000,000.00 to the South Dakota Board of Agriculture and Natural Resources for the Project.
2. The Mayor of the City of Webster is hereby authorized to execute the Application and submit it to the South Dakota Board of Water and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.
3. The Mayor of the City of Webster is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Adopted at Webster, South Dakota, this 2nd day of June 2025.

APPROVED:

Mike Grosek, Mayor
City of Webster

(Seal)

Attest: _____
Hayley Dale, City Finance Officer

Motion carried.

LICENSE: Motion by Miller, seconded by Vogl to approve an electrical license for Ridge Electric, Inc. for the term May 1, 2025, through April 30, 2026. Motion carried.

PROFESSIONAL SERVICES: Motion by Sinner, seconded by Mount to approve the signing of agreement for professional services with Helms Engineering for the Webster Industrial Park Wastewater System Improvements project. Motion carried.

AIRPORT PROPOSAL: Motion by Miller, seconded by Vogl to accept the proposal from Geotek Engineering & Testing Services, Inc. to complete soil testing related to the Airport Fuel Project. Motion carried.

Josh Bartos was present to give an update on the golf course; revenue is up from last year and the ½ price membership promotion has been very successful. However, they are still running into the issue of running out of carts, to solve the problem they have found three used carts to be purchased and rented out. He also mentioned various projects Caddie Club will be completing and a few projects the city is working on. The Clubhouse started Wednesday night Happy Hour with discounts on food and drinks. He will have additional updates in July.

6:45p.m. VARIANCE HEARING: This being the time and place for a hearing for variance for Josh Hoven, 309 W 7th Ave, to build a fence closer than the required two-foot setback from the property line according to city ordinance. Hearing no objection. Motion by Klungseth, seconded by Vogl to approve the variance. Motion carried.

6:50 p.m. Barry Bullert was present to express his disappointment with City Council allowing a variance to go through without his knowing at 610 E 1st St. Mayor Grosek explained the proper procedure was in place to allow the approval of the variance, only adjacent property owners affected by the permit are asked to sign the variance. Notices were printed in the Reporter and Farmer for the community to be aware of the hearing to come with any objections. Bullert explained that due to his very busy schedule he did not look at the paper and felt additional measures should be in place to make the neighborhood aware. The council apologized to Bullert, however at the variance hearing held May 5, 2025, at 6:40 p.m. no objections were heard, and the variance was passed.

In addition, Bullert asked if anything is going to be done with the property at 523 E 1st St. as it has been an ongoing issue. Code enforcement officer Mike Olson will be notified.

BIDS: Motion by Sinner, seconded by Mount to advertise for sealed bids for resealing approximately 27 blocks of City Streets. Bids will be opened for resealing at 6:40 p.m. on July 7, 2025, at City Hall. Motion carried.

SURPLUS: Motion by Mount, seconded by Miller to surplus and junk various handheld/mobile radios from the fire department. Motion carried.

SET HEARING FOR VARIANCE: Motion by Sinner, seconded by Brown to set the hearing for variance for Eugene Sattler, 902 E 3rd St. to replace a shed a place it within 5 ft. of neighbor's lot line, hearing will be held on July 7, 2025, at 6:45 p.m. Motion carried.

REPLAT: Motion by Miller, seconded by Brown to approve the plat of JABs Subdivsion. Motion carried.

PHONE UPDATE: ITC provided a quote to update all city dept phones to an internet-based phone system. Motion by Miller, seconded by Mount to approve the quote and agreement. Motion carried.

NEW HIRE: Motion by Klungseth, seconded by Mount to approve the hiring of Patricia Proctor, head librarian, at \$20.00/hour. Motion carried.

SUMMER HELP: Motion by Sinner, seconded by Brown to hire the following individuals for summer help at the hourly pay rates: Swimming Pool Concessions: Jase Voss 11.50, Lifeguard: Gavin Sannes 15.00, Parks: Evan Ruppert 13.00, Baseball Groundskeepers: Kevin Schimmel 13.00, Library Reading Program Assistants: Mary Sandve 16.00 and Janelle Martin 14.00. Motion carried.

The following removal and building permits were approved with a motion by Brown, seconded by Miller:

Removal Permit:

Encore Ventures Inc./EMA Properties LLC –teardown of restaurant - 10 E Hwy 12

Building Permits:

Josh Hoven – 309 W 7th Ave – fence - \$1,800.00

Michael Ninke – 1125 E 1st St – replace fence - \$800.00

Rick & Lorea Roskos – 1021 E 5th St – egress window - \$1,500.00

Frank Marsh – 428 W 7th Ave – greenhouse - \$1,000.00

Encore Ventures Inc/EMA Properties LLC – 10 E Hwy 12 – rebuild of restaurant - \$1,100,000.00

James & Bette Zenk – 611 W 7th St- storage shed- \$5,000.00

Kevin Duenwald/Sheyenne Transport – 311 E Hwy 12 – addition to building - \$160,000.00

G. Todd Garry & Angie Garry – Lot 1 Block 2 Western Sunset Addition- \$500,000.00

Brandon Eisenbraun – 1123 E 6th St – update fence - \$2,000.00

Motion carried.

In other discussion the drainage ditch from 7th St. W to the soccer field is deteriorating, discussion will be had with B&B contracting and Helm's Engineering to see what the best option is.

No further business, motion by Miller, seconded by Brown to adjourn. Motion carried. Next regular

scheduled meeting is July 7, 2025, at 6:30 p.m.

Mike Grosek, Mayor

Hayley Dale, Finance Officer

The City of Webster is an equal opportunity employer and provider.

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