

OFFICIAL PROCEEDINGS OF THE
CITY OF WEBSTER, SOUTH DAKOTA

Council room, City Hall, Webster, South Dakota, April 4, 2022, 6:30 p.m., regular meeting of the Webster City Council. Mayor Mike Grosek presiding. Present: Council members Derek Sinner, Wayne Klungseth, Dale Miller, Jim Grimes, Mike Dunse and via zoom Josh Bartos. Also present: Jerred Schreur and Danny Kirchmeier Staff: Nicole Kwasniewski. Reporter and Farmer: Caleb Amick.

MINUTES: Motion by Sinner, seconded by Dunse to approve the minutes from the March 7 regular meeting and March 21 special meetings. Motion carried.

PAYROLL AND BILLS: Motion by Dunse, seconded by Klungseth to approve the following payroll and bills: Payroll (net) Admin. \$3093.62, L. Hoberg \$308.05, Liquor \$6240.87, Library \$3168.66 Street \$3453.52, ST D. Kirchmeier \$147.96, D. Kurkowski \$110.82, Police \$14199.46, ST H. Cole \$134.96, D. Collins \$177.13, G. Premus \$149.74, Sewer \$4969.08, Water \$5228.20, Vac & Sick Payout A. Larson \$7677.45, City Hall \$2803.50.

Bills: Postmaster \$226.46-bulk mailing, SD State Treasurer \$4950.87-sales tax, USDA Rural Development \$8042.00-loan payment lagoon, \$3449.00-loan payment fire hall, Dacotah Bank \$75.00-service fee, A & B Business \$128.74-copier contract, Jay Aadland \$1646.52-service, Acushnet Co \$94.11-supplies, AFLAC \$1102.07-insurance, American Solutions for Business \$101.73-toner, Aramark \$143.24-clothing allowance, Auditor's Office Petty Cash \$190.70-postage and supplies, Auto Value Parts \$459.60-supplies, Axon Enterprise \$2026.11-taser, Bigfoot Distributing \$121.46-merchandise, Block Equipment & Service \$350.00-grave opening, Buhls \$173.06-rugs, Capfirst Equipment Finance \$1277.00-golf car lease, Cardmember Service \$612.73-books, supplies, Cask & Cork \$239.84-wine, City of Webster \$950.60-utility bills and employee prepayments, Coca Cola \$332.00-merchandise, Code Enforcement Specialists \$112.98-service, Colonial Life \$243.52-insurance, Connecting Point \$5082.99-computer, printer, Cortrust Bank \$4030.76-loan payments, Dakota Pump & Control \$336.74-service, Dave Hahler Automotive \$42355.70-parts, labor, tahoe, Dependable Sanitation \$435.31-garbage service, Duerre Excavation \$3384.34-service, Ellwein Brothers \$49025.91-merchandise, Emery-Pratt Co. \$132.21-books, Flower Cart \$40.00-memorial, Geffdog Design & Apparel \$547.78-service, Health Pool of SD \$20371.13-insurance, Helms & Associates \$7158.24-pay requests airport & water projects, Chad Hesla \$658.70-supplies, ITC \$820.37-phone service, JDH \$38700.00-pay request hangar building, Johnson Brothers \$17962.76-merchandise, Johnson Lumber \$354.70-supplies, Lake Region Electric \$68.75-service, Lens Awning & Canvas \$400.00-umbrella repair, M & T Fire and Safety \$325.00-supplies, Marko Canning \$110.50-merchandise, Midcontinent Communications \$320.04-internet, Mike's Jack & Jill \$731.35-supplies, Milbank Winwater Works \$713.62-supplies, Northwestern Energy \$11207.10-lights and power, Pollard Water \$97.79-supplies, Porter Distributing \$12179.00-merchandise, Reliance Standard \$80.56-insurance, Reporter and Farmer \$2199.90-legals, ads, supplies, Republic National Distributing \$12748.15-merchandise, Ryan's Candy \$324.05-merchandise and supplies, Scott's Lumber \$7513.62-materials, SD Lumber & Design \$7030.54-materials, SD Public Assurance Alliance \$87150.52-insurance renewal, SD Public Health Laboratory \$30.00-water samples, SD Retirement System \$8752.07-contributions, SD

Supplemental Retirement \$210.00-contributions, SD Unemployment \$1989.80-insurance, SDML Work Comp Fund \$2531.00-audited bill, district meeting, Sioux Valley Co-op \$5630.64-March fuel and gas, Skeide Graveling \$160.00-sand, Snaza Implement \$27.93-parts, Southern Glazers of SD \$5862.26-merchandise, Twin Valley Tire/Community Oil \$43.00-labor, Valley Office Products \$393.95-supplies, Verizon Wireless \$196.19-cell phone service, Watertown Lawn & Garden \$153.00-service, WEB Water \$24104.81-water, Webster Ace \$622.04-supplies, Webster Dewangen Friendship \$3000.00-donation, Webster Tire \$160.00-labor, City of Webster \$47.80-apply bond, Robert Grebel \$52.20-refund bond, Library \$1453.59-1st qtr expenses, Fire Dept. Accounts \$15352.75-1st qtr expenses, Payroll taxes \$15211.95. Motion carried.

REPORTS: Motion by Sinner, seconded by Grimes to approve the Police, Finance and Liquor reports. Motion carried.

PUBLIC COMMENTS: Jerred Schreur, Day County Sheriff, was present at the meeting and told the council that he has a good working relationship with the City Police Department and plans to work with the new Chief of Police once he/she is hired.

GOLF FEES:

Golf Fees

Season Passes

Family:	\$385.00
Individual:	\$260.00
High School/College:	\$100.00
Grade/Middle School:	\$75.00
*Trail Fee:	\$60.00

***Yearly fee for Members who store carts off site**

Trail Fee - With own cart per time - \$8.00

CARTHOUSE RENTAL -

Gas:	\$200.00
Electric:	\$225.00

DAILY FEES - M-F **9 Holes**

Green Fees	\$18.00
Cart Rental	\$18.00

DAILY FEES -

Weekends **9 Holes**

Green Fees	\$23.00
Cart Rental	\$23.00

18

DAILY FEES - M - F **Holes**

Green Fees	\$23.00
Cart Rental	\$23.00

DAILY FEES -

18

Weekends **Holes**

Green Fees	\$28.00
Cart Rental	\$28.00

All Day Fee M -F

Amended 4/4/2022

Cart & Green Fee	\$76.00
Green Fee ONLY	\$53.00

All Day Fee –

Weekends

Amended 4/4/2022

Cart & Green Fee	\$89.00
Green Fee ONLY	\$66.00
<u>Club House Rental</u> -	\$110.00
Tournament Fee -	\$500.00

A motion by Sinner, seconded by Dunse to amend a couple of the golf rates. Motion carried.

SUMMER HELP: Motion by Grimes, seconded by Sinner to hire the following individuals for summer help at the hourly pay rates: Golf Clubhouse Sarah Sichmeller \$11.00, Liquor Store Clerk Yasmine Keomanyvong \$12.50, Golf groundskeeper Christina Norton \$12.50, Blake Jacobson \$11.00, Trey Dunse \$11.00, Jim Keller \$11.00, Baseball Blaize Schimmel \$11.00, Matthew Mount \$11.00, Baseball & Softball Coordinator Angela Shoemaker \$2500.00, Street Kaden Stoks \$11.00, Swimming Pool Lifeguard Max Kuecker \$13.50, Addison Kuecker \$13.00, Alaina Baumgarn \$13.00, Ella Kaufman \$13.00, Thomas Kuecker \$13.00, Harley Johnson \$13.00, Payton Snell \$13.00, Carson Mount \$13.00. Motion carried.

Austin Norton with the Game Fish and Parks followed up with the council proposing a general design for a year-round fish cleaning station with a grinder. The station would be a steel building and cost roughly \$300,000. Norton did say the GFP would be willing to purchase the grinder for the facility. Currently no grants are available for such project. Concerns brought up were who will maintain the station, location and smell. The council recommended to form a committee for this project and look into this a little more.

HOT AND COLD MIX BIDS: 7:00 p.m. This being the time and place for the opening of sealed bids for a season's supply of hot and cold mix. The following bids were received:

Bituminous Paving, Inc., Ortonville, MN	½ inch Hot Mix picked up at Odessa	\$74.00 per ton
LienTransportation, Aberdeen, SD	Hot Mix Asphalt FOB Aberdeen	\$73.90 per ton
	Hot Mix Asphalt Delivered to Webster	\$89.00 per ton
Duininck Inc., Prinsburg, MN	¾ inch Hot Mix PG 58-28 with 30% RAP FOB	\$77.50 per ton
	Cold Mix	\$165.00 per ton
Jensen Rock & Sand, Inc., Mobridge, SD	Hot Mix FOB Aberdeen	\$73.90 per ton
	Cold Mix FOB Aberdeen	\$150.00 per ton

Motion by Miller, seconded by Klungseth to accept Bituminous Paving, Lien Transportation and Jensen Sand & Rock. Motion carried.

7:15 p.m. Tori Hoffer with Webster Paws Walk presented to the council more information on the dog park. The city agreed to allow Paws to put the dog park next to the city park, at McBroom First Addition to the City of Webster, Lot 2. Hoffer discussed the 3 different phases and estimate of costs it will take to build the dog park. The different phases include water fountain, fencing, a bench, waste station and an agility course. Hoffer mentioned that Paws has raised \$4000.00 so far and will be applying for a grant through Land and Water Conservation Fund for \$10,000.00. A motion by Miller, seconded by Sinner to have the City sponsor the grant. Motion carried.

CITY WIDE CLEAN-UP: No action was taken at this time. Clean-up will be to be determined yet.

VOLUNTEERS: Motion by Grimes, seconded by Miller to approve the following as volunteers for the Library and to cover these individuals for work comp purposes: Teri Ewalt, Mary Sandve, Harriet Spaniol, Eloise Hortness, Bernie Kurkowski, Judy Breske, Mary Wambach, Mary Wagner, Keri Wagner, Cindy Hagen, Jeanne

Bucholz, Sara Miller, Michelle Bloom, Melissa Bent, Ashley Baumgarn, Carol Gaikowski, Kasandra Hauck, Vanessa Bloom, Megan Moen and Deidra Gregerson. Motion carried.

TRAVEL: Motion by Klungseth, seconded by Dunse to approve Nicole Kwasniewski to attend the NEFOG meeting in Aberdeen, April 20. Motion carried.

TRAINING: Motion by Sinner, seconded by Dunse to approve Nicole Kwasniewski to attend the Human Resource and Finance School in Huron, June 7-10. Motion carried.

AIRPORT: Motion by Klungseth, seconded by Miller approving the mayor to sign the American Rescue Grant financial agreement with SD DOT for a \$22,000 airport grant. Motion carried.

BUDGET SUPPLEMENTS: Motion by Dunse, seconded by Miller to supplement the airport budget \$80,237.92 for grant reimbursement, Police budget \$3,409.27 for insurance reimbursement. Motion carried.

SUMP PUMPS: Effective May 1 residents are to stop pumping storm or drainage water into sanitary sewers and start pumping the water outside.

SURPLUS PROPERTY: Motion by Grimes, seconded by Klungseth to surplus the 2016 Chevy Tahoe and 1990 Chevy Pickup to be advertised and sold on Purplewave.com. Motion Carried.

Motion by Dunse, seconded by Klungseth to surplus and junk the front and rear cage and center console for the police department and to declare as junk with no value. Motion carried.

DRINKING WATER REPORT: Motion by Miller, seconded by Sinner to publish the 2021 Drinking Water Report. Motion carried. A copy of the report is on file at City Hall.

COVID RESPONSE & RELIEF APPROPRIATE ACT (CRRSAA): Motion by Sinner, seconded by Dunse approving the mayor to sign the close out report for the CRRSAA Act Airport Grant that was for \$9,000.00. This grant was for reimbursements for payroll, utilities, supplies/material, contractual services, insurance and equipment. Motion carried.

GIRL SCOUTS: Motion by Bartos, seconded by Miller to approve funds of \$250 for the Girl Scouts to plant flowers at the "W" on the LREA hill. Motion carried.

POLICE O.T. POLICY: Motion by Miller, seconded by Klungseth to have clarification on the police overtime policy. Law Enforcement officers of the Webster Police Department may be required to work overtime when deemed by their Chief of Police or appointed council member. Police Chief, when possible, should receive prior approval from the mayor or appointed council member(s) for overtime hours. Overtime is defined as time that is physically worked more than 84 hours within a bi-monthly period which runs from 12:01 a.m. on each first day of the month to midnight of the fifteenth of each month. The 84 hours must have been physically worked and cannot include any paid leave (holiday pay, vacation time, sick leave, etc.). Overtime compensation for all overtime eligible officers shall be at the rate of one and one-half times the employee's regular hourly rate of pay after exceeding 92 hours in a 15 day pay period regardless of the position worked. The second half of the pay period depends on the number of working days. For example, if it is 16 working days, then any hours exceeding 98 will be paid at the rate of one and one-half times the employee's regular hourly rate. A department with less than 5 policemen is exempt from overtime. Motion carried.

BUILDING PERMITS: Motion by Grimes, seconded by Sinner to approve the following building permits:

Terry Anderson, 909 E 6th St, egress window, \$2000.00
Tails Up Holdings LLC, 403 W 9th Ave, egress window, \$5000.00
Darrin Pesall, 513 W 2nd St, storage shed, \$500.00
Della Hinze, 710 E 4th St, fence, \$1500.00
Mike Ninke, 1125 E 1st St, fence, \$385.00

Motion carried.

8:01 p.m. Motion by Klungseth, seconded by Dunse to go into Executive Session as set forth in the SDCL 1-25-2.1 for the purpose of personnel matters. Council adjourned from Executive Session at 8:38 p.m. with a motion by Klungseth, seconded by Dunse.

Motion carried.

OTHER BUSINESS: Council talked about another possibility for the sign for the Library. The new police vehicle is in and equipment has been installed. An email was received concerning the lot size of a property the buyer plans to purchase falls short of the city ordinance lot size.

A thank you card from the family of Leo Schmit was acknowledged.

Motion to adjourn by Bartos, seconded by Miller. Next regular scheduled meeting is May 2, 2022 at 6:30 p.m.

Mike Grosek, Mayor

Nicole Kwasniewski, Finance Officer

The City of Webster is an equal opportunity provider.

Published once at the approximate cost of _____.