

OFFICIAL PROCEEDINGS OF THE
CITY OF WEBSTER, SOUTH DAKOTA

Council room, City Hall, Webster, South Dakota, February 5, 2024, 6:30 p.m., regular meeting of the Webster City Council. Mayor Mike Grosek presiding. Present: Council members Dale Miller, Wayne Klungseth, Derek Sinner, Toni Brown, and Stacy Mount. Also present: Eric Kracke, Charlotte Andres and Roland Larson. Staff: Nicole Kwasniewski and Craig Baumgarn. Reporter and Farmer: Robert Dulitz and Amanda Dulitz.

MINUTES: Motion by Miller, seconded by Brown to approve the minutes of the January 2 meeting and special meeting January 3, 2024. Motion carried.

PAYROLL AND BILLS: Motion by Sinner, seconded by Klungseth approving the following payroll and bills and authorize payment: Payroll (net) Mayor and Council Special Meeting M. Grosek \$18.47, T. Brown \$18.47, W. Klungseth \$18.47, D. Miller \$18.47, S. Mount \$18.47, D. Sinner \$18.47, Admin. \$3937.82, Library \$2522.30, ST/OT & Longevity T. Ewalt \$675.35, Street \$6108.38, OT & Longevity D. Kirchmeier \$389.46, J Van Beek \$166.64, Police \$16116.40, ST/OT & Longevity C. Baumgarn \$615.82, D. Collins \$520.99, ST/OT A. Maldonado \$703.61 Hwy Grant \$220.35, ST J. Hoffard \$149.26 Hwy Grant \$223.89, L. Rokusek \$384.29, Sewer \$5529.78, OT & Longevity D. Valsvig \$142.91, ST O. Wyffels \$33.90, Water \$6163.02, Longevity C. Goehring \$43.17, J. Wickre \$86.35, Liquor \$7116.30, Longevity T. Woodell \$43.17, City Hall \$3209.22, Longevity S. Sjurson \$215.87.

Bills: SD State Treasurer \$11858.99-sales tax, USDA Rural Development \$8042.00-loan payment lagoon, \$3449.00 loan payment fire hall, 1st Interstate Bank \$2.00-service charge, Dacotah Bank 340.59-service charge, deposit books, Postmaster \$267.54-bulk mailing, A & B Business \$199.75-copier and printer contract, supplies, AFLAC \$256.06-insurance, American Family Life Assurance \$654.84-insurance, American Solutions for Business \$131.60-supplies, A-Ox Welding \$23.45-parts, Aramark \$256.55-uniforms, AT&T \$176.30-cell phones, Auditor-Petty Cash \$259.80-postage and supplies, Auto Value Parts \$620.00-parts, B&B Contracting \$5120.42-repair, Bigfoot Distributing \$212.50-merchandise, Block Equipment & Service \$1050.00-service, Butler Machinery \$3668.26-repair, Cardmember Service \$2367.40-books, supplies, merchandise, Cask & Cork \$120.00-wine, Cengage Learning \$422.27-books, City of Webster \$493.67-employee prepayments and City water bills, Coca Cola \$553.50-resale, Colonial Life \$243.52-insurance, Colonial Research Chemical \$152.90-supplies, Community Transit \$3500.00-donation, Cortrust Bank \$6589.03-loan payments, Crystal Clean Laundry \$283.50-service, Dave Hahler Automotive \$925.18-parts and labor, Day County Sheriff's Office \$8500.00-service, Dependable Sanitation \$405.31-garbage service, Dougs Service & Marine \$6169.38-repair, parts, Electro Watchman \$419.40-monitoring, Ellwein Brothers \$61844.45-merchandise, Emery-Pratt \$125.54-books, Fastenal Company \$116.50-parts, Fedex \$17.68-service, Ferguson Water Works \$250.00-repair, Glacial Lakes Technology Service \$4752.96-labor, service, Global Distributing \$2004.00-merchandise, Health Pool of SD \$22468.48-health insurance,

Helms & Associates \$6405.81- pay requests water phase II construction, wastewater phase I construction and airport fuel system, Chad Hesla \$338.56-supplies, ITC \$922.19- phone service, Johnson Brothers \$41122.79-merchandise, Johnson Lumber \$253.57- supplies, Kevin's Service \$200.00-service, Danny Kirchmeier \$52.85-reimbursement, Lake Region Electric \$798.93- airport, cemetery lights, Maguire Iron \$8909.00-serivce, Marko Canning \$24.00-merchandise, Michael Todd Industrial Supply \$330.03-parts, Midcontinent Communications \$346.60-internet and cable, Mike's Jack & Jill \$682.13- supplies, NAPA Auto Parts \$22.98-parts, Northwestern Energy \$10526.69-service, Overdrive \$1100.00-fees, Porter Distributing \$16839.80-merchandise, Prairie Berry Winery \$654.00-merchandise, Reliance Standard \$60.72-insurance, Reporter and Farmer \$667.33-supplies, notices and ads, Republic National Distributing \$9111.85-merchandise, Ryan's Candy \$414.65-supplies, SD Library Association \$52.00-dues, SD Public Health Lab \$30.00-service, SD Retirement System \$9566.94-contributions, SD Supplemental Retirement \$210.00-contributions, Sioux Valley Co-op \$6381.22-fuel, Snaza Implement LLC \$214.26-parts, South Dakota 811 \$75.60-locates, Southern Glazer's \$8793.33- merchandise, Transource Truck & Equip. \$1225.65-parts, repair, Tri-State Water \$51.55- water, Two Way Solutions \$3545.00-service, US Bank \$30990.93-loan payment for drinking/clean water project, Watertown Lawn and Garden \$500.00-equipment, WEB Water \$54066.88-Dec. and Jan. water, Webster Ace \$1359.06-supplies, Webster Auto Care \$248.14-service, Webster Chamber of Commerce \$100000.00-donation, Webster Tire & Marine \$113.98-repair, With The Wind Winery \$629.40-merchandise, City of Webster \$100.00-applied BGF, Payroll taxes \$15824.32. Motion carried.

MONTHLY REPORTS: Motion by Miller, seconded by Sinner to approve the Finance, Police & Liquor reports. Motion carried.

ORDINANCE #546: Motion by Brown, seconded by Mount to table the second reading of Ordinance #546, Animal Cruelty. Motion carried.

SUMMER HELP: Motion by Sinner, seconded by Miller to advertise for summer help in the following departments: Cemetery, Golf clubhouse and groundskeepers, Parks, Ball Fields groundskeepers, Swimming Pool, Baseball and Softball coordinator. Motion carried.

TEMPORARY LICENSES: Motion by Miller, seconded by Sinner to set a hearing on March 4, 2024 at 7:00 p.m. to consider a temporary malt beverage license for the Webster Dewangen Club for Shake your Shamrock to be held on March 16, 2024 located at the Webster Armory. Motion carried.

Motion by Mount, seconded by Miller to set a hearing on March 4, 2024 at 7:05 p.m. to consider a temporary liquor license for the Lake Region Shriner's Club for men's stag night to be held on March 9, 2024 located at the Webster Armory. Motion carried.

DONATION: Motion by Miller, seconded by Mount to authorize a donation to Community Transit, Inc for \$3,500.00. Motion carried.

REPORT: Motion by Klungseth, seconded by Mount to accept the 2023 performance report from NE Council of Governments that highlights activities for the region and counties was reviewed and is on file at City Hall. Motion carried.

SAVINGS INVESTMENT: Motion by Miller, seconded by Sinner to transfer some Diamond funds into an interest-bearing savings account with North Point Financial Partners. Motion carried.

BUDGET SUPPLEMENT: Motion by Klungseth, seconded Brown to supplement the airport budget \$614.27 for the fuel project grant. Motion carried.

SURPLUS PROPERTY: Motion by Miller, seconded by Mount to surplus and junk a battery jump pack from the police department. Motion carried.

TRAVEL: Motion by Sinner, seconded by Klungseth to approve registration fee and travel for Danny Kirchmeier or John Van Beek to attend an asphalt conference February 14-15 in Oacoma. Motion carried.

7:00 p.m. This being the time and place for a hearing for Eric Kracke, 110 East 3rd Avenue, described as Lot 20 ex W66' of E134' McKennett's and Lot 21, Day County, South Dakota, a request to rezone from residential to commercial for the purpose of building a 60'x65' storage building for business and recreational equipment. Roland Larson mentioned he would like the property surveyed so they know where the lot lines are. Council informed Larson that Kracke's property would be surveyed but that he (Larson) would need to survey his own property if he wanted to know where his pins are. Motion by Miller, seconded by Sinner to deny the rezoning proposal as presented with the legal description given for the property. Motion carried.

7:05 p.m. Volunteer Fire Department members Eric Kwasniewski, Wes Hoven and Jeff Smidt presented the 2023 annual report. The Fire Department responded to 32 calls in 2023. There are currently 20 active members. Major improvements this year: updated SCBA air packs and fill station. The following items were discussed for this year: training room equipment such as a smart TV and a projector, possibly some new hoses and nozzles, new laptop. The county is still working on fixing the radio system that will require new programming eventually. Also, it was mentioned the fire department is still low on numbers for volunteers. Motion by Miller, seconded by Klungseth to approve the 2023 annual report and to pay for call hours. Motion carried.

The following removal permit was approved with a motion by Miller, seconded by Sinner:

Removal Permits:

Blacke Torrence, 513 W 1st Ave, storage shed and house
Motion carried.

The following building permit was approved with a motion by Brown, seconded by Miller:

Building Permits:

Mike & Jennifer Acree, 20 W 9th Ave, garage/mud room \$70,000
Motion carried.

Brian Anderson, Day County Emergency Management, was present to discuss the Continuity of Operations Plan, COOP. COOP, is the continuity of government plan, it is a plan on what to do if your office or infrastructure is damaged so you can provide services. Anderson also talked about the mitigation plan, which is a plan to be eligible for FEMA grants. It includes preparations for natural hazards like flood, fire, storm. Crisis Track is the new online software and app that is used for collecting data for FEMA. We will need to meet with NECOG in the future to discuss a plan.

Motion by Klungseth, seconded by Miller to adjourn. Motion carried. Next regular scheduled meeting is March 4, 2024 at 6:30 p.m.

Mike Grosek, Mayor

Nicole Kwasniewski, Finance Officer

The City of Webster is an equal opportunity provider.

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