

OFFICIAL PROCEEDINGS OF THE
CITY OF WEBSTER, SOUTH DAKOTA

Council room, City Hall, Webster, South Dakota, May 6, 2024, 6:30 p.m., regular meeting of the Webster City Council. Mayor Mike Grosek presiding. Present: Council members Derek Sinner, Toni Brown, Dale Miller, Stacy Mount Staff: Hayley Dale and Linda Hoberg, Reporter and Farmer: Amanda Dulitz, Other: Wyatt Ewing, Eric Kracke, John Suhr, Sam Mellgren.

MINUTES: Motion by Miller, seconded by Sinner to approve the minutes of the April 1 meeting and special meeting April 8, 2024. Motion carried.

PAYROLL AND BILLS: Motion by Sinner, seconded by Brown to approve the following payroll and bills: Payroll (net) Admin. 2309.09, Liquor 5872.82, OT S. Bury 585.35, OT T. Woodell 869.16, Library 3863.37, Street 6108.38, OT D. Kirchmeier 272.78, OT J. Van Beek 124.22, Police 16204.44, ST C. Baumgarn 36.24, ST & OT D. Collins 339.54, OT A. Maldonado 47.22, Hwy Grant A. Maldonado 188.88, ST L. Rokusek 105.68, Hwy Grant L. Rokusek 115.30, Sewer 5419.78, Water 6163.02, ST Chad Goehring 84.20, ST & OT J. Wickre 363.26, Golf 5226.71, OT & ST R. Hagen 375.46, A. Bartelt 256.26, L. Carlson 290.20, D. Davidson 243.49, D. Evenson 463.67, B. Jacobson 1343.36, Mayor and Council J. Bartos 1005.44, T. Brown 1793.47, M. Grosek 2519.97, D. Miller 1793.47, S. Mount 1793.47, D. Sinner 1793.47, Airport R. Millim 432.14, Cemetery K. Bohn 394.34, D. Kurkowski 567.92, Parks A. Grimes 725.93.

Bills: SD Treasurer 4234.28-sales tax, USDA Rural Development 8042.00-loan payment lagoon, USDA Rural Development 3449.00-loan payment fire hall, Dacotah Bank 65.00-service charges, US Bank St. Paul 30990.93- water and sewer loan, Postmaster 267.93-postage, A & B Business Solutions 161.53-maintenance contract copier, AFLAC 256.06-insurance, American Family Life Assurance 523.87-insurance, American Legal Publishing 550.00-annual fee, American Solutions for Business 637.83-supplies, A-OX Welding Supply Co. 23.45-supplies, Aramark 506.61-clothing allowance, AT&T Mobility 130.80-cell phone, Auditor's Office-Petty Cash 110.20-supplies, postage, safe deposit box rent, meals, Auto Value Parts 33.25-parts, Craig Baumgarn 439.40-reimbursement, Bigfoot Distributing 130.00-merchandise, Block Equipment 400.00-grave opening, excavation, Blossom Shoppe 80.00- memorial flowers, Bryan Rock Products, Inc. 1811.58, CapFirst Equipment Finance 1373.00-golf cart lease, Cardmember 592.73- books, Cardmember Service 188.97- supplies, City of Webster 593.17-employee prepayments, water billings, Coca Cola 963.50-merchandise, Colonial Life 243.52-insurance, CorTrust Bank 6589.03-loan payments, Crystal Clean Laundry 303.05-rugs, Dahme Constrution 450,937.06- pay request water/sewer project, Dave Hahler Automotive 154.14-service, labor, Department of Revenue 150.00-license, Dependable Sanitation 914.00-garbage service, Don's Repair 55.00-part, Doug's Service and Marine 3515.69-parts, labor, Ellwein Brothers 51697.73-merchandise, Farm and Home Repair 2569.69-labor, Fergus Water Works 123.39-wifi module, Galls, LLC 90.58-drug tests, Global Distributing 810.00-merchandise, Reed Hagen 59.74-reimbursement, Hansen Homes & Rentals 2815.95- reimbursement, Health Pool of SD 22465.98-insurance, Helms & Associates 22012.44-pay request airport, water/sewer

project, Chad Hesla 98.70-reimbursement, Horters Farm and Ranch Supply 420.00- oil, Innovative Office Solutions 43.10-supplies, ITC 940.20-phone/internet service, Johnson Brothers 24048.94-merchandise, Johnson Lumber 60.52-supplies, Just Ice 60.00-ice, Keller Mechanical 180.95-parts, labor, Kevins Service 175.00-labor, Wayne Klungseth 51.00-reimburse, Lake Region Electric 334.15-lights, Marko Canning LLC 42.00-merchandise, Midcontinent Communications 357.78-internet, Mike's Jack & Jill 466.34-supplies, merchandise, Minnesota Sodding Company 4480.00-injection system, NAPA Auto Parts 1419.35-parts, Northwestern Energy 11117.47-power and gas, Olsons Pest Technicians 250.00-bird work, Pipe Detectives 275.00-televisive storm sewer, Porter Distributing 13818.55-merchandise, Postmaster 320.00-postage, Prairie Berry Winery 654.00-merchandise, RDO Equipment 114.93-supplies, Reinders 627.00-fertilizer, Reliance Standard 60.72-insurance, Reporter & Farmer 3293.08-legals, ads, supplies, Republic National Distributing 12996.82-merchandise, Ryan's Candy 1000.50-merchandise, supplies, timeclock rent, Cody Sass 200.00-engraved items, SD Public Health Laboratory 15.00-water samples, SD Retirement 9607.79-contributions, SD Supplemental Retirement 210.00-contributions, Sheyenne Transport LLC 401.98-transport, Sioux Valley Co-op 5457.82-gas, Scott Sjurson 110.22-reimbursement, Snaza Implement LLC 725.77-parts, South Dakota 811 7.35-locates, Southern Glazer's of SD 14123.36-merchandise, Stan Houston Equipment 479.00-supplies, Brain Stulken 450.00-labor, Superior Tech Products 2382.25-supplies, Tailfeather photography 560.00-ID cards, Team Laboratory Chemical 3402.50-supplies, Tessman Seed Company 150.00-supplies, TLC Marine Service 807.99-supplies, Transource Truck & Equipment 281.70-supplies, Tri-State Water 95.05-service, Twin Valley Tire 718.50-service, Two Way Solutions 146.94-parts, US Bank 16386.57-swimming pool interest payment, Valley Office Products 323.05-supplies, Webster Ace 1335.78-supplies, Web Water 27871.20-water, Webster Area Development 10000.00-funding, Webster Carpet Cleaning 323.40-carpet cleaning, Webster Liquor Store 2343.54-merchandise, Webster Tire & Marine 75.00-repairs, With The Wind Vineyard 948.36-wine, Payroll Taxes 17352.68-payroll taxes. Motion carried.

REPORTS: Motion by Mount, seconded by Miller to approve the Finance, Police and Liquor reports. Motion carried.

As this concludes last year's business, motion by Miller, seconded by Brown to adjourn the meeting. Motion carried.

Following oaths of office of elected positions for Toni Brown, Councilman Ward I, Dale Miller, Councilman Ward I, and Stacy Mount, Councilman Ward III, Mayor Grosek called the meeting to order.

The Mayor called for nominations for President. Motion by Sinner, seconded by Brown to nominate Dale Miller and that nominations cease. Motion carried.

The Mayor called for nominations for Vice-President. Motion by Miller, seconded by Brown to nominate Derek Sinner and that nominations cease. Motion carried.

AEDs: Council discussed the need for AEDs for the swimming pool, city hall and golf course and will do research on grants and check with Day County OEM and Sanford.

John Suhr Webster Area Chamber executive director updated the council on upcoming chamber activities including: Walleye Classic fishing tournament on Bitter

Lake, updating of website, fish cleaning station, pumpkin fest, and alumni golf tournament.

6:50 p.m. HEARING TO REZONE: This being the time and place for a hearing to rezone Eric Kracke's property at 110 E 3rd Ave from residential to commercial for the purpose of constructing a building for indoor storage. Eric Kracke present. No objections, motion by Miller, seconded by Brown to rezone Kracke from residential to commercial. Motion carried.

WEST NILE GRANT: Motioned by Mount, seconded by Miller to apply for the West Nile Grant to be used towards mosquito control. Motion carried.

DANR DRINKING WATER AWARDS: Motion by Miller, seconded by Sinner to recognize public water system 2023 certificate of achievements for John Van Beek, Danny Valsvig, and Chad Goehring. Motion carried.

LICENSES: Motion by Brown, seconded by Mount to approve electrical licenses for Bierschbach Electric, Inc, Keller Mechanical Inc, Ridge Electric Inc, Glacial Lakes Electric LLC, and plumbing license for Keller Mechanical Inc for the term May 1, 2024 through April 30, 2025. Motion carried.

BUDGET SUPPLEMENTS: Motion by Miller, seconded by Brown to supplement the police budget 1014.50 for insurance reimbursement. Motion carried.

ADDITIONAL CITY ATTORNEY: Motioned by Miller, seconded by Brown to appoint Danny Smeins as additional city attorney, as Tom Sannes represents Shoemakers (Western Sunset Addition) and there may be future conflict of interest. Motion carried.

Second reading of Ordinance #547 Land Usage was approved with motion by Miller, seconded by Sinner. Motion carried.

ORDINANCE #547

AN ORDINANCE OF THE CITY OF WEBSTER, SD, AMENDING THE REVISED MUNICIPAL ORDINANCES OF THE CITY OF WEBSTER BY AMENDING TITLE XV: LAND USAGE CHAPTER 152

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEBSTER, SOUTH DAKOTA that Section 152.021, Zoning Map Changes be revised as follows:

That the property described as East 100.6 ft. of Lot 21 McKennett's of Webster, Day County, South Dakota be re-zoned to change the zoning of the described real property from residential to commercial to allow for the purpose of constructing a building for indoor storage.

This ordinance is declared to be for the support of the City Government and its existing public institutions and shall be in full force and effect from and after its passage and publication.

All ordinances or parts of ordinances in conflict herewith are expressly repealed.

Mike Grosek, Mayor

Hayley Dale, Finance Officer

1st Reading April 8, 2024
2nd Reading May 6, 2024
Publish

AUDIT: Motion by Mount, seconded by Miller to approve the audit engagement and planning letters from Eide Bailly, CPA firm to audit the City's 2023 finances during the week of May 13. Motion carried.

HIRES: Motioned by Brown, seconded by Miller to approve the hire of Kayley Adelman, part time clerk liquor store at 15.00/hour. Motion carried. Motioned by Brown, seconded by Mount to approve the hire of Hayley Dale, finance officer at 26.00/hour. Motion carried. A motion by Miller, seconded by Brown to authorize Hayley Dale to sign on city financial accounts, remove former finance officer Nicole Kwasniewski from accounts. This motion also authorizes Mike Grosek, Dale Miller, and Hayley Dale as signers of city accounts and authorizes Hayley Dale to be added to online banking and ACH approval and removing former finance officer. Motion carried.

MALT BEVERAGE LICENSES: Motion by Sinner, seconded by Mount approving the following Retail (on-off sale) Malt Beverage & SD Farm Wine license applications for renewal to operate within the City of Webster for the period of July 1, 2024 to June 30, 2025:

CMB Oil & Gas, Inc./Pikes, 20 E Hwy 12
The Decoy Bar, 518 Main St.
Boomtown Inc., Pereboom Café, 13 E Hwy 12
American Legion Club, 614 Main St.
Webster Golf Association, 1030 W 3rd St
The Galley, 230 W Hwy 12
Mike's Jack and Jill, 1300 Main St
V. F. W. Club, 521 W 1st St
Casey's Retail Co., 1000 Main
Sioux Valley Co-op/Cenex C-Store, 11 W Hwy 12
Dolgen Midwest, LLC, Dollar General Store, 514 E Hwy 12
Roots, 621 Main St
Motion carried. Miller abstained.

SUMMER HELP: Motion by Sinner, seconded by Miller to hire the following individuals for summer help at the hourly pay rates: Golf Clubhouse Charlene Ludtke 12.00, Outside Golf Jim Keller 13.00, Swimming Pool Concessions Jocelyn Rumpca 12.00, Sarah Zubke 11.20, Braelynn Breske 11.20, Lifeguards Kayce Berger 13.00, Gracie Cadwell 13.00, Jersey Johnson 13.00, Addison Kuecker 14.00, Thomas Kuecker 14.00, Mallory Steiner 13.00, Josie Spiering 14.00, Lydia Vogl 13.00, Assistant managers Erin Sannes 15.00, Alaina Baumgarn 14.50, Swim team coaches Gavin Sannes and Erin Sannes split 2000.00, golf coordinator Josh Bartos 2000.00/season, Library Mary Sandve 15.00. Motion carried.

7:10 p.m. RESOLUTION OF ANNEXATION: Reading of Resolution of Annexation No. 227 for Western Sunset Addition, Wyatt Ewing representing Western Sunset Addition/Ewing Exec. Services present.

RESOLUTION OF ANNEXATION

No. 227

WHEREAS, there has been presented to the City Council of the City of Webster and filed with the City Clerk, a Petition in writing signed by the owner and otherwise in

compliant with the provisions of SDCL § 9-4 requesting that the territory hereinafter described be included within the municipality of the City of Webster;

WHEREAS, the property hereinafter described is contiguous to the current city limits of the City of Webster;

WHEREAS, the City Council for the City of Webster has examined the situation and determined that a need exists for the property hereinafter described to be incorporated into the city limits of the City of Webster;

WHEREAS, there is a reasonable, present, and demonstrable future need for annexing this area;

WHEREAS, ample and suitable resources exist to accommodate the orderly growth and development of the contiguous territory; and

NOW, THEREFORE, BE IT RESOLVED by the City of Webster, South Dakota:

That the following described properties are and the same hereby are included within the corporate limits of the City of Webster, Day County, South Dakota, and the boundary of the City is hereby extended to include such territory:

Outlot A of Wolter Addition in the Northeast Quarter (NE ¼) of Section 34, Township 122 North, Range 56 West of the 5th P.M., Day County, South Dakota; **AND**

Block 2 of Wolter Addition in the Northeast Quarter (NE ¼) of Section 34, Township 122 North, Range 56 West of the 5th P.M., Day County, South Dakota, according to the recorded plat thereof; **AND**

Block 3 of Wolter Addition in the Northeast Quarter (NE ¼) of Section 34, Township 122 North, Range 56 West of the 5th P.M., Day County, South Dakota, according to the recorded plat thereof; **AND**

Block 5 of Wolter Addition in the Northeast Quarter (NE ¼) of Section 34, Township 122 North, Range 56 West of the 5th P.M., Day County, South Dakota, according to the recorded plat thereof; **AND**

Block 6 of Wolter Addition in the Northeast Quarter (NE ¼) of Section 34, Township 122 North, Range 56 West of the 5th P.M., Day County, South Dakota, according to the recorded plat thereof.

And that the City Clerk shall cause to be filed with the Register of Deeds, Day County, South Dakota, a duly certified transcript of this Resolution.

ADOPTED this _____ day of May, 2024.

CITY OF WEBSTER

MIKE GROSEK, Mayor

ATTEST:

HAYLEY DALE, Finance Officer

(SEAL)

Adoption of the above resolution was moved by Councilman Miller. Upon roll call vote the following councilmen voting aye: Mount, Miller, Brown, Sinner. Voting nay: none. Motion passed. The resolution was declared adopted.

GIRL SCOUTS: Motion by Miller, seconded by Mount to approve funds of 350.00 for the Girl Scouts to plant flowers at the “W” on the LREA hill and approval of replacement for new landscape timbers. Motion carried.

LANDOWNER ACCESS TO AIRPORT: Motion by Miller, seconded by Sinner to approve the mayor to sign Formal Request for Residential Through-the-Fence (RTTF) to allow Justin Gaikowski access to runway, seconded by Sinner. Motion passed.

VARIANCES: Motion by Brown, seconded by Miller to set a variance hearing for John Brooks, 421 E 10th Avenue, to build an addition onto his house that will extend closer to the street than allowed by City ordinance; John and Zoe Benson, 21 S Main Street, to build a garage addition that is larger than the City ordinance allows in residential area. The hearing for Brooks will be held at 7:00 p.m. and for Benson at 7:10 p.m. on June 3, 2024 at City Hall. Motion carried.

Building Permits:

Richard and Wanda Morsching, 135 W 2nd St., patio house, 150,000.00. Motion by Brown, seconded by Miller to approve building permit as there is no ordinance against steel siding on house. Motion carried.

The following building permits were approved with a motion by Mount, seconded by Miller:

Building Permits:

Doug Skeide, 101 W 1st Ave, garage, 62,000.00
David Johnson, 1020 E 5th St., mobility ramp, 2,500.00
Rick and Brenda Larson, 910 E 6th St., garage, 14,000.00
John Brooks, 421 E 10th Ave., kitchen addition, 15,000.00
Scott Sjurson, 124 W 1st St., storage shed, 9,000.00
Dawson Mathison, 1320 E 1st St., fence, 5000.00

Motion carried.

Mayor Grosek reviewed the appointments for 2024. Motion by Miller, seconded by Sinner to approve the appointments as listed:

APPOINTMENTS 2024	
Mayor	Mike Grosek
President of Council	Dale Miller
Vice President of Council	Derek Sinner
Finance and Salaries	Dale Miller, Derek Sinner, Stacy Mount
Street, Alley and Lights	Dale Miller, Wayne Klungseth, Toni Brown
Water, Sewer and Sanitation	Derek Sinner, Dale Miller, Toni Brown
Cemetery, Airport and Parks	Wayne Klungseth, Stacy Mount
Police	Wayne Klungseth, Stacy Mount, Toni Brown
Fire	Wayne Klungseth, Dale Miller, Toni Brown
Zoning, Building and Grounds	Toni Brown, Dale Miller, Derek Sinner
Library	Stacy Mount, Wayne Klungseth, Harriet Spaniol (2027) Judy Breske (2026), Eloise Hortness (2024), Gayle Nilson (2025), Cindy Hagen (2025)
City Hall	Derek Sinner, Wayne Klungseth, Stacy Mount
Liquor	Derek Sinner, Stacy Mount, Toni Brown
Youth and Rec.	Dale Miller, Derek Sinner, Kevin Schimmel, Chad Hesla, Rich Solberg, Craig Case, Angela Shoemaker
Swimming Pool	Derek Sinner, Stacy Mount, Toni Brown, Pool Manager, Jay Pereboom, Tom Sannes
Golf Board	Derek Sinner, Stacy Mount, Toni Brown Linda Potas, Donna VanderLinden, Brian Lux, Terry Anderson, Monte and Mary Bloom, Morgan Dorsett, Josh Bartos
Tree Board	Stacy Mount, Derek Sinner, Wayne Klungseth, David Trefz, Josh Wagner
Development Loan Fund	Mike Grosek, Dale Miller, Todd Garry, Dave Hahler

ADA	Wayne Klungseth, Derek Sinner, Toni Brown
Finance Office	Hayley Dale, Jennifer Wickre, Clerk
City Attorney	Delaney Nielsen & Sannes PC, Danny Smeins
City Depositories	Dacotah Bank, Cortrust Bank, 1st Interstate
City Health Doctor	Dr. Elizabeth Gravley
Official Newspaper	Reporter and Farmer
Library	Teresa Ewalt
Liquor Store	Tracie Woodell, Mgr, Susan Bury, Asst Mgr, Reed Hagen and Kayley Adelman Clerk
Water Department	Chad Goehring, Danny Valsvig, Owen Wyffels
Police Department	Craig Baumgarn, Chief, Dylan Collins, Assistant Chief, Alex Maldonado, Lance Rokusek, James Hoffard, Patrolmen
Code Enforcement	Dale Miller, Toni Brown, Mike Olson
Street Department	Daniel Kirchmeier, John VanBeek
City Hall, Cemetery, Golf	Scott Sjurson
Armory Auditorium	Derek Sinner, Toni Brown
City Civil Defense	Wayne Klungseth
Northeast Council of Govt.	Wayne Klungseth
Senior Citizen Board	Stacy Mount
Planning Committee	Kent Delaney, Terry Meek, Todd Garry, Robert Kwasniewski, Jim Grimes
Board at Pleasant View Apts.	Julie Berger, Betty Zenk, Dave Jesme, Ray Lardy, Arnie Anderson, Gary Huggett, Council Member Wayne Klungseth

Motion carried.

No further business, motion by Miller, seconded by Sinner to adjourn. Motion carried. Next regular scheduled meeting is June 3, 2024, at 6:30 p.m.

Mike Grosek, Mayor

Hayley Dale, Finance Officer

The City of Webster is an equal opportunity provider.

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