

OFFICIAL PROCEEDINGS OF THE
CITY OF WEBSTER, SOUTH DAKOTA

Council room, City Hall, Webster, South Dakota, June 6, 2022, 6:30 p.m., regular meeting of the Webster City Council. Mayor Mike Grosek presiding. Present Council members Wayne Klungseth, Jim Grimes, Derek Sinner, Mike Dunse, Dale Miller and via zoom Josh Bartos. Also present Jerred Schreur. Staff: Nicole Kwasniewski, Craig Baumgarn and Danny Kirchmeier. Reporter and Farmer: Caleb Amick.

MINUTES: Motion by Miller, seconded by Dunse to approve the minutes from the May 2, 2022 regular meeting. Motion carried.

PAYROLL AND BILLS: Motion by Klungseth, seconded by Dunse to approve the following payroll and bills: Payroll (net) Admin. \$3093.62, Liquor \$6742.88, PT Y. Keomanyvong \$1178.47, Library \$3075.41, Street \$6755.58, ST H. Fredericks \$186.52, OT D. Kirchmeier \$761.30, PT K. Stoks \$597.47, Police \$14,669.21, ST C. Baumgarn \$196.53, H. Cole \$227.74, T. Kiefer \$698.42, ST & OT D. Collins \$412.70, VAC payout G. Premus \$2114.71, Golf \$4751.80, L. Carlson \$776.80, D. Davidson \$894.64, B. Jacobson \$1498.39, J. Keller \$421.58, C. Larson \$380.94, ST & OT R. Hagen \$1804.96, OT S. Sjurson \$578.37, Parks A. Grimes \$1671.12, Ballfield L. Block \$1067.82, B. Lux \$493.14, M. Mount \$152.38, B. Schimmel \$1128.01, J. Schimmel \$336.00, Water \$3171.00, OT C. Goehring \$816.01, Sewer \$3577.44, ST & OT O. Wyffels \$233.14, Cemetery L. Gaikowski \$203.99, D. Kurkowski \$1266.71, Airport R. Millim \$1453.52.

BILLS: SD State Treasurer \$4763.13-liquor sales tax, USDA Rural Development \$8042.00-loan payment lagoon, USDA Rural Development \$3449.00-loan payment fire hall, Dacotah Bank \$85.00-service charges, Postmaster \$236.18-mailing costs, A & B Business \$159.63-printer & copier contract, Jay Aadland \$1425.20-service, Acushnet Co. \$132.83-supplies, Agwrx Co-op \$215.71-fertilizer & gopher bait, Alex Air Apparatus \$850.90-compressor service, AFLAC \$1047.33-insurance, American Solutions for Business \$28.26-supplies, Aramark \$185.29-uniforms, Arctic Glacier \$835.77-merchandise, Auditor's Office-Petty Cash \$263.12-postage and supplies, Auto Value \$323.51-parts, Avera Occupational Medicine \$93.00-pre-employment drug screening, B & B Contracting \$685,112.53-pay request water/wastewater project, C. Baumgarn \$108.01-reimbursement, Benike Masonry \$900.00-dirt, Bigfoot Distributing \$161.58-merchandise, Block Equipment & Service \$1400.00-grave openings, Bryan Rock Products \$1681.86-agrilime, Buhl's \$270.93 -services, Capfirst Equipment Finance \$1277.00-lease payment, Cardmember Service \$564.63-books, supplies, Erin Case \$255.00-reimbursement, City of Webster \$1147.60-employee prepayments/water billings, Coca Cola \$1490.50-merchandise, Code Enforcement Specialists \$2707.18-services, Collaborative Summer Library \$110.13-supplies, Colonial Life \$243.52-insurance, Connecting Point \$296.10-antivirus renewals, Cortrust Bank \$4030.76-loan payments, Country Leathers \$147.50-service, Dakota Pump & Control \$1741.35-parts, Dave Hahler Auto \$150.92-parts and labor, Day County Conservation District \$467.50-trees, Day County Treasurer \$120.00-transfer titles, Dept. of Revenue \$150.00-license renewal, Dependable Sanitation \$475.311-garbage service, Doug's Service \$37.17-parts,

Ellwein Brothers \$65,029.19-merchandise, Emery-Pratt \$130.49-books, Ferguson Water Works \$675.00-software maintenance, Haider Construction \$3301.03-service, Hawkins \$2994.63-chemicals, Health Pool of SD \$19,455.21-insurance, Helms & Associates \$77331.68-water/wastewater project pay requests & airport hangar, Chad Hesla \$39.99-reimbursement, Innovative Office Solutions \$30.46-supplies, International Library Services \$5175.00-book sanitizer, ITC \$864.44-phone service, JDH Construction \$18.00-pay request hangar building, Johnson Brothers \$14386.29-merchandise, Johnson Lumber \$988.81-materials, Nicole Johnson \$200.00-reimbursement, Josh Anderson Construction \$4852.67-service, Danny Kirchmeier \$120.00-reimbursement, Laura Kuecker \$279.56-reimbursement, Kara Kwasniewski \$200.00-reimbursement, Lake Region Electric \$227.79-airport and cemetery lights, Marko Canning \$125.50-merchandise, Michael Todd & Company \$858.38-parts, MARC \$449.97-supplies, Midcontinent Communications \$321.87-internet and cable, Mike's Jack & Jill \$1433.40-supplies, Milbank Winwater Works \$576.79-supplies, Sarah Miller \$69.99-reimbursement, Carson Mount \$266.25-reimbursement, Northern Safety \$521.20-supplies, Northstar Mechanical \$2269.17-parts & labor, Northwestern Energy \$10741.28-utilities, Olson's Pest Technicians \$250.00-services, Overhead Door Co. \$1883.33-service, Pheasantland Industries \$776.74-safety shirts, Porter Distributing \$19,438.10-merchandise, Postmaster \$160.00-box rent, Prairie Berry Winery \$960.00-merchandise, RDO Equipment \$592.79-parts, Reliance Standard \$80.56-insurance, Reporter and Farmer \$2323.01-ads, legals, Republic National Distributing \$8513.50-merchandise, Rob's Septic \$650.00-rental, Roy's Sport Shop \$1064.87-supplies, Ryan's Candy Company \$1954.90-merchandise and supplies, Angie Sannes \$279.56-reimbursement, Caleb Sannes \$255.00-reimbursement, Gavin Sannes \$255.00-reimbursement, SD Lumber & Design \$13997.30-materials, SD Public Health Lab \$45.00-water samples, SD Retirement System \$9054.93-contributions, SD Supplemental Retirement \$210.00-contributions, Sioux Valley Co-op \$14229.01-fuel and gas, Scott Sjurson \$180.00-reimbursement, Snaza Implement \$596.22-parts, Superior Tech Products \$7649.25-fertilizer, Southern Glazer's \$15604.05-merchandise, Team Laboratory Chemical \$1457.50-supplies, Tessman Seed Co. \$500.80-supplies, The Lodge at Deadwood \$164.00-lodging, The Pin Center \$700.00-city pins, Transource Truck & Equipment \$243.88-supplies, Tri-State Water \$149.35-water and rental, Twin Valley Tire/Community Oil \$45.00-service, Valiant Vineyards \$841.20-merchandise, Valley Office Products \$310.67-supplies, Verizon Wireless \$196.20-cell service, Walt's Homestyle Foods \$100.00-merchandise, WEB Water \$24654.62-water, Webster ACE \$1523.54-supplies, Webster Area Development \$10,000.00, Webster Liquor Store \$1304.93-golf resale, Webster Tire \$78.95-tires and labor, With the Wind Vineyard \$369.24-merchandise, City of Webster \$200.00-apply bond, Payroll Taxes \$22,588.30. Motion carried.

REPORTS: Motion by Grimes, seconded by Sinner to approve the Finance, Police, Liquor and Code Enforcement reports. Motion carried.

PUBLIC COMMENT: Gavin Sannes, assistant manager Webster Pool, inquired about if the city would be willing to pay for each lifeguard's hours while they train for their Water Safety Instructor (WSI) certification. Sannes explained that the training is a 2 full day event plus homework. He mentioned that 3 lifeguards have completed the WSI

training this year. He also brought up paying for those who have passed their certification training in previous years. Sannes also pointed out that this may encourage more lifeguards to get their WSI.

6:45 p.m. Doug Penniston and Mike Nelson with First Net met with the council via zoom. They described to the council what First Net is and the benefits it offers. Penniston explained First Net has been established with AT&T since 2017 by the federal government to establish a public private nationwide communication dedicated to America's first responders. First Net will give first responders priority if there was a disaster and keep lines of communication open. Penniston said there will be no cost to switch plans and they will handle the process. They did have a quote available regarding how much it would cost a month comparable to the city's current plan. Penniston stressed that going with First Net will help with our first responders to be prepared in a crisis and that it will be available 24/7/365.

7:00 p.m. This being the time and place for a hearing for a variance for Danny Valsvig, 1106 East 2nd Street, to place a fence closer than the required two feet from the property line. Hearing no objections, motion by Grimes, seconded by Miller granting the variance. Motion carried.

7:05 p.m. This being the time and place for Reed Hagen, Webster Clubhouse Manager to be heard. Hagen along with Josh Bartos went through the golf cart shed checking all the carts since some have not been moved in years. Hagen said he created a sign in sheet for golfers' grades 6-12 for Waubay, Sisseton and Webster schools, stating 389 rounds of golf equaling over \$7000 in savings the course has given for the students.

7:15 p.m. Bryan Anderson with Day County Emergency Management presented to the council a mitigation plan regarding the flooding that is going on north of the Pizza Hut building. Anderson said that there are some grants available for pumps since this water issue is not going away. He discussed different options available for pumps from using an electrical system to portable or permanent pumps that run off a diesel engine. Anderson mentioned that the city may get extra assistance since this flooding can affect a state highway and surveying work would possibly be an ongoing expense for the city. The council asked Anderson to look into the grant information more and get back to them.

7:25 p.m. Mia Hannon, Margaret Trefz and Jim Mumford representing the Walk Active Living Trail, WALT, explained that WALT would like to move forward with Phase B of the walking path. Phase B will run from Bethesda west along the golf course all the way to 7th Street West and end at 10th Avenue West at the soccer field playground. Hannon said WALT plans to apply for a South Dakota Department of Transportation grant for the expansion but needs the council's permission. Bob Babcock and Corey Helms, Helms Associates, spoke up that they would be willing to give an estimate at no charge for the new phase. Motion by Miller, seconded by Klungseth to approve WALT to be able to apply for the grant. Motion carried.

MALT BEVERAGE LICENSES: Motion by Dunse, seconded by Sinner approving the following Retail (on-off sale) Malt Beverage & SD Farm Wine license applications for renewal to operate within the City of Webster for the period of July 1, 2022 to June 30, 2023:

CMB Oil & Gas, Inc./Pikes, 20 E Hwy 12
The Decoy Bar, 518 Main St.
Boomtown Inc., Pereboom Café, 13 E Hwy 12
American Legion Club, 614 Main St.
Webster Golf Association, 1030 W 3rd St
The Galley, 230 W Hwy 12
Mike's Jack and Jill, 1300 Main St
V. F. W. Club, 521 W 1st St
Casey's Retail Co., 1000 Main
Sioux Valley Co-op/Cenex C-Store, 11 W Hwy 12
Dolgen Midwest, LLC, Dollar General Store, 514 E Hwy 12
Perfect Pickins, LLC, 700 Main St
Dakota Lakes Marine, Helm Marine, 14053 SD Hwy 25
Motion carried.

WEST NILE GRANT: A grant application for mosquito control efforts was approved with a motion by Miller, seconded by Dunse. Amount requested is \$4,000.00 to be used towards purchasing chemicals and supplies. Motion carried.

SUMMER HELP: Motion by Grimes, seconded by Sinner to hire the following individuals for summer help at the hourly pay rates: Golf Clubhouse Amanda Bartelt \$11.00, Cemetery Josette Lee \$11.00. Motion carried.

POLICE DEPT: Motion by Dunse, seconded by Miller accepting Garret Premus resignation as patrolman effective May 31, 2022. Motion carried. Mayor and council expressed appreciation for Premus' years of service to the City.

Motion by Klungseth, seconded by Dunse to appoint new Chief of Police Craig Baumgarn effective July 1, 2022. Motion carried.

WATER/SEWER PROJECT: Corey Helms and Bob Babcock, Helms Associates, were present to answer any questions the council may have regarding phase II of the water/sewer project. Babcock reviewed what the city was awarded from the state for funding. Helms presented to the council an agreement for professional services for the Phase II project. Motion by Miller, seconded by Dunse approving the mayor to sign the agreement with DANR accepting the ARPA funding. Motion carried. Motion by Dunse, seconded by Sinner allowing the mayor to sign the agreement with Helms for professional services for the Webster Water Phase II, Wastewater, and Storm Water Improvement Projects. Motion carried.

LICENSES: Motion by Dunse, seconded by Miller to approve the plumbing license for Northstar Mechanical Inc, electrical licenses for Bierschbach Electric, Dave's Electric and Glacial Lakes Electric LLC. Motion carried.

VOLUNTEERS: Motion by Klungseth, seconded by Grimes to approve the following as a volunteer for the Library and to cover this individual for work comp purposes: Drew Reetz. Motion carried.

LIBRARY: The council acknowledged that the library was awarded \$1,000 from the Dollar General Literacy Foundation.

TRAVEL: Motion by Klungseth, seconded by Dunse to approve Hunter Cole to attend the Essentials of Search & Seizure Training in Britton, June 14-15. Motion carried.

BUDGET SUPPLEMENTS: Motion by Grimes, seconded by Miller to supplement the airport budget \$42,497.28 for construction reimbursement and the street budget \$64.00 insurance reimbursement. Motion carried.

VARIANCE: Motion by Dunse, seconded by Grimes to set a variance hearing for Tim and Sandy Simon, 709 West 13th Avenue, to build a two-stall garage addition that is

larger than the City ordinance allows in a residential area. The hearing will be held at 7:00 p.m. on July 5, 2022 at City Hall. Motion carried.

STREET: Motion by Miller, seconded by Dunsen to advertise for sealed bids for a two-inch overlay on 7 blocks of City streets. Bids will be opened at 7:05 p.m. on July 5, 2022 at City Hall. Motion carried.

Motion by Miller, seconded by Dunsen to advertise for sealed bids for resealing approximately 10 blocks of City streets. Bids will be opened at 7:10 p.m. on July 5, 2022 at City Hall. Motion carried.

PROPERTY: Motion by Grimes, seconded by Dunsen to approve Mayor Grosek to sign the following resolution regarding city property:

Resolution of the City of Webster

BE IT RESOLVED that the City Council of the City of Webster on June 6, 2022, authorized the Mayor and the City Finance Officer to execute all instruments that are necessary in connection with the transfer of the following described real property to the Webster Area Development Corporation:

Lot Nine (9), Leisen’s Replat of Lieson Block in
Houghton’s Addition to Webster, Day County, South
Dakota,

This Resolution authorizes the transfer of the above described real property to the Webster Area Development Corporation. The above real property is transferred on the condition that it only be transferred or sold by the Webster Area Development Corporation for single family residential housing and not transferred or sold for either commercial, industrial, or any other purpose.

DATE: June 6, 2022.

CITY OF WEBSTER

By: _____
MIKE GROSEK, Mayor

ATTEST:

NICOLE KWASNIEWSKI
City Finance Officer

(SEAL)

STATE OF SOUTH DAKOTA)
 :SS
COUNTY OF DAY)

On this the __day of June, 2022, before me, the undersigned officer, personally appeared Mike Grosek and Nicole Kwasniewski, who acknowledged themselves to be the Mayor and City Finance Officer of the City of Webster of Webster, South Dakota, and that they, as such Mayor and City Finance Officer, being authorized so do to, executed the foregoing instrument for the purposes therein contained, by signing the name of the City of Webster by themselves as Mayor and City Finance Officer.

In witness whereof, I hereunto set my hand and official seal.

(SEAL)

NOTARY PUBLIC

Motion carried.

BUILDING PERMITS: The following building and removal permits were approved with a motion by Miller, seconded by Grimes:

Remove Permits:

John Pelzel, 11 W 1st Ave, removal of porch

Building Permits:

Danny Valsvig, 1106 E 2nd St, fence & patio addn, \$2000.00

Benedict Boyer, 271 E 14th Ave, fence, \$300.00

Mary Ryan, 14 W 11th Ave, storage shed

Amanda Bartelt, 716 W 3rd St, privacy fence, \$250.00

Patty Lutz, 910 E 7th St, storm shelter, \$3900.00

John Suhr, 619 E 12th Ave, fence, \$900.00

Cindy Hanson, 25 E 3rd Ave, plastic shed, \$800.00

Motion carried.

Council tabled a building permit for Christopher Gravely.

JULY MEETING: Due to the July 4th holiday, July 5th at 6:30 p.m. was set for the next regular meeting with a motion by Sinner, seconded by Grimes. Motion carried.

8:30 p.m. Motion by Klungseth, seconded by Sinner to go into Executive Session as set forth in the SDCL 1-25-2.1 for the purpose of personnel matters. Council adjourned from Executive Session at 9:30 p.m. Motion carried.

OTHER BUSINESS: Council discussed grass and weed maintenance in town. They recommended putting a notice in the paper and on the next water bills. No further business, motion by Miller, seconded by Klungseth to adjourn. Motion carried.

Mike Grosek, Mayor

Nicole Kwasniewski, Finance Officer

The City of Webster is an equal opportunity provider.

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