



Architectural Request Form

Fill out form and mail to: Vista del Verde Community Association, PO Box 44, Lees Summit, MO 64063

***Home owner MUST give the Board a minimum of seven (7) full business days to approve/deny request. Homeowners request MUST be in writing, using this official form.**

Penalty for non-compliance \$10:00 per day, beginning with the first day of infraction.

Date of Request: _____ Address/Lot# _____

Submitted by: _____ Phone number: _____ Email: _____

Proposal Description: (attach color swatches, architectural plans, photos, etc., when applicable)

- ✓ New Home-(must provide architectural plans and all relevant documentation)
- ✓ Fence-Provide description (height, material, location of gates, copy of the property survey from the city, a description /photo of the area to be enclosed)
- ✓ Painting/exterior Color (must provide paint colors or swatches)
- ✓ Exterior Additional – including decks/porches/sun rooms/ shed/ roof/ solar panels (must provide blue prints, photos, and contractor contact information.
- ✓ Other (must provide applicable information)

Detail of Proposal:

Date Request Received by Board Member: _____ Date of Board Action _____

Board of directors Action

The Vista del Verde Board of Directors has reviewed your proposal, in accordance with the Covenants, Conditions, & Restrictions, the current By-Laws, relation to surrounding structures, and the general harmony of external appearance.

Your request has been _____ Approved _____ Denied*

For the following reason _____

Board Member Signature _____