

January 3, 2023

UNAPPROVED MINUTES: The Hamlin County Board of Commissioners met on Jan. 3, 2023 with the following members present: Noem, Saathoff, Tulson, Rudebusch and Roe. No one absent. John Delzer States Attorney also present.

The Chairman led the Board in the Pledge of Allegiance.

AGENDA: Motion by Saathoff, seconded by Roe to approve the agenda as posted. All members voting aye. Motion Carried.

OATHS: Commissioners Noem, Saathoff, Tulson, Rudebusch and Roe all signed their Oaths of Office.

The auditor took the floor and called for nominations for Chairman of the Board. Noem nominated Randall Rudebusch for Chairman. Roe made a motion that nominations cease and an unanimous vote be cast for Rudebusch, Noem seconded such. All members voting Aye.

The Chairman called for nominations for Vice Chairman of the Board. Leland Roe nominated Larry Saathoff for Vice Chairman of the Board. Noem made a motion that nominations cease and an unanimous vote be cast for Saathoff. Tulson seconded such. All members voting Aye. Motion Carried.

HIGHWAY DEPT: Bryan Pedersen Highway Supt met with the Board. He had went to Sioux Falls and picked up the motor grader that was purchased. With the snow removal amount they will have to wait to change all the equipment to it because it takes about two days for such. The Dept had sanded and thought that helped with the ice build up on the roads. He will get more sand from Basin Construction. He requested permission for the employees to attend a mining meeting in Watertown on Jan. 26 which is required for certification. The insurance company puts this on at no cost. The Board granted the request. They had been also fixing the generator so that if the electricity goes out they can use that to open the doors of the shed.

FUEL QUOTES: Dec. 27 in Hazel #1 Diesel Farmers Union 3.99 Hamlin Co Farmers Coop 4.04 Dec. 27 in Lake Norden #1 Diesel Farmers Union 3.99 Hamlin Co Farmers Coop 4.04 All quotes do not contain certain taxes.

EXECUTIVE SESSION: Motion by Roe seconded by Noem to go into executive session at 9:45 am for personnel reasons SDCL 1-25-2 (1) All members voting Aye. Motion Carried. The Chairman declared them out at 10:30 am.

PUBLIC COMMENT: No one appeared for public comment.

PLATS: Motion by Saathoff seconded by Roe to approve the following plats of Lot 1 of Noem Addition in the SE Quarter of Section 24, T114N, R54W of the 5th PM Hamlin County, Plat of D and R Second Addition Located in Govt Lots 4 and 5 of Section 16, Twp 113N, Range 52W of the 5th PM Hamlin County, and Plat of Lot 5A Grape Second Addition Located in Govt Lots 4 and 5 of Section 16, Twp 113N, Range 52 West of the 5th PM Hamlin County. All members voting Aye. Motion Carried.

HEALTH INSURANCE: Motion by Noem seconded by Roe to pay the entire premium of a single rate for Sanford Health Insurance for employees and 70% of the premium of Sanford Health Insurance for a couple rate, employee with child rate and family rate. All members voting Aye. Motion Carried.

EXECUTIVE SESSION: Motion by Noem seconded by Roe to go into executive session at 11:20 am for personnel reasons SDCL 1-25-2 (1) All members voting aye. Motion Carried. The Chairman declared them out at 11:45 am

ZONING BOARD: Motion by Noem seconded by Saathoff to re-appoint zoning board members John Pantzke and Stuart Schubloom to three year terms on the zoning board. All members voting Aye. Motion carried.

SCRAP IRON & TIRES: Motion by Roe seconded by Tulson to allow the Highway Dept to sell scrap iron and tires throughout the year and turn in money to Treasurer. All members voting Aye Motion Carried.

CREDIT CARDS AND BILL PAYING: Motion by Noem seconded by Roe to allow county employees to use the county credit card and allow the Auditor to pay such or any other bills which charge late fees or would result in a disconnect of services and the Auditor to present such bills at the next Commissioners meeting. All members voting Aye. Motion Carried.

BURIAL RATE: Motion by Saathoff seconded by Tulson to set the burial rate at complete burial or cremation 1500.00 for an adult and 850.00 for a child up to five years old. All members voting Aye. Motion carried.

TRAVEL RATES: Motion by Saathoff seconded by Roe to set the following travel rates of .51 per mile and actual rate for lodging (employee must direct bill and if not and if tax is charged employees must pay the tax) A county vehicle must be used for travel if available. Meal rates are state rates of breakfast 6.00 lunch 14.00 and supper 20.00 All members voting aye.Motion Carried.

OFFICIAL NEWSPAPERS: Motion by Saathoff seconded by Noem to set the Hamlin County Republican, Herald Enterprise and Estelline Journal as the official newspapers for the County. All members voting Aye. Motion Carried.

COMMISSIONERS BOARD APPOINTMENTS:

Commissioner Noem : First District Rep, Zoning Board

Commissioner Rudebusch: Glacial Lakes, Courthouse Maint Rep, Brookings Housing

Commissioner Saathoff: Highway Rep, Weed Board

Commissioner Roe: Human Service Board, Emergency & Disaster Rep

Commissioner Tulson: Nurses Rep, Extension Committee and Purchasing Committee

DEPOSITORIES: Motion by Roe seconded by Saathoff to set First Premier Bank, Relibank, Citizens State Bank and Bryant State Bank as the county depositories. All members voting Aye. Motion Carried.

STATES ATTORNEY: Motion by Noem seconded by Saathoff to appoint John Delzer as the Hamlin County States Attorney until the next General Election. All members voting Aye. Motion Carried.

CLAIMS PAID: COMMISSIONERS: Hamlin County Publishing 935.22 SDACC Dues 1875.00 SDML Workers Comp insurance 1389.67 Total gross salaries for complete dept 5400.00 benefits 1283.10 Total Commissioners expense 10,882.99

COURT: Jutting Grocery supp 23.57

AUDITOR: ITC phone 92.70 Office Peeps supp 109.94 PMB state access 21.66 SDACO dues 326.24 Total gross salaries for complete dept 4931.08 benefits 377.23 Total Auditors expense 5858.85

TREASURER: ITC phone 88.35 PMB state access 21.66 SDACO dues 326.24 Total gross salaries for complete dept 7736.12 benefits 2351.59 Total Treasurers expense 10,523.96
POSTAGE COPIES: Postage meter rental 170.60
STATES ATTORNEY: Delzer Law secretary 750.00 SDML Workers Comp 124.05 Total gross salaries for complete dept 5569.00 benefits 1618.82 Total States Attorney expense 8061.87
COURT APPOINTED ATTORNEY: Bratland Law 737.30
COURTHOUSE Maint: Bass Sanitation quarterly garbage serv 212.50 Dust Tex floor mats 87.92 DVL Fire repairs 125.00 Hayti Town Util 110.50 Hendrickson Heating repairs 711.23 ITC Internet 163.70 SDML Workers Comp insurance 1255.71 Trane repairs 2225.28 Capital One-Wal Mart supp 113.85 Northwestern Energy Util 1003.95 Hamlin Co. Highway Dept work done 1326.81 total gross salaries for complete dept 2593.68 benefits 1245.61 Total Courthouse Maint expense 11,176.24
DIRECTOR OF EQUALIZATION: First District Assoc. Prof service 7000.00 ITC phone 81.80 Office Peeps supp 14.51 SDML Workers comp insurance 803.05 Hamlin Highway Dept gas 172.31 Total gross salaries for complete dept 10,985.08 benefits 3465.58 Total Director of Equalization expense 22,522.33
REGISTER OF DEEDS: ITC phone 74.20 PMB state access 21.68 SDACO dues 326.24 Total gross salaries for complete dept 7225.44 benefits 986.27 Total Register of Deeds expense 8633.83
ELECTION: Hamlin County Highway Dept gas 39.79
VETERANS SERVICE: AT&T cell phone 50.33 ITC phone 86.91 Hamlin Co Highway Dept gas 47.17 Total gross salaries for complete dept 950.00 benefits 72.67 Total Veterans Service expense 1207.08
SHERIFF: DVL Fire repairs 219.25 ITC phone 197.00 SD DOT gas 873.26 SDML Workers Comp insurance 8167.75 SD Sheriffs Assoc dues 684.92 Trittech Software programs 8965.69 W.W. Tire repairs 804.68 Watertown City Util 6171.30 Total gross salaries for complete dept 29,254.29 benefits 8194.90 Total Sheriffs expense 63,533.04
CORONER: Donna Thompson mileage 28.56 fee 159.00 benefits 12.15
GENERAL 911:ITC trunking charge 374.33
LIEAP:Interlakes Community Action worker 339.75 ITC phone 32.30
NURSE: Hamlin County Publishing 20.00 SDML Workers Comp 3.30 Total gross salaries for complete dept 3152.00 benefits 1082.98 Total Nurses expense 4257.28
EXTENSION:ITC phone 53.65 Capital One-Wal Mart supp 77.06 Total gross salaries for complete dept 3420.30 benefits 1109.17 Total Extension expense 4660.18
WEED: DVL Fire repairs 83.20 ITC phone 30.10 SDML Workers comp insurance 1847.61 Hamlin Co Highway Dept gas 157.23 Total gross salaries for complete dept 3625.00 benefits 1157.18 Total Weed expense 6900.32
ROAD: Auto Value supp 31.98 parts 133.95 Basin Construction repairs 2000.00 Boyer Trucks parts 29.56 Butler parts 1214.39 Bass Sanitation quarterly garbage serv 212.50 Estelline City Util 12.09 Hayti Town Util 40.50 MR Tikka Construction repairs 303.57 Ottertail Power Util 30.96 Overhead Door repairs 1819.52 Pelican Powersports repairs 222.10 SDML Workers Comp insurance 18,001.66 Transource Truck parts 116.89 W.W. Tire repairs 4520.41 Capital One-Wal Mart supp 84.43 Wheelco supp 96.74 State Treasurer excise tax 199.61 AT&T cell phone 72.36 Northwestern Energy Util 28.40 Total gross salaries for complete dept 46,932.94 benefits 14,162.65 Total Road expense 90,267.21
AG BUILDING: DVL Fire repairs 7.90 Hayti Town Util 40.50 ITC phone 85.33 Northwestern Energy Util 224.32 Hamlin County Highway Dept work done 2755.69 Total Ag Building expense 3113.74
EMERGENCY & DISASTER:AT&T cell phone 48.91 Codington County Search & Rescue Prof 1500.00 DVL Fire repairs 144.75 ITC phone 30.10 SDML Workers Comp insurance 145.17 Hamlin Co Highway Dept gas 480.34 Total gross salaries for complete dept 4175.00 benefits 1428.53 Total Emergency & Disaster expense 7952.80
RURAL ACCESS FUND: First District Prof service 250.00 AT&T cell phone 23.24

BOOKMOBILE: SDML Workers comp insurance 159.03 Total gross salaries for complete dept 3206.92
benefits 370.55

COUNTY 24/7: total gross salaries for complete dept 294.53 benefits 33.82

LOAN REVOLVING FUND: First Dakota Title loan 360,000.00

WHEEL TAX DISTRIBUTION TO TWPS AND TOWNS: Brantford 2006.03 Bryant City 183.16 Castlewood
City 250.18 Castlewood Twp 853.31 Cleveland 1032.96 Dempster 1167.69 Dixon 1437.16 Estelline City
231.53 Estelline Twp 1362.30 Florence 943.13 Garfield 1212.60 Hamlin 988.04 Hayti Twp 1257.51 Hayti
Town 131.74 Hazel Town 52.19 Lake Norden City 149.24 Norden Twp 1856.33 Opdahl 1467.10 Oxford
1377.27 total 17,959.47

QUARTERLY DISTRIBUTION OF MOTOR VEHICLE LICENSE TO TOWNSHIPS: Castlewood 2093.32 Oxford
3378.69 Brantford 4921.14 Garfield 2974.72 Norden 4553.89 Estelline 3341.97 Hamlin 2423.84
Dempster 2864.54 Florence 2313.67 Hayti 3084.89 Cleveland 2534.02 Opdahl 3599.04 Dixon 3525.59
Total 41,609.32

CITIES ROAD TO CITIES: Castlewood 388.65 Hazel 68.16 Bryant 223.54 Lake Norden 215.95 Hayti 293.80
Estelline 428.85 Total 1618.95

QUARTERLY DISTRIBUTION OF MOTOR VEHICLE LICENSE TO CITIES & TOWNS: Bryant 1821.42
Castlewood 2480.34 Estelline 2295.33 Hayti 1305.96 Hazel 517.44 Lake Norden 1473.18 Total 9893.67

GAME LICENSE TO TOWNSHIPS: Castlewood 384.56 Oxford 620.69 Brantford 904.04 Garfield 546.47
Norden 836.58 Estelline 613.94 Hamlin 445.28 Dempster 526.23 Florence 425.04 Hayti 566.71
Cleveland 465.52 Opdahl 661.17 Dixon 647.67 Total 7643.90

Meeting adjourned at noon until Jan. 17,2023 at 9:30 am in the Commissioners Room County
Courthouse at Hayt.

CHAIRMAN _____
Randall Rudebusch Chairman of the Board

ATTEST: _____
Dixie Opdahl Hamlin County Auditor

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