

Jan. 9,2024

UNAPPROVED MINUTES: The Hamlin County Board of Commissioners met on Jan. 9,2024 with the following members present: Rudebusch, Saathoff, Tulson, Noem and Roe. No one absent. John Delzer States Attorney was also present.

The Chairman led the Board in the Pledge of Allegiance.

AGENDA: Motion by Roe seconded by Saathoff to approve the agenda as posted. All members voting Aye. Motion Carried.

MINUTES: Motion by Saathoff seconded by Noem to approve the minutes of Dec. 19,2023 All members voting Aye. Motion Carried.

The Auditor took the chair and called for nominations for Chairman of the Board. Saathoff made a motion to nominate Randall Rudebusch for Chairman. Noem made a motion that nominations cease and to cast an unanimous vote for Rudebusch. All members voting Aye. Motion Carried. Chairman Rudebusch called for nominations for Vice Chairman of the Board. Motion by Roe to nominate Doug Noem as Vice Chairman. Tulson made a motion that nominations cease and to cast an unanimous vote for Noem. All members voting Aye. Motion Carried.

OATHS: The Board members and States Attorney all signed their oaths of office.

HIGHWAY DEPT: Bryan Pedersen Hwy Supt met with the Board. The projects for culverts through the rural culvert state program have been finished in Hayti Twp, Opdahl Twp and Estelline Twp. He presented the applications from Cleveland Twp and Oxford Twp to have culvert work done through this program this year. Motion by Noem seconded by Saathoff to approve such. All members voting Aye .Motion Carried.

FUEL QUOTES: Dec. 27 in Hayti #1 Diesel Farmers Union 3.24 Hamlin County Farmers Coop 3.20 Jan. 8 in Lake Norden #1 Diesel Hamlin County Farmers Coop 3.18 Farmers Union 3.17 All quotes do not contain certain taxes.

LOAD LIMITS: Motion by Roe seconded by Noem to leave the load limits the same as last year. All members voting Aye. Motion carried. :

WHEREAS, the County of Hamlin SD is responsible for the maintenance of certain highways under its jurisdiction, WHEREAS IT APPEARS THAT SAID HIGHWAYS, BY Deterioration, Rain, Snow or Other Climatic conditions will be seriously damaged or destroyed unless the use of Vehicles thereon is prohibited or restrictions as to weight of vehicles are imposed and Whereas, The county of Hamlin lacks the scale equipment with which to enforce weight limit. NOW THEREFORE pursuant to SDCL 32-14-16 and any laws amendatory thereto, be it resolved that the load limit on Hamlin County asphalt roads and some gravel roads within the County of Hamlin SD shall be 7 ton per axel. This resolution will be in effect for a full 75 day period. IT IS FURTHER RESOLVED that there shall be erected and maintained signs designating the provision of this Resolution as provided by State law and that the Resolution shall be effective until or unless such signs are erected and maintained.IT IS FURTHER RESOLVED that the County of Hamlin shall request the SD Highway Patrol to enter the county of Hamlin with scales adequate to weigh motor vehicles to ensure compliance with State Laws pertaining to vehicle weight and with the weight laws established by this Resolution,IT IS FURTHER RESOLVED that this Resolution be effective each and every year hereafter unless repealed or modified by duly enacted Resolution. Dated at Hayti SD this Jan. 9,2024

Randall Rudebusch Chairman

ATTEST: Dixie Opdahl Auditor

WEED SUPERVISOR: Cody Michalski Weed supervisor met with the Board. He stated the Weed Board by law needs another member. Some suggestions were given to ask. He does not have to sign the contract until March with the DOT for right of way spraying on their roads. He presently does not have help for summer spraying and does not think he can do it alone. He is trying at the Voch Tech in Watertown for help. The Board suggested to also try the high schools for people 18 or older.

SHERIFF: Chad Schlotterbeck Sheriff met with the Board. He stated Lamb Motor Company of Onida has just received a new 2023 Ford Explorer that they had got for State Bids and would hold it for him, if he takes it right away. Cost is \$42,307.00 and then would need about \$15,000 of equipment for it which some of the equipment would be covered with grants. Motion by Tulson seconded by Roe to approve the purchase of the vehicle for the Sheriffs Dept. All members voting Aye. Motion Carried.

VACATE A PLAT: Hearing was held as advertised to vacate a plat. No one appeared. Motion by Noem seconded by Saathoff to approve the following

RESOLUTION AND ORDER:

WHEREAS, a petition was filed with the Board of County Commissioners of Hamlin County by Cory and Jessica Stemwedel requesting that the Board vacate the plat of Konrady Addition in the Southwest Quarter of Section 13, Township 115 North Range 53 West of the 5th PM Hamlin County. Whereas, the Board of County Commissioners has set this as the time and place for public hearing on the Petition and it appearing that due and legal notice of the hearing has been given as required by law , as more fully appears from Affidavit of Publication on file and WHEREAS, A public hearing has this date been conducted and testimony about the action proposed by the Petition has been received and WHEREAS, the Board of County Commissioners has determined that the granting of the Petition will not abridge or destroy any of the right and privileges of other properties of such plat and will not authorize the closing or obstruction of any public highway laid out according to law, now therefore. BE IT RESOLVED AND ORDERED that the plat hereinbefore described be and hereby is vacated. Dated this Jan. 9,2024

Randall Rudebuch Chairman of the Board

ATTEST: Dixie Opdahl Hamlin County Auditor

EXECUTIVE SESSION: Motion by Noem seconded by Roe to go into executive session at 10:30 am for personnel reasons SDCL 1-25-2 (1) All members voting Aye. Motion Carried. The Chairman declared them out at 11:00

LAKE NORDEN CONTRACT: Tony Aas Police officer for Lake Norden City and Chad Schlotterbeck Sheriff met with the Board. Lake Norden presently has three full time police officers. Tony thinks they can cover and has set a work schedule. He would like the contract for emergency in case one of the officers gets injured. He says that from Dec. -March someone is on call. Lake Norden presently pays for 10 hours or \$370.00 a month. Tulson feels all cities and towns in Hamlin County should be treated equally. Tulson feels there should be a contract. The Sheriff stated their department would still help in emergency situations. The Sheriff stated their department is at full max with serving papers, court days, accidents, 3,856 hours per year of contracts, and etc. Motion by Tulson to do a three-month contract with Lake Norden City like it has been. Motion died for lack of a second. The Board stated that if any emergency should arise to meet with the Board again.

AUTOMATIC SUPPLEMENT: Motion by Roe seconded by Noem to do an automatic supplement to Sheriffs Budget salaries for 2208.33 from a Highway Safety Grant and to the Revenue Budget also. All members voting Aye. Motion Carried.

ZONING BOARD: Motion by Noem seconded by Saathoff to re-appoint board members Scott Popham and Robbie Fedt to three year terms on the zoning board. All members voting Aye. Motion carried.

SCRAP IRON AND TIRES: Motion by Roe seconded by Saathoff to allow the Highway Dept to sell scrap iron and tires throughout the year and turn in money to Treasurer. All members voting Aye. Motion carried.

CREDIT CARDS AND BILL PAYING: Motion by Roe seconded by Tulson to allow county employees to use the county credit card and allow the Auditor to pay such or any other bills which charge late fees or would result in a disconnect of services and The Auditor to present such bills at the next Commissioners meeting. All members voting Aye. Motion Carried.

BURIAL RATE: Motion by Saathoff seconded by Roe to set the burial rate at complete burial or cremation for an adult at \$2,000.00 and \$1,000.00 for a child up to five years old. All members voting Aye. Motion Carried.

TRAVEL RATES: Motion by Tulson seconded by Roe to set the following travel rates of .51 per mile and actual rate for lodging (employee must direct bill and if not and if tax is charged employees must pay the tax) A county vehicle must be used for travel if available. Meal rates are state rates of breakfast 6.00 lunch 14.00 and supper 20.00 All members voting Aye. Motion Carried.

OFFICIAL NEWSPAPERS: Motion by Noem seconded by Tulson to set the Hamlin County Republican, Herald Enterprise and Estelline Journal as the official newspapers for the County. All members voting Aye. Motion Carried.

COMMISSIONER BOARD APPOINTMENT: Commissioner Noem First District Rep, Zoning Board - Commissioner Rudebusch Glacial Lakes, Courthouse Maint Rep, Brookings Housing Commissioner - Saathoff Highway Rep, Weed Board, Zoning Board Alternate - Commissioner Roe Human Service Board, Emergency & Disaster Rep., Zoning Board Alternate and Commissioner Tulson, Nurses Rep, Extension Committee and Purchasing Committee.

DEPOSITORES: Motin by Roe seconded by Tulson to set First Premier Bank, Reliabank, Citizens State Bank and Bryant State Bank as the county depositories. All members voting Aye. Motion Carried.

STATES ATTORNEY: Motion by Saathoff seconded by Tulson to appoint John Delzer as the Hamlin County States Attorney until the next General Election. All members voting Aye. Motion Carried.

FIRST DISTRICT CONTRACT: Motion by Noem seconded by Saathoff to authorize the Chairman to sign the Letter of Agreement with First District Assoc. to provide zoning services for \$40,000 a year from Jan. 1 2024-Dec. 31,2024 All members voting Aye. Motion Carried.

FIRST DISTRICT CONTRACT: Motion by Roe seconded by Saathoff to authorize the Chairman to sign the letter of agreement for First District FIRST to update the County's GIS and parcel maintenance and webhosting for the Director of Equalization office. Cost of such is \$8,000 a year. All members voting Aye. Motion Carried.

FIRST DISTRICT CONTRACT: Motion by Saathoff seconded by Noem to authorize the Chairman to sign the contract to update Hamlin County Pre-Disaster Mitigation Plan with SDOEM and FEMA which is required to help companies and cities in case of disasters. District will apply 4225.00 of county dues towards such leaving \$12,675.00 after approval of plan. All members voting Aye. Motion Carried.

CLAIMS PAID:

COMMISSIONERS: First District Dues 7889.80 Hamlin County Publishing 859.74 Hireclick publishing 708.00 SDACC dues 1875.00 SDML Workers Comp 1415.87 Total Gross salaries for complete dept 5600.00 benefits 1499.88 Total Commissioners expense 19,871.46

COURT: Dakota Shred supp 8.48 Dean Schaefer court reporting 30.00 Yesika Munoz interpreter fees 212.00 mileage 51.00

AUDITOR: ITC phone 92.65 McLeods Printing supp 59.77 Office Peeps supp 117.48 SDACO dues 331.72 Total gross salaries for complete dept 5190.15 benefits 397.06 Total Auditors expense 6187.83

TREASURER: Dakota Shred rental 8.48 ITC phone 90.95 McLeods Printing supp 59.78 Office Peeps supp 375.68 SDACO dues 331.71 Total gross salaries for complete dept 10,817.05 benefits 4208.46 Total Treasurers expense 15,892.111

POSTAGE COPIES: Office Peeps copy machine maint 61.20 Quadient Postage Meter Rental 170.60

STATES ATTORNEY: Foley & Foley prof service 750.00 SDML Workers Comp 128.66 Total gross salaries for complete dept 5867.45 benefits 1926.83 Total States Attorney expense 8672.94

COURT APPOINTED ATTORNEY: Timothy Cummings 117.69

COURTHOUSE MAINT: Culligan water 65.50 Northwestern Energy heat 896.52 Highway Dept snow removal 1610.81 Hamlin Bldg Center supp 170.29 Hayti Town Util 71.50 Hillyard supp 1160.46 ITC internet 151.90 Jutting Grocery Supp 30.95 Runnings supp 47.97 SDML Workers Comp 1215.24 TwoTrees Tech Util 228.00 Total gross salaries for complete dept 3367.97 benefits 1764.52 Total Courthouse Maint expense 11,739.28

DIRECTOR OF EQUALIZATION: First District Prof Serv GIS 8000.00 ITC phone 82.05 McLeods Printing supp 240.00 Office Peeps supp 64.82 SDML Workers Comp 775.13 Hamlin Coop gas 266.48 Michaelle Gilbertson travel 14.00 Amy Mosley travel 14.00 Total Gross salaries for complete dept 8801.86 benefits 2117.87 total Director of Equalization expense 20,376.21

REGISTER OF DEEDS: ITC phone 77.90 Jurgens Printing supp 157.00 Microfilm Imaging rental 345.00 SDACO dues 331.71 Total gross salaries for complete dept 7581.99 benefits 1034.94 Total Register of Deeds expense 9528.54

VETERANS SERVICE: ITC phone 19.89 Hamlin Coop gas 36.26 Total gross salaries for complete dept 1100.00 benefits 84.15 Total Veterans Service expense 1240.30

ANIMAL BOUNTY: Gopher bounty Dixon Township 16.00 Garfield Township 100.00 Oxford Township 292.00

SHERIFF: AP Auto repairs 60.50 Estelline Comm Oil gas 176.56 Farmers Union gas 38.74 Galls supp 288.77 Hamlin Coop Repairs 55.50 gas 219.99 ITC phone 236.60 Lamb Motor Company Car 42,307.00 Office Peeps supp 47.35 SD DOT Gas 1620.62 SDML Workers Comp 8904.76 SD Sheriffs Assoc dues 684.92 Visa supp 231.07 Trittech Software Util 2065.68 Total Gross salaries for complete dept 33,311.76 benefits 10,751.28 Total Sheriffs expense 101,003.10

JAIL: Codington County Jail 5510.00 Davison County Jail 300.00

NURSE: Total gross salaries for complete dept 263.20 benefits 35.93

GENERAL 911: H-D Electric towers elec 113.66 ITC trunking charge 374.33

POOR: Codington County prisoners medicine 773.86 Geise Funeral 1500.00

LIEAP: ITC phone 31.05

ATCO: Human Service Agency yearly payment 527.00

MENTAL HEALTH CENTER: Human Service Agency quarterly payment 1875.00

EXTENSION: ITC phone 58.45 Hamlin Coop gas 52.57 Visa supp 102.50 Total gross salaries for complete dept 1677.90 benefits 1152.99 Total Extension expense 3044.41

WEED: H-D Electric Bldg elec 235.48 ITC phone 30.10 SDML Workers Comp 1783.37 AT&T cell phone 67.45 Hamlin Coop gas 225.24 Visa supp 119.99 Total Gross salaries for complete dept 3948.00 benefits 1453.85 Total Weed expense 7863.48

ZONING: Hamlin County Publishing 164.61 Total Per Diem 750.00 benefits 57.38

ROAD: Visa cell phone 1.05 Gas 110.00 AT&T phone 45.40 Hamlin Coop fuel 4972.14 State Treasurer excise tax 491.29 Northwestern Energy util 25.47 Stern Supp 4158.39 Farmers Union fuel 1838.85 Auto Value supp 8.94 Bryant City Util 26.46 Butler repairs 2821.20 Estelline Comm Oil fuel 1877.42 Estelline City Util 13.52 H-D Electric Util 513.38 Hamlin Farmers Coop repairs 20.00 supp 17.01 parts 469.90 Hamlin Bldg Center supp 17.16 Hendrickson Heating repairs 19,806.16 IMEG Bridge Prof 17,350.00 ITC phone 142.87 J&L Welding repairs 2886.59 parts 44.84 KDM Equipment repairs 2659.81 Office Peeps supp 167.49 Ottertail Power Util 46.16 SD DOT bridge prof 805.25 SDML Workers Comp 18,217.79 Transource Truck parts 23.25 Two Way parts 114.95 Twotrees repairs 99.95 Wheelco parts 317.05 Total gross salaries for complete dept 44,206.69 benefits 16,545.38 Total Road expense 140,912.31

AG BUILDING: Hayti Town Util 50.50 ITC phone 85.57 Hamlin Highway Dept snow removal 1595.59 North Western Energy 86.07

EMERGENCY & Disaster: AT&T cell phone 49.00 Hamlin County Coop repairs 81.75 gas 614.31 ITC phone 30.25 SDML Workers Comp 140.12 Codington County Search prof 1500.00 Total gross salaries for complete dept 4225.00 benefits 1702.74 Total Emergency & Disaster expense 8343.17

WIC: Chantel Sprang travel 150.01 Total gross salaries for complete dept 2450.00 benefits 334.43 Total WIC 2934.44

M&P Fund: Microfilm Imaging Register of Deeds rental 317.00

Bookmobile : total gross salaries for complete dept 4163.20 benefits 481.28 SDML Workers Comp 384.06

RURAL ACCESS CULVERTS: AT& T cell phone 40.04

MEDICAL ESCROW: Sanford premium 1010.15

Meeting adjourned at 12:30 until Jan. 23,2024 at 9:30 am in the Commissioners Room County Courthouse at Hayti.

Randall Rudebusch Chairman of the Board

ATTEST:

Dixie Opdahl Hamlin County Auditor

It is the policy of Hamlin County SD not to discriminate on the basis of color,national origin,sex,religion,age or disability in employment or the provision of service