

January 23, 2024

UNAPPROVED MINUTES: The Hamlin County Board of Commissioners met on Jan. 23,2024 with the following members present: Rudebusch, Saathoff, Tulson, Noem and Roe. No one absent. John Delzer States Attorney was also present.

The Chairman led the Board in the Pledge of Allegiance.

AGENDA: Motion by Saathoff seconded by Roe to approve the Agenda. All members voting Aye. Motion Carried.

Minutes: Motion by Noem seconded by Tulson to approve the Jan. 9,2024 minutes with the following correction of the Weed Dept going to Voch Tech for trying to get employees to Lake Area Tech. All members voting Aye. Motion Carried.

HIGHWAY DEPT: Bryan Pedersen Hwy Supt and Steve Meyer from IMEG met with the Board. Five bids were received on the 183rd St/438th Ave Reconstruction Project. Bids from J&J Earthworks 857,328.58 Basin Construction 827,865.60 Halme Inc 891,368.92 Midland Contracting 1,066,884.40 and Midwest Contracting 1,276,511.65 IMEG Consultants Corp has reviewed the bids and recommends Hamlin County consider the approval of a contract with Basin Construction for 827,865.60 Motion by Noem seconded by Roe to approve the contract with Basin Construction for 827,865.60 for this project. All members voting Aye. Motion carried. The Railroad Company will be bidding for their crossing however the County will have to pay the cost from them.

BIDS SURPLUS PICKUPS: Bids were received for a used Ford 1992 F-150 4x4 pickup Tracy Eischens 250.00 and Cody Michalski for 200.00 Bids on the Chevrolet 2001 1500 4x4 pickup were Tracy Eischens for 405.00 and Cody Michalski 401.00 Motion by Saathoff seconded by Tulson to accept bids on both pickups from Tracy Eischens. All member voting Aye. Motion Carried.

TOWNSHIP MEETING: The Board set Feb. 20,2024 at 10:00 am at the 4-H Building in Hayti for the annual meeting with township boards.

PUBLIC COMMENT:

WEED DEPT: Cody Michalski Weed Supervisor met with the Board. He received a job application for summer weed spraying from Shawn Peckenpaugh and he would like to hire him. The Board approved hiring him at \$20.50 per hour.

Chelsie Gustafson Janitor met with the Board. She had received a quote of \$6750.00 from Warne Plumbing to replace 10 toilets in the Hamlin County Courthouse which includes 101 toilets, installation materials, labor, mileage and disposal of the old toilets. Motion by Noem seconded by Saathoff to replace the toilets. All members voting Aye. Motion carried.

EXECUTIVE SESSION: Motion by Roe seconded by Tulson to go into executive session at 10:30 for personnel reasons SDCL 1-25-2 (1) All members voting Aye. Motion Carried. The Chairman declared them out at 12:30

EXTENSION: The Board approved the hiring of Cassie Richartz as needed for extra summer help in the Extension Office at the rate of 18.00 per hour.

SALARY SCHEDULE: Motion by Saathoff seconded by Roe All members voting Aye to approve the following monthly salary schedule for the year 2024:

Jessica Delzer 4890.00 + 25.00 longevity
Amber Raasch 4890.00 + 50.00 longevity
Dixie Opdahl 5197.00 + 225.00 longevity
John Delzer 5119.00 +25.00 longevity
Bryan Pedersen 5507.00 + 175.00 longevity,
Chad Schlotterbeck 5758.00 + 125.00 longevity
Cody Michalski 4500.00
Brett Schutt 4502.00
David Schaefer 1000.00 + 100.00 longevity
Gary Schumacher 1277.00
Chelsie Gustafson 3594 + 50.00 longevity
Randall Rudebusch 1200.00
Larry Saathoff 1200.00
Burt Tulson 1200.00
Doug Noem 1200.00
Leland Roe 1200.00
Pam Wilson 4000.00

Hourly rates and longevity per month:

Roberta Hemish 18.00
Renee Platz 22.00
Don Guthmiller 18.00
Teresa Peterson 18.00
Cynthia Wagner 14.75
Tristin Molitor 26.90 +25.00 longevity
Tayt Alexander 27.90 + 75.00 longevity & Website 100.00
Zach Vidmar 26.60 + 25.00 longevity
Taylor Shantz 26.60 + 25.00 longevity
Darrion Poppen 26.60 + 25.00 longevity
Donna Prouty 20.00
Krista Haug 19.00
Chantel Sprang 19.00
Donna Rhody 45.00
Thomas Pauli 25.00
Ron Moore 23.50 +25.00 longevity
Rodney Anderson 23.50 + 75.00 longevity
Jeff Shepherd 23.50 + 75.00 longevity
Alan Gallisath 23.50 + 75.00 longevity
Stanley Singrey 23.50 + 225.00 longevity
Dan Platz 23.50 + 25.00 longevity
Jay Kasdorf 23.50
Eric Solsaa 23.50 + 75.00 longevity

Travis Klug 23.50
Cathy Popham 23.50 + 175.00 longevity
Cheslie Gustafson 24/7 17.85
Weed employees 20.50
Extension Help 18.00
Janitor help 18.00
Coroner 170.00 per case
Election Workers 17.00
Zoning Board 125.00 per meeting
Weed Board 50.00 per meeting
Weed all day meeting 100.00
Extension Judges 17.00

DEED: John Delzer stated there is a small piece of land in Estelline City that the County owns. The City would like to have the County deed this over to them. The Board stated to bring back a deed to them.

CASH TRANSFER: Motion by Roe seconded by Noem to make a cash transfer of 73,000.00 from the General Fund to Emergency & Disaster fund as allowed within the budget. All members voting Aye. Motion Carried.

SHERIFFS DEPT: Tayt Alexander Lieutenant Deputy Sheriff is requesting permission to apply for Homeland Security Grants for two in car camera systems \$35,500.00, Panasonic F2-55 \$3,085.00 Docking Station in Car \$320.40 Total amount applying for \$38,905.40 which is 100% paid by grant if awarded. Also, he would like to apply for a grant for a camera and wiring for the courtroom and lobby. If received this would be 75% grant. The Board stated to apply. Training sessions are needed to have the dept stay certified. Request permission for Deputy Darrion Poppen to go to Pierre for DARE training June 10-21 Board and Room paid for by State, Sgt Tristan Molitor for Sex Offender training April 8-10 in Deadwood, Sgt Tristan Molitor and Lt Tayt Alexander to Deadwood for National Meeting August 27-29 The Board approved all training.

The Auditor presented reports of all sources of income in 2023 for the General and Road funds.

COUNT CASH: Commissioners Saathoff and Tulson did the semi-annual count of money in the Treasurer's office, total \$10,236,401.10

The Auditor reported the cash in th Treasurers office as of Jan. 2,2024: checking Account 414,118.31 Money Markets 516,757.67 CD's 9,000,600.00 Cash on Hand 2924.23 Checks on Hand 72,481.10 Credit Card deposit on hand 126.50 Petty Cash 400.00 Total 10,007,407.81 of this the following belongs to General Fund 8,542,571.46 Special Revenue 1,099,972.95 Schools 58,777.87 Townships 67,863.70 Cities & Towns 22,499.07 Trust and Agency Funds 215,722.76 Total 10,007,407.81

CLAIMS PAID: Watertown City 911 fees to them 4785.11 SDACO M&P Fund part of Register of Deeds fees to state 222.00 Northwestern Energy Courthouse Util 865.72 Ag Bldg Util 196.9 Road Util 30.84 Ottertail Power Util Ag Bldg 58.32 Courthouse 518.22 Verizon Sheriff cell phones & air cards 734.91 Hamlin County Treasurer Sheriff title 26.70 Weed & Pest conference Weed dues 200.00 Registration 315.00 Dept of Health Blood tests 280.00

SD Dept of Revenue money to State: Motor Vehicles 196,932.99 Drivers License 340.00 Birth Fees 40.00 Death Fees 10.00 total 197,322.99

YEARLY DISTRIBUTION GAME LICENSES TO TOWNSHIPS: Castlewood 384.56 Brantford 904.04 Oxford 620.69 Garfield 546.47 Norden 836.58 Estelline 613.94 Hamlin 445.28 Dempster 526.23 Florence 425.04 Hayti 566.71 Cleveland 465.52 Opdahl 661.17 Dixon 647.67 Total 7643.90

YEARLY DISTRIBUTION WHEEL TAX TO TOWNSHIPS AND CITIES: Castlewood Twp 889.31 Brantford 2090.65 Garfield 1263.75 Hamlin 1029.73 Dempster 1216.95 Florence 982.92 Hayti Twp 1310.56 Cleveland 1076.53 Opdahl 1528.99 Dixon 1497.78 Norden 1934.64 Oxford 1435.37 Estelline Twp 1419.77 Bryant City 260.74 Castlewood City 191.47 Estelline City 241.30 Hayti Town 137.30 Hazel Town 54.39 Lake Norden City 154.95 Total 18,717.10

QUARTERLY CITIES ROAD TO CITIES & TOWNS: Castlewood 388.65 Hazel 68.16 Bryant 223.54 Lake Norden 215.95 Hayti 293.80 Estelline 428.85 Total 1618.95

QUARTERLY DISTRIBUTION OF MOTOR VEHICLE LICENSE TO CITIES: Bryant 2114.80 Castlewood 2879.85 Estelline 2665.04 Hayti 1516.31 Hazel 600.78 Lake Norden 1710.44 Total 11,487.22

QUARTERLY DISTRIBUTION OF MOTOR VEHICLE LICENSE TO TOWNSHIPS: Castlewood 2251.27 Oxford 3633.62 Brantford 5292.45 Garfield 3199.17 Norden 4897.49 Estelline 3594.13 Hamlin 2606.73 Dempster 3080.68 Florence 2488.24 Hayti 3317.66 Cleveland 2725.22 Opdahl 3870.60 Dixon 3791.59 Total 44,748.85

Meeting adjourned at 1:30 pm until Feb. 6,2024 at 9:30 am in the Commissioners Room Courthouse at Hayti.

Randall Rudebusch
Chairman

ATTEST:
Dixie Opdahl
Hamlin County Auditor

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