

Feb. 5, 2024

UNAPPROVED MINUTES: The Hamlin County Board of Commissioner met on Feb. 5 with the following members present: Rudebusch, Tulson, Saathoff and Roe. Absent: Noem

The Chairman led the Board in the Pledge of Allegiance.

AGENDA: Motion by Saathoff seconded by Tulson to approve the agenda as posted. All members voting Aye. Motion Carried.

MINUTES: Motion by Roe seconded by Tulson to approve the minutes of Jan. 23,2024 All members voting aye. Motion Carried.

DATA COLLECTION: Motion by Saathoff seconded by Roe to authorize the Chairman to sign the Letter of Agreement with First District Assoc. for the Hamlin County Highway Data Collection Project from Jan. 2024-Dec. 31,2024 at the cost of 250.00 All members voting Aye. Motion Carried.

HIGHWAY DEPT: Bryan Pedersen Hwy Supt met with the Board. Bryan requested permission to attend the State Meeting in Deadwood March 19-21 The Board approved such. He has been watching the roads and no break ups yet so not putting on road limits unless that happens. After the overhead bridge is tore down the estimate for IMEG engineering cost would be about 89,759.90 which is the County cost, could be less if engineers are not there every day. The Board set March 4 at 11:00 am for the bid letting on road annual supplies. Bryan went through the rates charged for road work and costs for operating equipment and labor. Motion by Saathoff seconded by Roe to approve the rates as presented.

FUEL QUOTES: Jan. 25 in Hayti #1 Diesel Hamlin County Farmers Coop 3.10 Farmers Union 3.14 All quotes do not contain certain taxes.

NEW HIRE: the Board approved the hiring of Deborah Meguire from Deuel County to help in the Assessors office part time at the rate of 25.00 per hour.

LAND EASEMENT: The Board discussed someone wanting some land that is owned by the County. This could hinder a business approach. The Board will discuss with the States Attorney about a permanent easement of such.

VETERANS SERVICE: Guy Arnold Field Veterans Service Officer met with the Board. David Schaefer Veterans Service Officer has resigned. Anyone who applies for this job must be a Veteran. The Board will see if anyone is interested in this part time position. He also stated there was the option of going in with another county. He presented a map that shows the counties which are combined. It will be discussed at the next meeting.

EXECUTIVE SESSION: Motion by Tulson seconded by Saathoff to go into executive session for personnel reasons SDCL 1-25-2 (1) at 11:05 All members voting Aye. Motion Carried. The Chairman declared them out at 11:10

BROOKINGS COUNTY JAIL CONTRACT: Motion by Saathoff seconded by Roe to authorize the Chairman to sign the Brookings County Detention Center Inmate Housing Contract for 2024 at the rate of 95.00 per day. All members voting Aye. Motion Carried.

CODINGTON COUNTY JAIL CONTRACT: Motion by Tulson seconded by Saathoff to authorize the Chairman to sign the Agreement to House Adult Prisoners at the Codington County Detention Center for 2024 at the rate of 130.00 per day. All members voting Aye. Motion Carried.

PLATS: Motion by Roe seconded by Saathoff to approve the following plats of Bakke East Acres Fourth Addition Located in Government lot 4 of Section 23,Twp 113 North Range 52 West of the 5th PM, Plat of Raasch First Addition Located in the South Half of the Southeast Quarter of Section 36,Twp 115 North Range 52 West of the 5th PM, Plat of Roger and Stephanie Beare Addition in the County of Hamlin located in the Southwest Quarter of Section 13 T 113N R52W of the 5th PM , Plat of Bakke East Acres Third Addition located in Government Lots 2 and 3 in Section 23-Twp 113 North Range 52 West of the 5th PM, Plat of Lots 1,2 and 3 in Block 1 and Lots 1,2,3,4,5 and 6 in Block 2 all of the Meadows Addition in Government Lot 1 in Section 20-T113N,R52 W of the 5th PM . All members voting Aye. Motion Carried.

EXECUTIVE SESSION: Motion by Saathoff seconded by Tulson to go into executive session for Personnel reasons SDCL 1-25-2 (1) at 11:20 All members voting Aye. Motion Carried. The Chairman declared them out at 11:45

STORM WATCHERS: Motion by Roe seconded by Saathoff to approve the list of 29 storm watchers for Hamlin County for 2024 All members voting Aye. Motion Carried. List available for inspection at Auditors Office.

ZONING FEE CHANGE: Motion by Saathoff seconded by Roe to approve the changes in fees for zoning which had been recommended by the Zoning Board. Changing Conditional Use to 400.00, Variance to 500 for 1st and 100.00 after that, Plat 100, Special Use permit 200.00 per form All members voting aye. Motion Carried.

COUNTY FEES FOR 2024: Motion by Saathoff seconded by Roe to set the following fees for county use: Director of Equalization 1.00 per page,spreadsheet copy 2.00 for two pages and .50 for each additional page 750.00 for entire export of files 380.00 to be a user on the site;Treasurer .25 per page and 25.00 Admin Fee for extra work on some titles, Copy Machine per page.15 letter size .20 legal size and .50 large size, Register of Deeds All charges set by SDCL except transfers 5.00 a month, .40 per image only for abstract companies, Ag Building Rental 50.00 per day or 100.00 per day for commercial must sign liability sheet. Use of Ag Buildings for storage 20.00 per month under show ring, 40.00 per month for storage in buildings, 15.00 per month for campers parked just on the 4-H grounds which are not under any cover. Such campers should be parked as to not interfere with snow removal. All campers should sign a liability sheet removing the county from any liability. Sheriff fingerprinting 10.00 Accident reports 4.00 with pictures 5.00-6.00 Weed Spraying 40.00 per hour for man and equipment plus cost of weed chemical. All members voting Aye. Motion Carried.

CLAIMS PAID: COMMISSIONERS: Hamlin County Publishing 1344.24 Leland Roe mileage 30.60 Douglas Noem mileage 45.90 Office Peeps Supp 28.50 Randall Rudebusch mileage 34.68 Larry Saathoff mileage 61.20 Burt Tulson mileage 13.26 total gross salaries for complete dept 6100.00 benefits 1439.01 Total Commissioners expense 9097.39

ELECTION: Hamlin County Publishing 95.55

COURT: Dakota Data Shred supp 34.14 Yesika Munoz interpreter fees 287.50 mileage 51.00

AUDITOR: ITC phone 93.45 Office Peeps 271.60 PMB state access 61.18 Total gross salaries for complete dept 5422.00 benefits 414.78 Total Auditors expense 6263.01

TREASURER: Dakota Data Shred rental 34.14 ITC phone 83.70 PMB state access 61.16 Total gross salaries for complete dept 947.59 benefits 3105.50 Total Treasurer expense 12,782.09
POSTAGE COPIES: Office Peeps Copy machine maint 61.20 Quadiant postage 5000.00
STATES ATTORNEY: Foley & Foley Law Prof serv 750.00 Total gross salaries for complete dept 6421.00 benefits 2002.48 total States Attorney expense 9173.48
COURT APPOINTED ATTORNEY: Bratland Law 963.00 Timothy Cummings 9234.62
COURTHOUSE MAINT: Culligan water 79.50 Hamlin Building Center supp 85.85 Hillyard supp 180.60 ITC internet 151.90 Mobilityworks repairs 110.00 Visa Flags 101.85 Total gross salaries for complete dept 3537.80 benefits 1616.36 Total Courthouse Maint expense 5863.86
DIRECTOR OF EQUALIZATION: ITC phone 82.45 Office Peeps supp 1223.48 Total gross salaries for complete dept 11,410.50 benefits 3248.56 Total Director of Equalization expense 15,964.99
REGISTER OF DEEDS: ITC phone 76.35 Microfilm Imaging rental 345.00 Office Peeps supp 305.79 PMB state access 61.16 Total gross salaries for complete dept 8300.00 benefits 1132.95 Total Register of Deeds expense 10,221.25
VETERANS SERVICE: ITC phone 32.02 Office Peeps supp 4.71 Total gross salaries for complete dept 1100.00 benefits 84.15
SHERIFF: Amazon Supp 58.39 Applied Concepts Equipment 1525.00 grant will pay 80% of this, Axon Enterprise supp 384.00 Creative Rewards supp 130.00 Estelline Community Oil repairs 402.95 gas 105.00 Galls supp 538.18 Hamlin Coop supp 9.79 Gas 358.45 ITC phone 239.80 Language Line Util 26.02 Mid States Organized Crime dues 100.00 SD DOT gas 1475.33 Strobesmore Equipment 6562.63 Zach Vidmar travel 20.00 Chad Schlotterbeck travel 28.00 Darrion Poppen travel 14.00 Visa Supp 361.59 Gas 73.36 Total gross salaries for complete dept 36,381.46 benefits 12,417.20 Total Sheriffs expense 61,211.15
JAIL: Codington County Jail 4560.00 Prairie Lakes blood tests 170.00
GENERAL -911: H-D Electric towers elec 123.83 ITC trunking charge 374.33
POOR: Codington County prisoners medicine 620.08 Prairie Lakes care of prisoner 152.01
NURSES-WIC: total gross salaries for complete dept 3510.25 benefits 479.16 Chantel Sprang travel 86.49
LIEAP: Interlakes Community Action worker 399.83 Senior meals program 2600.00 ITC phone 30.10
MENTALLY ILL: Lincoln County Prof service 622.82
EXTENSION: ITC phone 56.50 Office Peeps repairs 55.25 supp 34.86 Capital One-Wal Mart supp 54.68 Gross salaries for complete dept 2413.00 benefits 1253.34 Total Extension expense 3867.63
WEED: H-D Electric bldg. elec 235.04 ITC phone 150.20 AT&T cell phone 67.46 Total gross salaries for complete dept 4500.00 benefits 2538.21 Total Weed expense 6490.91
ZONING: Robbie Fedt mileage 13.26 First District quarterly contract 10,000.00 Postage 384.00 Hamlin County Publishing 316.50 Martin Prouty mileage 11.22 Stuart Schubloom mileage 11.22 Scott Popham mileage 8.16 Total gross Per diem 875.00 benefits 220.65 Total Zoning expense 11,840.01
GLACIAL LAKES: yearly membership 575.00
ROAD: A-Ox Welding supp 294.85 parts 83.47 Auto Value Supp 29.10 Avera drug testing 85.00 Brownlee Construction gravel crushing 13,712.40 Bryant City Uti 22.01 Estelline Community Oil fuel 1531.36 Estelline City Util 12.81 First District repairs 250.00 H-D electric Util 597.66 Hamlin County Farmers Coop repairs 25.00 supp 164.85 fuel 5845.34 parts 869.38 LP 1279.84 Hamlin Building Center supp 19.98 Hayti Town Util 50.50 ITC phone 142.49 J&L Welding repairs 85.00 J&M Solutions repairs 718.72 Capital One-Macks supp 145.74 Menards supp 340.08 Ottertail Power Util 81.22 Safety Service parts 507.20 SD DOT Bridge Prof 50.13 SDACHS Registration 100.00 Transource parts 52.52 Two Trees Tech repairs 60.00 W.W. Tire repairs 818.34 Capital One Wal Mart supp 173.50 parts 74.85 Watertown Ford parts 377.00 White Cap supp 12,636.00 AT&T cell phone 45.42 Northwestern Energy Util 287.36 + 10.00 Visa Supp 191.55 parts 159.99 cell phone 1.05 Total gross salaries for complete dept 54,043.01 benefits 17,888.04 Total Road expense 113,862.76

AG BUILDING:ITC PHONE 85.57

EMERGENCY & DISASTER: AT & T cell phone 49.00 ITC phone 30.35 Office Peeps supp 8.79 Total gross salaries for complete dept 4502.00 benefits 1740.54 Total Emergency & Disaster expense 6330.68

LOAN REVOLVING: First District Devl. Half of interest received 9251.14

M&P FUND: Microfilm Imaging Systems Register of Deeds rental 317.00

RURAL CULVERT FUND: AT&T cell phone 40.04

24/7: total gross salaries for complete dept 755.83 benefits 99.79

BOOKMOBILE: Total gross salaries for complete dept 4491.25 benefits 507.74

Meeting adjourned at 12:30 until Feb. 20,2024 at 9:30 am in the Commissioners Room County Courthouse at Hayti.

Randall Rudebusch
Chairman of the Board

ATTEST:
Dixie Opdahl
Hamlin County Auditor

It is the policy of Hamlin County SD not to discriminate on the basis of color,national origin,sex,religion,age or disability in employment or the provision of service.