

**May 6th, 2025**

**County Commissioners Meeting**

at Hamlin County Courthouse (300 4th Street; Hayti, SD)

on Second Floor in Commissioners Room (go through Auditor's Office)

09:30 Pledge of Allegiance  
Approve Agenda  
Approve Minutes  
09:35 Highway Department - IMEG-Ben Stout  
10:30 Approve Ordinances  
10:35 Public Comment  
10:40 Ranch Rodeo Request  
10:45 Renew On/Off Sale Malt Beverage - SD Farm Wine Licenses  
10:50 Right of Way Agreement  
10:55 Bids on Surplus Vehicles  
11:00 911 Director & Sheriff  
11:20 Veterans Service Memorandum  
11:30 Sheriff - Automatic Supplement Grant  
11:35 Emergency Manger  
11:50 Plats  
12:00 Bills

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**Minutes:**

UNAPPROVED MINUTES: The Hamlin County Board of Commissioners met on May 6, 2025 with the following members present: Rudebusch, Saathoff, Tulson, Buck and Popham. No one absent. Also present Jenna Aderhold reporter.

The Chairman led the Board in the Pledge of Allegiance.

AGENDA: Motion by Saathoff seconded by Tulson to approve the agenda as posted. All members voting Aye. Motion Carried.

MINUTES: Motion by Buck seconded by Popham to approve the minutes of April 15, 2025 All members voting Aye. Motion Carried.

HIGHWAY DEPT: Bryan Pedersen Hwy Supt met with the Board. Also present was an engineer from IMEG and Ben Stout representing the County Line Dairy. Bryan stated a bridge had been hit by a vehicle and he is waiting for the State DOT inspection of what is needed. Ben stated they cannot get any sales tax or excise tax from the State. They now want the power line poles by the dairy moved which would cost about 270,000 Discussion was held by Stout and IMEG concerning what could be done and still get the State Grants. They could try and get easements from the landowners to move the project farther out or price what it would cost to cut the hill down. If either could be done then the poles would not have to be moved and the turning lane could be put in. IMEG and Stout will check on this and report back.

FUEL QUOTES: April 22 in Hayti E-30 gas Hamlin County Farmers Coop 2.05 Farmers Union no bid April 28 in Lake Norden Diesel Hamlin Co Farmers Coop 2.70 Farmers Union 2.68 All quotes do not contain certain taxes.

RIGHT OF WAY AGREEMENT: Motion by Saathoff seconded by Buck to authorize the Chairman to sign the right of way agreement for Project No P-B-PT0028(48) 346 by the SD Dept of Transportation for Lot H4 in SE ¼ of Section 14, Twp 113N, Range 52W of the 5<sup>th</sup> PM except Lot H1 therein Hamlin County SD. Lot H-4 containing .17 acres (7249 sq ft) more or less. All members voting Aye. Motion Carried.

ORDINANCE #2025-01: Ownership by one or more individuals or entities in any form of ownership of two or more contiguous lots in the same United States Public Land Survey Section. Second Reading held. Motion by Buck seconded by Saathoff to adopt Ordinance #2025-01 All members voting Aye. Motion Carried. Published in full May 14, 2025 Effective June 3, 2025

ORDINANCE #2025-02: Section 211A Agricultural Truck Wash and Section 239A Car Wash Second Reading was held. Motion by Popham seconded by Buck to approve Ordinance #2025-02. All members voting Aye. Motion Carried. Published in full May 14, 2025 and effective June 3, 2025

ORDINANCE #2025-03: Section 4.03.01.1 The Board of Adjustment shall consist of seven members and reside outside of incorporated municipalities. This would make the districts for the Board of Adjustment the same as the Commissioner Districts. Second Reading was held. Motion by Saathoff seconded by Popham to approve Ordinance #2025-03 All members voting Aye. Motion Carried. Published in full May 14, 2025 and effective June 3, 2025.

BOARD OF ADJUSTMENT APPOINTMENT: Motion by Popham seconded by Saathoff to appoint Alex Holzwarth to replace Scott Popham for District 2 on the Board of Adjustment. All members voting Aye. Motion Carried. Scott Popham would then take the position of Commissioner on the Board of Adjustment.

RANCH RODEO REQUEST: Tucker Frederick was requesting to hold a Ranch Rodeo June 29 at the 4-H grounds. This would consist of roping, penning etc. This is not associated with the County. The County's insurance company of SDPAA recommended that the host be required to provide proof of event insurance which has limit of not less than \$1M per occurrence with not less than a \$2M aggregate. Also, a Facilities Use Agreement and Release and Waiver of Liability Assumption of the Risk, Consent, and Indemnity Agreement must also be signed and returned to the County. Tucker stated he also wanted all of these requirements and would obtain them.

RENEW RETAIL ON-OFF SALE MALT BEVERAGE AND SD FARM WINE LICENSES: Motion by Saathoff seconded by Tulson to approve the following licenses: Lake Region Golf Club, Siouxland Grocery & Casino, Siouxland Bar & Grill, Hurleys Motorboat Beach Bar, Bobbers, Dollar General Store, Kones Korner, and Alsville Crossing All members voting Aye. Motion Carried.

SURPLUS VEHICLES BIDS: 2004 Chevrolet Suburban bid received from Josie Michalski for \$320.00 No bid received on 2004 Dodge Durango. Motion by Popham seconded by Buck to accept the bid of \$320.00 for the 2004 Chevrolet Suburban. All members voting Aye. Motion Carried.

911 YEARLY REPORT: Troy VanDusen 911 Director and Chad Schlotterbeck Sheriff met with the Board. The 911 in Watertown covers six counties. Hamlin County dispatches through Codington Center. It had been used a lot from Hamlin County. Chad is satisfied with the service.

COURTROOM: The current Judge requested that the courtroom and her office be locked at all times. Sheriff Chad Schlotterbeck and Director of Emergency & Disaster Brett Schutt went and checked what Deuel County had installed for their courtroom. They will check costs for what is needed. Chad stated after costs are found out his office could apply for a security grant from the State and see if they could get one to help with costs.

COURTROOM: Commissioner Tulson requested to get someone to repair a corner in the courtroom that shows where water has leaked through.

TANGO TANGO SERVICE -Push to Talk Communications for First Responders: Director of Emergency & Disaster Brett Schutt met with the Board. He and Commissioner Buck had been working with first responders in the county for better communication. They had also been to Clark County who also uses the Tango Tango service and likes it. This would be for the departments in Hamlin County of Bryant Fire, Castlewood Fire, Castlewood Ambulance, Estelline Fire, Estelline Ambulance, Lake Norden Fire, Lake Norden Ambulance, Hayti Fire, Hazel Fire, Hamlin Co Sheriff, Lake Norden Police, Hamlin Emergency Management and Storm Spotters. They have all presently been trying the program through their cell phones. Departments can talk to each other and maps will show where something is occurring. They all have liked it a lot. Cost for one year is \$3,495.00, 3 years \$2,995.00 per year or for a 4-year agreement would be \$8,995.00 with unlimited users and would cover all of the 12 departments in Hamlin County. Motion by Buck seconded by Saathoff to accept the 4-year agreement for Tango Tango Service. All members voting Aye Motion Carried.

VETERANS SERVICE: Motion by Saathoff seconded by Buck to authorize the Chairman to sign the Memorandum of Understanding In accordance with SDCL 33A-1-22, Hamlin County will join with Codington County in employing a County Veteran Service Officer. Hamlin County will supplement the Codington County budget by \$13,000 effective Jan 1, 2025 - Dec. 31, 2025 The Memorandum of Understanding and Operational Agreement will need to be reviewed during Dec. 2025 then a new MOU and AP will be signed. All members voting Aye. Motion Carried.

AUTOMATIC SUPPLEMENT: Motion by Tulson seconded by Popham to make an automatic supplement for a Highway Safety Grant for the Sheriffs Dept in Revenue budget (101-331.96) \$735.20 All members voting Aye. Motion Carried.

PLATS: Motion by Saathoff seconded by Buck to approve the following plats of Raasch Railroad Addition Located in the Southeast, Southwest and Northwest Quarters of Section 26, Twp 115N Range 52 West of the 5<sup>th</sup> PM Hamlin County, Plat of Chambers Addition located in the Southeast Quarter of Section 15, Twp 114N, Range 54 West of the 5<sup>th</sup> PM Hamlin County, Plat of Isaacson Addition located in the Southeast Quarter of Section 30, Twp 114N Range 52 West of the 5<sup>th</sup> PM Hamlin County. All members voting Aye. Motion Carried.

#### CLAIMS PAID:

COMMISSIONERS: Riley Buck mileage 26.80 Hamlin County Publishing 1080.06 Ramkota Hotel Lodging 212.00, Randall Rudebusch mileage 45.56 Larry Saathoff mileage 80.40 Scott Popham mileage 418.55 Burt Tulson mileage 17.42 Total gross salaries for complete dept 6850.0 benefits 2321.77 Total Commissioners expense 11,052.56

COURT: Dakota Shred sup 9.67 Yesika Munoz interpreter 300.00 mileage 67.00 Dean Schaefer court reporting 60.00 Total Court expense 436.67

AUDITOR: Hamlin Co Farmers Coop gas 10.00 ITC phone 99.40 Office Peeps supp 25.13 PMB state access 53.18 Total gross salaries for complete dept 5936.22 benefits 454.12 Total Auditor expense 6578.05

TREASURER: Dakota Shred rental 9.66 ITC phone 99.30 Jurgens Printing supp 222.00 PMB state access 53.16 Total gross salaries for complete dept 9339.67 benefits 3095.73 Total Treasurers expense 12,819.52

POSTAGE, COPIES: Office Peeps copy machine maint 67.20 Quadient 2 months postage meter rental 290.60

STATES ATTORNEY: Foley & Foley Law Prof serv 750.00 Total gross salaries for complete dept 5554.16 benefits 1885.96 Total States Attorney expense 8190.12

COURT APPOINTED ATTORNEY: Bratland Law 1956.00 Timothy Cummings 1678.98 Fox Law 194.47 Tyler Lohr 150.73 Yankton Co Treasurer 151.25 Total court appointed attorneys 4131.43

COURTHOUSE MAINT: Culligan water 118.25 Dust Tex floor mats 115.99 Hamlin Bldg Center supp 17.97 ITC internet 139.30 Runnings supp 49.98 Trane furnace repairs 1445.50 Two Trees Ultra repairs 1893.35 Northwestern Energy Util 518.96 Visa 2.50 Total gross salaries for complete dept 3937.66 benefits 1808.81 Total Courthouse Maint expense 10,048.27

DIRECTOR OF EQUALIZATION: Borns Group repairs 2950.46 Hamlin Co Coop gas 49.79 ITC phone 83.90 Jurgens Printing supp 22.00 Office Peeps supp 353.04 Two Trees-Ultra repairs 1303.10 Equipment 4071.50 Total gross salaries for complete dept 17,053.28 benefits 5306.44 Total Director of Equalization expense 31,193.51

REGISTER OF DEEDS: Hamlin Co Coop gas 10.00 ITC phone 76.45 Microfilm Imaging rental 2 months 690.00 PMB state access two months 53.16 Total gross salaries for complete dept 8946.82 benefit 1221.24 Total Register of Deeds expense 10,997.67

ANIMAL BOUNTY: Norden Township Gopher bounty 28.00

SHERIFF: Tayt Alexander travel 14.00 Amazon supp 239.30 Axess Coop-Estelline gas 199.34 Farmers Union gas 36.00 Hamlin Co. Coop repairs 134.50 Supp 14.23 Gas 832.82 Hamlin Bldg Center supp 4.00 ITC phone 257.95 AT &T cell phones & air cards 1002.85 MOIC dues 100.00 Tristan Molitor travel 108.00 Jamison Ries Travel 20.00 Chad Schlotterbeck travel 114.00 SD Sheriffs Assoc Registration 135.00 SD DOT Gas 1659.13 Taylor Shantz travel 20.00 Total gross salaries for complete dept 39,141.51 benefits 13,526.35 Total Sheriffs expense 57,558.98

JAIL: Brookings County jail 7560.00 Codington County Jail 1820.00 Prairie Lakes Blood tests 85.00 Total Jail expense 9465.00

CORONER: Donna Thompson mileage 28.81 Total fees 250.00 benefits 19.13

GENERAL 911: H-D Electric towers elec 110.57 ITC trunking charge 374.33

LIEAP: Interlakes Community Action worker 2 months 811.50

MENTALLY ILL: Mark Katterhagen Mentally Ill Board 20.00 Val Larson Board 20.00 Lewis & Clark Behavioral care 225.00 Yankton County Sheriff prof 50.00 Total Mentally Ill expense 315.00

MENTAL HEALTH CENTER: Human Service Agency quarterly payment 1875.00

EXTENSION: Amazon supp 70.48 AT&T cell phone 46.19 Hamlin Co Coop gas 63.67 Krista Haug travel 14.00 Visa Supp 86.57 Herald Enterprise sub 65.00 ITC phone 59.35 Office Peeps repairs 86.70 supp 131.21 Capital One Wal Mart 86.98 total gross salaries for complete dept 2053.43 benefits 1205.74 Total Extension expense 3969.32

WEED: AT&T cell phone 51.25 C&R Supply repairs 325.96 Eastside repairs 806.47 Fleetpride repairs 317.94 Hamlin Co Coop gas 195.93 ITC phone 2 months 62.15 Menards Supp 103.00 NAPA supp 46.18 Capital One -Wal Mart annual meeting supp 76.52 Total gross salaries for complete dept 5248.02 benefits 1617.79 Total Weed expense 8851.21

ZONING: First District quarterly payment 10,000.00 Robbie Fedt mileage 17.42 Hamlin County Publishing 536.31 First District postage 276.45 Martin Prouty mileage 14.74 Richard Wiarda mileage 12.06 Stuart Schubloom mileage 14.74 Total Per diem 900.00 benefits 260.30 Total Zoning expense 12,032.02

ROAD: AT&T cell phone 86.23 Auto Value supp 87.45 Avera Occupational Prof 36.60 Bryant City Util 22.64 Butler repairs 5777.03 supp 25.44 Equipment 3862.53 Macs Hardware supp 47.99 Duinick hot mix 95.40 Axess Coop Estelline fuel 1538.46 Estelline City Util 16.03 Farmers Union fuel 1465.90 Fleetpride parts 455.72 Hamlin Co. Coop supp 24.70 Fuel 2414.20 parts 25.84 LP 1322.83 Hayti Town Util 52.00 ITC phone 146.58 Menards parts 35.99 Ottertail Util 56.69 Popham Construction repairs 575.00 Runnings supp 251.76 Sanford prof serv 30.00 Sanford Occupa Prof serv 67.00 SD State Treasurer excise tax 248.07 Transource repairs 455.92 True North Steel culverts 2394.34 Two Trees-Ultra repairs 31.25 Northwestern Energy Util 276.71 Visa Gas 108.51 cell phone 1.05 Total gross salaries for complete dept 53,252.19 benefits 17,791.87 Total Road expense 93,070.03

AG BUILDING: Hamlin Bldg Center supp 45.02 ITC internet 68.90 Northwestern Energy 156.96

EMERGENCY & DISASTER: AT&T cell phone 49.79 First District Prof serv 12,675.00 Hamlin Co Coop gas 814.08 ITC phone 30.85 Visa supp weather spotter meeting 25.69 Total gross salaries for complete dept 4850.14 benefits 2781.42 Total Emergency & Disaster expense 20,226.97

WIC: Chantel Sprang travel 140.56 Total gross salaries for complete dept 3741.10 benefits 510.67 Total WIC expense 4392.33

M&P FUND: SD Abstracters Board supp 100.00 Microfilm Imaging two months rental 634.00

911:Watertown City fees from State to them 7755.70

COUNTY 24/7:Total gross salaries for complete dept 110.00 benefits 50.58

BOOKMOBILE: Total gross salaries for complete dept 5817.20 benefits 640.85

Meeting adjourned at 12:20 until May 20, 2025 at 9:30 am in the Commissioners Room County Courthouse at Hayti.

Randall Rudebusch,  
Chairman

ATTEST:  
Dixie Opdahl  
Hamlin County Auditor

It is the policy of Hamlin County SD not to discriminate on the basis of color, national origin, sex, religion, age or disability in employment or the provision of service.