

Oct 17, 2023

UNAPPROVED MINUTES: The Hamlin County Board of Commissioners met on Oct 17, 2023 with the following members present: Rudebusch, Saathoff, Tulson, Noem and Roe. No one absent. John Delzer States Attorney was also present.

The Chairman led the Board in the Pledge of Allegiance.

AGENDA: Motion by Noem seconded by Roe to approve the agenda as posted. All members voting Aye. Motion Carried.

MINUTES: Motion by Tulson seconded by Noem to approve the minutes of Oct 3, 2023 All members voting Aye. Motion Carried.

HIGHWAY DEPT: Bryan Pedersen Highway Supt met with the Board. The company should be in the county doing the mat overlay north of Castlewood next week. They will not do the part where the turning lane might be. That will be done after that project is complete. The Dept is hauling gravel and still doing some mowing. The Five Year Road Plan has been approved by the State. The County is allowed to change some projects if needed in this. The truck that was ordered through the grant program might not be here until next year or after due to the company going on strike. The State will be holding on Dec. 6 the bid letting for the removal of the overhead bridge.

FUEL QUOTES: Oct 17 in Hazel Diesel Hamlin County Farmers Coop 3.94 Farmers Union 3.89 All quotes do not contain certain taxes.

MITIGATION AGREEMENT: Motion by Saathoff seconded by Roe to authorize the Chairman to sign the Letter of Agreement with First District Assoc. for Hamlin County Emergency Management and FEMA from Nov 1, 2023-Jan. 1, 2025 This is needed to help electric companies, water companies, etc if they have damage due to a storm. This will also help provide them with generators if power is down. The County itself can not use any of this. This will be at no cost to the County. The State will pay 12,675.00 and the money from the county dues of 4225.00 will pay First District to do this plan. All members voting Aye. Motion Carried.

HOLIDAYS: the State of SD has given Nov. 23 and Nov. 24 and Dec. 25 and Dec. 26 off for their employees to be closed. Motion by Saathoff seconded by Tulson to allow Hamlin County employees to also be closed the same days as the State is allowing. All members voting Aye. Motion Carried.

TRAVEL: The Board approved the Auditor, Treasurer, Register of Deeds, Commissioners, Highway Supt and Highway Bookkeeper to attend the ten county quarterly meeting in Clear Lake on Nov. 8 and for the Auditor to attend training from the Secretary of State in Pierre on Oct 18 and 19

AUTOMATIC SUPPLEMENT: Motion by Saathoff seconded by Tulson to make an automatic supplement of 7130.80 to Sheriffs Budget (101-211-425) and Revenue source of (101-373.10) for reimbursement from insurance for car damage. Also to Revenue source (101-332.90) for 50,000 received from the State of SD All members voting Aye. Motion Carried.

CLAIMS PAID: COMMISSIONERS: Larry Saathoff mileage 40.80

COURT: Carmen Bremmon interpretor and mileage 251.00 Dakota Shred supp 8.00

AUDITOR: Office Peeps supp 15.67

TREASURER: Office Peeps supp 35.38 Dakota Shred rental 8.00  
POSTAGE & COPIES: Office Peeps copy machine maint 68.19 Quadient postage meter rent 170.61  
COURT APPOINTED ATTORNEY: Timothy Cummings 637.99 Nancy Nelson 1190.91  
COURTHOUSE MAINT: Ottertail Power Util 873.45  
DIRECTOR OF EQUALIZATION: Michaelle Gilbertson Travel 619.86 ICT phone 86.75  
REGISTER OF DEEDS Microfilm Imaging rental 345.00  
SHERIFF: AP Auto repairs 116.60 Watertown City Util 6171.30 Dons Body Shop repairs 5780.80 Estelline  
Community Oil repairs 62.07 gas 277.09 Farmers Union Gas 139.12 Language Line Util 37.96 Menards  
supp 37.96 Office Peeps supp 10.70 Verizon cell phones & air cards 492.78 Total Sheriffs expense  
13,160.33  
JAIL: Codington County Jail 4655.00 Prairie Lakes blood tests 340.00 SD Public Health Lab blood tests  
160.00  
CORONER: Dakota Embalming prof service 280.00  
LIEAP: Interlakes Community Action worker 346.17  
Ambulance: Two Way Estelline Ambulance 528.70  
ATCO : Human Service Agency yearly payment 527.00  
MENTAL HEALTH CENTER: Human Service Agency quarterly payment 1867.00  
NURSE: Office of Child & Family half year payment nurses contract 3548.88  
EXTENSION: Amazon supp 57.41 Office Peeps supp 81.13  
WEED: H-D Electric bldg. elec. 33.52 Hamlin Building Center supp 17.87  
ZONING: First District postage 793.32 Quarterly contract 10,000.00  
ROAD: Farmers Union fuel 2016.24 H-D electric Util 388.67  
911: Watertown City fees collected by State 4821.70  
AG BUILDING: Ottertail Power Util 206.50  
EMERGENCY & DISASTER: Two Way supp 98.97  
DOMESTIC ABUSE: Womans Resource Center marriage licenses & divorce fees 470.00  
M&P Fund: Microfilm Imaging Register of Deeds rent 317.00 SDACO part of Register of Deeds fees to  
State 264.00  
STATE 24/7: State Program fees collected 3585.00  
GENERAL 911: H-D Electric 911 towers elec. 86.05  
SD Dept of Revenue : money sent to State Motor Vehicle License 209,912.45 Animal Bounty half year  
payment 1688.96 Drivers License 763.00 Yankton Human Service care 591.90 Birth Fees 90.00 Total sent  
to State 213,046.32

SHERIFF: Tayt Alexander Deputy Sheriff met with the Board. They requested him to put the job openings in the courthouse of Director of Equalization (Assessor) and Deputy Director of Equalization- Clerk on line with a job search company for 299.00 per month.

NEW HIRE: The Board approved the hiring of Thomas Pauli from the Deuel County Director of Equalization office as a part time appraiser to help in the Director of Equalization office at night or weekends at the rate of 25.00 per hour and to hire Chantel Sprang as the WIC Clerk at the rate of 17.85 per hour.

PUBLIC COMMENT: A representative from Kingbrook Water came to ask permission to apply for the mitigation grant for a generator at the Stormo Booster in Hamlin County. This had been approved at the last Commissioners meeting. Cheslie Gustafson Janitor stated there is some mold showing up in the basement of the courthouse. The Board stated to get some humidifiers for down there and look into a commercial one. Also after the strong winds and rain on Oct 12 there was a leak in the ceiling at the 4-H

Building. Shingles look alright . The Roofers had come and taken out some wet insulation and chalked some of the nails. The Board stated to file an insurance claim which the Auditor had done in case of more damage.

CONTINGENCY TRANSFER: Motion by Roe seconded by Rudebusch to transfer 4000 from the Contingency Budget (101-112-429) to the Veterans Service Budget (101-165-411) All members voting aye. Motion Carried.

ORDINANCES: Casey Witt was present. Second Reading of Ordinance #2023-06 and Ordinance #2023-08 was held. Motion by Noem seconded by Tulson to adopt Ordinance #2023-06 to classify the following properties: Lot 2 Kangas Third Addition located in Government Lots 1,2,and 3 in Section 20,Twp 113-North Range 52 West of the 5<sup>th</sup> PM Hamlin County and Government Lot 1 in Section 20-113N Range 52 West of the 5<sup>th</sup> PM from Agricultural District to Lake Park District. All members voting Aye. Ordinance passed and adopted on this Oct 17,2023 Randall Rudebusch Chairman Dixie Opdahl Auditor Effective Nov. 21,2023

ORDINANCE #2023-08: Motion by Noem seconded by Roe to adopt Ordinance #2023-08 to add the following language of Dwelling, Shop-Style: A structure utilizing steel siding on a permanent foundation to be used as a single family dwelling,which may consist of pole frame construction, stick frame,steel,concrete or other measures to be approved by the Board. If a shop style dwelling includes area dedicated to dwelling purposes on more than one floor,such as shown in figure 5.39 the area of each floor may be added together to meet the minimum gross floor requirements of Chapter 5.39 All members voting Aye. Ordinance passed and adopted on this Oct 17,2023 Randall Rudebuch Chairman Dixie Opdahl Auditor Effective Nov. 21,2023

The Auditor reported the cash on hand in the Treasurers Office as of Oct 1,2023:Checking Account 574,818.51 Money Markets 3,906,592.85 CD's 5,400,600.00 Cash on hand 3284.93 Checks on hand 68,236.08 Credit Card deposit on hand 3822.70 Petty Cash 400.00 Total 9,957,755.07 Of this the following belongs to General Fund 7,688,217.15 Special Revenue 1,760,872.77 Schools 149,225.93 Townships 77,704.61 Cities & Towns 49,295.93 Trust and Agency funds 232,438.68 Total 9,957,755.07

QUARTERLY DISTRIBUTION OF Cities Road to Cities & Towns: Castlewood 388.65 Hazel 68.16 Bryant 223.54 Lake Norden 215.95 Hayti 293.80 Estelline 428.85 Total 1618.95

PRO RATE LICENSE TO CITIES & TOWNS: Bryant 1249.62 Castlewood 1701.68 Estelline 1574.75 Hayti 895.98 Hazel 355.00 lake Norden 1010.67 Total 6787.70

QUARTERLY MOTOR VEHICLE LICENSE TO CITIES & TOWNS: Bryant 3723.30 Castlewood 5070.24 Estelline 4692.05 Hayti 2669.61 Hazel 1057.73 Lake Norden 3011.42 Total 20,224.35

PRO RATE LICENSE TO TOWNSHIPS: Castlewood 967.53 Oxford 1561.63 Brantford 2274.55 Garfield 1374.91 Norden 2104.81 Estelline 1544.66 Hamlin 1120.30 Dempster 1323.99 Florence 1069.38 Hayti 1425.84 Cleveland 1171.22 Opdahl 1663.48 Dixon 1629.53 Total 19,231.83

QUARTERLY DISTRIBUTION OF MOTOR VEHICLE LICENSE TO TOWNSHIPS: Castlewood 3684.36 Oxford 5946.68 Brantford 8661.47 Garfield 5235.66 Norden 8015.09 Estelline 5882.04 Hamlin 4266.10 Dempster 5041.75 Florence 4072.18 Hayti 5429.58 Cleveland 4460.01 Opdahl 6334.51 Dixon 6205.23 Total 73,234.66

Meeting adjourned at noon until Nov. 7,2023 at 9:30 am in the Commissioners Room Courthouse at Hayti

CHAIRMAN \_\_\_\_\_  
Randall Rudebusch Chairman

ATTEST \_\_\_\_\_  
Dixie Opdahl Hamlin County Auditor

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